



Our mission at SABE is to enable students to maintain their native language, reconnect with their heritage language, or discover a new enriching language. Students will attain Spanish and English fluency and literacy through two-way immersion, which will expand their worldview and educational and career opportunities.

## GOVERNING BOARD MEETING

### Governance Board Members in Attendance

Lisa Spangler, Treasurer  
Scott Heller, Secretary  
Mario Martinez, Member

### Governance Board Members Absent

Rebecca Torres, President  
Brennan Divett, Vice President

### Others in Attendance at the Meeting

Jackie Rodriguez, Executive Director/Head of School  
Felicita Adame-Reyes, Principal/Special Services Director  
Ashley Wolfel, Business Manager, excused from meeting at 7:24 p.m.

**Date of Meeting: January 15, 2024**

**Time: 7:00pm**

### **Location of Meeting:**

Physical Address of Meeting Location: 4321 Fulcrum Way NE, Suite A, Rio Rancho, NM 87144

Virtual Meeting: Zoom ID: 6911139742 PW: kZH7KC

<https://us06web.zoom.us/j/86911139742?pwd=R9aejfZuSqyS51eNpvPaKQ6jKMtAdm.1>

## Minutes

- A. Welcome and Call to Order
  - a. Meeting was called to order at 7:02 p.m.
- B. Roll Call-Board Members, Staff, and Guests

a. Mrs. Spangler did roll call.

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	X	
Becky Torres	Absent	
<b>MOTION :</b>	<b>PASSED</b>	<b>NOT PASSED</b>

- C. Adoption of the Agenda
  - a. Motion to approve the agenda for January 15th agenda: Mr. Heller
  - b. Motion was seconded by Mr. Martinez
  - c. Motion to approve the January 15th agenda was unanimously approved



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Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	X	
Becky Torres	Absent	
<b>MOTION :</b>	<b>X PASSED</b>	<b>NOT PASSED</b>

D. Public Comment

- a. No one present or email sent for public comment

E. Financial Management

- a. Finance Committee Report
- b. Business Manager’s Report
  - i. *Approve Voucher/Check Register Report\**
  - ii. *Motion to approve the voucher/Check Register Report was made by Mr. Heller*
  - iii. *Motion was seconded by Mr. Martinez*
  - iv. *Motion to approve the voucher/Check Register Report was passed unanimously.*

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	X	
Becky Torres	Absent	
<b>MOTION :</b>	<b>X PASSED</b>	<b>NOT PASSED</b>

c. BARS

- i. *BAR 563-000-2425-0014-IB Fund 28221 Initial Budget for School Kitchen Infrastructure Grant for \$135,000.00*
- ii. *Motion to approve the BAR 563-000-2425-0014-IB Fund 28221 Initial Budget for School Kitchen Infrastructure Grant was made by Mr. Heller*
- iii. *Motion was seconded by Mr. Martinez*
- iv. *Motion to approve the BAR 563-000-2425-0014-IB Fund 28221 Initial Budget for School Kitchen Infrastructure Grant was passed unanimously.*

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	X	
Becky Torres	Absent	
<b>MOTION :</b>	<b>X PASSED</b>	<b>NOT PASSED</b>

F. Consent Agenda

- a. *Approval of the December 18, 2024 General Meeting Minutes*
- b. *Motion to approve the December 18, 2024 General Meeting Minutes was made by Mr. Heller*
- c. *Motion was seconded by Mr. Martinez*
- d. *Motion to approve the December 18, 2024 General Meeting Minutes was passed unanimously.*



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Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	X	
Becky Torres	Absent	
<b>MOTION :</b>	<b>X PASSED</b>	<b>NOT PASSED</b>

G. Administrative Report

- a. Academic Performance Framework
- b. Organizational Matters
- c. Other matters for discussion
  - i. Policy: DRAFT FFE Asset (Small Asset) Capitalization

H. Focused Priorities for the GB

- a. Discussion and Planning for Year of Training
  - i. Bylaws
    1. Mrs. Rodriguez spoke to Mr. Gallegos regarding the training for the Governing Board.
    2. They discussed the options that the Governing Board can consider to complete the Governing Board 5 hour training.
    3. Mrs. Rodriguez presented the different training options for the Board.
    4. A survey will be conducted to determine what is the best choice for training and the topics that can be considered as a focus of the training..
    5. Governing Board Training - 4 one and a quarter hour sessions, recording it with accountability to Mr. Gallegos if allowable. There will also be time for make-up sessions.
    6. Discussion of bylaws will be tabled for another meeting.

I. Announcements/GB Member Comments

- a. There are no comments and/or announcements

J. Adjournment

- a. Motion to adjourn the meeting was made by Mr. Heller
- b. Motion was seconded by Mrs. Spangler
- c. Motion to adjourn the meeting passed unanimously.
- d. Meeting adjourned at 8:18 p.m.

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	X	
Becky Torres	Absent	
<b>MOTION :</b>	<b>X PASSED</b>	<b>NOT PASSED</b>