

# AGENDA

## Sandoval Academy of Bilingual Education (SABE) Governing Board Regular Meeting

Location:	Via Google Meet
Date:	Wednesday, April 17, 2024
Time:	6:30 pm
Future Meeting Date:	Wednesday, May 15, 2024

### Governing Council Members:

Becky A. Torres, President; Brennan Divett, Vice President; Lisa Spangler, Treasurer; Scott Heller, Secretary; Mario Martinez, Member

**Others:** Jackie Rodriguez – Executive Director/Principal; Felicitas Reyes – Principal/Special Services Director; Ashley Wolfel, Business Manager (Vigil Group); Esteban Cole, Operations Coordinator; Diego Gallegos, Public Charter Schools of New Mexico

### Agenda details:

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes from
  - a. March 20, 2024 General Meeting
  - b. March 25, 2024 Special Meeting
- IV. Financial Report from Finance Committee: Ashley Wolfel, The Vigil Group
- V. Action Items:
  - a. Approval of Financial Check Register Report
  - b. BAR 563-000-2324-0030-IB- 27583: Social Emotional Learning Grant
  - c. BAR 563-000-2324-0043-I 11000: Operational Carryover
  - d. BAR 563-000-2324-0044-I 23000: Activities Carryover
  - e. BAR 563-000-2324-0045-I 11000: Increase BAR for Revenue from After School Program
  - f. BAR 563-000-2324-0046-I 11000: Increase BAR for Revenue from Supply Fee
  - g. BAR 563-000-2324-0047-I 11000: Increase BAR for a Donation
  - h. BAR 563-000-2324-0048-I 23000: Increase BAR for Revenue from Activities
  - i. BAR 563-000-2324-0049-I 25153: Increase BAR for Medicaid Revenue
  - j. BAR 563-000-2324-0050-I 26107: Increase BAR for Ed Fellows Grant
  - k. BAR 563-000-2324-0052-M 24154: Maintenance BAR for Title II
  - l. Approval of the NMPED Community School Grant, Board Resolution, Mrs. Rodriguez
  - m. Approval of Draft 2024-2025 School Year Calendar (pending PED review)
- VI. Discussion Items
  - a. SABE Facility Update, Mrs. Wolfel & Mrs. Rodriguez
  - b. Focused Priorities for the GB, Diego Gallegos, Public Charter Schools of New Mexico
    - i. Facility processes; Policy review, J. Rodriguez; **Succession and recruitment of new governing board members**; Governing Board master calendar
    - ii. GC Training Report
  - c. Culturally & Linguistically Responsiveness Presentation, Mrs. Reyes & Mrs. Rodriguez
  - d. Head of School/Executive Director Evaluation Process
- VII. Monthly Administrative Report
  - a. Student Celebrations, Mrs. Reyes
  - b. Instruction & Data, Mrs. Reyes
  - c. Fiscal & Operations, Mrs. Rodriguez

- VIII. Public Comment
- IX. Announcements
- X. Adjourn

# AGENDA

## Sandoval Academy of Bilingual Education (SABE) Governing Board Regular Meeting

Location:	Via Google Meet
Date:	Wednesday, March 20, 2024
Time:	6:30 pm
Future Meeting Date:	Wednesday, April 17, 2024

### Governing Council Members:

Becky A. Torres, President - not present  
Brennan Divett, Vice President - present via Google Meet  
Lisa Spangler, Treasurer- present via Google Meet, left meeting at 7:10 p.m.  
Scott Heller, Secretary - joined meeting via Google Meet at 6:49 p.m.  
Mario Martinez, Member- present via Google Meet

### Others:

Jackie Rodriguez – Executive Director/Principal- present via Google Meet  
Felicitas Reyes – Principal/Special Services Director- present via Google Meet  
Ashley Wolfel, Business Manager (Vigil Group) - present via Google Meet, excused from meeting at 7:08 p.m.  
Esteban Cole, Operations Coordinator - not present  
Diego Gallegos, Public Charter Schools of New Mexico - not present

### Agenda details:

- I. Call to Order
  - a. **Meeting called to order at 6:38 p.m.**
- II. Approval of Agenda
  - a. **Motion to approve the agenda: Lisa**
  - b. **Motion seconded by Mario**
  - c. **The agenda was unanimously approved**
- III. Approval of Minutes from February 21, 2024 General Meeting
  - a. **Motion to approve the minutes from February 21, 2024 was made by Mario**
  - b. **Motion seconded Lisa**
  - c. **Minutes were approved unanimously**
- IV. Financial Report from Finance Committee: Ashley Wolfel, The Vigil Group
- V. Action Items:
  - a. Approval of Financial Check Register Report
  - b. BAR 29-D- Decrease BAR based on PED carryover Calculation.
  - c. BAR 31-I-Increase BAR based on PED Carryover Calculation.
  - d. BAR 33-I-Increase BAR due to carryover per audited financial Statements.
  - e. BAR 36-I-Increase BAR due to carryover per audited financial statements.
  - f. BAR 37-D-Decrease BAR is due to 40th Day Count
  - g. BAR 38-T-Transfer BAR is to adjust budget to match anticipated expenditures.
  - h. BAR 39-T-Transfer BAR is to adjust budget to match anticipated expenditures.
  - i. Approval of CDC Recommended COVID Protocols, Mrs. Rodriguez
    - i. **Ashley reported that the financials, Lease Purchase Agreement and Budget for 2024-2025 were reviewed and discussed during the Finance Committee meeting**
      - a. **Special meeting will need to take place to approve BARS**
      - b. **Special meeting will take place on Monday, March 25, 2024 at 5:30 p.m.**
      - c. **Jackie explained how the discussion of the budget for the 2024-2025 started taking into consideration some of the increases in salaries and benefits. Some changes need to be made for the following school to meet the budget.**
    - ii. **Approval of Financial Check Register**

- a. **Motion to approve Financial Check Register Report made by Scott**
  - b. **Seconded by Mario**
  - c. **Motion was approved unanimously.**
- iii. **Approval of BARS as presented by Ashely**
  - a. **Motion to approve the BARS was made by scott .**
  - b. **Motion seconded by Mario**
  - c. **Motion was approved unanimously.**
- iv. **CDC Recommendations**
  - a. **Jackie reviewed recent CDC recommendation for Covid-19 and Influenza**
  - b. **Brennan proposed the motion to approve the CDC current standards of of resuming normal activities .**
    - a. **Motion to approve the CDC Recommendations was made by Lisa**
    - b. **Motion was seconded Brennan**
    - c. **The motion passed by unanimously.**

VI. Discussion Items

- a. SABE Facility Update, Mrs. Wolfel & Mrs. Rodriguez
  - i. Pending NMPED Approval
    - a. **Jackie shared an update of the meeting with PED to discuss conditions of the LPA**
  - ii. Considerations for a potential special meeting for Amendment to LPA
    - a. **A special meeting will take place on Monday, March 25, 2024.**
- b. Focused Priorities for the GB, Diego Gallegos, Public Charter Schools of New Mexico
  - i. Facility processes; Policy review, J. Rodriguez; **Succession and recruitment of new governing board members**; Governing Board master calendar
    - a. **Governing Board Recruitment Board**
      - a. **GB members were asked to update their information**
      - b. **Interested people can reach out to Becky**
      - c. **Interested people can also visit the governing board meetings**
      - d. **Jackie shared her efforts and how information for potential governing board members has been shared.**
      - e. **Review and discuss by-laws to consider changes and recommendations in the next GB meeting**

VII. Monthly Administrative Report

- a. Student Celebrations, Mrs. Reyes
- b. Instruction & Data, Mrs. Reyes
- c. Fiscal & Operations, Mrs. Rodriguez
  - i. **Mrs. Rodriguez and Mrs. Reyes shared and updated the SABE monthly report highlighting events and school accomplishments**

VIII. Public Comment

- a. **No public comment**

IX. Announcements

- a. **No announcements**

X. Adjourn

- a. **Motion to adjourn the meeting made be Scott**
- b. **Seconded by Mario**
- c. **Motion was approved unanimously.**
- d. **Meeting adjourned at 7:59 p.m.**

# MINUTES

## Sandoval Academy of Bilingual Education (SABE) Governing Board Special Meeting

Location:	Via Google Meet
Date:	Wednesday, March 20, 2024
Time:	6:30 pm
Future Meeting Date:	Wednesday, April 17, 2024

### Governing Council Members:

Becky A. Torres, President-not present  
Brennan Divett, Vice President - present via Google Meet  
Lisa Spangler, Treasurer - present via telephone  
Scott Heller, Secretary-present via Google Meet  
Mario Martinez, Member - present via Google Meet

### Others:

Jackie Rodriguez – Executive Director/Principal - present via Google Meet  
Felicitas Reyes – Principal/Special Services Director - present via Google Meet  
Ashley Wolfel, Business Manager (Vigil Group) - present via Google Meet  
Esteban Cole, Operations Coordinator - not present  
Diego Gallegos, Public Charter Schools of New Mexico - not present

### Agenda details:

- Call to Order
- Meeting called to order at 5:33 p.m.
- Approval of Agenda
- Motion to approve the meeting agenda made by Lisa
- Motion seconded by Scott
- Approved by unanimous consent
- Action Items:
  - BAR 30-IB Behavioral Health Support Grant
  - BAR 40-I Universal Free school Lunch
  - BAR 41-M Maintenance BAR to move funds into restricted expenditure line.
  - BAR 42-T Transfer BAR to move funds into restricted expenditure line.
  - Ashley explained where funds were being moved from to the restricted line
  - Motion to approve the BARS to restrictive line for LPA approval
  - Motion to approve the BARS as presented by Ashley was made by Mario
  - Motion seconded by Scott
  - Approved by unanimous consent
- Discussion Items
- 
- Public Comment
- No one present for public comment
- Announcements
- 
- Adjourn
- Motion to adjourn the meeting made by Lisa

- Motion seconded by Brennand
- Approved by unanimous consent
- Meeting adjourned at 5:39 p.m.

**Sandoval Academy of Bilingual Education  
Budget Summary  
as of March 31, 2024**

Revenues						
Fund Description	Annual Budget	Actual (YTD)	Annualized Budget	Annualize vs Actual	FY23	FY24-FY23
Fund 11000 Operational	\$2,823,596.09	\$2,330,612.43	\$ 1,882,397.39	\$ 448,215.04	\$ 1,785,163.60	\$ 545,448.83
Fund 13000 Pupil Transportation	\$74,463.00	\$60,921.00	\$ 49,642.00	\$ 11,279.00	\$ 31,302.00	
Fund 21000 USDA Food Reimbursement	\$70,000.00	\$34,683.45	\$ 46,666.67	\$ (11,983.22)	\$ 86,285.69	\$ (51,602.24)
Fund 21100 Universal Free Meals	\$113,726.00	\$51,252.05	\$ 75,817.33	\$ (24,565.28)	\$ -	\$ 51,252.05
Fund 23000 Activities	\$6,012.00	\$6,532.63	\$ 4,008.00	\$ 2,524.63	\$ 8,787.00	\$ (2,254.37)
Fund 24101 Title I	\$41,675.50	\$77,587.13	\$ 27,783.67	\$ 49,803.46	\$ 23,043.48	\$ 54,543.65
Fund 24106 IDEAB	\$46,324.00	\$35,247.53	\$ 30,882.67	\$ 4,364.86	\$ 11,549.98	\$ 23,697.55
Fund 24109 Preschool IDEAB	\$399.00	\$0.00	\$ 266.00	\$ (266.00)	\$ -	\$ -
Fund 24154 Title II	\$6,949.00	\$12,097.84	\$ 4,632.67	\$ 7,465.17	\$ 10,112.54	\$ 1,985.30
Fund 24189 Student Supp Academic Achievement	\$19,303.00	\$13,060.46	\$ 12,868.67	\$ 191.79	\$ 5,129.70	\$ 7,930.76
Fund 24196 Stronger Connections Grant Program	\$18,000.00	\$0.00	\$ 12,000.00	\$ (12,000.00)	\$ -	\$ -
Fund 24308 ESSR II CRRSA	\$0.00	\$72,441.11	\$ -	\$ 72,441.11	\$ -	\$ 72,441.11
Fund 24330 ESSR III ARP	\$140,488.00	\$89,138.80	\$ 93,658.67	\$ (4,519.87)	\$ 75,560.43	\$ 13,578.37
Fund 24346 IDEA/ARP	\$1,965.00	\$9,600.34	\$ 1,310.00	\$ 8,290.34	\$ -	\$ 9,600.34
Fund 25153 Title XIX MEDICAID 3/21 Years	\$0.00	\$4,706.12	\$ -	\$ 4,706.12	\$ 12,101.73	\$ (7,395.61)
Fund 26107 REC/District Fiscal Agent	\$0.00	\$15,510.79	\$ -	\$ 15,510.79	\$ 16,770.50	\$ (1,259.71)
Fund 27107 2012 GOB Student Library SB66	\$2,890.00	\$2,542.30	\$ 1,926.67	\$ 615.63	\$ -	\$ 2,542.30
Fund 27109 Instructional Materials GAA of 2019	\$3,233.37	\$3,233.37	\$ 2,155.58	\$ 1,077.79	\$ -	\$ 3,233.37
Fund 27201 School Lunch CoPay	\$0.00	\$1,383.50	\$ -	\$ 1,383.50	\$ 594.00	\$ 789.50
Fund 27202 Open SciEd Expansion Initiative	\$1,700.00	\$0.00	\$ 1,133.33	\$ (1,133.33)	\$ 1,700.00	\$ (1,700.00)
Fund 27414 Pediatric Autism/ Special Needs Classroom Equipment	\$0.00	\$1,302.34	\$ -	\$ 1,302.34	\$ -	\$ 1,302.34
Fund 27575 Bilingual Multicultural Ed Laws	\$23,810.00	\$0.00	\$ 15,873.33	\$ (15,873.33)	\$ -	\$ -
Fund 31200 PSCOC Lease Reimbursement	\$183,510.00	\$91,755.00	\$ 122,340.00	\$ (30,585.00)	\$ 87,880.10	\$ 3,874.90
Fund 31400 Special Capital OutlayState	\$200,000.00	\$0.00	\$ 133,333.33	\$ (133,333.33)	\$ -	\$ -
Fund 31701 SB9 Local	\$74,190.00	\$48,569.95	\$ 49,460.00	\$ (890.05)	\$ 42,918.27	\$ 5,651.68
Fund 31703 SB9 State Match Cash	\$20,245.00	\$32,692.36	\$ 13,496.67	\$ 19,195.69	\$ -	\$ 32,692.36
<b>Total Revenues</b>	<b>\$3,872,478.96</b>	<b>\$2,994,870.50</b>	<b>\$2,581,652.64</b>	<b>\$413,217.86</b>	<b>\$2,198,899.02</b>	<b>\$766,352.48</b>

**Sandoval Academy of Bilingual Education**  
**Revenue Report**  
**as of March 31, 2024**

<b>Description</b>	<b>Budget (YTD)</b>	<b>Actual (YTD)</b>	<b>Available (YTD)</b>
Fees Activities	\$8,905.00	\$11,555.00	(\$2,650.00)
Fees Educational	\$6,305.00	\$7,515.00	(\$1,210.00)
Fees Educational	\$0.00	\$2,205.00	(\$2,205.00)
Contributions and Donations from Private Sources	\$0.00	\$320.00	(\$320.00)
State Equalization Guarantee	\$2,808,386.09	\$2,309,017.43	\$499,368.66
<b>Fund 11000 Operational</b>	<b>\$2,823,596.09</b>	<b>\$2,330,612.43</b>	<b>\$492,983.66</b>
Fund 13000 Pupil Transportation	\$74,463.00	\$60,921.00	\$13,542.00
Fund 21000 USDA Food Reimbursement	\$70,000.00	\$34,683.45	\$35,316.55
Fund 21100 Universal Free Meals	\$113,726.00	\$51,252.05	\$62,473.95
Fund 23000 Activities	\$6,012.00	\$6,532.63	(\$520.63)
Fund 24101 Title I	\$41,675.50	\$77,587.13	(\$35,911.63)
Fund 24106 IDEAB	\$46,324.00	\$35,247.53	\$11,076.47
Fund 24109 Preschool IDEAB	\$399.00	\$0.00	\$399.00
Fund 24154 Title II	\$6,949.00	\$12,097.84	(\$5,148.84)
Fund 24189 Student Supp Academic Achievement	\$19,303.00	\$13,060.46	\$6,242.54
Fund 24196 Stronger Connections Grant Program	\$18,000.00	\$0.00	\$18,000.00
Fund 24308 ESSR II CRRSA	\$0.00	\$72,441.11	(\$72,441.11)
Fund 24330 ESSR III ARP	\$140,488.00	\$89,138.80	\$51,349.20
Fund 24346 IDEA/ARP	\$1,965.00	\$9,600.34	(\$7,635.34)
Fund 25153 Title XIX MEDICAID 3/21 Years	\$0.00	\$4,706.12	(\$4,706.12)
Fund 26107 REC/District Fiscal Agent	\$0.00	\$15,510.79	(\$15,510.79)
Fund 27107 2012 GOB Student Library SB66	\$2,890.00	\$2,542.30	\$347.70
Fund 27109 Instructional Materials GAA of 2019	\$3,233.37	\$3,233.37	\$0.00
Fund 27201 School Lunch CoPay	\$0.00	\$1,383.50	(\$1,383.50)
Fund 27202 Open SciEd Expansion Initiative	\$1,700.00	\$0.00	\$1,700.00
Fund 27414 Pediatric Autism/ Special Needs	\$0.00	\$1,302.34	(\$1,302.34)
Fund 27575 Bilingual Multicultural Ed Laws	\$23,810.00	\$0.00	\$23,810.00
Fund 31200 PSCOC Lease Reimbursement	\$183,510.00	\$91,755.00	\$91,755.00
Fund 31400 Special Capital OutlayState	\$200,000.00	\$0.00	\$200,000.00
Fund 31701 SB9 Local	\$74,190.00	\$48,569.95	\$25,620.05
Fund 31703 SB9 State Match Cash	\$20,245.00	\$32,692.36	(\$12,447.36)
<b>Grand Total</b>	<b>\$3,872,478.96</b>	<b>\$2,994,870.50</b>	<b>\$877,608.46</b>



**Sandoval Academy of Bilingual Education  
Expenditure Report  
as of March 31, 2024**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense-Long-term Sub	\$20,955.00	\$4,030.53	\$14,946.51	\$1,977.96
Salaries Expense- Teachers	\$816,001.00	\$513,006.95	\$303,072.96	(\$78.91)
Salaries Expense-Kinder Teachers	\$107,776.00	\$60,505.51	\$46,542.72	\$727.77
Salaries Expense- EA	\$60,412.00	\$38,285.98	\$22,125.88	\$0.14
Salaries Expense-Kinder EA	\$30,025.00	\$18,476.96	\$11,548.04	\$0.00
Salaries Expense-Fine Arts	\$79,177.00	\$48,724.32	\$30,452.68	\$0.00
Salaries Expense-Sped Teacher	\$91,838.00	\$55,302.04	\$36,532.58	\$3.38
Salaries Expense-After School At-Risk	\$23,000.00	\$13,951.62	\$8,846.08	\$202.30
Stipend -Teacher	\$25,425.00	\$1,230.72	\$24,131.79	\$62.49
Stipend-After School	\$3,938.00	\$3,937.08	\$0.00	\$0.92
Stipend-EA	\$5,500.00	\$3,076.80	\$1,923.20	\$500.00
Stipend-SPED Teachers	\$287.00	\$0.00	\$0.00	\$287.00
Stipend-Bilingual	\$35,000.00	\$0.00	\$35,000.00	\$0.00
Employee Benefits	\$460,813.30	\$270,681.03	\$166,121.51	\$24,010.76
Professional Development	\$989.00	\$1,670.88	\$0.00	(\$681.88)
Professional Development-Fine Arts	\$62.00	\$0.00	\$0.00	\$62.00
Other Professional/Technical Services	\$0.00	\$0.00	\$2,500.00	(\$2,500.00)
Other Charges	\$900.00	\$3,157.69	\$269.80	(\$2,527.49)
Other Charges - Fine Arts	\$400.00	\$0.00	\$0.00	\$400.00
Other Charges-SPED	\$810.00	\$0.00	\$0.00	\$810.00
Other Charges-Activities	\$0.00	\$370.00	\$0.00	(\$370.00)
Student Travel	\$1,260.00	\$610.57	\$0.00	\$649.43
Instructional materials	\$22,567.00	\$20,480.39	\$1,517.15	\$569.46
Instructional materials-Bilingual	\$5,000.00	\$5,000.00	\$0.00	\$0.00
Software	\$14,000.00	\$15,928.27	\$2,000.00	(\$3,928.27)
General Supplies and Materials	\$11,746.00	\$10,821.11	\$363.83	\$561.06
General Supplies and Materials - Fine Arts	\$413.00	\$0.00	\$102.70	\$310.30
General Supplies and Materials - SPED	\$519.00	\$0.00	\$0.00	\$519.00
Supply Assets (Under \$5K)	\$1,711.79	\$1,065.16	\$645.84	\$0.79
<b>Function 1000 - Instruction</b>	<b>\$1,820,525.09</b>	<b>\$1,090,313.61</b>	<b>\$708,643.27</b>	<b>\$21,568.21</b>
Salaries Expense-Coordinator	\$79,167.00	\$48,693.60	\$30,433.40	\$40.00
Salaries Expense-Nursing Assistant	\$16,176.00	\$11,137.32	\$4,976.88	\$61.80
Salaries Expense-Registrar	\$16,176.00	\$11,137.85	\$4,977.26	\$60.89
Stipend-Coordinator	\$8,000.00	\$4,923.04	\$3,076.96	\$0.00
Employee Benefits	\$48,991.00	\$30,930.64	\$17,973.87	\$86.49
Diagnosticians - Contracted	\$17,000.00	\$16,779.74	\$4,308.65	(\$4,088.39)
Speech Therapists - Contracted	\$40,315.00	\$4,803.45	\$35,511.51	\$0.04
Occupational Therapists - Contracted	\$20,400.00	\$11,865.67	\$8,499.08	\$35.25
Specialists - Contracted	\$27,154.00	\$21,682.46	\$2,728.08	\$2,743.46
Specialists - Contracted-At-Risk	\$1,000.00	\$1,000.72	\$0.00	(\$0.72)
Professional Development	\$4,457.00	\$0.00	\$0.00	\$4,457.00
Other Professional/Technical Services	\$22,600.00	\$19,854.57	\$6,072.31	(\$3,326.88)
Other Charges	\$354.00	\$28.18	\$327.40	(\$1.58)
General Supplies and Materials	\$520.00	\$206.98	\$258.30	\$54.72
<b>Function 2100 - Support Services-Students</b>	<b>\$302,310.00</b>	<b>\$183,044.22</b>	<b>\$119,143.70</b>	<b>\$122.08</b>

**Sandoval Academy of Bilingual Education  
Expenditure Report  
as of March 31, 2024**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Professional Development	\$8,600.00	\$4,678.55	\$4,457.67	(\$536.22)
Other Professional/Technical Services	\$1,300.00	\$0.00	\$0.00	\$1,300.00
General Supplies and Materials	\$4,529.00	\$3,375.00	\$1,153.60	\$0.40
<b>Function 2200 - Support Services-Instruction</b>	<b>\$14,429.00</b>	<b>\$8,053.55</b>	<b>\$5,611.27</b>	<b>\$764.18</b>
Salaries Expense - Executive Director	\$125,000.00	\$91,346.11	\$33,653.89	\$0.00
Employee Benefits	\$51,708.00	\$36,829.13	\$15,204.78	(\$325.91)
Auditing	\$30,076.00	\$18,061.21	\$12,013.17	\$1.62
Legal	\$24,433.00	\$15,262.56	\$9,170.43	\$0.01
Advertising	\$21,000.00	\$13,231.08	\$6,283.43	\$1,485.49
Board Training	\$5,000.00	\$4,750.00	\$131.31	\$118.69
<b>Function 2300 - Support Services-General Administration</b>	<b>\$257,217.00</b>	<b>\$179,480.09</b>	<b>\$76,457.01</b>	<b>\$1,279.90</b>
Salaries Expense - Principals	\$46,550.00	\$31,984.56	\$14,215.44	\$350.00
Salaries Expense - Secretarial	\$45,661.00	\$31,610.88	\$14,049.50	\$0.62
Employee Benefits	\$31,465.00	\$20,129.33	\$9,251.46	\$2,084.21
Professional Development	\$0.00	\$0.00	\$725.00	(\$725.00)
Other Charges	\$1,900.00	\$1,152.87	\$714.95	\$32.18
Rentals of Computers and Related Equipment	\$5,000.00	\$145.31	\$4,854.69	\$0.00
Employee Travel	\$0.00	\$0.00	\$1,397.39	(\$1,397.39)
Software	\$28.00	\$0.00	\$0.00	\$28.00
General Supplies and Materials	\$616.00	\$369.96	\$0.00	\$246.04
Supply Asset (Under \$5k)	\$2,065.00	\$2,064.92	\$0.00	\$0.08
<b>Function 2400 - Support Services-School Admini</b>	<b>\$133,285.00</b>	<b>\$87,457.83</b>	<b>\$45,208.43</b>	<b>\$618.74</b>
Salaries Expense - Data Processing	\$31,937.00	\$20,431.04	\$12,769.47	(\$1,263.51)
Employee Benefits	\$14,045.00	\$7,365.18	\$4,449.58	\$2,230.24
Other Professional/Technical Services	\$93,024.00	\$68,801.69	\$24,222.27	\$0.04
Advertising	\$0.00	\$0.00	\$280.00	(\$280.00)
Software	\$13,600.00	\$13,569.79	\$0.00	\$30.21
General Supplies and Materials	\$75.00	\$63.20	\$30.00	(\$18.20)
<b>Function 2500 - Central Services</b>	<b>\$152,681.00</b>	<b>\$110,230.90</b>	<b>\$41,751.32</b>	<b>\$698.78</b>
Salaries Expense - Custodian	\$31,960.00	\$22,126.14	\$9,833.86	\$0.00
Employee Benefits	\$15,824.00	\$12,544.78	\$6,151.25	(\$2,872.03)
Other Charges	\$33,285.00	\$22,026.22	\$7,333.74	\$3,925.04
Electricity	\$28,000.00	\$18,884.61	\$8,115.39	\$1,000.00
Natural Gas (Buildings)	\$4,000.00	\$2,547.73	\$1,052.27	\$400.00
Communication Services	\$10,147.00	\$5,043.53	\$3,141.80	\$1,961.67
Renting Land and Buildings	\$86,045.00	\$88,376.28	\$0.00	(\$2,331.28)
Rentals of Computers and Related Equipment	\$4,176.00	\$4,213.83	\$1,396.05	(\$1,433.88)

**Sandoval Academy of Bilingual Education  
Expenditure Report  
as of March 31, 2024**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Property Liability Insurance	\$39,218.00	\$39,247.00	\$0.00	(\$29.00)
General Supplies and Materials	\$0.00	\$442.64	\$0.00	(\$442.64)
Supply Asset (Under \$5k)	\$6,793.00	\$5,843.47	\$948.92	\$0.61
Gasoline	\$28.00	\$0.00	\$0.00	\$28.00
<b>Function 2600 - Operation &amp; Maintenance of Plant</b>	<b>\$259,476.00</b>	<b>\$221,296.23</b>	<b>\$37,973.28</b>	<b>\$206.49</b>
Emergency Reserve	\$100,000.00	\$0.00	\$0.00	\$100,000.00
<b>Function 2900 - Other Support Services</b>	<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100,000.00</b>
Salaries Expense - Food Service Coordinator	\$30,000.00	\$18,888.87	\$11,111.13	\$0.00
Employee Benefits	\$8,674.00	\$5,458.58	\$3,153.69	\$61.73
Other Contract Services	\$310.00	\$309.42	\$0.00	\$0.58
Supply Asset (Under \$5k)	\$600.00	\$599.50	\$0.00	\$0.50
<b>Function 3100 - Food Services Operations</b>	<b>\$39,584.00</b>	<b>\$25,256.37</b>	<b>\$14,264.82</b>	<b>\$62.81</b>
<b>Fund 11000 - Operational</b>	<b>\$3,079,507.09</b>	<b>\$1,905,132.80</b>	<b>\$1,049,053.10</b>	<b>\$125,321.19</b>
<b><u>Pupil Transportation - 13000</u></b>				
Transportation Contractors	\$74,463.00	\$54,531.56	\$19,931.44	\$0.00
<b>Fund 13000 - Pupil Transportation</b>	<b>\$74,463.00</b>	<b>\$54,531.56</b>	<b>\$19,931.44</b>	<b>\$0.00</b>
<b><u>USDA Fund-21000</u></b>				
Other Charges	\$0.00	\$3,729.36	\$0.00	(\$3,729.36)
Food	\$70,000.00	\$65,526.13	\$0.00	\$4,473.87
<b>Fund 21000 - USDA Food Reimbursement</b>	<b>\$70,000.00</b>	<b>\$69,255.49</b>	<b>\$0.00</b>	<b>\$744.51</b>
<b><u>Universal Free Meals -21100</u></b>				
Food	\$113,726.00	\$19,835.29	\$93,890.71	\$0.00
<b>Fund 21100 - Universal Free Meals</b>	<b>\$113,726.00</b>	<b>\$19,835.29</b>	<b>\$93,890.71</b>	<b>\$0.00</b>
<b><u>Activities-23000</u></b>				
Other Charges	\$0.00	\$227.50	\$200.00	(\$427.50)
Student Travel	\$0.00	\$610.57	\$2,255.41	(\$2,865.98)
General Supplies and Materials	\$21,078.00	\$6,437.00	\$572.98	\$14,068.02
<b>Fund 23000 - Activities</b>	<b>\$21,078.00</b>	<b>\$7,275.07</b>	<b>\$3,028.39</b>	<b>\$10,774.54</b>
<b><u>Title I-24101</u></b>				
Professional Development	\$5,000.00	\$0.00	\$0.00	\$5,000.00
General Supplies and Materials	\$2,500.00	\$6,600.00	\$0.00	(\$4,100.00)
<b>Function 1000 - Instruction</b>	<b>\$7,500.00</b>	<b>\$6,600.00</b>	<b>\$0.00</b>	<b>\$900.00</b>
Salaries Expense - Coordinator	\$34,175.50	\$16,678.56	\$7,321.40	\$10,175.54
Employee Benefits	\$0.00	\$5,947.22	\$2,608.01	(\$8,555.23)
<b>Function 2100 - Support Services-Students</b>	<b>\$34,175.50</b>	<b>\$22,625.78</b>	<b>\$9,929.41</b>	<b>\$1,620.31</b>
<b>Fund 24101 - Title I</b>	<b>\$41,675.50</b>	<b>\$29,225.78</b>	<b>\$9,929.41</b>	<b>\$2,520.31</b>

**Sandoval Academy of Bilingual Education  
Expenditure Report  
as of March 31, 2024**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<b><u>IDEA-B-24106</u></b>				
Salaries Expense - SPED	\$46,324.00	\$0.00	\$0.00	\$46,324.00
Professional Development	\$0.00	\$230.00	\$0.00	(\$230.00)
Software	\$0.00	\$14,290.00	\$0.00	(\$14,290.00)
<b>Fund 24106 - IDEA-B</b>	<b>\$46,324.00</b>	<b>\$14,520.00</b>	<b>\$0.00</b>	<b>\$31,804.00</b>
<b><u>Preschool IDEA-B-24109</u></b>				
Specialists - Contracted	\$399.00	\$0.00	\$0.00	\$399.00
<b>Fund 24109 - Preschool IDEA-B</b>	<b>\$399.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$399.00</b>
<b><u>Title II-24154</u></b>				
Professional Development	\$5,960.00	\$4,790.92	\$0.00	\$1,169.08
<b>Function 2200 - Support Services-Instruction</b>	<b>\$5,960.00</b>	<b>\$4,790.92</b>	<b>\$0.00</b>	<b>\$1,169.08</b>
Professional Development	\$989.00	\$790.00	\$0.00	\$199.00
<b>Function 2400 - Support Services-School Administration</b>	<b>\$989.00</b>	<b>\$790.00</b>	<b>\$0.00</b>	<b>\$199.00</b>
<b>Fund 24154 - Title II</b>	<b>\$6,949.00</b>	<b>\$5,580.92</b>	<b>\$0.00</b>	<b>\$1,368.08</b>
<b><u>Student Support Academic Achievement -24189</u></b>				
Other Contract Services	\$965.00	\$0.00	\$0.00	\$965.00
General Supplies and Materials	\$7,438.00	\$0.00	\$0.00	\$7,438.00
<b>Function 1000 - Instruction</b>	<b>\$8,403.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,403.00</b>
Salaries Expense - Coordinator	\$900.00	\$4,666.62	\$3,333.35	(\$7,099.97)
Salaries Expense- Student Support	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Employee Benefits	\$0.00	\$1,669.83	\$1,187.42	(\$2,857.25)
<b>Function 2100 - Support Services-Students</b>	<b>\$10,900.00</b>	<b>\$6,336.45</b>	<b>\$4,520.77</b>	<b>\$42.78</b>
<b>Fund 24189 - Student Supp Academic Achievement</b>	<b>\$19,303.00</b>	<b>\$6,336.45</b>	<b>\$4,520.77</b>	<b>\$8,445.78</b>
<b><u>Stronger Connections Grant Program-24196</u></b>				
General Supplies and Materials	\$13,000.00	\$0.00	\$0.00	\$13,000.00
<b>Function 1000 - Instruction</b>	<b>\$13,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$13,000.00</b>
Other Professional/Technical Services	\$5,000.00	\$0.00	\$0.00	\$5,000.00
<b>Function 2500 - Central Services</b>	<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>
<b>Fund 24196 - Stronger Connections Grant Program</b>	<b>\$18,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$18,000.00</b>
<b><u>ARP - 24330</u></b>				
Salaries Expense - Tutor	\$56,012.00	\$24,993.56	\$15,579.93	\$15,438.51
Employee Benefits	\$5,560.00	\$9,396.09	\$5,957.75	(\$9,793.84)
Professional Development	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Software	\$5,000.00	\$12,510.20	\$2,249.99	(\$9,760.19)
General Supplies and Materials	\$10,105.00	\$17,760.25	\$2,620.00	(\$10,275.25)
<b>Function 1000 - Instruction</b>	<b>\$79,677.00</b>	<b>\$64,660.10</b>	<b>\$26,407.67</b>	<b>(\$11,390.77)</b>

**Sandoval Academy of Bilingual Education  
Expenditure Report  
as of March 31, 2024**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Other Professional/Technical Services	\$30,237.00	\$19,667.55	\$10,568.67	\$0.78
<b>Function 2100 - Support Services-Students</b>	<b>\$30,237.00</b>	<b>\$19,667.55</b>	<b>\$10,568.67</b>	<b>\$0.78</b>
Other Charges	\$2,500.00	\$2,499.00	\$0.00	\$1.00
<b>Function 2400 - Support Services-School Administration</b>	<b>\$2,500.00</b>	<b>\$2,499.00</b>	<b>\$0.00</b>	<b>\$1.00</b>
Salaries Expense - IT	\$19,500.00	\$13,499.82	\$5,999.80	\$0.38
Employee Benefits	\$6,722.00	\$4,149.90	\$1,910.95	\$661.15
<b>Function 2500 - Central Services</b>	<b>\$26,222.00</b>	<b>\$17,649.72</b>	<b>\$7,910.75</b>	<b>\$661.53</b>
Other Contract Services	\$0.00	\$968.63	\$0.00	(\$968.63)
Supply Asset (Under \$5k)	\$1,852.00	\$0.00	\$0.00	\$1,852.00
<b>Function 2600 - Operation &amp; Maintenance of Plant</b>	<b>\$1,852.00</b>	<b>\$968.63</b>	<b>\$0.00</b>	<b>\$883.37</b>
<b>Fund 24330 - ARP</b>	<b>\$140,488.00</b>	<b>\$105,445.00</b>	<b>\$44,887.09</b>	<b>(\$9,844.09)</b>
<b><u>IDEA/ ARP Act of 2021- 24346</u></b>				
General Supplies and Materials	\$1,965.00	\$0.00	\$0.00	\$1,965.00
<b>Fund 24346 - IDEA/ ARP Act of 2021</b>	<b>\$1,965.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,965.00</b>
<b><u>Medicaid-25153</u></b>				
Supply Asset (Under \$5k)	\$6,000.00	\$0.00	\$5,220.00	\$780.00
<b>Function 1000 - Instruction</b>	<b>\$6,000.00</b>	<b>\$0.00</b>	<b>\$5,220.00</b>	<b>\$780.00</b>
Specialists - Contracted	\$44,000.00	\$0.00	\$0.00	\$44,000.00
<b>Function 2100 - Support Services-Students</b>	<b>\$44,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$44,000.00</b>
Other Contract Services	\$1,359.00	\$0.00	\$983.05	\$375.95
<b>Function 2600 - Operation &amp; Maintenance of Plant</b>	<b>\$1,359.00</b>	<b>\$0.00</b>	<b>\$983.05</b>	<b>\$375.95</b>
<b>Fund 25153 - Title XIX MEDICAID 3/21 Years</b>	<b>\$51,359.00</b>	<b>\$0.00</b>	<b>\$6,203.05</b>	<b>\$45,155.95</b>
<b><u>2012 GOB Student Library SB-66-27107</u></b>				
Library and Audio-Visual	\$2,890.00	\$2,777.23	\$0.00	\$112.77
<b>Fund 27107 - 2012 GOB Student Library SB-66</b>	<b>\$2,890.00</b>	<b>\$2,777.23</b>	<b>\$0.00</b>	<b>\$112.77</b>
<b><u>Instructional Materials - GAA of 2019 - 27109</u></b>				
Instructional Materials Credit - 50% Textbooks	\$3,233.37	\$3,233.32	\$0.00	\$0.05
<b>Fund 27109 - Instructional Materials - GAA of 2019</b>	<b>\$3,233.37</b>	<b>\$3,233.32</b>	<b>\$0.00</b>	<b>\$0.05</b>
<b><u>OpenSciEd Expansion- 27202</u></b>				
General Supplies and Materials	\$1,700.00	\$0.00	\$1,490.00	\$210.00
<b>Fund 27202 - Open SciEd Expansion Initiative</b>	<b>\$1,700.00</b>	<b>\$0.00</b>	<b>\$1,490.00</b>	<b>\$210.00</b>
<b><u>Bilingual Multicultural Ed Laws-27575</u></b>				
Stipends	\$23,810.00	\$0.00	\$0.00	\$23,810.00
<b>Fund 27575 - Bilingual Multicultural Ed Laws</b>	<b>\$23,810.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$23,810.00</b>

**Sandoval Academy of Bilingual Education  
Expenditure Report  
as of March 31, 2024**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<b><u>PSCOC-31200</u></b>				
Renting Land and Buildings	\$183,510.00	\$115,538.43	\$67,971.57	\$0.00
<b>Fund 31200 - PSCOC Lease Reimbursement</b>	<b>\$183,510.00</b>	<b>\$115,538.43</b>	<b>\$67,971.57</b>	<b>\$0.00</b>
<b><u>Special Capital Outlay-31400</u></b>				
Construction Services	\$200,000.00	\$0.00	\$0.00	\$200,000.00
<b>Fund 31400 - Special Capital Outlay-State</b>	<b>\$200,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$200,000.00</b>
<b><u>SB-9 Local- 31701</u></b>				
County Tax Collection Costs	\$1,000.00	\$485.69	\$0.00	\$514.31
<b>Function 2300 - Support Services-General Administration</b>	<b>\$1,000.00</b>	<b>\$485.69</b>	<b>\$0.00</b>	<b>\$514.31</b>
Construction Services	\$0.00	\$59,000.00	\$4,466.30	(\$63,466.30)
Supply Assets (Under \$5K)	\$269,623.00	\$5,587.83	\$0.00	\$264,035.17
<b>Function 4000 - Capital Outlay</b>	<b>\$269,623.00</b>	<b>\$64,587.83</b>	<b>\$4,466.30</b>	<b>\$200,568.87</b>
<b>Fund 31701 - SB-9 Local</b>	<b>\$270,623.00</b>	<b>\$65,073.52</b>	<b>\$4,466.30</b>	<b>\$201,083.18</b>
<b><u>SB-9 State Match Cash-31703</u></b>				
Supply Assets (Under \$5K)	\$60,718.00	\$0.00	\$0.00	\$60,718.00
<b>Fund 31703 - SB-9 State Match Cash</b>	<b>\$60,718.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$60,718.00</b>
<b>Grand Total</b>	<b>\$4,431,720.96</b>	<b>\$2,480,268.86</b>	<b>\$1,270,886.86</b>	<b>\$680,565.24</b>

**Sandoval Academy of Bilingual Education**  
**Bank Account Register Report**  
**Bank Register Report as of March 31, 2024**

Bank	Account Number					
Wells Fargo						
Date	Number	Type	Payee/From	Status	Deposit	Withdrawal
3/4/2024	03-001	Cash Receipt	Before/After School; School Supply Fee	Non-Void	\$825.00	
3/4/2024	03-002	Cash Receipt	USDA December 2023	Non-Void	\$2,470.36	
3/4/2024	03-003	Cash Receipt	USDA November 2023 State Claim	Non-Void	\$16,459.40	
3/4/2024	03-004	Cash Receipt	USDA October 2023 State Claim	Non-Void	\$19,546.65	
3/4/2024	2806	AP Warrant	All In One Printing, LLC	Non-Void		\$333.00
3/4/2024	2807	AP Warrant	American Reading Company	Non-Void		\$17,875.00
3/4/2024	2808	AP Warrant	Centurylink	Non-Void		\$226.25
3/4/2024	2809	AP Warrant	Cooperative Educational Services	Non-Void		\$3,034.33
3/4/2024	2810	AP Warrant	Charter School Nursing Services	Non-Void		\$1,853.30
3/4/2024	2811	AP Warrant	Clifton Larson Allen, LLP	Non-Void		\$1,089.70
3/4/2024	2812	AP Warrant	Dual Language Education of New	Non-Void		\$2,448.00
3/4/2024	2813	AP Warrant	Fiber Platform LLC	Non-Void		\$100.98
3/4/2024	2814	AP Warrant	Herrera Coaches Inc.	Non-Void		\$610.57
3/4/2024	2815	AP Warrant	LD Supply LLC	Non-Void		\$375.73
3/4/2024	2816	AP Warrant	Leadership New Mexico	Non-Void		\$500.00
3/4/2024	2817	AP Warrant	Lucky Tamm Digital Marketing	Non-Void		\$1,611.56
3/4/2024	2818	AP Warrant	Mealtime/The CLM Group, Inc	Non-Void		\$617.00
3/4/2024	2819	AP Warrant	Mechanical Systems, Inc.	Non-Void		\$599.50
3/4/2024	2820	AP Warrant	NMMEA Central District VI	Non-Void		\$145.00
3/4/2024	2821	AP Warrant	Power School	Non-Void		\$14,520.00
3/4/2024	2822	AP Warrant	Schola	Non-Void		\$500.00
3/4/2024	2823	AP Warrant	School Specialty, Inc.	Non-Void		\$2,777.23
3/4/2024	2824	AP Warrant	Southwest Copy Systems- Equipment	Non-Void		\$466.94
3/4/2024	2825	AP Warrant	Staples	Non-Void		\$79.72
3/4/2024	2826	AP Warrant	The Vigil Group, LLC	Non-Void		\$12,075.28
3/4/2024	2827	AP Warrant	Timeclock Plus LLC	Non-Void		\$161.15
3/4/2024	2828	AP Warrant	Verizon Wireless/Straight Talk	Non-Void		\$207.80
3/5/2024	03-005	Cash Receipt	Amazon Reimbursement; Staff	Non-Void	\$989.00	
3/5/2024	03-006	Cash Receipt	Ed Fellows RfR	Non-Void	\$15,510.79	
3/5/2024	2829	Payroll Liability	First Financial Group of America	Non-Void		\$244.88
3/6/2024	03-007	Cash Receipt	USDA January 2024	Non-Void	\$10,214.71	
3/7/2024	03-008	Cash Receipt	Staff Cafeteria Balance	Non-Void	\$80.00	
3/8/2024		Payroll Liability	NMPSIA	Non-Void		\$20,064.08
3/8/2024		Payroll Liability	NMRHCA	Non-Void		\$4,037.42
3/8/2024		Payroll Liability	Wells Fargo	Non-Void		\$44,198.29
3/8/2024		Payroll Liability	Wells Fargo	Non-Void		\$43,635.71
3/8/2024	03-009	Cash Receipt	SEG March 2024	Non-Void	\$166,456.36	
3/11/2024	03-010	Cash Receipt	Before and After School; School	Non-Void	\$200.00	
3/12/2024	03-011	Cash Receipt	After School Fee	Non-Void	\$120.00	
3/12/2024	03-012	Cash Receipt	Cafeteria; Supply Fee; Chocolate	Non-Void	\$206.50	
3/13/2024		Payroll Liability	Internal Revenue Service	Non-Void		\$14,021.13
3/14/2024	03-013	Cash Receipt	24330 ARP/ESSER III	Non-Void	\$12,513.16	
3/15/2024		Payroll Liability	NMERB	Non-Void		\$38,565.00
3/15/2024	03-014	Cash Receipt	Before and After School; School	Non-Void	\$875.00	
3/15/2024	03-015	Cash Receipt	Pupil Transportation March 2024	Non-Void	\$6,769.00	
3/19/2024	2830	AP Warrant	Bernalillo Public School Student	Non-Void		\$23,304.86
3/19/2024	2831	AP Warrant	BMSI-Rosario Romar	Non-Void		\$1,582.09
3/19/2024	2832	AP Warrant	Centurylink	Non-Void		\$267.74
3/19/2024	2833	AP Warrant	Cooperative Educational Services	Non-Void		\$3,182.76
3/19/2024	2834	AP Warrant	Herrera Coaches	Non-Void		\$6,750.00
3/19/2024	2835	AP Warrant	JMP Academy of Professional	Non-Void		\$556.96
3/19/2024	2836	AP Warrant	Matthews Fox, P.C.	Non-Void		\$357.02
3/19/2024	2837	AP Warrant	Mechanical Systems, Inc.	Non-Void		\$442.64
3/19/2024	2838	AP Warrant	The Vigil Group, LLC	Non-Void		\$63.20

**Sandoval Academy of Bilingual Education  
Bank Account Register Report  
Bank Register Report as of March 31, 2024**

Bank	Account Number					
Wells Fargo						
Date	Number	Type	Payee/From	Status	Deposit	Withdrawal
3/21/2024	03-016	Cash Receipt	Title I RfR	Non-Void	\$14,333.34	
3/21/2024	2839	AP Warrant	American Reading Company	Non-Void		\$12,450.00
3/21/2024	2840	AP Warrant	Extra Space Management	Non-Void		\$361.25
3/22/2024	03-017	Cash Receipt	SB-9 Sandoval County	Non-Void	\$426.02	
3/25/2024		Payroll Liability	New Mexico Taxation & Revenue	Non-Void		\$3,890.30
3/25/2024	03-018	Cash Receipt	Before and After School; Supply Fee	Non-Void	\$215.00	
3/27/2024		Payroll Liability	Internal Revenue Service	Non-Void		\$13,927.97
<b>Sub Total</b>					<b>\$268,210.29</b>	<b>\$294,111.34</b>
<b>Grand Total</b>					<b>\$268,210.29</b>	<b>\$294,111.34</b>



**Sandoval Academy of Bilingual Education**  
**Payroll Register**  
**Payroll Register Report as of March 31, 2024**

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Remaining Encumbrance
SABE240001	Dollar	Herrera Coaches	7/5/2023	\$67,500.00	\$54,000.00	\$13,500.00
SABE240002	Dollar	Cooperative Educational Services	7/5/2023	\$40,314.96	\$4,803.45	\$35,511.51
SABE240003	Dollar	Cooperative Educational Services	7/5/2023	\$30,236.22	\$21,789.39	\$8,446.83
SABE240004	Dollar	Cooperative Educational Services	7/5/2023	\$20,157.48	\$18,793.44	\$1,364.04
SABE240005	Dollar	Clifton Larson Allen, LLP	7/5/2023	\$30,000.00	\$17,986.83	\$12,013.17
SABE240006	Dollar	Fulcrum Building, LLC	1/30/2024	\$110,656.50	\$54,376.93	\$56,279.57
SABE240007	Dollar	The Vigil Group, LLC	7/5/2023	\$67,318.68	\$53,483.26	\$13,835.42
SABE240009	Dollar	Centurylink	7/5/2023	\$1,500.00	\$1,010.80	\$489.20
SABE240010	Dollar	Charter School Nursing Services	7/5/2023	\$15,750.00	\$14,011.31	\$1,738.69
SABE240012	Dollar	Extra Space Management	7/5/2023	\$4,335.00	\$3,651.50	\$683.50
SABE240014	Dollar	Lucky Tamm Digital Marketing	7/5/2023	\$18,000.00	\$13,328.13	\$4,671.87
SABE240015	Dollar	Matthews Fox, P.C.	12/1/2023	\$20,000.00	\$10,829.57	\$9,170.43
SABE240019	Dollar	Power-On Technology Services	7/5/2023	\$15,000.00	\$10,650.79	\$4,349.21
SABE240021	Dollar	Intrado-School Messenger	7/5/2023	\$2,249.99	\$0.00	\$2,249.99
SABE240023	Dollar	Southwest Copy Systems- Equipment	7/5/2023	\$4,748.07	\$4,213.28	\$534.79
SABE240024	Dollar	Timeclock Plus LLC	7/5/2023	\$1,800.00	\$1,750.35	\$49.65
SABE240026	Dollar	Verizon Wireless/Straight Talk	4/5/2024	\$1,906.85	\$0.00	\$1,906.85
SABE240028	Dollar	Fiber Platform LLC	7/5/2023	\$1,800.00	\$1,110.78	\$689.22
SABE240030	Dollar	Cooperative Educational Services	7/1/2023	\$8,000.00	\$5,889.41	\$2,110.59
SABE240033	Dollar	Sarah Farrell	7/1/2023	\$436.40	\$0.00	\$436.40
SABE240036	Dollar	American Reading Company	7/24/2023	\$1,115.00	\$0.00	\$1,115.00
SABE240041	Dollar	JMP Academy of Professional	7/25/2023	\$6,126.51	\$3,898.72	\$2,227.79
SABE240041	Dollar	JMP Academy of Professional	7/25/2023	\$4,455.63	\$556.96	\$3,898.67
SABE240049	Regular	ACES	7/25/2023	\$450.00	\$0.00	\$450.00
SABE240050	Dollar	BMSI-Rosario Romar	7/25/2023	\$20,364.75	\$11,865.67	\$8,499.08
SABE240052	Regular	Cooperative Educational Services	7/25/2023	\$250.00	\$0.00	\$250.00
SABE240058	Dollar	Southwest Copy Systems-Service	7/5/2023	\$5,000.00	\$347.49	\$4,652.51
SABE240073	Regular	American Orff Schulwerk Association	7/27/2023	\$309.00	\$0.00	\$309.00
SABE240075	Regular	Sue Griffith	1/25/2024	\$1,614.37	\$0.00	\$1,614.37
SABE240077	Regular	LD Supply LLC	8/21/2023	\$766.95	\$708.28	\$58.67
SABE240079	Regular	The Vigil Group, LLC	8/23/2023	\$30.00	\$0.00	\$30.00
SABE240086	Regular	Discount School Supply	9/15/2023	\$149.95	\$0.00	\$149.95
SABE240087	Regular	Barnes & Noble Booksellers, Inc.	8/24/2023	\$402.15	\$0.00	\$402.15
SABE240090	Dollar	Cooperative Educational Services	9/18/2023	\$355.58	\$31.31	\$324.27
SABE240091	Regular	Adam Garcia	9/10/2023	\$59.00	\$0.00	\$59.00
SABE240094	Dollar	Bernalillo Public School Student	9/4/2023	\$87,385.32	\$43,510.54	\$43,874.78
SABE240101	Regular	Zia Signs LLC	9/27/2023	\$120.00	\$0.00	\$120.00
SABE240120	Regular	American Reading Company	10/6/2023	\$2,500.00	\$0.00	\$2,500.00
SABE240124	Regular	ASCD	10/19/2023	\$478.00	\$0.00	\$478.00
SABE240130	Regular	Barnes & Noble Booksellers, Inc.	10/31/2023	\$48.93	\$0.00	\$48.93
SABE240134	Regular	Jackie Rodriguez	11/10/2023	\$218.00	\$0.00	\$218.00
SABE240135	Regular	Esteban Cole	11/10/2023	\$218.00	\$0.00	\$218.00
SABE240136	Regular	LD Supply LLC	11/16/2023	\$876.24	\$842.36	\$33.88
SABE240142	Dollar	Great Minds	11/16/2023	\$2,500.00	\$0.00	\$2,500.00
SABE240144	Regular	Wisconsin Center for Ed. Research	11/28/2023	\$1,153.60	\$0.00	\$1,153.60
SABE240150	Regular	Herrera Coaches Inc.	1/10/2024	\$769.85	\$0.00	\$769.85
SABE240151	Regular	Herrera Coaches Inc.	1/10/2024	\$690.35	\$0.00	\$690.35
SABE240153	Regular	Herrera Coaches Inc.	1/10/2024	\$690.21	\$0.00	\$690.21
SABE240158	Regular	School Nurse Supply	1/10/2024	\$140.50	\$0.00	\$140.50
SABE240162	Regular	ACES	1/24/2024	\$280.00	\$0.00	\$280.00
SABE240164	Regular	NMABE State Spanish Spelling Bee	1/16/2024	\$200.00	\$0.00	\$200.00
SABE240167	Regular	NMASBO	2/7/2024	\$450.00	\$0.00	\$450.00
SABE240168	Regular	Felicitas Reyes	1/25/2024	\$42.98	\$0.00	\$42.98
SABE240170	Dollar	Schola	1/27/2024	\$3,000.00	\$1,500.00	\$1,500.00
SABE240175	Regular	Rlo Rancho Chamber of Commerce	1/31/2024	\$250.00	\$0.00	\$250.00

**Sandoval Academy of Bilingual Education  
Payroll Register  
Payroll Register Report as of March 31, 2024**

<b>PO Number</b>	<b>Type</b>	<b>Vendor Name</b>	<b>Date Issued</b>	<b>PO Amount</b>	<b>Invoiced Amount</b>	<b>Remaining Encumbrance</b>
SABE240176	Regular	Jackie Rodriguez	1/31/2024	\$14.95	\$0.00	\$14.95
SABE240178-	Regular	Tech to school	3/4/2024	\$5,220.00	\$0.00	\$5,220.00
SABE240181	Regular	Public Charter Schools of New Mexico	3/12/2024	\$275.00	\$0.00	\$275.00
SABE240183	Regular	LD Supply LLC	3/12/2024	\$663.43	\$0.00	\$663.43
SABE240184	Regular	School Nurse Supply	3/15/2024	\$117.80	\$0.00	\$117.80
SABE240185	Regular	ABQ BioPark-Zoo	3/14/2024	\$105.00	\$0.00	\$105.00
SABE240186	Regular	Sweetwater Music Instruments & Pro	3/13/2024	\$125.88	\$0.00	\$125.88
SABE240188	Regular	Jackie Rodriguez	3/13/2024	\$1,266.08	\$0.00	\$1,266.08
SABE240190	Regular	AquaPhoenix Scientific	3/18/2024	\$1,490.00	\$0.00	\$1,490.00
SABE240191	Regular	New Mexico Museum of Natural	4/4/2024	\$228.00	\$0.00	\$228.00
SABE240192	Regular	Herrera Coaches Inc.	4/4/2024	\$610.57	\$0.00	\$610.57
SABE240193-	Regular	Staples	4/4/2024	\$395.00	\$0.00	\$395.00
SABE240194	Regular	LD Supply LLC	4/5/2024	\$424.46	\$0.00	\$424.46
<b>Sub Total</b>				<b>\$616,107.19</b>	<b>\$354,940.55</b>	<b>\$261,166.64</b>

**Sandoval Academy of Bilingual Education  
Payroll Register  
Payroll Register Report as of March 31, 2024**

<b>Wages/Deductions</b>	<b>Employer Amt.</b>	<b>Employee Amt.</b>
Net Wages	\$0.00	\$87,834.00
Basic Life	\$178.56	\$0.00
Davis Vision	\$35.14	\$18.18
Dental	\$586.38	\$324.32
ERB	\$22,708.43	\$13,387.36
ERB Less 24 K	\$1,403.65	\$610.95
ERB- Supplemental	(\$48.08)	\$0.00
ERB-LU less \$24K	\$64.21	\$27.95
Federal Withholding	\$0.00	\$8,624.50
FFGA- AF Cancer	\$0.00	\$45.70
FFGA- AF Critical Illness	\$0.00	\$56.16
FFGA- Texas Life Insurance	\$0.00	\$103.12
FFGA-AF Accident	\$0.00	\$39.90
FICA	\$7,830.89	\$7,830.89
Long Term Disability	\$225.26	\$124.93
Medical	\$11,448.22	\$6,520.36
Medicare	\$1,831.41	\$1,831.41
NMRHCA	\$2,664.03	\$1,332.05
State Unemployment Ins.	\$416.76	\$0.00
State Withholding - NM	\$0.00	\$3,880.02
Vision	\$63.12	\$34.68
Voluntary Life	\$0.00	\$510.12
Workers Comp Q1	\$75.90	\$66.00
<b>Sub Total</b>	<b>\$49,483.88</b>	<b>\$133,202.60</b>

Bank Reconciliation

School: **Sandoval Academy of Bilingual Education**  
Bank: **Wells Fargo**  
Account Description: **Main Checking Account**  
Statement Date: **March 31, 2024**

Beginning Balance per bank:	\$	1,104,860.02
Cleared transactions:	\$	(341,676.63)
Deposits and Credits:	\$	268,210.29
Other bank adjustments	\$	-
	\$	<u>1,031,393.68</u>
Ending balance per bank		
Plus: Outstanding Deposits	\$	-
Plus: Cleared items prior to entry	\$	-
Less: Outstanding Checks	\$	(15,213.81)
Balance per GL	\$	<u>1,016,179.87</u>

**Sandoval Academy of Bilingual Education  
Outstanding Checks  
Outstanding Checks as of March 31, 2024**

<b>Last Reconciled</b>		<b>Statement Date</b>	
2/29/2024		03/31/2024	
<b>Date</b>	<b>Item Number</b>	<b>Description</b>	<b>Withdrawal</b>
3/19/2024	2831	BMSI-Rosario Romar	\$1,582.09
3/19/2024	2832	Centurylink	\$267.74
3/19/2024	2835	JMP Academy of Professional Development	\$556.96
3/19/2024	2836	Matthews Fox, P.C.	\$357.02
3/21/2024	2839	American Reading Company	\$12,450.00
<b>Sub Total</b>			<b>\$15,213.81</b>

**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2024**  
**Balance Sheet as of March 31, 2024**

<b>Description</b>	<b>11000 Operational</b>	<b>13000 Transportatio n</b>	<b>14000 Instructional material</b>	<b>21000 Food Service</b>	<b>21100 Universal Meals</b>	<b>23000 Activities</b>
11011 - Bank Accounts	\$835,551.92	\$6,389.45	\$0.36	(\$101,541.94)	\$31,416.76	\$14,865.83
<b>Subtotal of Account Type: Asset</b>	<b>\$835,551.92</b>	<b>\$6,389.45</b>	<b>\$0.36</b>	<b>(\$101,541.94)</b>	<b>\$31,416.76</b>	<b>\$14,865.83</b>
<b>Subtotal of Account Group: Assets</b>	<b>\$835,551.92</b>	<b>\$6,389.45</b>	<b>\$0.36</b>	<b>(\$101,541.94)</b>	<b>\$31,416.76</b>	<b>\$14,865.83</b>
23124 - State Retirement System Contributions	\$14,578.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23125 - Employee Insurance	\$7,181.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23126 - Unemployment Insurance	\$517.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23127 - Workers' Compensation	\$68.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23134 - Employer State Retirement System	\$25,468.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23135 - Employer Insurance	\$12,807.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23137 - Employer Workers' Comp	\$78.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$4,527.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23147 - Voluntary Deductions	\$932.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal of Account Type: Liability</b>	<b>\$66,158.94</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
32300 - Unreserved Fund Balance	\$342,714.88	(\$3,479.99)	\$0.36	(\$11,797.06)	\$0.00	\$15,608.27
Net Increase/Decrease	\$426,678.10	\$9,869.44	\$0.00	(\$89,744.88)	\$31,416.76	(\$742.44)
<b>Subtotal of Account Type: Fund Balance/Retained Earnings</b>	<b>\$769,392.98</b>	<b>\$6,389.45</b>	<b>\$0.36</b>	<b>(\$101,541.94)</b>	<b>\$31,416.76</b>	<b>\$14,865.83</b>
<b>Subtotal of Account Group: Liabilities/Fund Balance</b>	<b>\$835,551.92</b>	<b>\$6,389.45</b>	<b>\$0.36</b>	<b>(\$101,541.94)</b>	<b>\$31,416.76</b>	<b>\$14,865.83</b>

**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2024**  
**Balance Sheet as of March 31, 2024**

<b>Description</b>	<b>24101 Title I</b>	<b>24106 IDEA - B</b>	<b>24154 Title II</b>	<b>24189 Title IV</b>	<b>24308 CRRSA</b>	<b>24330 ARP</b>
11011 - Bank Accounts	(\$6,498.94)	(\$14,476.51)	(\$5,580.92)	(\$1,026.55)	\$0.00	(\$23,144.14)
<b>Subtotal of Account Type: Asset</b>	<b>(\$6,498.94)</b>	<b>(\$14,476.51)</b>	<b>(\$5,580.92)</b>	<b>(\$1,026.55)</b>	<b>\$0.00</b>	<b>(\$23,144.14)</b>
<b>Subtotal of Account Group: Assets</b>	<b>(\$6,498.94)</b>	<b>(\$14,476.51)</b>	<b>(\$5,580.92)</b>	<b>(\$1,026.55)</b>	<b>\$0.00</b>	<b>(\$23,144.14)</b>
23124 - State Retirement System Contributions	\$171.32	\$0.00	\$0.00	\$78.00	\$0.00	\$524.99
23125 - Employee Insurance	\$142.50	\$0.00	\$0.00	\$37.30	\$0.00	\$106.96
23126 - Unemployment Insurance	\$17.68	\$0.00	\$0.00	\$6.24	\$0.00	\$46.17
23127 - Workers' Compensation	\$0.57	\$0.00	\$0.00	\$0.26	\$0.00	\$7.00
23134 - Employer State Retirement System	\$295.04	\$0.00	\$0.00	\$134.34	\$0.00	\$971.58
23135 - Employer Insurance	\$221.98	\$0.00	\$0.00	\$59.58	\$0.00	\$454.18
23137 - Employer Workers' Comp	\$0.65	\$0.00	\$0.00	\$0.30	\$0.00	\$8.05
23142 - State Income Tax	\$47.16	\$43.49	\$0.00	\$21.48	\$0.00	\$35.90
23147 - Voluntary Deductions	\$4.21	\$0.00	\$0.00	\$1.85	\$0.00	\$12.34
<b>Subtotal of Account Type: Liability</b>	<b>\$901.11</b>	<b>\$43.49</b>	<b>\$0.00</b>	<b>\$339.35</b>	<b>\$0.00</b>	<b>\$2,167.17</b>
32300 - Unreserved Fund Balance	(\$55,761.40)	(\$35,247.53)	(\$12,097.84)	(\$8,089.91)	(\$72,441.11)	(\$9,005.11)
Net Increase/Decrease	\$48,361.35	\$20,727.53	\$6,516.92	\$6,724.01	\$72,441.11	(\$16,306.20)
<b>Subtotal of Account Type: Fund Balance/Retained Earnings</b>	<b>(\$7,400.05)</b>	<b>(\$14,520.00)</b>	<b>(\$5,580.92)</b>	<b>(\$1,365.90)</b>	<b>\$0.00</b>	<b>(\$25,311.31)</b>
<b>Subtotal of Account Group: Liabilities/Fund Balance</b>	<b>(\$6,498.94)</b>	<b>(\$14,476.51)</b>	<b>(\$5,580.92)</b>	<b>(\$1,026.55)</b>	<b>\$0.00</b>	<b>(\$23,144.14)</b>

**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2024**  
**Balance Sheet as of March 31, 2024**

Description	24346 ARP IDEA-B	25153 Medicaid	26107 REC/ District Agent	27107 GOB Library Fund	27109 Instructional Materials GAA	27201 School Lunch Co- Pay
11011 - Bank Accounts	\$0.00	\$56,065.24	\$16,058.68	(\$2,777.23)	\$0.00	\$0.00
<b>Subtotal of Account Type: Asset</b>	<b>\$0.00</b>	<b>\$56,065.24</b>	<b>\$16,058.68</b>	<b>(\$2,777.23)</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Subtotal of Account Group: Assets</b>	<b>\$0.00</b>	<b>\$56,065.24</b>	<b>\$16,058.68</b>	<b>(\$2,777.23)</b>	<b>\$0.00</b>	<b>\$0.00</b>
23124 - State Retirement System Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23125 - Employee Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23126 - Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23127 - Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23134 - Employer State Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23135 - Employer Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23137 - Employer Workers' Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23147 - Voluntary Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal of Account Type: Liability</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
32300 - Unreserved Fund Balance	(\$9,600.34)	\$51,359.12	(\$17,181.61)	(\$2,542.30)	(\$0.05)	(\$1,383.50)
Net Increase/Decrease	\$9,600.34	\$4,706.12	\$33,240.29	(\$234.93)	\$0.05	\$1,383.50
<b>Subtotal of Account Type: Fund Balance/Retained Earnings</b>	<b>\$0.00</b>	<b>\$56,065.24</b>	<b>\$16,058.68</b>	<b>(\$2,777.23)</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Subtotal of Account Group: Liabilities/Fund Balance</b>	<b>\$0.00</b>	<b>\$56,065.24</b>	<b>\$16,058.68</b>	<b>(\$2,777.23)</b>	<b>\$0.00</b>	<b>\$0.00</b>



**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2024**  
**Balance Sheet as of March 31, 2024**

Description	27414 Autism Grant	31200 PSCOC	31701 SB-9 Local	31703 SB-9 Cash	Total
11011 - Bank Accounts	\$0.00	(\$23,783.43)	\$173,942.58	\$60,718.71	\$1,016,179.87
<b>Subtotal of Account Type: Asset</b>	<b>\$0.00</b>	<b>(\$23,783.43)</b>	<b>\$173,942.58</b>	<b>\$60,718.71</b>	<b>\$1,016,179.87</b>
<b>Subtotal of Account Group: Assets</b>	<b>\$0.00</b>	<b>(\$23,783.43)</b>	<b>\$173,942.58</b>	<b>\$60,718.71</b>	<b>\$1,016,179.87</b>
23124 - State Retirement System Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$15,352.44
23125 - Employee Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$7,468.19
23126 - Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$587.16
23127 - Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$76.00
23134 - Employer State Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$26,869.01
23135 - Employer Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$13,543.52
23137 - Employer Workers' Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$87.40
23142 - State Income Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$4,675.94
23147 - Voluntary Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$950.40
<b>Subtotal of Account Type: Liability</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$69,610.06</b>
32300 - Unreserved Fund Balance	(\$1,302.34)	\$0.00	\$190,446.15	\$28,026.35	\$388,225.04
Net Increase/Decrease	\$1,302.34	(\$23,783.43)	(\$16,503.57)	\$32,692.36	\$558,344.77
<b>Subtotal of Account Type: Fund Balance/Retained Earnings</b>	<b>\$0.00</b>	<b>(\$23,783.43)</b>	<b>\$173,942.58</b>	<b>\$60,718.71</b>	<b>\$946,569.81</b>
<b>Subtotal of Account Group: Liabilities/Fund Balance</b>	<b>\$0.00</b>	<b>(\$23,783.43)</b>	<b>\$173,942.58</b>	<b>\$60,718.71</b>	<b>\$1,016,179.87</b>

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 563-000-2324-0030-IB  
 Fund Type: Flowthrough  
 Adjustment Type: Initial Budget

Fiscal Year: 2023-2024

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 07/01/2023	To: 06/30/2024
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 27583.0000.43202 \$25,000

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27583 Behavioral health support Laws of 2023, 1st Session, Chap 210, Sec 5, p. 219-222	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class		\$17,000	\$17,000	
27583 Behavioral health support Laws of 2023, 1st Session, Chap 210, Sec 5, p. 219-222	2200 Support Services-Instruction	53330 Professional Development	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class		\$8,000	\$8,000	
Sub Total							\$25,000		
Indirect Cost									
<b>DOC. TOTAL</b>							<b>\$25,000</b>		

**Justification:**

To budget in funds per PED spreadsheet.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

<b>Approvals by Digital Signature</b>		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Ashley Wolfel	Business Manager	3/18/2024 9:55:29 AM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

**Doc. ID:** 563-000-2324-0043-I  
**Fund Type:** General Fund / Capital Outlay / Debt Service  
**Adjustment Type:** Increase

**Fiscal Year:** 2023-2024

**Entity Name:** Sandoval Academy of Bilingual Education

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Ashley Wolfel, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 505-938-7731

**Email:** ashley@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>
<b>Budget Period:</b> 2023-07-01 <b>To:</b> 2024-06-30
<b>A. Approved Carryover:</b>
<b>B. Total Current Year Allocation:</b>
<b>D. Total Funding Available:</b>

Revenue 11000.0000.11111                      \$81,966

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	56119 Supply Assets (\$5,000 or less).	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$1,712	\$80,645	\$82,357	
11000 Operational	2100 Support Services-Students	53414 Other Services	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$22,600	\$1,321	\$23,921	
Sub Total							\$81,966		
Indirect Cost									
<b>DOC. TOTAL</b>							\$81,966		

**Justification:**

To increase budget per FY23 Audit.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

**Doc. ID:** 563-000-2324-0044-I  
**Fund Type:** General Fund / Capital Outlay / Debt Service  
**Adjustment Type:** Increase

**Fiscal Year:** 2023-2024

**Entity Name:** Sandoval Academy of Bilingual Education

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Ashley Wolfel, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 505-938-7731

**Email:** ashley@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	
<b>Budget Period:</b> 2023-07-01	<b>To:</b> 2024-06-30
<b>A. Approved Carryover:</b>	
<b>B. Total Current Year Allocation:</b>	
<b>D. Total Funding Available:</b>	

Revenue 23000.0000.11112 \$542

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000 Non-Instructional Support	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$6,012	\$542	\$6,554	
						Sub Total	\$542		
						<b>Indirect Cost</b>			
						<b>DOC. TOTAL</b>	\$542		

**Justification:**

To increase budget per FY23 Audit.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

**Doc. ID:** 563-000-2324-0045-1  
**Fund Type:** General Fund / Capital Outlay / Debt Service  
**Adjustment Type:** Increase

**Fiscal Year:** 2023-2024

**Entity Name:** Sandoval Academy of Bilingual Education

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Ashley Wolfel, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 505-938-7731

**Email:** ashley@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>
<b>Budget Period:</b> 2023-07-01 <b>To:</b> 2024-06-30
<b>A. Approved Carryover:</b>
<b>B. Total Current Year Allocation:</b>
<b>D. Total Funding Available:</b>

Revenue 11000.0000.41702                      \$3,415

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	56119 Supply Assets (\$5,000 or less).	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$1,712	\$3,415	\$5,127	
						Sub Total	\$3,415		
						<b>Indirect Cost</b>			
						<b>DOC. TOTAL</b>	\$3,415		

**Justification:**

To increase budget based on revenues received for educational Fees.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

**Doc. ID:** 563-000-2324-0046-I  
**Fund Type:** General Fund / Capital Outlay / Debt Service  
**Adjustment Type:** Increase

**Fiscal Year:** 2023-2024

**Entity Name:** Sandoval Academy of Bilingual Education

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Ashley Wolfel, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 505-938-7731

**Email:** ashley@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>
<b>Budget Period:</b> 2023-07-01 <b>To:</b> 2024-06-30
<b>A. Approved Carryover:</b>
<b>B. Total Current Year Allocation:</b>
<b>D. Total Funding Available:</b>

Revenue 11000.0000.41701                      \$2,650

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	56119 Supply Assets (\$5,000 or less).	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$1,712	\$2,650	\$4,362	
						Sub Total	\$2,650		
						<b>Indirect Cost</b>			
						<b>DOC. TOTAL</b>	\$2,650		

**Justification:**

To increase budget due to revenues received for Activities.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

**Doc. ID:** 563-000-2324-0047-1  
**Fund Type:** General Fund / Capital Outlay / Debt Service  
**Adjustment Type:** Increase

**Fiscal Year:** 2023-2024

**Entity Name:** Sandoval Academy of Bilingual Education

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Ashley Wolfel, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 505-938-7731

**Email:** ashley@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	
<b>Budget Period:</b> 2023-07-01	<b>To:</b> 2024-06-30
<b>A. Approved Carryover:</b>	
<b>B. Total Current Year Allocation:</b>	
<b>D. Total Funding Available:</b>	

Revenue 11000.0000.41920                      \$320

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	56119 Supply Assets (\$5,000 or less).	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$1,712	\$320	\$2,032	
						Sub Total	\$320		
						<b>Indirect Cost</b>			
						<b>DOC. TOTAL</b>	\$320		

**Justification:**

To increase budget for donation received.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

**Doc. ID:** 563-000-2324-0048-I  
**Fund Type:** General Fund / Capital Outlay / Debt Service  
**Adjustment Type:** Increase

**Fiscal Year:** 2023-2024

**Entity Name:** Sandoval Academy of Bilingual Education

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Ashley Wolfel, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 505-938-7731

**Email:** ashley@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	
<b>Budget Period:</b> 2023-07-01	<b>To:</b> 2024-06-30
<b>A. Approved Carryover:</b>	
<b>B. Total Current Year Allocation:</b>	
<b>D. Total Funding Available:</b>	

Revenue 23000.0000.41701 \$520

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000 Non-Instructional Support	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$6,012	\$520	\$6,532	
						Sub Total	\$520		
						Indirect Cost			
						<b>DOC. TOTAL</b>	\$520		

**Justification:**

To increase budget based on revenues received for activities.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 563-000-2324-0049-1

Fund Type: Direct Grant

Adjustment Type: Increase

Fiscal Year: 2023-2024

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>
Budget Period: 2023-07-01                      To:    2024-06-30
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Revenue 25153.0000.44301                      \$4,706

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
25153 Title XIX MEDICAID 3/21 Years	2600 Operation & Maintenance of Plant	55915 Other Contract Services	0000 No Program	563001 Sandoval Academy of Bilingual Education- Admin Office	0000 No Job Class	\$1,359	\$4,706	\$6,065	
Sub Total							\$4,706		
Indirect Cost									
<b>DOC. TOTAL</b>							\$4,706		

**Justification:**

To increase budget based on revenues received for Medicaid.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 563-000-2324-0050-1

Fund Type: Direct Grant

Adjustment Type: Increase

Fiscal Year: 2023-2024

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	<b>Budget Period:</b> 2023-07-01	<b>To:</b> 2024-06-30
<b>A. Approved Carryover:</b>		
<b>B. Total Current Year Allocation:</b>		
<b>D. Total Funding Available:</b>		

Revenue 26107.0000.43214 \$47,100

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
26107 REC/District Fiscal Agent	1000 Instruction	51100 Salaries Expense	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy of Bilingual Education- Admin Office	1711 Instructional Assistants - Grades 1-12		\$47,100	\$47,100	1.00
						Sub Total	\$47,100		1.00
						<b>Indirect Cost</b>			
						<b>DOC. TOTAL</b>	\$47,100		

**Justification:**

To budget in award letter for Ed Fellows Grant.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

**Doc. ID:** 563-000-2324-0052-M  
**Fund Type:** Flowthrough  
**Adjustment Type:** Maintenance

**Fiscal Year:** 2023-2024

**Entity Name:** Sandoval Academy of Bilingual Education

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Ashley Wolfel, Business Manager

**Total Approved Budget (Flowthrough):** 6,949

**Phone:** 505-938-7731

**Email:** ashley@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>
<b>Budget Period:</b> 07/01/2023 <b>To:</b> 06/30/2024
<b>A. Approved Carryover:</b>
<b>B. Total Current Year Allocation:</b> 6,949
<b>D. Total Funding Available:</b> 6,949

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24154 Teacher/ Principal Training & Recruiting	2200 Support Services- Instruction	53330 Professional Development	0000 No Program	563001 Sandoval Academy of Bilingual Education- Admin Office	0000 No Job Class	\$5,960	(\$497)	\$5,463	
24154 Teacher/ Principal Training & Recruiting	2400 Support Services-School Administration	53330 Professional Development	0000 No Program	563001 Sandoval Academy of Bilingual Education- Admin Office	0000 No Job Class	\$989	\$497	\$1,486	
						Sub Total	\$0		
						<b>Indirect Cost</b>			
						<b>DOC. TOTAL</b>	\$0		

**Justification:**

To adjust budget to match anticipated expenditures.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



## **Resolution of Commitment of SABE Governing Board to Support the Community School Initiative**

Sandoval Academy of Bilingual Education’s Governing Board affirms the belief that Community Schools are a whole child, comprehensive strategy to transform schools into places where educators, local community members, families, and students work together to strengthen conditions for student learning and healthy development. As partners, they organize in-and-out of school resources, supports, and opportunities so that young people thrive.

The community school strategy is grounded in addressing an equity strategy for which fairness is achieved through systematically assessing and addressing disparities in opportunities and outcomes so that students, families and communities experience high quality instruction and receive effective individual and family support and services they need to succeed in school and the community.

\_\_\_\_\_ School Board of Education commits its and the superintendent’s participation in any district level community school collaboration efforts, including but not limited to boards and committees that endeavor to partner with appropriate federal, state and local entities, including community-based organizations to support the CS strategy and whole school transformation.

\_\_\_\_\_ Sandoval Academy of Bilingual Education recognizes and values that Community Schools have a collective impact on the surrounding community that improves conditions for all those living there. Although the specific services, supports and opportunities available at individual Community Schools may vary depending on local needs and resources,

\_\_\_\_\_ Sandoval Academy of Bilingual Education shall strive to strategically identify potential Community Schools and integrate specific programs and services that support students, families, and community and align with the current NM Statute.

This Resolution was approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

Governing Board President: \_\_\_\_\_ Date: \_\_\_\_\_

**\*Please note this is for compliance checking and should not be used for external purposes.  
DO NOT USE IN GOOGLE SHEETS, ONLY EXCEL  
DO NOT CUT AND PASTE, THIS COULD POTENTIAL RUIN FORMULAS  
2024-2025 School Calendar Form**

Typical District/Charter name in cell C7, select dropdown, select name. If you cannot find name, clear cell C7, select dropdown, scroll through selection, select name.

District/Charter: SANDOVAL  
ACADEMY OF  
BILINGUAL  
EDUCATION  
PED #: 563-001

Naming Convention: SABE FY25 Calendar 563-001

Upload to FTS folder: SANDOVAL ACADEMY OF BILINGUAL EDUCATION -> FY24 -> FY25 OpBud -> LEA Submission

One Calendar Form is required for all schools operating on an identical schedule. Submit additional Calendar Form(s) for each varying calendar.  
If the calendar is below 180 instructional days, a second calendar must be submitted that meets or exceeds 180 instructional days.

**Per General Appropriation Act of 2024, the public education department shall not approve the operating budget of any school district or charter school that provides fewer instructional hours to students in the 2024-2025 school year than instructional hours, includes ELTP and K5+ hours, provided to students in the 2022-2023 school year.**

For more information on school calendar requirements, refer to 6.10.5 NMAC.

Local Board or Governance

Council approval date: \_\_\_\_\_

4-Day or 5-Day week? 5-Day this is auto populated; a four-day calendar means a school calendar with all weeks having at most four instructional days.

First Student Learning: 8/5/24 this date will auto populate the "Calendar Tiles" sheet

Last Student Learning Day: 5/28/25 this date will auto populate the "Calendar Tiles" sheet

List each date individually

DO NOT list full instructional dates below, those days are automatically counted in the "Calendar Tiles" Sheet.

No School Date i.e. Holiday or Day Off	Date Early Release / Remote Instructional Day, Professional Work Day, or Any Combination Day (DO NOT list full instructional dates, those days are automatically counted in the "Calendar Tiles" Sheet.)	Asynchronous, Synchronous, or N/A N/A = 1) in person 2) optional instructional programs, charter schools in accordance with the contract between the school and its chartering authority, or schools without attendance boundaries.	Instructional Hours must be >=3.5 hrs & <=7.5 hrs do not include lunch, lunch recess, lunch passing period	Parent Teacher/ Student Led Conference Hours	Professional Work Hours	Instructional Day Count >=3.5 hrs = 0.50 day >= 5.5 hrs = 1 day	Parent Teacher/ Student Led Conference Counted Hours	Parent Teacher/ Student Led Conference Counted Days	K-6 Professional Work Hours Counted Days	K-6 Professional Work Counted Days	7-12 Professional Work Counted Hours	7-12 Professional Work Counted Days	
	9/2/24	7/31/24	N/A			7.50	-	-	-	5.50	1.00	5.50	1.00
	10/14/24	8/1/24	N/A			7.50	-	-	-	5.50	1.00	5.50	1.00
	11/5/24	8/2/24	N/A			7.50	-	-	-	5.50	1.00	5.50	1.00
	11/11/24	8/9/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	11/27/24	8/16/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	11/28/24	8/23/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	11/29/24	8/30/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	12/23/24	9/6/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	12/24/24	9/13/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	12/25/24	9/20/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	12/26/24	9/27/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	12/27/24	10/4/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	12/30/24	10/11/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	12/31/24	10/18/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	1/1/25	10/25/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	1/2/25	11/1/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	1/3/25	11/8/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	1/20/25	11/15/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	2/1/25	11/22/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	3/1/25	11/25/24	N/A		7.50		-	5.50	1.00	-	-	-	-
	3/18/25	11/26/24	N/A		7.50		-	5.50	1.00	-	-	-	-
	3/19/25	12/6/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	3/20/25	12/13/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	3/21/25	12/20/24	N/A	5.50		1.67	1.00	-	-	-	-	-	-
	5/28/25	1/6/25	N/A			7.50	-	-	-	5.50	1.00	2.50	-
		1/10/25	N/A	5.50		1.67	1.00	-	-	-	-	-	-
		1/17/25	N/A	5.50		1.67	1.00	-	-	-	-	-	-
		1/24/25	N/A	5.50		1.67	1.00	-	-	-	-	-	-
		1/31/25	N/A	5.50		1.67	1.00	-	-	-	-	-	-
		2/7/25	N/A	5.50		1.67	1.00	-	-	-	-	-	-
		2/14/25	N/A	5.50		1.67	1.00	-	-	-	-	-	-
		2/21/25	N/A	5.50		1.67	1.00	-	-	-	-	-	-
		2/28/25	N/A	5.50		1.67	1.00	-	-	-	-	-	-
		3/7/25	N/A	5.50		1.67	1.00	-	-	-	-	-	-
		3/13/25	Asynchronous	6.92			1.00	-	-	-	-	-	-
		3/14/25	Asynchronous	5.50		1.67	1.00	-	-	-	-	-	-

Minutes Conversion					
Minutes	Hours	Decimal	Minutes	Hours	Decimal
1	0	02	21	0	35
2	0	03	22	0	37
3	0	05	23	0	38
4	0	07	24	0	40
5	0	08	25	0	42
6	0	10	26	0	43
7	0	12	27	0	45
8	0	13	28	0	47
9	0	15	29	0	48
10	0	17	30	0	50
11	0	18	31	0	52
12	0	20	32	0	53
13	0	22	33	0	55
14	0	23	34	0	57
15	0	25	35	0	58
16	0	27	36	0	60
17	0	28	37	0	62
18	0	30	38	0	63
19	0	32	39	0	65
20	0	33	40	0	67



**\*Please note this is for compliance checking and should not be used for external purposes.**

District/Charter: SANDOVAL ACADEMY OF BILINGUAL EDUCATION

PED #: 563-001

**2024-2025 School Calendar Form**

2024-2025							2024-2025							2024-2025						
July '24							August '24							September '24						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	+	2	3	4	5				+						3	4	5			
6	7	8	9	10	11	12	4	5	6	7	8	9	6	7	8	9	10	11		
13	14	15	16	17	18	19	10	11	12	13	14	15	12	13	14	15	16	17		
20	21	22	23	24	25	26	14	15	16	17	18	19	18	19	20	21	22	23		
27	28	29	30	31			20	21	22	23	24	25	24	25	26	27	28	29		
			+				26	27	28	29	30	31	30							
Jul Full SL Days   0							Aug Full SL Days   16							Sep Full SL Days   16						
October '24							November '24							December '24						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1			2	3	4	5		
5	6	7	8	9	10	11	3	4	5	6	7	8	6	7	8	9	10	11		
12	13	14	15	16	17	18	9	10	11	12	13	14	12	13	14	15	16	17		
19	20	21	22	23	24	25	15	16	17	18	19	20	16	17	18	19	20	21		
26	27	28	29	30	31		22	23	24	25	26	27	23	24	25	26	27	28		
							28	29	30	31			29	30	31					
Oct Full SL Days   18							Nov Full SL Days   10							Dec Full SL Days   12						
January '25							February '25							March '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	3	4	5	6	7	8	3	4	5	6	7	8		
8	9	10	11	12	13	14	10	11	12	13	14	15	10	11	12	13	14	15		
15	16	17	18	19	20	21	16	17	18	19	20	21	17	18	19	20	21	22		
22	23	24	25	26	27	28	23	24	25	26	27	28	24	25	26	27	28	29		
29	30	31					30	31					31							
Jan Full SL Days   14							Feb Full SL Days   15							Mar Full SL Days   12						
April '25							May '25							June '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	4	5	6	7	8	9		
8	9	10	11	12	13	14	8	9	10	11	12	13	9	10	11	12	13	14		
15	16	17	18	19	20	21	15	16	17	18	19	20	15	16	17	18	19	20		
22	23	24	25	26	27	28	22	23	24	25	26	27	22	23	24	25	26	27		
29	30	31					29	30					29	30						
Apr Full SL Days   15							May Full SL Days   15							Jun Full SL Days   0						

Based on the data entry to the first tab of the form:  
Dates prior to the first instructional day and dates after the last instructional day  
Automatically STRIKED THROUGH

Professional Work Dates  
Automatically colored BLUE

No School Dates  
Automatically SHADED

Early Release, Combo, or Remote Instructional Dates  
Automatically double underlined

Reporting Period Dates  
Automatically bolded and italicized in the calendar below.

***Wednesday, October 9, 2024***  
***Monday, December 2, 2024***  
***Wednesday, February 12, 2025***

1st Reporting Period (40 Day)  
2nd Reporting Period (80 Day)  
3rd Reporting Period (120 Day)

2nd Wednesday in October  
December 1 or 1st working day in December  
2nd Wednesday in February





**PCSNM-Custom GB Coaching Services  
Meeting Feedback/Report Form**

Date of Meeting	2-21-2024
School	SABE
GB Members Present	Torres, Divett, Spangler, Martinez
GB Members Absent	Heller
Other(s) Present at Meeting	Jackie Rodriguez, Ashley Wolfel, Ashley torres, Esteban Cole, Felicitas Reyes

GB Training Topics Covered (Required by PED, 6.B.5 NMAC)	Number of Hours Credited*	Notes/Comments
Finance Finance Committee Report, Budget Adjustment Requests, Audit Review	.5	
Open Govt./Org. Perf. Succession Planning for New Board Members	.25	
Legal & Resp. Audit Review Lease Purchase Agreement Succession Planning for New Board Members	.5 .5 .25 Total 1.25	
Academic Data Presentation	.5	
CLR Data Presentation	.5	



*PCSNM-Custom GB Coaching Services  
Meeting Feedback/Report Form*

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\*Training documents in PCSNM school file.

Trainer Observations/Comments on GB Meeting/School Documents:

Trainer Questions/Recommendations/Suggestions:

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Follow-Up Task(s)	Responsible Party(-ies)	Due Date

Next Meeting Where Trainer Will Be Present: