



Our mission at SABE is to enable students to maintain their native language, reconnect with their heritage language, or discover a new enriching language. Students will attain Spanish and English fluency and literacy through two-way immersion, which will expand their worldview and educational and career opportunities.

GOVERNING BOARD MEETING

Governance Board Members in Attendance

Rebecca Torres, President
 Lisa Spangler, Treasurer
 Mario Martinez, Member

Governance Board Members Absent

Brennan Divett, Vice President
 Scott Heller, Secretary

Others in Attendance at the Meeting

Jackie Rodriguez, Executive Director/Head of School
 Ashley Wolfel, Business Manager

Date of Meeting: February 19, 2025

Time: 7:00pm

Location of Meeting:

Physical Address of Meeting Location: 4321 Fulcrum Way NE, Suite A, Rio Rancho, NM 87144

Virtual Meeting: Zoom ID: 6911139742 PW: kZH7KC

<https://us06web.zoom.us/j/86911139742?pwd=R9aejfZuSqyS51eNpvPaKQ6jKMtAdm.1>

Minutes

- A. Welcome and Call to Order
 - a. Meeting was called to order at 7:05pm
- B. Roll Call-Board Members, Staff, and Guests
 - a. Mrs. Torres stated which members were present and absent. Mrs. Spangler was present via telephone.
- C. *Adoption of the Agenda*
 - a. *Motion to approve the agenda for February 19, 2025 agenda: Mrs. Spangler*
 - b. *Motion was seconded by Mr. Martinez*
 - c. *Motion to approve the February 19, 2025 agenda was unanimously approved*

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	X	
MOTION :	X	PASSED NOT PASSED

- D. Public Comment
 - a. No one was present or submitted public comment via email.



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E. Financial Management

- a. Finance Committee Report
- b. Business Manager's Report
 - i. Mrs. Wolfel presented the financials and shared the discussion of details from the finance committee meeting.
 - ii. *Approve Voucher/Check Register Report**
 - 1. *Motion to approve the Check Register Report: Mrs. Spangler*
 - 2. *Motion was seconded by Mr. Martinez*
 - 3. *Motion to approve the Check Register Report was unanimously approved*

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	X	
MOTION :	X PASSED	NOT PASSED

c. BARS

- i. *BAR 0015-D Food Service-Carryover decrease*
- ii. *BAR 0016-I Universal Free Lunch Carryover*
- iii. *BAR 0017-D Medicaid Carryover decrease*
- iv. *BAR 0021-I SB-9 Local Carryover*
- v. *BAR 0022-I Operational Carryover*
- vi. *BAR 0023-I Activities Carryover*
- vii. *BAR 0024-I SB-9 State Cash match Carryover*
- viii. *BAR 0025-I Increase based on revenues received for Student Supplies*
- ix. *BAR 0026-I Increase based on revenues received from donations*
 - 1. *Motion to approve the BARS as presented by Mrs. Wolfel: Mr. Martinez*
 - 2. *Motion was seconded by Mrs. Spangler*
 - 3. *Motion to approve the BARS as presented by Mrs. Wolfel was unanimously approved*

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	X	
MOTION :	X PASSED	NOT PASSED



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F. Consent Agenda

a. Approval of the January 15, 2025 General Meeting Minutes

- i. Motion to approve the January 15, 2025 General Meeting Minutes: Mrs. Spangler
- ii. Motion was seconded by Mr. Martinez
- iii. Motion to approve the January 15, 2025 General Meeting Minutes was unanimously approved

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	X	
MOTION :	X PASSED	NOT PASSED

b. Approval of Policy: FFE Small Asset Capitalization

- i. Mrs. Wolfel discussed the FFE Small Asset Capitalization Policy and indicated that it was in consultation with the SABE Finance Committee and CLA, our auditors. The cost was determined based on a percent of the operating budget as well as the history of the school purchases.
 - 1. Motion to approve the FFE Small Asset Capitalization: Mrs. Spangler
 - 2. Motion was seconded by Mr. Martinez
 - 3. Motion to approve the FFE Small Asset Capitalization Policy was unanimously approved

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	X	
MOTION :	X PASSED	NOT PASSED

G. Administrative Report

- a. Academic Performance Framework
- b. Organizational Matters
- c. Other matters for discussion
 - i. Mrs. Rodriguez shared the Administrative Report

H. Focused Priorities for the GB

- a. Discussion and Planning for Year of Training
 - i. Options
 - ii. Bylaws



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1. Mrs. Rodriguez presented the option to complete the required 5 hours per year at a March 7th Governing Board Meeting training that is already scheduled with PCSNM and that she would be discussing other options with Mrs. Callahan and present those options to all members via email.

I. Announcements/GB Member Comments

J. Adjournment

- a. *Motion to adjourn: Mr. Martinez*
- b. *Motion was seconded by Mrs. Spangler*
- c. *Motion to adjourn was unanimously approved*
- d. *Meeting was adjourned at 8:13pm*