



Our mission at SABE is to enable students to maintain their native language, reconnect with their heritage language, or discover a new enriching language. Students will attain Spanish and English fluency and literacy through two-way immersion, which will expand their worldview and educational and career opportunities.

GOVERNING BOARD MEETING

Governance Board Officers

Rebecca Torres, President
Brennan Divett, Vice President
Lisa Spangler, Treasurer
Scott Heller, Secretary

Governance Board Members

Mario Martinez, Member

Date of Meeting: February 19, 2025

Time: 7:00pm

Location of Meeting:

☒Physical Address of Meeting Location: 4321 Fulcrum Way NE, Suite A, Rio Rancho, NM 87144

☒Virtual Meeting: Zoom ID: 6911139742 PW: kZH7KC

<https://us06web.zoom.us/j/86911139742?pwd=R9aejfZuSqyS51eNpvPaKQ6jKMtAdm.1>

AGENDA

- A. Welcome and Call to Order
- B. Roll Call-Board Members, Staff, and Guests
- C. *Adoption of the Agenda*
- D. Public Comment
- E. Financial Management
 - a. Finance Committee Report
 - b. Business Manager's Report
 - i. *Approve Voucher/Check Register Report**
 - c. *BARS*
 - i. *BAR 0015-D Food Service-Carryover decrease*
 - ii. *BAR 0016-I Universal Free Lunch Carryover*
 - iii. *BAR 0017-D Medicaid Carryover decrease*
 - iv. *BAR 0021-I SB-9 Local Carryover*
 - v. *BAR 0022-I Operational Carryover*
 - vi. *BAR 0023-I Activities Carryover*
 - vii. *BAR 0024-I SB-9 State Cash match Carryover*
 - viii. *BAR 0025-I Increase based on revenues received for Student Supplies*
 - ix. *BAR 0026-I Increase based on revenues received from donations*
- F. *Consent Agenda*
 - a. *Approval of the January 15, 2025 General Meeting Minutes*
 - b. *Approval of Policy: FFE Small Asset Capitalization*
- G. Administrative Report
 - a. Academic Performance Framework
 - b. Organizational Matters
 - c. Other matters for discussion
- H. Focused Priorities for the GB
 - a. Discussion and Planning for Year of Training
 - i. Options
 - ii. Bylaws
- I. Announcements/GB Member Comments
- J. Adjournment

Sandoval Academy of Bilingual Education

Budget Summary

as of January 31, 2025

Revenues							
Fund Description	Annual Budget	Actual (YTD)	Annualized Budget	Annualize vs Actual	FY24	FY25-FY24	
Fund 11000 Operational	\$3,049,286.98	\$1,789,206.83	\$ 1,778,750.74	\$ 10,456.09	\$ 1,991,534.72	\$ (202,327.89)	
Fund 13000 Pupil Transportation	\$136,874.00	\$96,644.00	\$ 79,843.17	\$ 16,800.83	\$ 47,383.00	\$ 49,261.00	
Fund 21000 USDA Food Reimbursement	\$90,000.00	\$58,881.35	\$ 52,500.00	\$ 6,381.35	\$ 15,094.99	\$ 43,786.36	
Fund 21100 Universal Free Meals	\$125,878.00	\$43,015.86	\$ 73,428.83	\$ (30,412.97)	\$ 15,246.00	\$ 27,769.86	
Fund 23000 Activities	\$4,697.25	\$5,413.85	\$ 2,740.06	\$ 2,673.79	\$ 6,012.78	\$ (598.93)	
Fund 24101 Title I	\$39,613.00	\$10,537.17	\$ 23,107.58	\$ (12,570.41)	\$63,253.79	\$ (52,716.62)	
Fund 24106 IDEAB	\$45,850.00	\$22,664.40	\$ 26,745.83	\$ (4,081.43)	\$35,247.53	\$ (12,583.13)	
Fund 24109 Preschool IDEAB	\$404.00	\$404.00	\$ 235.67	\$ 168.33	\$0.00	\$ 404.00	
Fund 24154 Title II	\$6,798.00	\$0.00	\$ 3,965.50	\$ (3,965.50)	\$12,097.84	\$ (12,097.84)	
Fund 24189 Student Supp Academic Achievement	\$18,373.00	\$12,436.72	\$ 10,717.58	\$ 1,719.14	\$9,906.23	\$ 2,530.49	
Fund 24196 Stronger Connections Grant Program	\$18,000.00	\$11,700.00	\$ 10,500.00	\$ 1,200.00	\$ -	\$ 11,700.00	
Fund 24308 ESSR II CRRSA	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -	
Fund 24330 ESSR III ARP	\$50.44	\$19,872.41	\$ 29.42	\$ 19,842.99	\$ 45,528.52	\$ (25,656.11)	
Fund 24346 IDEA/ARP	\$ -	\$ -	\$ -	\$ -	\$ 9,600.34	\$ (9,600.34)	
Fund 25153 Title XIX MEDICAID 3/21 Years	\$ -	\$ -	\$ -	\$ -	\$ 4,621.51	\$ (4,621.51)	
Fund 26107 REC/District Fiscal Agent	\$0.00	\$7,269.66	\$ -	\$ 7,269.66	\$ -	\$ 7,269.66	
Fund 27107 2012 GOB Student Library SB66	\$5,192.00	\$0.00	\$ 3,028.67	\$ (3,028.67)	\$ 2,542.30	\$ (2,542.30)	
Fund 27109 Instructional Materials GAA of 2019	\$ -	\$ -	\$ -	\$ -	\$ 3,233.37	\$ (3,233.37)	
Fund 27153 Extended Learning Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 27201 School Lunch CoPay	\$ -	\$ -	\$ -	\$ -	\$ 1,383.50	\$ (1,383.50)	
Fund 27202 Open SciEd Expansion Initiative	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 27414 Pediatric Autism/ Special Needs	\$ -	\$ -	\$ -	\$ -	\$ 1,302.34	\$ -	
Classroom Equipment			\$ -	\$ -		\$ (1,302.34)	
Fund 27528 FY24 FY25 community school and family e	\$35,000.00	\$15,649.81	\$ 20,416.67	\$ (4,766.86)	\$ -	\$ 15,649.81	
Fund 27575 Bilingual Multicultural Ed Laws	\$0.00	\$23,810.00	\$ -	\$ 23,810.00	\$ -	\$ 23,810.00	
Fund 27583 Behavioral Health Support	\$0.00	\$24,979.24	\$ -	\$ 24,979.24	\$ -	\$ 24,979.24	
Fund 31200 PSCOC Lease Reimbursement	\$187,588.00	\$93,794.00	\$ 109,426.33	\$ (15,632.33)	\$ -	\$ 93,794.00	
Fund 31400 Special Capital OutlayState	\$500,000.00	\$315,000.00	\$ 291,666.67	\$ 23,333.33	\$ 47,509.64	\$ 267,490.36	
Fund 31701 SB9 Local	\$85,346.00	\$54,004.14	\$ 49,785.17	\$ 4,218.97	\$ 12,447.00	\$ 41,557.14	
Fund 31703 SB9 State Match Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenues	\$ 4,348,950.67	\$ 2,605,283.44	\$ 2,536,887.89	\$ 68,395.55	\$ 2,323,945.40	\$ 281,338.04	

Sandoval Academy for Bilingual Education

Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 01/31/2025; Account Type: Revenue; Subtotal Elements:
Fund,Function; Account Expression: ([Object] <> "41980") ; Subtotal By Account Type: No; Include
Unposted Transactions: Yes; Created On: 2/7/2025 9:49:23 AM

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Fees Activities	\$0.00	\$5,000.00	(\$5,000.00)
Fees Activities	\$0.00	\$5,009.98	(\$5,009.98)
Contributions and Donations from Private Sources	\$0.00	\$446.10	(\$446.10)
State Equalization Guarantee	\$3,049,286.98	\$1,778,750.75	\$1,270,536.23
Fund 11000 Operational	\$3,049,286.98	\$1,789,206.83	\$1,260,080.15
Fund 13000 Pupil Transportation	\$136,874.00	\$96,644.00	\$40,230.00
Fund 21000 USDA Food Reimbursement	\$90,000.00	\$58,881.35	\$31,118.65
Fund 21100 Universal Free Meals	\$125,878.00	\$43,015.86	\$82,862.14
Fund 23000 - Non-Instructional Support	\$4,697.25	\$5,413.85	(\$716.60)
Fund 24101 Title I	\$39,613.00	\$10,537.17	\$29,075.83
Fund 24106 IDEAB	\$45,850.00	\$22,664.40	\$23,185.60
Fund 24109 Preschool IDEA-B	\$404.00	\$404.00	\$0.00
Fund 24154 Title II	\$6,798.00	\$0.00	\$6,798.00
Fund 24189 Title IV	\$18,373.00	\$12,436.72	\$5,936.28
Fund 24196 Stronger Connections Grant Program	\$18,000.00	\$11,700.00	\$6,300.00
Fund 24330 ESSR III ARP	\$50.44	\$19,872.41	(\$19,821.97)
Fund 26107 REC/District Fiscal Agent	\$0.00	\$7,269.66	(\$7,269.66)
Fund 27107 2012 GOB Student Library SB66	\$5,192.00	\$0.00	\$5,192.00
Fund 27528 FY24 FY25 community school and family engagement initiatives	\$35,000.00	\$15,649.81	\$19,350.19
Fund 27575 Bilingual Multicultural Ed Laws	\$0.00	\$23,810.00	(\$23,810.00)
Fund 27583 - Behavioral Health Support	\$0.00	\$24,979.24	(\$24,979.24)
Fund 31200 PSCOC Lease Reimbursement	\$187,588.00	\$93,794.00	\$93,794.00
Fund 31400 Special Capital OutlayState	\$500,000.00	\$315,000.00	\$185,000.00
Fund 31701 SB9 Local	\$85,346.00	\$54,004.14	\$31,341.86
Grand Total	\$4,348,950.67	\$2,605,283.44	\$1,743,667.23

Sandoval Academy for Bilingual Education

Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 01/31/2025; Account Type: Expenditure; Subtotal Elements: Fund,Function;
 Account Expression: ([Object] <> "41980") ; Subtotal By Account Type: No; Include Unposted Transactions: Yes; Created On:
 2/7/2025 9:51:25 AM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense-Long-term Sub	\$41,480.00	\$13,152.61	\$32,739.33	(\$4,411.94)
Salaries Expense- Teachers	\$591,646.00	\$286,572.49	\$297,172.26	\$7,901.25
Salaries Expense-Kinder Teachers	\$115,243.00	\$61,052.05	\$64,712.24	(\$10,521.29)
Salaries Expense- After School	\$0.00	\$315.00	\$2,230.76	(\$2,545.76)
Salaries Expense- EA	\$30,928.00	\$28,907.68	\$15,001.04	(\$12,980.72)
Salaries Expense-Kinder EA	\$30,926.00	\$27,963.91	\$27,963.90	(\$25,001.81)
Salaries Expense-Fine Arts	\$139,483.00	\$80,539.16	\$80,539.15	(\$21,595.31)
Salaries Expense-Sped Teacher	\$121,870.00	\$41,786.46	\$62,101.09	\$17,982.45
Salaries Expense-SPED EA	\$28,325.00	\$6,289.15	\$11,679.85	\$10,356.00
Salaries Expense-After School At-Risk	\$20,600.00	\$7,548.00	\$11,596.46	\$1,455.54
Stipend -Teacher	\$40,328.00	\$0.00	\$4,000.00	\$36,328.00
Stipend -Teacher	\$21,000.00	\$0.00	\$10,500.00	\$10,500.00
Stipend-Bilingual	\$7,529.00	\$545.13	\$6,556.42	\$427.45
Employee Benefits	\$456,393.00	\$201,883.30	\$218,300.54	\$36,209.16
Other Professional/Technical Services	\$2,500.00	\$4,800.00	\$0.00	(\$2,300.00)
Other Charges	\$3,427.00	\$733.20	\$1,145.03	\$1,548.77
Other Charges-Fine Arts	\$0.00	\$234.00	\$175.00	(\$409.00)
Other Charges-Activities	\$381.00	\$0.00	\$0.00	\$381.00
Student Travel	\$0.00	\$535.88	\$0.00	(\$535.88)
Instructional materials	\$39,522.00	\$15,144.33	\$9,425.00	\$14,952.67
Software	\$20,000.00	\$30,066.28	\$7,932.83	(\$17,999.11)
General Supplies and Materials	\$11,521.00	\$13,695.31	\$1,949.42	(\$4,123.73)
General Supplies and Materials - Fine Arts	\$106.00	\$830.97	\$0.00	(\$724.97)
Supply Assets (Under \$5K)	\$59,610.56	\$0.00	\$0.00	\$59,610.56
Function 1000 - Instruction	\$1,782,818.56	\$822,594.91	\$865,720.32	\$94,503.33
Salaries Expense-Coordinator	\$40,030.00	\$15,524.00	\$25,226.50	(\$720.50)
Salaries Expense-Nursing Assistant	\$15,000.00	\$7,807.66	\$6,692.34	\$500.00
Salaries Expense-Registrar	\$21,500.00	\$11,576.96	\$9,923.04	\$0.00
Stipend-Coordinator	\$6,000.00	\$3,000.00	\$3,000.00	\$0.00
Stipend-Registrar	\$0.00	\$3,060.00	\$0.00	(\$3,060.00)
Employee Benefits	\$38,590.00	\$14,863.58	\$18,989.28	\$4,737.14
Diagnosticians - Contracted	\$17,717.00	\$9,057.10	\$18,996.60	(\$10,336.70)
Speech Therapists - Contracted	\$63,524.00	\$40,406.88	\$22,597.97	\$519.15
Occupational Therapists - Contracted	\$20,976.00	\$9,363.38	\$12,011.62	(\$399.00)
Specialists - Contracted	\$38,143.00	\$14,793.99	\$24,236.43	(\$887.42)
Specialists - Contracted	\$1,031.00	\$0.00	\$0.00	\$1,031.00
Other Professional/Technical Services	\$84,270.42	\$39,697.77	\$40,306.88	\$4,265.77
Other Charges	\$367.00	\$0.00	\$0.00	\$367.00
General Supplies and Materials	\$357.00	\$0.00	\$0.00	\$357.00
General Supplies and Materials	\$0.00	\$195.48	\$0.00	(\$195.48)
Function 2100 - Support Services-Students	\$347,505.42	\$169,346.80	\$181,980.66	(\$3,822.04)
Professional Development	\$12,000.00	\$50.00	\$0.00	\$11,950.00
General Supplies and Materials	\$4,665.00	\$4,500.00	\$1,784.95	(\$1,619.95)
Function 2200 - Support Services-Instruction	\$16,665.00	\$4,550.00	\$1,784.95	\$10,330.05
Salaries Expense - Executive Director	\$128,750.00	\$74,278.80	\$54,471.20	\$0.00
Employee Benefits	\$57,308.00	\$31,748.50	\$21,968.15	\$3,591.35
Auditing	\$32,376.00	\$21,255.94	\$11,031.56	\$88.50
Legal	\$10,000.00	\$1,727.22	\$1,501.53	\$6,771.25
Other Professional/Technical Services	\$0.00	\$0.00	\$2,690.63	(\$2,690.63)
Advertising	\$25,000.00	\$11,603.81	\$9,021.58	\$4,374.61
Board Training	\$4,893.00	\$5,210.00	\$708.21	(\$1,025.21)

Sandoval Academy for Bilingual Education

Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 01/31/2025; Account Type: Expenditure; Subtotal Elements: Fund,Function;
Account Expression: ([Object] <> "41980"); Subtotal By Account Type: No; Include Unposted Transactions: Yes; Created On:
2/7/2025 9:51:25 AM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Function 2300 - Support Services-General	\$258,327.00	\$145,824.27	\$101,392.86	\$11,109.87

Sandoval Academy for Bilingual Education

Account Summary Report

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 2/7/2025 9:51:25 AM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense - Principals	\$47,947.00	\$25,623.22	\$21,962.78	\$361.00
Salaries Expense - Secretarial	\$16,900.00	\$10,288.42	\$6,692.34	(\$80.76)
Employee Benefits	\$21,916.00	\$11,798.37	\$9,771.05	\$346.58
Professional Development	\$464.00	\$0.00	\$0.00	\$464.00
Other Professional/Technical Services	\$5,400.00	\$93.98	\$5,287.27	\$18.75
Other Charges	\$3,151.00	\$2,870.00	\$194.86	\$86.14
Rentals of Computers and Related Equipment	\$5,550.00	\$3,531.87	\$2,012.24	\$5.89
Software	\$1,250.00	\$2,113.64	\$14.95	(\$878.59)
General Supplies and Materials	\$200.00	\$197.52	\$0.19	\$2.29
Function 2400 - Support Services-School	\$102,778.00	\$56,517.02	\$45,935.68	\$325.30
Salaries Expense - Data Processing	\$18,000.00	\$9,096.18	\$9,923.06	(\$1,019.24)
Employee Benefits	\$7,724.00	\$2,813.18	\$3,143.88	\$1,766.94
Other Professional/Technical Services	\$118,969.00	\$53,796.11	\$65,129.52	\$43.37
Advertising	\$50.00	\$0.00	\$0.00	\$50.00
Software	\$19,520.00	\$19,519.68	\$0.00	\$0.32
General Supplies and Materials	\$31.00	\$30.00	\$0.00	\$1.00
Function 2500 - Central Services	\$164,294.00	\$85,255.15	\$78,196.46	\$842.39
Salaries Expense - Custodian	\$32,919.00	\$16,789.36	\$8,663.33	\$7,466.31
Employee Benefits	\$20,643.00	\$9,187.39	\$2,514.53	\$8,941.08
Other Charges	\$29,360.00	\$19,974.15	\$6,773.31	\$2,612.54
Electricity	\$27,810.00	\$19,248.61	\$8,561.39	\$0.00
Natural Gas (Buildings)	\$8,918.00	\$2,982.49	\$725.51	\$5,210.00
Communication Services	\$8,431.00	\$5,776.99	\$9,885.13	(\$7,231.12)
Renting Land and Buildings	\$90,929.00	\$89,298.20	\$0.00	\$1,630.80
Rentals of Computers and Related Equipment	\$6,000.00	\$466.95	\$0.00	\$5,533.05
Property Liability Insurance	\$47,234.00	\$43,589.00	\$0.00	\$3,645.00
Other Contract Services	\$6,000.00	\$6,383.20	\$0.00	(\$383.20)
General Supplies and Materials	\$7,300.00	\$5,637.64	\$852.03	\$810.33
Supply Asset (Under \$5k)	\$900.00	\$858.38	\$26.00	\$15.62
Function 2600 - Operation & Maintenance of Plant	\$286,444.00	\$220,192.36	\$38,001.23	\$28,250.41
Emergency Reserve	\$149,877.00	\$0.00	\$0.00	\$149,877.00
Function 2900 - Other Support Services	\$149,877.00	\$0.00	\$0.00	\$149,877.00
Salaries Expense - Food Service Coordinator	\$30,900.00	\$15,488.44	\$18,557.93	(\$3,146.37)
Employee Benefits	\$8,769.00	\$4,396.76	\$6,584.63	(\$2,212.39)
Other Contract Services	\$309.00	\$0.00	\$0.00	\$309.00
Supply Asset (Under \$5k)	\$600.00	\$0.00	\$0.00	\$600.00
Function 3100 - Food Services Operations	\$40,578.00	\$19,885.20	\$25,142.56	(\$4,449.76)
Fund 11000 - Operational	\$3,149,286.98	\$1,524,165.71	\$1,338,154.72	\$286,966.55
<u>Pupil Transportation - 13000</u>				
Rental of Equipment and Vehicles	\$26,245.00	\$0.00	\$0.00	\$26,245.00
Transportation Contractors	\$110,629.00	\$57,747.00	\$45,836.68	\$7,045.32
Fund 13000 - Pupil Transportation	\$136,874.00	\$57,747.00	\$45,836.68	\$33,290.32
<u>USDA Fund-21000</u>				
Food	\$90,000.00	\$40,576.19	\$49,423.81	\$0.00
Fund 21000 - USDA Food Reimbursement	\$90,000.00	\$40,576.19	\$49,423.81	\$0.00

Sandoval Academy for Bilingual Education

Account Summary Report

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 Account Expression: ([Object] <> "41980"); Subtotal By Account Type: No; Include Unposted Transactions: Yes; Created On:
 2/7/2025 9:51:25 AM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>Universal Free Meals -21100</u>				
Food	\$125,878.00	\$64,889.32	\$60,988.68	\$0.00
Fund 21100 - Universal Free Meals	\$125,878.00	\$64,889.32	\$60,988.68	\$0.00
<u>Activities-23000</u>				
Other Charges	\$500.00	\$310.58	\$0.00	\$189.42
Student Travel	\$0.00	\$535.88	\$530.94	(\$1,066.82)
General Supplies and Materials	\$4,197.25	\$582.07	\$0.00	\$3,615.18
Fund 23000 - Activities	\$4,697.25	\$1,428.53	\$530.94	\$2,737.78
<u>Title I-24101</u>				
Additional Compensation	\$10,813.00	\$0.00	\$0.00	\$10,813.00
Function 1000 - Instruction	\$10,813.00	\$0.00	\$0.00	\$10,813.00
Salaries Expense-Coordinator	\$28,800.00	\$19,016.85	\$5,433.26	\$4,349.89
Employee Benefits	\$0.00	\$1,585.33	\$2,736.35	(\$4,321.87)
Function 2100 - Support Services-Students	\$28,800.00	\$20,602.18	\$8,169.80	\$28.02
Fund 24101 - Title I	\$39,613.00	\$20,602.18	\$8,169.80	\$10,841.02
<u>IDEA-B-24106</u>				
Salaries Expense	\$45,850.00	\$20,300.00	\$0.00	\$25,550.00
Software	\$0.00	\$2,364.40	\$0.00	(\$2,364.40)
General Supplies and Materials	\$0.00	\$0.00	\$70.00	(\$70.00)
Fund 24106 - IDEA-B	\$45,850.00	\$22,664.40	\$70.00	\$23,115.60
<u>Preschool IDEA-B-24109</u>				
Diagnosticians - Contracted	\$404.00	\$0.00	\$0.00	\$404.00
Speech Therapists - Contracted	\$0.00	\$404.00	\$0.00	(\$404.00)
Fund 24109 - Preschool IDEA-B	\$404.00	\$404.00	\$0.00	\$0.00
<u>Title II-24154</u>				
Professional Development	\$6,798.00	\$2,515.96	\$1,018.69	\$3,263.35
Fund 24154 - Title II	\$6,798.00	\$2,515.96	\$1,018.69	\$3,263.35
<u>Student Support Academic Achievement -24189</u>				
Salaries Expense-Tutor	\$6,000.00	\$4,380.07	\$5,231.49	(\$3,611.56)
Employee Benefits	\$0.00	\$1,248.77	\$1,741.91	(\$2,990.68)
Other Charges	\$0.00	\$475.00	\$0.00	(\$475.00)
Other Contract Services	\$4,186.50	\$0.00	\$0.00	\$4,186.50
General Supplies and Materials	\$4,186.50	\$0.00	\$0.00	\$4,186.50
Function 1000 - Instruction	\$14,373.00	\$6,103.84	\$6,973.40	\$1,295.76
Salaries Expense - Coordinator	\$4,000.00	\$0.00	\$0.00	\$4,000.00
Professional Services	\$0.00	\$4,000.00	\$0.00	(\$4,000.00)
Function 2100 - Support Services-Students	\$4,000.00	\$4,000.00	\$0.00	\$0.00
Fund 24189 - Student Supp Academic Achievement	\$18,373.00	\$10,103.84	\$6,973.40	\$1,295.76
<u>Stronger Connections Grant Program-24196</u>				
Software	\$11,700.00	\$11,700.00	\$0.00	\$0.00
General Supplies and Materials	\$6,300.00	\$0.00	\$0.00	\$6,300.00
Fund 24196 - Stronger Connections Grant Program	\$18,000.00	\$11,700.00	\$0.00	\$6,300.00
<u>ESSR III ARP</u>				
Operation & Maintenance of Plant	\$50.44	\$50.44	\$0.00	\$0.00
Fund 24330 - ESSR III ARP	\$50.44	\$50.44	\$0.00	\$0.00

Sandoval Academy for Bilingual Education

Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 01/31/2025; Account Type: Expenditure; Subtotal Elements: Fund,Function;
 Account Expression: ([Object] <> "41980") ; Subtotal By Account Type: No; Include Unposted Transactions: Yes; Created On:
 2/7/2025 9:51:25 AM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>Medicaid-25153</u>				
Specialists - Contracted	\$7,834.00	\$0.00	\$0.00	\$7,834.00
Fund 25153 - Title XIX MEDICAID 3/21 Years	\$7,834.00	\$0.00	\$0.00	\$7,834.00
<u>2012 GOB Student Library SB-66-27107</u>				
Library and Audio-Visual	\$5,192.00	\$0.00	\$0.00	\$5,192.00
Fund 27107 - 2012 GOB Student Library SB-66	\$5,192.00	\$0.00	\$0.00	\$5,192.00
<u>Community School Grant-27528</u>				
Salaries Expense	\$35,000.00	\$16,884.04	\$0.00	\$18,115.96
Employee Benefits	\$0.00	\$4,113.50	\$0.00	(\$4,113.50)
Fund 27528 - FY24 FY25 community school and family engagement initiatives	\$35,000.00	\$20,997.54	\$0.00	\$14,002.46
<u>PSCOC-Fund 31200</u>				
Renting Land and Buildings	\$187,588.00	\$95,292.60	\$92,295.40	\$0.00
Fund 31200 - PSCOC Lease Reimbursement	\$187,588.00	\$95,292.60	\$92,295.40	\$0.00
<u>Special Capital Outlay-31400</u>				
Construction Services	\$500,000.00	\$315,000.00	\$0.00	\$185,000.00
Supply Asset (Under \$5k)	\$0.00	\$0.00	\$7,244.81	(\$7,244.81)
Fund 31400 - Special Capital Outlay-State	\$500,000.00	\$315,000.00	\$7,244.81	\$177,755.19
<u>SB-9 Local- 31701</u>				
County Tax Collection Costs	\$1,000.00	\$541.00	\$0.00	\$459.00
Function 2300 - Support Services-General	\$1,000.00	\$541.00	\$0.00	\$459.00
Construction Services	\$84,346.00	\$0.00	\$0.00	\$84,346.00
""Fixed Assets (more than \$5,000)""	\$0.00	\$0.00	\$80,717.66	(\$80,717.66)
Function 4000 - Capital Outlay	\$84,346.00	\$0.00	\$80,717.66	\$3,628.34
Fund 31701 - SB-9 Local	\$85,346.00	\$541.00	\$80,717.66	\$4,087.34
Grand Total	\$4,456,784.67	\$2,188,678.71	\$1,770,247.17	\$497,858.79

Sandoval Academy for Bilingual Education

Bank Account Register Activity Report

Bank: [All]; Bank Account:; Begin Date: 01/01/2025; End Date: 01/31/2025; Status: Non-Void; Created On: 2/7/2025 9:55:12 AM

Bank						
Wells Fargo						
Date	Number	Type	Payee/From	Status	Deposit	Withdrawal
1/6/2025		Payroll Liability Check	Internal Revenue Service	Non-Void		\$12,624.16
1/7/2025		AP Warrant	BMO Financial Group	Non-Void		\$310.37
1/7/2025	3108	AP Warrant	ACES	Non-Void		\$9,136.69
1/7/2025	3109	AP Warrant	Bernalillo Public School Student Nutrition	Non-Void		\$17,508.23
1/7/2025	3110	AP Warrant	Cariina, Inc.	Non-Void		\$5,000.00
1/7/2025	3111	AP Warrant	Centurylink	Non-Void		\$267.77
1/7/2025	3112	AP Warrant	Cooperative Educational Services	Non-Void		\$6,060.64
1/7/2025	3113	AP Warrant	Charter Law Office, P.C.	Non-Void		\$1,016.90
1/7/2025	3114	AP Warrant	Charter School Nursing Services	Non-Void		\$1,530.98
1/7/2025	3115	AP Warrant	Dions Pizza	Non-Void		\$239.20
1/7/2025	3116	AP Warrant	Fiber Platform LLC	Non-Void		\$312.90
1/7/2025	3117	AP Warrant	Fulcrum Building, LLC	Non-Void		\$27,023.11
1/7/2025	3118	AP Warrant	Herrera Coaches	Non-Void		\$535.88
1/7/2025	3119	AP Warrant	LD Supply LLC	Non-Void		\$442.42
1/7/2025	3120	AP Warrant	Lucky Tamm Digital Marketing	Non-Void		\$1,611.56
1/7/2025	3121	AP Warrant	Mechanical Systems, Inc.	Non-Void		\$2,075.70
1/7/2025	3122	AP Warrant	Southwest Copy Systems- Equipment	Non-Void		\$492.04
1/7/2025	3123	AP Warrant	Southwest Copy Systems-Service	Non-Void		\$93.98
1/7/2025	3124	AP Warrant	Staples	Non-Void		\$410.90
1/7/2025	3125	AP Warrant	Timeclock Plus LLC	Non-Void		\$193.39
1/7/2025	3126	AP Warrant	Verizon Wireless/Straight Talk	Non-Void		\$207.96
1/7/2025	3127	AP Warrant	Westside Speech Academy LLC	Non-Void		\$290.09
1/9/2025		Payroll Liability Check	NMRHCA	Non-Void		\$3,638.91
1/9/2025	01-001	Cash Receipt	Supply Fee	Non-Void	\$200.00	
1/9/2025	01-002	Cash Receipt	PSCOC FY25 Q1	Non-Void	\$46,897.00	
1/10/2025		Payroll Liability Check	NMPSIA	Non-Void		\$17,963.70
1/10/2025		Payroll Liability Check	Wells Fargo	Non-Void		\$35,813.13
1/10/2025	01-003	Cash Receipt	SEG January 2025	Non-Void	\$254,107.25	
1/14/2025		Payroll Liability Check	NMERB	Non-Void		\$34,840.97
1/14/2025		Payroll Liability Check	SABE	Non-Void		\$165.00
1/14/2025	01-004	Cash Receipt	Supply Fee	Non-Void	\$84.98	
1/14/2025	3128	Payroll Liability Check	First Financial Group of America	Non-Void		\$323.36
1/15/2025		Payroll Liability Check	Internal Revenue Service	Non-Void		\$11,386.94
1/15/2025	01-005	Cash Receipt	SB-9	Non-Void	\$41,362.06	
1/21/2025	01-006	Cash Receipt	Pupil Transportation January 2025	Non-Void	\$10,057.00	
1/22/2025	3129	Payroll Liability Check	First Financial Group of America	Non-Void		\$323.36
1/23/2025	01-007	Cash Receipt	PSCOC Q2	Non-Void	\$46,897.00	
1/24/2025		Payroll Liability Check	New Mexico Taxation & Revenue Department	Non-Void		\$124.70
1/24/2025		Payroll Liability Check	New Mexico Taxation & Revenue Department	Non-Void		\$3,608.86
1/24/2025		Payroll Liability Check	Wells Fargo	Non-Void		\$40,416.26
1/24/2025	01-008	Cash Receipt	Student supply	Non-Void	\$450.00	
1/28/2025		Payroll Liability Check	NM Dept. of Workforce Solutions	Non-Void		\$722.76
1/28/2025	01-009	Cash Receipt	Stronger Connection Grant RfR	Non-Void	\$11,700.00	
1/29/2025		Payroll Liability Check	Internal Revenue Service	Non-Void		\$12,681.11
1/29/2025	01-010	Cash Receipt	Title I RfR	Non-Void	\$1,256.42	
1/30/2025		AP Warrant	BMO Financial Group	Non-Void		\$863.64
1/30/2025		AP Warrant	Empat Speech Language Pathology PC	Non-Void		\$6,636.00
1/30/2025	01-011	Cash Receipt	IDEA-B RfR	Non-Void	\$20,300.00	
1/30/2025	3130	AP Warrant	BMSI-Rosario Romar	Non-Void		\$2,340.84

Sandoval Academy for Bilingual Education

Bank Account Register Activity Report

Bank: [All]; Bank Account:; Begin Date: 01/01/2025; End Date: 01/31/2025; Status: Non-Void; Created On: 2/7/2025 9:55:12 AM

Bank						
Wells Fargo						
Date	Number	Type	Payee/From	Status	Deposit	Withdrawal
1/30/2025	3131	AP Warrant	Centurylink	Non-Void		\$267.56
1/30/2025	3132	AP Warrant	Cooperative Educational Services	Non-Void		\$4,407.75
1/30/2025	3133	AP Warrant	Fulcrum Building, LLC	Non-Void		\$27,231.24
1/30/2025	3134	AP Warrant	Herrera Coaches Inc.	Non-Void		\$9,624.50
1/30/2025	3135	AP Warrant	LD Supply LLC	Non-Void		\$729.29
1/30/2025	3136	AP Warrant	Lucky Tamm Digital Marketing	Non-Void		\$1,611.56
1/30/2025	3137	AP Warrant	Power-On Technology Services	Non-Void		\$1,342.97
1/30/2025	3138	AP Warrant	Richard M. Romero	Non-Void		\$2,690.63
1/30/2025	3139	AP Warrant	Southwest Copy Systems- Equipment	Non-Void		\$466.95
1/30/2025	3140	AP Warrant	SG Consulting Services LLC	Non-Void		\$2,690.63
1/30/2025	3141	AP Warrant	United Postal Service	Non-Void		\$73.00
1/30/2025	3142	AP Warrant	Verizon Wireless/Straight Talk	Non-Void		\$208.00
1/31/2025	01-012	Cash Receipt	Special Capital Outlay RfR	Non-Void	\$157,500.00	
Sub Total					\$590,811.71	\$310,578.49
Grand Total					\$590,811.71	\$310,578.49

Sandoval Academy for Bilingual

Payroll Register Payments Report

Accounting Cycle: FY2025; Payroll Cycle: FY2025; Payroll Register: PR25-15 Pay Date 01/24/25 - Printed ,PR25-14 Pay Date 01/10/25 - Printed ; Employee: [All]; Sort Column: Employee; Show Salary Schedules: No; Show Expenditure Accounts: No; Include Paycheck Details: Yes; Created On: 2/7/2025 9:58:37 AM

Wages/Deductions	Employer Amt.	Employee Amt.
Net Wages	\$0.00	\$76,229.39
Basic Life	\$149.76	\$0.00
Dental	\$419.68	\$233.67
Dental Supplemental	\$8.42	\$5.61
ERB	\$19,581.08	\$11,543.71
ERB Less 24 K	\$762.21	\$331.77
ERB RTW	\$418.88	\$246.94
ERB-LU less \$24K	\$62.62	\$27.26
Federal Withholding	\$0.00	\$7,377.45
FFGA- AF Cancer	\$0.00	\$45.70
FFGA- AF Critical Illness	\$0.00	\$56.16
FFGA- Texas Life Insurance	\$0.00	\$111.64
FFGA-AF Accident	\$0.00	\$39.90
FICA	\$6,763.57	\$6,763.57
Long Term Disability	\$147.32	\$81.72
Medical	\$9,971.30	\$6,078.29
Medical Supplemental	(\$40.31)	(\$26.88)
Medicare	\$1,581.73	\$1,581.73
NMRHCA	\$2,294.73	\$1,147.40
State Unemployment Ins.	\$359.96	\$0.00
State Withholding - NM	\$0.00	\$3,174.04
Texas Life Insurance	\$0.00	\$69.96
Vision	\$72.20	\$36.71
Vision Supplemental	\$1.94	\$1.29
Voluntary Life	\$0.00	\$253.60
Voluntary Life-Supplemental	\$0.00	\$8.24
Sub Total	\$42,555.09	\$115,418.87

Sandoval Academy for Bilingual Education

Issued and Closed POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: ([Fund] >= "11000") ;
 Include Tax and Shipping: No; Include Closed POs: No; Show Detail: Yes; Created On: 2/7/2025 9:59:16 AM

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Remaining Encumbrance
SABE250002-2	Dollar	Centurylink	7/9/2024	\$1,500.00	\$267.56	\$1,232.44
SABE250003-3	Dollar	Cooperative Educational	7/9/2024	\$7,000.00	\$2,971.22	\$4,028.78
SABE250004	Dollar	Cooperative Educational	7/9/2024	\$1,834.59	\$0.00	\$1,834.59
SABE250005	Dollar	Charter Law Office, P.C.	7/9/2024	\$3,228.75	\$1,964.00	\$1,264.75
SABE250006	Dollar	Empat Speech Language Pathology PC	7/9/2024	\$6,121.71	\$2,530.00	\$3,591.71
SABE250007-1	Dollar	Extra Space Management	7/9/2024	\$1,000.00	\$361.25	\$638.75
SABE250008	Dollar	Fiber Platform LLC	7/9/2024	\$9,600.00	\$2,516.40	\$7,083.60
SABE250010-1	Dollar	ACES	7/9/2024	\$1,095.89	\$41.64	\$1,054.25
SABE250011-1	Dollar	LD Supply LLC	7/9/2024	\$1,598.44	\$1,598.42	\$0.02
SABE250012	Dollar	Harris School Solutions	7/9/2024	\$697.41	\$0.00	\$697.41
SABE250013-1	Dollar	Mechanical Systems, Inc.	7/9/2024	\$2,075.70	\$2,075.70	\$0.00
SABE250014	Dollar	Nexus E Rate Services LLC	7/9/2024	\$4,305.00	\$0.00	\$4,305.00
SABE250016	Dollar	Public Charter Schools of New Mexico	7/9/2024	\$3,680.78	\$3,335.00	\$345.78
SABE250019	Dollar	Richard M. Romero	7/9/2024	\$5,381.25	\$2,690.63	\$2,690.62
SABE250021	Dollar	Schoolhouse Driveline	7/9/2024	\$1,006.29	\$935.00	\$71.29
SABE250022	Dollar	SG Consulting Services LLC	7/9/2024	\$5,381.25	\$2,690.63	\$2,690.62
SABE250023	Dollar	Smore	7/9/2024	\$2,814.86	\$2,620.00	\$194.86
SABE250024-1	Dollar	Southwest Copy Systems-Equipment	7/9/2024	\$5,381.25	\$3,369.01	\$2,012.24
SABE250025	Dollar	Southwest Copy Systems-	7/9/2024	\$5,381.25	\$93.98	\$5,287.27
SABE250026	Dollar	Timeclock Plus LLC	7/9/2024	\$2,324.70	\$1,353.73	\$970.97
SABE250027	Dollar	United Postal Service	7/9/2024	\$73.19	\$73.00	\$0.19
SABE250028	Dollar	Scenario Learning, LLC	7/9/2024	\$726.80	\$725.53	\$1.27
SABE250029-1	Dollar	Verizon Wireless/Straight Talk	7/9/2024	\$2,712.15	\$1,455.96	\$1,256.19
SABE250030-2	Dollar	Fulcrum Building, LLC	7/9/2024	\$189,495.22	\$81,803.36	\$107,691.86
SABE250031-1	Dollar	Empat Speech Language Pathology PC	7/9/2024	\$53,878.29	\$37,604.00	\$16,274.29
SABE250036	Dollar	Herrera Coaches Inc.	7/9/2024	\$103,583.68	\$57,747.00	\$45,836.68
SABE250038-1	Dollar	ACES	7/9/2024	\$20,850.11	\$12,162.29	\$8,687.82
SABE250040	Dollar	Lucky Tamm Digital Marketing	7/9/2024	\$19,372.50	\$11,280.92	\$8,091.58
SABE250041-1	Dollar	Mealtime/The CLM Group,Inc	7/9/2024	\$697.41	\$648.00	\$49.41
SABE250062	Dollar	1000 Bulbs.com	7/9/2024	\$277.38	\$251.38	\$26.00
SABE250063	Dollar	ACES	7/9/2024	\$88,790.63	\$51,794.54	\$36,996.09
SABE250064-1	Dollar	Cariina, Inc.	7/9/2024	\$11,143.75	\$5,000.00	\$6,143.75
SABE250069-1	Dollar	Cooperative Educational	7/9/2024	\$33,799.94	\$16,410.95	\$17,388.99
SABE250070-1	Dollar	Cooperative Educational	7/9/2024	\$28,762.53	\$9,366.44	\$19,396.09
SABE250072	Dollar	Charter School Nursing	7/9/2024	\$16,950.94	\$11,952.41	\$4,998.53
SABE250073	Dollar	Clifton Larson Allen, LLP	7/9/2024	\$32,287.50	\$22,587.80	\$9,699.70
SABE250075	Dollar	Power-On Technology	7/9/2024	\$25,830.00	\$10,743.76	\$15,086.24
SABE250077	Dollar	BMSI-Rosario Romar	7/22/2024	\$21,375.00	\$9,363.38	\$12,011.62
SABE250079	Dollar	Bulls Eye, LLC	7/22/2024	\$4,800.00	\$4,800.00	\$0.00
SABE250080-1	Dollar	Bernalillo Public School Student Nutrition	8/21/2024	\$239,512.00	\$105,465.51	\$134,046.49

Sandoval Academy for Bilingual Education

Issued and Closed POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: ([Fund] >= "11000") ;
 Include Tax and Shipping: No; Include Closed POs: No; Show Detail: Yes; Created On: 2/7/2025 9:59:16 AM

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Remaining Encumbrance
SABE250081-1	Dollar	Public Charter Schools of New Mexico	7/22/2024	\$275.00	\$0.00	\$275.00
SABE250082	Dollar	American Reading Company	7/22/2024	\$4,200.00	\$300.00	\$3,900.00
SABE250085	Dollar	American Reading Company	7/22/2024	\$6,125.00	\$600.00	\$5,525.00
SABE250087	Regular	Home Depot	7/24/2024	\$80.00	\$44.29	\$35.71
SABE250089	Dollar	BMO Financial Group	7/23/2024	\$4,548.19	\$3,902.39	\$645.80
SABE250090	Dollar	Cooperative Educational	7/23/2024	\$500.00	\$0.00	\$500.00
SABE250093	Dollar	NMASOA	7/3/2024	\$413.00	\$0.00	\$413.00
SABE250096-1	Dollar	BMO Financial Group	8/6/2024	\$1,109.55	\$1,042.68	\$66.87
SABE250097-1	Dollar	BMO Financial Group	8/15/2024	\$666.61	\$651.56	\$15.05
SABE250102	Dollar	Westside Speech Academy	9/4/2024	\$3,408.85	\$966.97	\$2,441.88
SABE250105	Regular	BMO Financial Group	8/27/2024	\$254.35	\$120.28	\$134.07
SABE250107	Regular	LD Supply LLC	9/10/2024	\$408.71	\$398.71	\$10.00
SABE250108	Regular	Abril Kiesling-Sierra	9/9/2024	\$193.69	\$0.00	\$193.69
SABE250115	Regular	DMH Law LLC	9/26/2024	\$2,690.63	\$0.00	\$2,690.63
SABE250116	Dollar	Cuddy & McCarthy, LLP	9/26/2024	\$2,300.00	\$348.50	\$1,951.50
SABE250117-1	Dollar	Cooperative Educational	9/26/2024	\$14,967.82	\$0.00	\$14,967.82
SABE250118	Regular	Power-On Technology	10/1/2024	\$8,163.66	\$0.00	\$8,163.66
SABE250119	Regular	Power-On Technology	10/1/2024	\$39,098.75	\$0.00	\$39,098.75
SABE250120	Regular	Power-On Technology	10/7/2024	\$33,455.25	\$0.00	\$33,455.25
SABE250121	Regular	NMMEA Central District VI	9/24/2024	\$175.00	\$0.00	\$175.00
SABE250127	Regular	BMO Financial Group	10/16/2024	\$135.94	\$98.96	\$36.98
SABE250129-2	Regular	Cooperative Educational	10/15/2024	\$7,244.81	\$0.00	\$7,244.81
SABE250130-1	Regular	LD Supply LLC	10/23/2024	\$943.84	\$933.84	\$10.00
SABE250133	Regular	Public Charter Schools of New Mexico	10/17/2024	\$5,112.43	\$1,875.00	\$3,237.43
SABE250138	Regular	Beatriz Bueno	10/28/2024	\$59.00	\$0.00	\$59.00
SABE250139	Regular	Jessica Castaneda	10/28/2024	\$59.00	\$0.00	\$59.00
SABE250140	Regular	Public Charter Schools of New Mexico	10/23/2024	\$1,400.00	\$850.00	\$550.00
SABE250144	Regular	Mechanical Systems, Inc.	10/28/2024	\$659.67	\$0.00	\$659.67
SABE250148	Regular	Maria Cisneros	10/28/2024	\$59.00	\$0.00	\$59.00
SABE250151-1	Dollar	BMO Financial Group	11/8/2024	\$187.37	\$159.40	\$27.97
SABE250152	Dollar	West Music Company	11/8/2024	\$319.03	\$0.00	\$319.03
SABE250153	Dollar	BMO Financial Group	11/8/2024	\$14.95	\$0.00	\$14.95
SABE250155-1	Regular	Wisconsin Center for Ed. Research	11/19/2024	\$1,434.40	\$0.00	\$1,434.40
SABE250162-1	Regular	Home Depot	12/2/2024	\$37.35	\$0.00	\$37.35
SABE250169	Regular	Barnes & Noble	12/19/2024	\$643.29	\$0.00	\$643.29
SABE250173	Regular	Alyssa Martinez	1/7/2025	\$59.00	\$0.00	\$59.00
SABE250174	Regular	April Ann Kron	1/7/2025	\$59.00	\$0.00	\$59.00
SABE250175	Regular	City of Rio Rancho	1/7/2025	\$25.00	\$0.00	\$25.00
SABE250177	Regular	LD Supply LLC	1/15/2025	\$504.54	\$379.55	\$124.99
SABE250178	Regular	Herrera Coaches Inc.	1/30/2025	\$530.94	\$0.00	\$530.94
SABE250179	Regular	BMO Financial Group	1/30/2025	\$420.55	\$0.00	\$420.55
SABE250180	Regular	Alyssa Martinez	1/30/2025	\$59.00	\$0.00	\$59.00

Sandoval Academy for Bilingual Education

Issued and Closed POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: ([Fund] >= "11000");
 Include Tax and Shipping: No; Include Closed POs: No; Show Detail: Yes; Created On: 2/7/2025 9:59:16 AM

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Remaining Encumbrance
SABE250181	Regular	Larry Summerville	1/30/2025	\$59.00	\$0.00	\$59.00
SABE250182	Regular	Custom Ink	1/24/2025	\$283.00	\$0.00	\$283.00
SABE250183	Dollar	New Mexico Kids! Family	1/30/2025	\$930.00	\$0.00	\$930.00
SABE250184	Regular	Abq Mom	2/5/2025	\$300.00	\$0.00	\$300.00
SABE250185	Regular	Tech to school	2/5/2025	\$7,174.75	\$0.00	\$7,174.75
SABE250186	Regular	Rio Rancho Regional Chamber of Commerce	2/5/2025	\$250.00	\$0.00	\$250.00
SABE250187-1	Regular	LD Supply LLC	2/6/2025	\$363.11	\$0.00	\$363.11
Sub Total				\$1,118,690.17	\$495,322.53	\$623,367.64

Bank Reconciliation

School: **Sandoval Academy of Bilingual Education**
Bank: **Wells Fargo**
Account Description: **Main Checking Account**
Statement Date: **January 31, 2025**

Beginning Balance per bank:	\$	361,676.41
Cleared transactions:	\$	(230,784.36)
Deposits and Credits:	\$	590,811.71
Other bank adjustments	\$	-
		<hr/>
	\$	721,703.76
Ending balance per bank		
Plus: Outstanding Deposits	\$	-
Plus: Cleared items prior to entry	\$	-
Less: Outstanding Checks	\$	(114,502.09)
Balance per GL	\$	<hr/> <hr/> 607,201.67

Sandoval Academy for Bilingual Education

Bank Account Reconciliation Report (Outstanding)

Accounting Cycle: FY2025; Bank: Wells Fargo - ; Bank Account: - Main Checking; Statement Date:
01/31/2025; Include Unposted Transactions: No; Created On: 2/7/2025 10:00:51 AM

Last Reconciled	Statement Date		
12/31/2024	01/31/2025		
Date	Item Number	Description	Withdrawal
12/12/2024	3082	Bernalillo Public School Student	\$14,334.38
12/12/2024	3089	Florina Cruz Rodriguez	\$59.00
1/7/2025	3109	Bernalillo Public School Student	\$17,508.23
1/7/2025	3117	Fulcrum Building, LLC	\$27,023.11
1/7/2025	3127	Westside Speech Academy LLC	\$290.09
1/14/2025	3128	First Financial Group of America	\$323.36
1/14/2025		SABE	\$165.00
1/22/2025	3129	First Financial Group of America	\$323.36
1/30/2025		BMO Financial Group	\$863.64
1/30/2025	3130	BMSI-Rosario Romar	\$2,340.84
1/30/2025	3131	Centurylink	\$267.56
1/30/2025	3132	Cooperative Educational Services	\$4,407.75
1/30/2025	3133	Fulcrum Building, LLC	\$27,231.24
1/30/2025	3134	Herrera Coaches Inc.	\$9,624.50
1/30/2025	3135	LD Supply LLC	\$729.29
1/30/2025	3136	Lucky Tamm Digital Marketing	\$1,611.56
1/30/2025	3137	Power-On Technology Services	\$1,342.97
1/30/2025	3138	Richard M. Romero	\$2,690.63
1/30/2025	3139	Southwest Copy Systems- Equipment	\$466.95
1/30/2025	3140	SG Consulting Services LLC	\$2,690.63
1/30/2025	3142	Verizon Wireless/Straight Talk	\$208.00
Sub Total			\$114,502.09

Sandoval Academy of Bilingual Education
Fiscal Year 2025
Balance Sheet as of January 31, 2025

Description	11000 Operational	13000 Transportation	14000 Instructional material	21000 Food Service	21100 Universal Meals	23000 Activities	24101 Title I
11011 - Bank Accounts	\$530,692.83	\$42,112.95	\$0.36	\$2,056.77	(\$11,436.86)	\$8,751.93	(\$16,142.42)
Subtotal of Account Type: Asset	\$530,692.83	\$42,112.95	\$0.36	\$2,056.77	(\$11,436.86)	\$8,751.93	(\$16,142.42)
Subtotal of Account Group: Assets	\$530,692.83	\$42,112.95	\$0.36	\$2,056.77	(\$11,436.86)	\$8,751.93	(\$16,142.42)
23124 - State Retirement System Contributions	\$12,598.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$97.80
23125 - Employee Insurance	\$6,912.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$193.46
23126 - Unemployment Insurance	(\$319.39)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.34
23127 - Workers' Compensation	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23134 - Employer State Retirement System	\$22,610.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$168.44
23135 - Employer Insurance	\$11,796.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$295.10
23137 - Employer Workers' Comp	\$11.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$3,805.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22.50
23147 - Voluntary Deductions	\$407.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7.25
Subtotal of Account Type: Liability	\$57,833.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$786.89
32300 - Unreserved Fund Balance	\$205,110.33	\$3,215.95	\$0.36	(\$16,248.39)	\$10,436.60	\$649.63	(\$6,864.30)
Net Increase/Decrease	\$267,748.51	\$38,897.00	\$0.00	\$18,305.16	(\$21,873.46)	\$8,102.30	(\$10,065.01)
Subtotal of Account Type: Fund Balance/Retained Earnings	\$472,858.84	\$42,112.95	\$0.36	\$2,056.77	(\$11,436.86)	\$8,751.93	(\$16,929.31)
Subtotal of Account Group: Liabilities/Fund Balance	\$530,692.83	\$42,112.95	\$0.36	\$2,056.77	(\$11,436.86)	\$8,751.93	(\$16,142.42)

**Sandoval Academy of Bilingual Education
Fiscal Year 2025
Balance Sheet as of January 31, 2025**

Description	24106 IDEA-B	24109 Preschool IDEA-B	24154 Title II	24189 Title IV	24196 Connectivity Grant	24330 ARP	25153 Medicaid
11011 - Bank Accounts	\$0.00	\$0.00	(\$2,515.96)	(\$6,730.70)	\$0.00	\$0.55	\$5,823.87
Subtotal of Account Type: Asset	\$0.00	\$0.00	(\$2,515.96)	(\$6,730.70)	\$0.00	\$0.55	\$5,823.87
Subtotal of Account Group: Assets	\$0.00	\$0.00	(\$2,515.96)	(\$6,730.70)	\$0.00	\$0.55	\$5,823.87
23124 - State Retirement System Contributions	\$0.00	\$0.00	\$0.00	\$30.94	\$0.00	\$0.00	\$0.00
23125 - Employee Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23126 - Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$1.15	\$0.00	\$0.00	\$0.00
23127 - Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23134 - Employer State Retirement System	\$0.00	\$0.00	\$0.00	\$70.04	\$0.00	\$0.00	\$0.00
23135 - Employer Insurance	\$0.00	\$0.00	\$0.00	\$0.25	\$0.00	\$0.33	\$0.00
23137 - Employer Workers' Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$0.00	\$0.00	\$0.00	\$7.36	\$0.00	\$0.00	\$0.00
23147 - Voluntary Deductions	\$0.00	\$0.00	\$0.00	\$0.17	\$0.00	\$0.22	\$0.00
Subtotal of Account Type: Liability	\$0.00	\$0.00	\$0.00	\$109.91	\$0.00	\$0.55	\$0.00
32300 - Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	(\$9,173.49)	\$0.00	(\$19,821.97)	\$2,740.74
Net Increase/Decrease	\$0.00	\$0.00	(\$2,515.96)	\$2,332.88	\$0.00	\$19,821.97	\$3,083.13
Subtotal of Account Type: Fund Balance/Retained Earnings	\$0.00	\$0.00	(\$2,515.96)	(\$6,840.61)	\$0.00	\$0.00	\$5,823.87
Subtotal of Account Group: Liabilities/Fund Balance	\$0.00	\$0.00	(\$2,515.96)	(\$6,730.70)	\$0.00	\$0.55	\$5,823.87

Sandoval Academy of Bilingual Education
Fiscal Year 2025
Balance Sheet as of January 31, 2025

Description	26107 REC/ District Agent	27528 Community School and Family	27575 Bilingual Grant	27583 SEL Grant	31200 PSCOC	31400 Special Capital Outlay	31701 SB-9 Local
11011 - Bank Accounts	\$0.00	(\$4,334.16)	\$0.00	\$0.00	(\$1,498.60)	\$0.00	\$60,420.40
Subtotal of Account Type: Asset	\$0.00	(\$4,334.16)	\$0.00	\$0.00	(\$1,498.60)	\$0.00	\$60,420.40
Subtotal of Account Group: Assets	\$0.00	(\$4,334.16)	\$0.00	\$0.00	(\$1,498.60)	\$0.00	\$60,420.40
23124 - State Retirement System Contributions	\$0.00	\$317.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23125 - Employee Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23126 - Unemployment Insurance	\$0.00	\$8.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23127 - Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23134 - Employer State Retirement System	\$0.00	\$546.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23135 - Employer Insurance	\$0.00	\$7.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23137 - Employer Workers' Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$0.00	\$134.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23147 - Voluntary Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Liability	\$0.00	\$1,013.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
32300 - Unreserved Fund Balance	(\$7,269.66)	\$0.00	(\$23,810.00)	(\$24,979.24)	\$0.00	\$0.00	\$6,957.26
Net Increase/Decrease	\$7,269.66	(\$5,347.73)	\$23,810.00	\$24,979.24	(\$1,498.60)	\$0.00	\$53,463.14
Subtotal of Account Type: Fund Balance/Retained Earnings	\$0.00	(\$5,347.73)	\$0.00	\$0.00	(\$1,498.60)	\$0.00	\$60,420.40
Subtotal of Account Group: Liabilities/Fund Balance	\$0.00	(\$4,334.16)	\$0.00	\$0.00	(\$1,498.60)	\$0.00	\$60,420.40

**Sandoval Academy of Bilingual Education
Fiscal Year 2025
Balance Sheet as of January 31, 2025**

Description	31703 SB-9 Cash	Total
11011 - Bank Accounts	\$0.71	\$607,201.67
Subtotal of Account Type: Asset	\$0.71	\$607,201.67
Subtotal of Account Group: Assets	\$0.71	\$607,201.67
23124 - State Retirement System Contributions	\$0.00	\$13,044.28
23125 - Employee Insurance	\$0.00	\$7,106.43
23126 - Unemployment Insurance	\$0.00	(\$306.96)
23127 - Workers' Compensation	\$0.00	\$10.00
23134 - Employer State Retirement System	\$0.00	\$23,395.16
23135 - Employer Insurance	\$0.00	\$12,099.45
23137 - Employer Workers' Comp	\$0.00	\$11.50
23142 - State Income Tax	\$0.00	\$3,969.96
23147 - Voluntary Deductions	\$0.00	\$415.09
Subtotal of Account Type: Liability	\$0.00	\$59,744.91
32300 - Unreserved Fund Balance	\$0.71	\$120,944.53
Net Increase/Decrease	\$0.00	\$426,512.23
Subtotal of Account Type: Fund Balance/Retained Earnings	\$0.71	\$547,456.76
Subtotal of Account Group: Liabilities/Fund Balance	\$0.71	\$607,201.67

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2425-0015-D

Fund Type: Flowthrough

Adjustment Type: Decrease

Fiscal Year: 2024-2025

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough): 90,000

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	Budget Period: 07/01/2024	To: 06/30/2025
A. Approved Carryover:		
B. Total Current Year Allocation: 90,000		
D. Total Funding Available: 90,000		

Revenue 21000.0000.11112 (\$16,248.00)

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
21000	3100 Food Services Operations	56116 Food	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$90,000.00	(\$16,248.00)	\$73,752.00	
						Sub Total	(\$16,248.00)		
						Indirect Cost			
						DOC. TOTAL	(\$16,248.00)		

Justification:

To decrease budget to match FY24 Draft Audited Financial Statements.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2425-0016-I

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2024-2025

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough): 125,878

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2024	To: 06/30/2025
A. Approved Carryover:	
B. Total Current Year Allocation: 125,878	
D. Total Funding Available: 125,878	

Revenue 21100.0000.11112 \$10,437.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
21100 Universal Free Lunch (State funded)	3100 Food Services Operations	56116 Food	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$125,878.00	\$10,437.00	\$136,315.00	
						Sub Total	\$10,437.00		
						Indirect Cost			
						DOC. TOTAL	\$10,437.00		

Justification:

To increase budget per Draft FY24 Financial Statements.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2425-0017-D
Fund Type: Direct Grant
Adjustment Type: Decrease

Fiscal Year: 2024-2025

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY
Budget Period: 2024-07-01 To: 2025-06-30
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Revenue 25153.0000.11112 (\$5,093.00)

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
25153 Title XIX MEDICAL D 3/21 Years	2100 Support Services-Students	53218 Specialists - Contracted	2000 Special Programs	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$7,834.00	(\$5,093.00)	\$2,741.00	
						Sub Total	(\$5,093.00)		
						Indirect Cost			
						DOC. TOTAL	(\$5,093.00)		

Justification:

To decrease budget to match FY24 Draft Audited Financial Statements.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2425-0021-I

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2024-2025

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough): 85,346

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2024	To: 06/30/2025
A. Approved Carryover:	
B. Total Current Year Allocation: 85,346	
D. Total Funding Available: 85,346	

Revenue 31701.0000.11112 \$6,957.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31701 Capital Improvements SB-9 Local	4000 Capital Outlay	57331 Fixed Assets (more than \$5,000)	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class		\$6,957.00	\$6,957.00	
Sub Total							\$6,957.00		
Indirect Cost									
DOC. TOTAL							\$6,957.00		

Justification:

To increase budget per Draft FY24 Financial Statements.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2425-0026-I
Fund Type: General Fund / Capital Outlay / Debt Service
Adjustment Type: Increase

Fiscal Year: 2024-2025

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY
Budget Period: 2024-07-01 To: 2025-06-30
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Revenue 11000.0000.41920 \$5,446.10

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	56119 Supply Assets (\$5,000 or less).	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$59,610.56	\$5,446.10	\$65,056.66	
Sub Total							\$5,446.10		
Indirect Cost									
DOC. TOTAL							\$5,446.10		

Justification:

To budget in donations school has received.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2425-0022-I

Fund Type: General Fund / Capital
Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2024-2025

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	Budget Period: 2024-07-01	To: 2025-06-30
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 11000.0000.11111 \$105,112.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	53414 Other Services	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$2,500.00	\$2,300.00	\$4,800.00	
11000 Operational	1000 Instruction	53711 Other Charges	4020 Alternative and At-Risk Programs	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class		\$500.00	\$500.00	
11000 Operational	1000 Instruction	56113 Software	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$20,000.00	\$18,000.00	\$38,000.00	
11000 Operational	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$11,521.00	\$5,000.00	\$16,521.00	
11000 Operational	1000 Instruction	56118 General Supplies and Materials	1020 Elementary Fine Arts Programs	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$106.00	\$800.00	\$906.00	
11000 Operational	1000 Instruction	56119 Supply Assets (\$5,000 or less).	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$59,610.56	\$43,761.00	\$103,371.56	
11000 Operational	2100 Support Services-Students	53211 Diagnosticians - Contracted	2000 Special Programs	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$17,717.00	\$11,000.00	\$28,717.00	
11000 Operational	2100 Support Services-Students	53218 Specialists - Contracted	2000 Special Programs	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$38,143.00	\$5,900.00	\$44,043.00	
11000 Operational	2100 Support Services-Students	56118 General Supplies and Materials	4025 At-Risk Special Programs	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class		\$200.00	\$200.00	
11000 Operational	2200 Support Services-Instruction	56118 General Supplies and Materials	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$4,665.00	\$1,700.00	\$6,365.00	
11000 Operational	2300 Support Services-General Administration	53414 Other Services	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class		\$3,000.00	\$3,000.00	

11000 Operational	2300 Support Services-General Administration	55812 Board Training	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$4,893.00	\$2,000.00	\$6,893.00	
11000 Operational	2400 Support Services-School Administration	53711 Other Charges	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$3,151.00	\$5,000.00	\$8,151.00	
11000 Operational	2400 Support Services-School Administration	56113 Software	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$1,250.00	\$900.00	\$2,150.00	
11000 Operational	3100 Food Services Operations	55915 Other Contract Services	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$309.00	\$5,051.00	\$5,360.00	
Sub Total							\$105,112.00		
Indirect Cost									
DOC. TOTAL							\$105,112.00		

Justification:

To increase budget per Draft FY24 Financial Statements.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

<u>Name</u>	<u>Role</u>	<u>Date</u>
Ashley Wolfel	Business Manager	2/10/2025 11:24:12 AM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2425-0023-I
Fund Type: General Fund / Capital Outlay / Debt Service
Adjustment Type: Increase

Fiscal Year: 2024-2025

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY
Budget Period: 2024-07-01 To: 2025-06-30
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Revenue 23000.0000.11112 \$650.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000 Non-Instructional Support	1000 Instruction	55817 Student Travel	9000 Co-Curricular and Extra-Curricular Activities	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class		\$650.00	\$650.00	
Sub Total							\$650.00		
Indirect Cost									
DOC. TOTAL							\$650.00		

Justification:

To increase budget per Draft FY24 Financial Statements.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2425-0024-I

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2024-2025

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	Budget Period: 07/01/2024	To: 06/30/2025
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 31703.0000.11112 \$1.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31703 SB-9 State Match Cash	4000 Capital Outlay	56119 Supply Assets (\$5,000 or less).	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class		\$1.00	\$1.00	
Sub Total							\$1.00		
Indirect Cost									
DOC. TOTAL							\$1.00		

Justification:

To increase budget per Draft FY24 Financial Statements.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2425-0025-1
Fund Type: General Fund / Capital Outlay / Debt Service
Adjustment Type: Increase

Fiscal Year: 2024-2025

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY
Budget Period: 2024-07-01 To: 2025-06-30
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Revenue 11000.0000.41701 \$5,009.98

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$11,521.00	\$5,009.98	\$16,530.98	
Sub Total							\$5,009.98		
Indirect Cost									
DOC. TOTAL							\$5,009.98		

Justification:

To increase budget based on revenue received from Student Supply Fee.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



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GOVERNING BOARD MEETING

Governance Board Members in Attendance

Lisa Spangler, Treasurer
Scott Heller, Secretary
Mario Martinez, Member

Governance Board Members Absent

Rebecca Torres, President
Brennan Divett, Vice President

Others in Attendance at the Meeting

Jackie Rodriguez, Executive Director/Head of School
Felicita Adame-Reyes, Principal/Special Services Director
Ashley Wolfel, Business Manager, excused from meeting at 7:24 p.m.

Date of Meeting: January 15, 2024

Time: 7:00pm

Location of Meeting:

Physical Address of Meeting Location: 4321 Fulcrum Way NE, Suite A, Rio Rancho, NM 87144

Virtual Meeting: Zoom ID: 6911139742 PW: kZH7KC

<https://us06web.zoom.us/j/86911139742?pwd=R9aejfZuSqyS51eNpvPaKQ6jKMtAdm.1>

AGENDA

- A. Welcome and Call to Order
 - a. Meeting was called to order at 7:02 p.m.
- B. Roll Call-Board Members, Staff, and Guests

a. Mrs. Spangler did roll call.

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	X	
Becky Torres	Absent	
MOTION :	PASSED	NOT PASSED

- C. Adoption of the Agenda
 - a. Motion to approve the agenda for January 15th agenda: Mr. Heller
 - b. Motion was seconded by Mr. Martinez
 - c. Motion to approve the January 15th agenda was unanimously approved



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Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	X	
Becky Torres	Absent	
MOTION :	X PASSED	NOT PASSED

D. Public Comment

- a. No one present or email sent for public comment

E. Financial Management

- a. Finance Committee Report
- b. Business Manager’s Report
 - i. *Approve Voucher/Check Register Report**
 - ii. *Motion to approve the voucher/Check Register Report was made by Mr. Heller*
 - iii. *Motion was seconded by Mr. Martinez*
 - iv. *Motion to approve the voucher/Check Register Report was passed unanimously.*

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	X	
Becky Torres	Absent	
MOTION :	X PASSED	NOT PASSED

c. BARS

- i. *BAR 563-000-2425-0014-IB Fund 28221 Initial Budget for School Kitchen Infrastructure Grant for \$135,000.00*
- ii. *Motion to approve the BAR 563-000-2425-0014-IB Fund 28221 Initial Budget for School Kitchen Infrastructure Grant was made by Mr. Heller*
- iii. *Motion was seconded by Mr. Martinez*
- iv. *Motion to approve the BAR 563-000-2425-0014-IB Fund 28221 Initial Budget for School Kitchen Infrastructure Grant was passed unanimously.*

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	X	
Becky Torres	Absent	
MOTION :	X PASSED	NOT PASSED

F. Consent Agenda

- a. *Approval of the December 18, 2024 General Meeting Minutes*
- b. *Motion to approve the December 18, 2024 General Meeting Minutes was made by Mr. Heller*
- c. *Motion was seconded by Mr. Martinez*
- d. *Motion to approve the December 18, 2024 General Meeting Minutes was passed unanimously.*



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Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	X	
Becky Torres	Absent	
MOTION :	X PASSED	NOT PASSED

G. Administrative Report

- a. Academic Performance Framework
- b. Organizational Matters
- c. Other matters for discussion
 - i. Policy: DRAFT FFE Asset (Small Asset) Capitalization

H. Focused Priorities for the GB

- a. Discussion and Planning for Year of Training
 - i. Bylaws
 1. Mrs. Rodriguez spoke to Mr. Gallegos regarding the training for the Governing Board.
 2. They discussed the options that the Governing Board can consider to complete the Governing Board 5 hour training.
 3. Mrs. Rodriguez presented the different training options for the Board.
 4. A survey will be conducted to determine what is the best choice for training and the topics that can be considered as a focus of the training..
 5. Governing Board Training - 4 one and a quarter hour sessions, recording it with accountability to Mr. Gallegos if allowable. There will also be time for make-up sessions.
 6. Discussion of bylaws will be tabled for another meeting.

I. Announcements/GB Member Comments

- a. There are no comments and/or announcements

J. Adjournment

- a. Motion to adjourn the meeting was made by Mr. Heller
- b. Motion was seconded by Mrs. Spangler
- c. Motion to adjourn the meeting passed unanimously.
- d. Meeting adjourned at 8:18 p.m.

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	X	
Becky Torres	Absent	
MOTION :	X PASSED	NOT PASSED

SABE Policy for FFE Asset (Small Asset) Capitalization

Purpose:

This policy outlines the procedures for capitalizing and tracking FFE (Small) assets purchased by Sandoval Academy of Bilingual Education (SABE). The purpose of this policy is to ensure accurate financial reporting and proper management of the school's resources.

Scope:

This policy applies to all purchases of furniture, fixtures, and equipment (FFE) made by SABE.

Definitions:

Small Asset: Any bulk purchase of FFE with a total cost equal to or exceeding \$46,000.

Capitalization: Recording the total cost of the asset on the balance sheet (not expensing the entire cost as an expense in the year of acquisition) and depreciating it over its useful life according to Generally Accepted Accounting Principles (GAAP).

Depreciation: Systematically allocating the cost of the asset over its useful life.

GAAP Useful Life: Five years for computers and related equipment. Seven years for other equipment and furniture and fixtures.

Policy:

1. **Materiality Threshold:** The threshold for capitalizing FFE is \$ 46,000. Any bulk purchase of FFE equal to or exceeding this threshold will be capitalized.
2. **The Cost Basis:** The cost basis includes all charges relating to the purchase of the asset(s) and placing it/them in service. This includes the purchase price, freight charges and installation.
3. **Capitalization and Depreciation:** Capitalized assets will be recorded on the balance sheet and depreciated over the asset(s) useful life.
4. **Recordkeeping:** All purchases of FFE, regardless of whether they are capitalized, will be recorded in the school's accounting system. Capitalized assets will be tracked separately and their depreciation will be recorded annually.
5. **Physical Inventory of Items:** At the end of every fiscal year a physical inventory of the items will be made. The SABE Business Manager will compare the physical inventory to the capital asset listing and document it.

Review:

This policy will be reviewed annually by the SABE Business Manager, Executive Director, Finance Committee and the Governing Board to ensure that it remains relevant and effective.

Effective Date:

This policy is effective as of _____.