

AGENDA

Sandoval Academy of Bilingual Education (SABE) Governing Board Regular Meeting

Location:	Via Google Meet
Date:	Wednesday, May 15, 2024
Time:	6:30 pm
Future Meeting Date:	Wednesday, June 19, 2024

Governing Council Members:

Becky A. Torres, President; Brennan Divett, Vice President; Lisa Spangler, Treasurer; Scott Heller, Secretary; Mario Martinez, Member

Others: Jackie Rodriguez – Executive Director/Principal; Felicitas Reyes – Principal/Special Services Director; Ashley Wolfel, Business Manager (Vigil Group); Esteban Cole, Operations Coordinator; Diego Gallegos, Public Charter Schools of New Mexico

Agenda details:

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes from
 - a. April 17, 2024 General Meeting
- IV. Financial Report from Finance Committee: Ashley Wolfel, The Vigil Group
- V. Closed Session: Convene for the purpose of discussing limited personnel matters as permitted under Section 10-15-1(H)(2) of the New Mexico Open Meetings Act, specifically for the Governing Board to discuss the Executive Director's salary.
- VI. Action Items:
 - a. Approval of Financial Check Register Report
 - b. BAR # 563-000-2324-0053-I: Increase for Medicaid revenue received
 - c. BAR # 563-000-2324-0054-M: Maintenance for Medicaid
 - d. BAR # 563-000-2324-00055-T: Transfer for American Rescue Plan
 - e. Approval for the Head Administrator/Executive Director and the Business Manager to enter and submit any final Budget Adjustment Requests (BARs) on behalf of the school to maintain budgetary compliance for audit and other regulatory purposes. This process will only be completed with the understanding that the BARs will not impact actual cash and will solely address budgetary compliance. In addition, any BARs submitted as allowed under this approval will be brought before the Governing Board at the next open meeting with review and detailed explanation.
 - f. Discussion & Approval of the NMPED Community School Grant, Board Resolution, Mrs. Rodriguez
 - g. Approval of 2024-2025 Salary Schedule
 - h. Approval of 2024-2025 Budget
 - i. Approval of 2024-2025 Calendar (updated)
 - j. Approval of the Executive Director's contract for the 2023-2024 school year
- VII. Discussion Items
 - a. SABE Facility Update, Mrs. Rodriguez
 - b. SB 137 – Updates to Governing Board Requirements
 - i. Hours of training
 - ii. Recording & Storage of Meetings
 - iii. Minutes Posting Requirement
 - c. Head of School/Executive Director Evaluation Process
- VIII. Monthly Administrative Report
 - a. Student Celebrations, Mrs. Reyes
 - b. Instruction & Data, Mrs. Reyes
 - c. Fiscal & Operations, Mrs. Rodriguez

- IX. Public Comment
- X. Announcements
- XI. Adjourn