



Our mission at SABE is to enable students to maintain their native language, reconnect with their heritage language, or discover a new enriching language. Students will attain Spanish and English fluency and literacy through two-way immersion, which will expand their worldview and educational and career opportunities.

GOVERNING BOARD MEETING

Governance Board Officers

Rebecca Torres, President
Brennan Divett, Vice President
Lisa Spangler, Treasurer
Scott Heller, Secretary

Governance Board Members

Mario Martinez, Member

Date of Meeting: September 18, 2024

Time: 7:00pm

Location of Meeting:

☒Physical Address of Meeting Location: 4321 Fulcrum Way NE, Suite A, Rio Rancho, NM 87144

☒Virtual Meeting: Zoom ID: 6911139742 PW: kZH7KC

<https://us06web.zoom.us/j/86911139742?pwd=R9aejfZuSqyS51eNpvPaKQ6jKMtAdm.1>

AGENDA

- A. Welcome and Call to Order
- B. Roll Call-Board Members, Staff, and Guests
- C. *Adoption of the Agenda*
- D. Public Comment
- E. Financial Management
 - a. Finance Committee Report
 - b. Business Manager's Report
 - i. *Approve Voucher/Check Register Report**
 - c. BARS
 - i. **563-000-2425-0004-I** Fund 11000-Increase to operational due to unit value increasing
 - ii. **563-0000-2425-0005-IB** Fund 24196 Stronger Connections Grant
- F. Consent Agenda
 - a. *Approval of the August 21, 2024 General Meeting Minutes*
 - b. Governing Board Annual Approvals
 - i. *Membership*
 - ii. *Terms*
 - iii. *Officers*
 - iv. *Committees*
 - 1. *Finance*
 - 2. *SABE Policy*
 - c. *Public Charter School's of New Mexico: Governing Board Training; Model 1 or Model 2*
 - d. *Determine Special Meeting Date and Time for approval to Charter School Renewal Application*
- G. Administrative Report
 - a. Academic Performance Framework
 - b. Organizational Matters
- H. Executive Director's Evaluation: Part IV: Annual Goals
- I. Focused Priorities for the GB
 - a. To be determined
- J. Announcements/GB Member Comments
- K. Adjournment

Sandoval Academy of Bilingual Education

Budget Summary

as of August 31, 2024

Revenues							
Fund Description	Annual Budget	Actual (YTD)	Annualized Budget	Annualize vs Actual	FY24	FY25-FY24	
Fund 11000 Operational	\$ 2,997,548.56	\$ 509,253.27	\$ 499,591.43	\$ 9,661.84	\$ 254,546.02	\$ 254,707.25	
Fund 13000 Pupil Transportation	\$ 136,874.00	\$ 20,114.00	\$ 22,812.33	\$ (2,698.33)	\$ -	\$ 20,114.00	
Fund 21000 USDA Food Reimbursement	\$ 90,000.00	\$ 21,476.55	\$ 15,000.00	\$ 6,476.55	\$ 21,476.55	\$ -	
Fund 21100 Universal Free Meals	\$ 113,726.00	\$ 9,522.55	\$ 18,954.33	\$ (9,431.78)	\$ 9,522.55	\$ -	
Fund 23000 Activities	\$ -	\$ 1,281.00	\$ -	\$ 1,281.00	\$ -	\$ 1,281.00	
Fund 24101 Title I	\$ 42,665.00	\$ 6,864.30	\$ 7,110.83	\$ (246.53)	\$ 6,864.30	\$ -	
Fund 24106 IDEAB	\$ 45,850.00	\$ -	\$ 7,641.67	\$ (7,641.67)	\$ -	\$ -	
Fund 24109 Preschool IDEAB	\$ 404.00	\$ -	\$ 67.33	\$ (67.33)	\$ -	\$ -	
Fund 24154 Title II	\$ 6,798.00	\$ -	\$ 1,133.00	\$ (1,133.00)	\$ -	\$ -	
Fund 24189 Student Supp Academic Achievement	\$ 18,373.00	\$ 9,173.49	\$ 3,062.17	\$ 6,111.32	\$ 9,173.49	\$ -	
Fund 24196 Stronger Connections Grant Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 24330 ESSR III ARP	\$ -	\$ 19,821.97	\$ -	\$ 19,821.97	\$ 19,821.97	\$ -	
Fund 25153 Title XIX MEDICAID 3/21 Years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 26107 REC/District Fiscal Agent	\$ -	\$ 7,269.66	\$ -	\$ 7,269.66	\$ 7,269.66	\$ -	
Fund 27107 2012 GOB Student Library SB66	\$ 5,192.00	\$ -	\$ 865.33	\$ (865.33)	\$ -	\$ -	
Fund 27109 Instructional Materials GAA of 2019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 27153 Extended Learning Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 27201 School Lunch CoPay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 27202 Open SciEd Expansion Initiative	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 27414 Pediatric Autism/ Special Needs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Classroom Equipment		\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 27528 FY24 FY25 community school and family er	\$ 25,000.00	\$ -	\$ 4,166.67	\$ (4,166.67)	\$ -	\$ -	
Fund 27575 Bilingual Multicultural Ed Laws	\$ -	\$ 23,810.00	\$ -	\$ 23,810.00	\$ 23,810.00	\$ -	
Fund 27583 Behavioral Health Support	\$ -	\$ 24,979.24	\$ -	\$ 24,979.24	\$ -	\$ 24,979.24	
Fund 31200 PSCOC Lease Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 31400 Special Capital OutlayState	\$ 500,000.00	\$ -	\$ 83,333.33	\$ (83,333.33)	\$ -	\$ -	
Fund 31701 SB9 Local	\$ 85,346.00	\$ 467.94	\$ 14,224.33	\$ (13,756.39)	\$ 286.20	\$ 181.74	
Fund 31703 SB9 State Match Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenues	\$ 4,067,776.56	\$ 654,033.97	\$ 677,962.76	\$ (23,928.79)	\$ 352,770.74	\$ 301,263.23	

Sandoval Academy for Bilingual Education

Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 08/31/2024; Account Type: Revenue; Subtotal Elements:
 Fund,Function; Account Expression: ([Object] <> "41980"); Subtotal By Account Type: No; Include
 Unposted Transactions: No; Created On: 9/12/2024 11:52:23 AM

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Fees Activities	\$0.00	\$875.00	\$875.00
Donations	\$0.00	\$163.77	\$163.77
State Equalization Guarantee	\$2,997,548.56	\$508,214.50	\$2,489,334.06
Fund 11000 Operational	\$2,997,548.56	\$509,253.27	\$2,488,295.29
Fund 13000 Pupil Transportation	\$136,874.00	\$20,114.00	\$116,760.00
Fund 21000 USDA Food Reimbursement	\$90,000.00	\$21,476.55	\$68,523.45
Fund 21100 Universal Free Meals	\$113,726.00	\$9,522.55	\$104,203.45
Fund 23000 - Non-Instructional Support	\$0.00	\$1,281.00	\$1,281.00
Fund 24101 Title I	\$42,665.00	\$6,864.30	\$35,800.70
Fund 24106 IDEAB	\$45,850.00	\$0.00	\$45,850.00
Fund 24109 Preschool IDEA-B	\$404.00	\$0.00	\$404.00
Fund 24154 Title II	\$6,798.00	\$0.00	\$6,798.00
Fund 24189 Title IV	\$18,373.00	\$9,173.49	\$9,199.51
Fund 24330 ESSR III ARP	\$50.44	\$19,821.97	\$19,771.53
Fund 26107 REC/District Fiscal Agent	\$0.00	\$7,269.66	\$7,269.66
Fund 27107 2012 GOB Student Library SB66	\$5,192.00	\$0.00	\$5,192.00
Fund 27528 FY24 FY25 community school and family engagement initiatives	\$25,000.00	\$0.00	\$25,000.00
Fund 27575 Bilingual Multicultural Ed Laws	\$0.00	\$23,810.00	\$23,810.00
Fund 27583 - Behavioral Health Support	\$0.00	\$24,979.24	\$24,979.24
Fund 31400 Special Capital OutlayState	\$500,000.00	\$0.00	\$500,000.00
Fund 31701 SB9 Local	\$85,346.00	\$467.94	\$84,878.06
Grand Total	\$4,067,827.00	\$654,033.97	\$3,413,793.03

Sandoval Academy for Bilingual Education

Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 08/31/2024; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: [All];
 Subtotal By Account Type: No; Include Unposted Transactions: No; Created On: 9/12/2024 11:53:08 AM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense-Long-term Sub	\$41,480.00	\$1,172.82	\$58,069.18	(\$17,762.00)
Salaries Expense- Teachers	\$688,796.00	\$59,735.36	\$715,989.08	(\$86,928.44)
Salaries Expense-Kinder Teachers	\$115,243.00	\$4,432.40	\$53,188.89	\$57,621.71
Salaries Expense- After School Coordinator	\$0.00	\$1,207.00	\$24,352.50	(\$25,559.50)
Salaries Expense- EA	\$30,928.00	\$8,917.74	\$107,013.08	(\$85,002.82)
Salaries Expense-Kinder EA	\$30,926.00	\$0.00	\$0.00	\$30,926.00
Salaries Expense-Fine Arts	\$139,483.00	\$6,273.26	\$75,279.05	\$57,930.69
Salaries Expense-Sped Teacher	\$121,870.00	\$10,232.25	\$97,655.10	\$13,982.65
Salaries Expense-SPED EA	\$28,325.00	\$0.00	\$0.00	\$28,325.00
Salaries Expense-After School At-Risk	\$20,600.00	\$0.00	\$0.00	\$20,600.00
Stipend -Teacher	\$40,328.00	\$0.00	\$4,000.00	\$36,328.00
Stipend-Bilingual	\$21,000.00	\$0.00	\$10,500.00	\$10,500.00
Employee Benefits	\$463,922.00	\$29,617.46	\$384,067.28	\$50,237.26
Other Professional/Technical Services	\$2,500.00	\$4,800.00	\$0.00	(\$2,300.00)
Other Charges	\$3,427.00	\$25.20	\$826.00	\$2,575.80
Other Charges-Activities	\$381.00	\$0.00	\$0.00	\$381.00
Instructional materials	\$39,522.00	\$9,000.00	\$15,569.33	\$14,952.67
Software	\$20,000.00	\$21,299.32	\$15,231.26	(\$16,530.58)
General Supplies and Materials	\$11,521.00	\$3,902.39	\$5,320.88	\$2,297.73
General Supplies and Materials - Fine Arts	\$106.00	\$0.00	\$0.00	\$106.00
Supply Assets (Under \$5K)	\$59,610.56	\$0.00	\$0.00	\$59,610.56
Function 1000 - Instruction	\$1,879,968.56	\$160,615.20	\$1,567,061.63	\$152,291.73
Salaries Expense-Coordinator	\$40,030.00	\$0.00	\$0.00	\$40,030.00
Salaries Expense-Nursing Assistant	\$15,000.00	\$1,673.07	\$12,826.93	\$500.00
Salaries Expense-Registrar	\$16,500.00	\$2,480.79	\$19,019.21	(\$5,000.00)
Stipend-Coordinator	\$0.00	\$0.00	\$6,000.00	(\$6,000.00)
Stipend-Registrar	\$0.00	\$3,060.00	\$1,406.62	(\$4,466.62)
Employee Benefits	\$38,590.00	\$2,113.63	\$9,605.31	\$26,871.06
Diagnosticians - Contracted	\$14,217.00	\$576.36	\$2,159.60	\$11,481.04
Speech Therapists - Contracted	\$41,524.00	\$2,530.00	\$83,854.13	(\$44,860.13)
Occupational Therapists - Contracted	\$20,976.00	\$0.00	\$21,375.00	(\$399.00)
Specialists - Contracted	\$25,143.00	\$0.00	\$36,730.42	(\$11,587.42)
Specialists - Contracted	\$1,031.00	\$0.00	\$0.00	\$1,031.00
Other Professional/Technical Services	\$25,042.00	\$3,268.78	\$80,321.51	(\$58,548.29)
Other Charges	\$367.00	\$0.00	\$0.00	\$367.00
General Supplies and Materials	\$357.00	\$0.00	\$0.00	\$357.00
General Supplies and Materials-At-Risk	\$0.00	\$49.24	\$0.00	(\$49.24)
Function 2100 - Support Services-Students	\$238,777.00	\$15,751.87	\$273,298.73	(\$50,273.60)
Professional Development	\$12,000.00	\$50.00	\$0.00	\$11,950.00
General Supplies and Materials	\$4,665.00	\$4,500.00	\$0.00	\$165.00
Function 2200 - Support Services-Instruction	\$16,665.00	\$4,550.00	\$0.00	\$12,115.00
Salaries Expense - Executive Director	\$128,750.00	\$19,807.68	\$108,942.32	\$0.00
Employee Benefits	\$57,308.00	\$8,062.96	\$44,451.15	\$4,793.89
Auditing	\$30,976.00	\$0.00	\$32,287.50	(\$1,311.50)
Legal	\$10,000.00	\$443.95	\$2,784.80	\$6,771.25
Advertising	\$25,000.00	\$1,611.56	\$17,760.94	\$5,627.50
Board Training	\$4,893.00	\$3,335.00	\$345.78	\$1,212.22
Function 2300 - Support Services-General Administration	\$256,927.00	\$33,261.15	\$206,572.49	\$17,093.36
Salaries Expense - Principals	\$47,947.00	\$5,490.69	\$42,095.31	\$361.00
Salaries Expense - Secretarial	\$15,000.00	\$4,153.83	\$12,826.93	(\$1,980.76)
Employee Benefits	\$21,916.00	\$3,133.56	\$18,029.53	\$752.91
Professional Development	\$464.00	\$0.00	\$0.00	\$464.00
Other Professional/Technical Services	\$0.00	\$0.00	\$5,381.25	(\$5,381.25)
Other Charges	\$1,651.00	\$2,870.00	\$194.86	(\$1,413.86)
Rentals of Computers and Related Equipment	\$5,150.00	\$629.81	\$4,914.30	(\$394.11)
General Supplies and Materials	\$200.00	\$0.00	\$73.19	\$126.81
Function 2400 - Support Services-School Administration	\$92,328.00	\$16,277.89	\$83,515.37	(\$7,465.26)

Sandoval Academy for Bilingual Education

Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 08/31/2024; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: [All];
Subtotal By Account Type: No; Include Unposted Transactions: No; Created On: 9/12/2024 11:53:08 AM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense - Data Processing	\$16,500.00	\$0.00	\$19,019.24	(\$2,519.24)
Employee Benefits	\$7,724.00	\$0.00	\$5,909.50	\$1,814.50
Other Professional/Technical Services	\$110,569.00	\$8,742.19	\$110,183.44	(\$8,356.63)
Advertising	\$50.00	\$0.00	\$0.00	\$50.00
Software	\$14,520.00	\$19,519.68	\$0.00	(\$4,999.68)
General Supplies and Materials	\$31.00	\$30.00	\$0.00	\$1.00
Function 2500 - Central Services	\$149,394.00	\$28,291.87	\$135,112.18	(\$14,010.05)
Salaries Expense - Custodian	\$32,919.00	\$3,798.33	\$29,120.47	\$0.20
Employee Benefits	\$20,643.00	\$2,195.88	\$16,835.07	\$1,612.05
Other Charges	\$29,360.00	\$3,916.24	\$22,806.22	\$2,637.54
Electricity	\$27,810.00	\$5,007.87	\$22,802.13	\$0.00
Natural Gas (Buildings)	\$3,708.00	\$1,927.40	\$1,780.60	\$0.00
Communication Services	\$8,431.00	\$1,224.50	\$12,416.29	(\$5,209.79)
Renting Land and Buildings	\$90,929.00	\$46,147.70	\$230,738.50	(\$185,957.20)
Rentals of Computers and Related Equipment	\$6,000.00	\$466.95	\$0.00	\$5,533.05
Property Liability Insurance	\$47,234.00	\$43,589.00	\$0.00	\$3,645.00
Other Contract Services	\$0.00	\$4,307.50	\$1,624.46	(\$5,931.96)
General Supplies and Materials	\$6,000.00	\$1,939.52	\$5,340.02	(\$1,279.54)
Supply Asset (Under \$5k)	\$0.00	\$251.38	\$633.00	(\$884.38)
Function 2600 - Operation & Maintenance of Plant	\$273,034.00	\$114,772.27	\$344,096.76	(\$185,835.03)
Emergency Reserve	\$149,877.00	\$0.00	\$0.00	\$149,877.00
Function 2900 - Other Support Services	\$149,877.00	\$0.00	\$0.00	\$149,877.00
Salaries Expense - Food Service Coordinator	\$30,900.00	\$2,376.92	\$28,523.08	\$0.00
Employee Benefits	\$8,769.00	\$671.50	\$8,092.32	\$5.18
Other Contract Services	\$309.00	\$0.00	\$0.00	\$309.00
Supply Asset (Under \$5k)	\$600.00	\$0.00	\$0.00	\$600.00
Function 3100 - Food Services Operations	\$40,578.00	\$3,048.42	\$36,615.40	\$914.18
Fund 11000 - Operational	\$3,097,548.56	\$376,568.67	\$2,646,272.56	\$74,707.33
<u>Pupil Transportation - 13000</u>				
Transportation Contractors	\$136,874.00	\$9,624.50	\$93,959.18	\$33,290.32
Fund 13000 - Pupil Transportation	\$136,874.00	\$9,624.50	\$93,959.18	\$33,290.32
<u>USDA Fund-21000</u>				
Food	\$90,000.00	\$0.00	\$90,000.00	\$0.00
Fund 21000 - USDA Food Reimbursement	\$90,000.00	\$0.00	\$90,000.00	\$0.00
<u>Universal Free Meals -21100</u>				
Food	\$113,726.00	\$0.00	\$149,512.00	(\$35,786.00)
Fund 21100 - Universal Free Meals	\$113,726.00	\$0.00	\$149,512.00	(\$35,786.00)
<u>Activities-23000</u>				
Other Charges	\$0.00	\$200.00	\$0.00	(\$200.00)
Fund 23000 - Activities	\$0.00	\$200.00	\$0.00	(\$200.00)
<u>Title I-24101</u>				
Additional Compensation	\$42,665.00	\$0.00	\$0.00	\$42,665.00
Fund 24101 - Title I	\$42,665.00	\$0.00	\$0.00	\$42,665.00
<u>IDEA-B-24106</u>				
Salaries Expense	\$45,850.00	\$0.00	\$0.00	\$45,850.00
Fund 24106 - IDEA-B	\$45,850.00	\$0.00	\$0.00	\$45,850.00
<u>Preschool IDEA-B-24109</u>				
Specialists - Contracted	\$404.00	\$0.00	\$0.00	\$404.00
Fund 24109 - Preschool IDEA-B	\$404.00	\$0.00	\$0.00	\$404.00
<u>Title II-24154</u>				
Professional Development	\$6,798.00	\$1,071.18	\$1,014.20	\$4,712.62
Function 2200 - Support Services-Instruction	\$6,798.00	\$1,071.18	\$1,014.20	\$4,712.62
Fund 24154 - Title II	\$6,798.00	\$1,071.18	\$1,014.20	\$4,712.62

Sandoval Academy for Bilingual Education

Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 08/31/2024; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: [All];
Subtotal By Account Type: No; Include Unposted Transactions: No; Created On: 9/12/2024 11:53:08 AM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>Student Support Academic Achievement -24189</u>				
Salaries Expense-Tutor	\$5,000.00	\$262.65	\$10,986.03	(\$6,248.68)
Employee Benefits	\$0.00	\$76.76	\$3,139.05	(\$3,215.81)
Other Contract Services	\$4,186.50	\$0.00	\$0.00	\$4,186.50
General Supplies and Materials	\$4,186.50	\$0.00	\$0.00	\$4,186.50
Function 1000 - Instruction	\$13,373.00	\$339.41	\$14,125.08	(\$1,091.49)
Salaries Expense - Coordinator	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Function 2100 - Support Services-Students	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Fund 24189 - Student Supp Academic Achievement	\$18,373.00	\$339.41	\$14,125.08	\$3,908.51
<u>Stronger Connections Grant Program-24196</u>				
General Supplies and Materials	\$0.00	\$4,500.00	\$0.00	(\$4,500.00)
Fund 24196 - Stronger Connections Grant Program	\$0.00	\$4,500.00	\$0.00	(\$4,500.00)
<u>ESSR III ARP</u>				
Operation & Maintenance of Plant	\$50.44	\$0.00	\$0.00	\$50.44
Fund 24330 - ESSR III ARP	\$50.44	\$0.00	\$0.00	\$50.44
<u>Medicaid-25153</u>				
Specialists - Contracted	\$7,834.00	\$0.00	\$0.00	\$7,834.00
Fund 25153 - Title XIX MEDICAID 3/21 Years	\$7,834.00	\$0.00	\$0.00	\$7,834.00
<u>2012 GOB Student Library SB-66-27107</u>				
Library and Audio-Visual	\$5,192.00	\$0.00	\$0.00	\$5,192.00
Fund 27107 - 2012 GOB Student Library SB-66	\$5,192.00	\$0.00	\$0.00	\$5,192.00
<u>Community School Grant-27528</u>				
Salaries Expense	\$25,000.00	\$3,641.99	\$96,834.98	(\$75,476.97)
Fund 27528 - FY24 FY25 community school and family en	\$25,000.00	\$3,641.99	\$96,834.98	(\$75,476.97)
<u>Special Capital Outlay-31400</u>				
Construction Services	\$500,000.00	\$0.00	\$0.00	\$500,000.00
Fund 31400 - Special Capital Outlay-State	\$500,000.00	\$0.00	\$0.00	\$500,000.00
<u>SB-9 Local- 31701</u>				
County Tax Collection Costs	\$1,000.00	\$4.69	\$0.00	\$995.31
Function 2300 - Support Services-General Administrati	\$1,000.00	\$4.69	\$0.00	\$995.31
Construction Services	\$84,346.00	\$0.00	\$0.00	\$84,346.00
Supply Assets (Under \$5K)	\$84,346.00	\$0.00	\$0.00	\$84,346.00
Function 4000 - Capital Outlay	\$85,346.00	\$4.69	\$0.00	\$85,341.31
Fund 31701 - SB-9 Local	\$4,175,661.00	\$395,950.44	\$3,091,718.00	\$687,992.56

Sandoval Academy for Bilingual Education

Bank Account Register Activity Report

Bank: [All]; Bank Account: [All]; Begin Date: 08/01/2024; End Date: 08/31/2024; Status: [All]; Created On: 9/12/2024 11:54:51

Bank	Account Number					
Date	Number	Type	Payee/From	Status	Deposit	Withdrawal
8/2/2024	08-001	Cash Receipt	Medicaid QTR 2	Non-Void	\$ 1,780.38	
8/2/2024	08-002	Cash Receipt	Medicaid QTR 1	Non-Void	\$ 1,302.75	
8/2/2024	08-003	Cash Receipt	School Supply Fee	Non-Void	\$ 50.00	
8/2/2024	2977	AP Warrant	Fulcrum Building, LLC	Non-Void		\$ 29,226.76
8/2/2024	2978	AP Warrant	The Carpet Cleaner of New Mexico	Non-Void		\$ 4,307.50
8/5/2024	08-004	Cash Receipt	Behavioral Health	Non-Void	\$ 24,979.24	
8/8/2024	2993	Payroll Liability Check	First Financial Group of America	Non-Void		\$ 548.92
8/9/2024		Payroll Liability Check	NMRHCA	Non-Void		\$ 531.08
8/9/2024		Paycheck	Rivas, Crystal	Non-Void		\$ -
8/9/2024		Payroll Liability Check	Wells Fargo	Non-Void		\$ 38,916.84
8/9/2024		Payroll Liability Check	Wells Fargo	Non-Void		\$ 35,483.41
8/9/2024	08-005	Cash Receipt	SEG August 2024	Non-Void	\$ 254,107.25	
8/9/2024	08-006	Cash Receipt	School Supply Fee	Non-Void	\$ 400.00	
8/13/2024	08-007	Cash Receipt	Transportation July 2024	Non-Void	\$ 10,057.00	
8/13/2024	08-008	Cash Receipt	Transportation August 2024	Non-Void	\$ 10,057.00	
8/14/2024		Payroll Liability Check	Internal Revenue Service	Non-Void		\$ 12,227.06
8/14/2024		Payroll Liability Check	Internal Revenue Service	Non-Void		\$ 10,577.83
8/15/2024		Payroll Liability Check	NMERB	Non-Void		\$ 5,071.76
8/15/2024		Payroll Liability Check	NMPSIA	Non-Void		\$ 20,044.06
8/15/2024	08-009	Cash Receipt	SB-9 Local	Non-Void	\$ 179.92	
8/16/2024	08-010	Cash Receipt	School Supply Fee	Non-Void	\$ 50.00	
8/16/2024	2979	AP Warrant	ACES	Non-Void		\$ 9,136.69
8/16/2024	2980	AP Warrant	American Reading Company	Non-Void		\$ 9,000.00
8/16/2024	2981	AP Warrant	Cariina, Inc.	Non-Void		\$ 5,000.00
8/16/2024	2982	AP Warrant	Centurylink	Non-Void		\$ 258.85
8/16/2024	2983	AP Warrant	Charter Law Office, P.C.	Non-Void		\$ 443.95
8/16/2024	2984	AP Warrant	Charter School Nursing Services	Non-Void		\$ 805.78
8/16/2024	2985	AP Warrant	Crista Benavidez- Chispas Performance Solutions, LLC	Non-Void		\$ 1,071.18
8/16/2024	2986	AP Warrant	Empat Speech Language Pathology PC	Non-Void		\$ 2,530.00
8/16/2024	2987	AP Warrant	Extra Space Management	Non-Void		\$ 361.25
8/16/2024	2988	AP Warrant	Herrera Coaches Inc.	Non-Void		\$ 9,624.50
8/16/2024	2989	AP Warrant	Home Depot	Non-Void		\$ 33.94
8/16/2024	2990	AP Warrant	School Nurse Supply	Non-Void		\$ 49.24
8/16/2024	2991	AP Warrant	The Vigil Group, LLC	Non-Void		\$ 30.00
8/16/2024	2992	AP Warrant	Verizon Wireless/Straight Talk	Non-Void		\$ 208.36
8/23/2024		Payroll Liability Check	New Mexico Taxation & Revenue Department	Non-Void		\$ 853.24
8/23/2024		Payroll Liability Check	Wells Fargo	Non-Void		\$ 43,757.41
8/23/2024	08-011	Cash Receipt	School Supply Fee	Non-Void	\$ 50.00	

Sandoval Academy for Bilingual Education

Bank Account Register Activity Report

Bank: [All]; Bank Account: [All]; Begin Date: 08/01/2024; End Date: 08/31/2024; Status: [All]; Created On: 9/12/2024 11:54:51

Bank	Account Number					
Wells Fargo						
Date	Number	Type	Payee/From	Status	Deposit	Withdrawal
8/26/2024	08-012	Cash Receipt	School Supply Fee; Middle School Music Program; School Activity	Non-Void	\$ 1,331.00	
8/27/2024		AP Warrant	BMO Financial Group	Non-Void		\$ 3,902.39
8/28/2024		Payroll Liability Check	Internal Revenue Service	Non-Void		\$ 13,386.31
Sub Total					\$ 304,344.54	\$ 257,388.31
Grand Total					\$ 304,344.54	\$ 257,388.31

Sandoval Academy for Bilingual Education

Payroll Register Payments Report

Accounting Cycle: FY2025; Payroll Cycle: FY2025; Payroll Register: PR25-04 Pay

Date 08/23/24 - Printed ,PR25-03 Pay Date 08/09/24 - Printed ; Employee:

[All]; Sort Column: Employee; Show Salary Schedules: No; Show Expenditure

Accounts: No; Include Paycheck Details: Yes; Created On: 9/12/2024 12:00:15

PM

Wages/Deductions	Employer Amt.	Employee Amt.
Net Wages	\$0.00	\$82,674.25
FFGA- AF Critical Illness Supp	\$0.00	\$28.08
Basic Life	\$126.72	\$0.00
Davis Vision	\$10.99	\$6.28
Dental	\$357.88	\$195.78
Dental Supplemental	(\$51.32)	(\$34.22)
ERB	\$20,780.08	\$12,250.57
ERB Less 24 K	\$496.54	\$216.12
ERB RTW	\$418.88	\$246.94
ERB-LU less \$24K	\$20.41	\$8.88
Federal Withholding	\$0.00	\$7,650.11
FFGA- AF Cancer	\$0.00	\$45.70
FFGA- AF Cancer Supplemental	\$0.00	\$22.85
FFGA- AF Critical Illness	\$0.00	\$56.16
FFGA-AF Accident	\$0.00	\$39.90
FFGA-AF Accident Supp	\$0.00	\$19.95
FICA	\$7,279.23	\$7,279.23
Long Term Disability	\$112.56	\$66.32
Medical	\$6,643.88	\$3,949.22
Medical Supplemental	(\$1,253.54)	(\$835.70)
Medicare	\$1,702.40	\$1,702.40
NMRHCA	\$2,392.91	\$1,196.49
State Unemployment Ins.	\$216.50	\$0.00
State Withholding - NM	\$0.00	\$3,605.79
Texas Life Insurance	\$0.00	\$69.96
Texas Life Supplemental	\$0.00	\$55.82
Vision	\$45.09	\$24.27
Vision Supplemental	(\$8.48)	(\$5.66)
Voluntary Life	\$0.00	\$171.78
Sub Total	\$39,290.73	\$120,707.27

Sandoval Academy for Bilingual Education

Issued and Closed POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: ([Fund] >= "11000"); Include Tax and Shipping: No; Include Closed POs: No; Show Detail: Yes; Created On: 9/16/2024 10:00:22 AM

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Remaining Encumbrance
SABE250002	Dollar	Centurylink	7/9/2024	\$1,076.25	\$517.11	\$559.14
SABE250003	Dollar	Cooperative Educational Services	7/9/2024	\$2,159.60	\$0.00	\$2,159.60
SABE250004	Dollar	Cooperative Educational Services	7/9/2024	\$1,834.59	\$0.00	\$1,834.59
SABE250005	Dollar	Charter Law Office, P.C.	7/9/2024	\$3,228.75	\$443.95	\$2,784.80
SABE250006	Dollar	Empat Speech Language Pathology PC	7/9/2024	\$6,121.71	\$2,530.00	\$3,591.71
SABE250007-1	Dollar	Extra Space Management	7/9/2024	\$1,000.00	\$361.25	\$638.75
SABE250008	Dollar	Fiber Platform LLC	7/9/2024	\$9,600.00	\$1,264.80	\$8,335.20
SABE250010-1	Dollar	ACES	7/9/2024	\$1,095.89	\$0.00	\$1,095.89
SABE250011-1	Dollar	LD Supply LLC	7/9/2024	\$1,598.44	\$1,598.42	\$0.02
SABE250012	Dollar	Harris School Solutions	7/9/2024	\$697.41	\$0.00	\$697.41
SABE250013	Dollar	Mechanical Systems, Inc.	7/9/2024	\$1,624.46	\$0.00	\$1,624.46
SABE250014	Dollar	Nexus E Rate Services LLC	7/9/2024	\$4,305.00	\$0.00	\$4,305.00
SABE250016	Dollar	Public Charter Schools of New Mexico	7/9/2024	\$3,680.78	\$3,335.00	\$345.78
SABE250017	Dollar	Raptor Technologies	7/9/2024	\$687.50	\$0.00	\$687.50
SABE250019	Dollar	Richard M. Romero	7/9/2024	\$5,381.25	\$0.00	\$5,381.25
SABE250021	Dollar	Schoolhouse Driveline	7/9/2024	\$1,006.29	\$935.00	\$71.29
SABE250022	Dollar	SG Consulting Services LLC	7/9/2024	\$5,381.25	\$0.00	\$5,381.25
SABE250023	Dollar	Smore	7/9/2024	\$2,814.86	\$2,620.00	\$194.86
SABE250024-1	Dollar	Southwest Copy Systems- Equipment	7/9/2024	\$5,381.25	\$958.99	\$4,422.26
SABE250025	Dollar	Southwest Copy Systems-Service	7/9/2024	\$5,381.25	\$0.00	\$5,381.25
SABE250026	Dollar	Timeclock Plus LLC	7/9/2024	\$2,324.70	\$580.17	\$1,744.53
SABE250027	Dollar	United Postal Service	7/9/2024	\$73.19	\$0.00	\$73.19
SABE250028	Dollar	Scenario Learning, LLC	7/9/2024	\$726.80	\$725.53	\$1.27
SABE250029-1	Dollar	Verizon Wireless/Straight Talk	7/9/2024	\$2,712.15	\$416.16	\$2,295.99
SABE250030-1	Dollar	Fulcrum Building, LLC	7/9/2024	\$333,404.16	\$84,317.71	\$277,127.45
SABE250031	Dollar	Empat Speech Language Pathology PC	7/9/2024	\$80,262.42	\$0.00	\$80,262.42
SABE250036	Dollar	Herrera Coaches Inc.	7/9/2024	\$103,583.68	\$9,624.50	\$93,959.18
SABE250038-1	Dollar	ACES	7/9/2024	\$20,850.11	\$1,737.47	\$19,112.64
SABE250040	Dollar	Lucky Tamm Digital Marketing	7/9/2024	\$19,372.50	\$3,223.12	\$16,149.38
SABE250062	Dollar	1000 Bulbs.com	7/9/2024	\$277.38	\$251.38	\$26.00
SABE250063	Dollar	ACES	7/9/2024	\$88,790.63	\$7,399.22	\$81,391.41
SABE250064-1	Dollar	Cariina, Inc.	7/9/2024	\$11,143.75	\$0.00	\$11,143.75
SABE250069-1	Dollar	Cooperative Educational Services	7/9/2024	\$33,799.94	\$1,810.32	\$31,989.62
SABE250070	Dollar	Cooperative Educational Services	7/9/2024	\$33,799.94	\$1,456.13	\$32,343.81
SABE250072	Dollar	Charter School Nursing Services	7/9/2024	\$16,950.94	\$805.78	\$16,145.16
SABE250073	Dollar	Clifton Larson Allen, LLP	7/9/2024	\$32,287.50	\$0.00	\$32,287.50
SABE250075	Dollar	Power-On Technology Services	7/9/2024	\$25,830.00	\$1,342.97	\$24,487.03
SABE250076	Regular	Mutualink, Inc.	7/8/2024	\$4,500.00	\$0.00	\$4,500.00
SABE250077	Dollar	BMSI-Rosario Romar	7/22/2024	\$21,375.00	\$2,260.13	\$19,114.87
SABE250078	Dollar	Zia Signs LLC	7/22/2024	\$750.00	\$0.00	\$750.00
SABE250079	Dollar	Bulls Eye, LLC	7/22/2024	\$4,800.00	\$4,800.00	\$0.00
SABE250080-1	Dollar	Bernalillo Public School Student Nutrition	8/21/2024	\$239,512.00	\$0.00	\$239,512.00
SABE250081	Dollar	Public Charter Schools of New Mexico	7/22/2024	\$550.00	\$0.00	\$550.00
SABE250082	Dollar	American Reading Company	7/22/2024	\$4,200.00	\$300.00	\$3,900.00
SABE250085	Dollar	American Reading Company	7/22/2024	\$6,125.00	\$0.00	\$6,125.00
SABE250087	Regular	Home Depot	7/24/2024	\$80.00	\$33.94	\$46.00
SABE250089	Dollar	BMO Financial Group	7/23/2024	\$4,548.19	\$3,902.39	\$747.74
SABE250090	Dollar	Cooperative Educational Services	7/23/2024	\$500.00	\$0.00	\$500.00
SABE250091	Dollar	Crista Benavidez- Chispas Performance Solutions, LLC	7/24/2024	\$1,073.00	\$1,071.18	\$1.82
SABE250093	Dollar	NMASOA	7/3/2024	\$413.00	\$0.00	\$413.00
SABE250096-1	Dollar	BMO Financial Group	8/6/2024	\$1,109.55	\$1,042.68	\$1,109.55
SABE250097-1	Dollar	BMO Financial Group	8/15/2024	\$666.61	\$622.91	\$666.61
SABE250100	Regular	Jackie Rodriguez	8/23/2024	\$462.38	\$0.00	\$462.38
SABE250101	Regular	POMS & Associates Insurance Brokers LLC	9/4/2024	\$414.36	\$0.00	\$414.36
SABE250102	Dollar	Westside Speech Academy LLC	9/4/2024	\$3,408.85	\$0.00	\$3,408.85
SABE250103	Regular	BMO Financial Group	8/27/2024	\$138.52	\$0.00	\$138.52
SABE250104	Regular	Peripole	8/5/2024	\$217.80	\$0.00	\$217.80
SABE250105	Regular	BMO Financial Group	8/27/2024	\$254.35	\$0.00	\$254.35
SABE250107	Regular	LD Supply LLC	9/10/2024	\$408.71	\$0.00	\$408.71
SABE250108	Regular	Abril Kiesling-Sierra	9/9/2024	\$193.69	\$0.00	\$193.69
Sub Total				\$1,165,947.33	\$142,288.21	\$1,053,461.59

Bank Reconciliation

School: **Sandoval Academy of Bilingual Education**
Bank: **Wells Fargo**
Account Description: **Main Checking Account**
Statement Date: **August 31, 2024**

Beginning Balance per bank:	\$	451,027.11
Cleared transactions:	\$	(295,676.89)
Deposits and Credits:	\$	304,344.54
Other bank adjustments	\$	-
		<hr/>
	\$	459,694.76
Ending balance per bank		
Plus: Outstanding Deposits	\$	-
Plus: Cleared items prior to entry	\$	-
Less: Outstanding Checks	\$	(11,595.09)
Balance per GL	\$	<hr/> <hr/> 448,099.67

Sandoval Academy for Bilingual Education

Bank Account Reconciliation Report (Outstanding)

Accounting Cycle: FY2025; Bank: Wells Fargo - ; Bank Account: 2504184363 - Main Checking;
Statement Date: 08/31/2024; Include Unposted Transactions: No; Created On: 9/12/2024 12:02:28

PM

Last Reconciled	Statement Date		
7/31/2024	08/31/2024		
Date	Item Number	Description	Withdrawal
6/4/2024	2915	Matthews Fox, P.C.	\$2,707.39
8/8/2024	2993	First Financial Group of America	\$548.92
8/9/2024		Rivas, Crystal	\$0.00
8/16/2024		Cariina, Inc.	\$5,000.00
8/16/2024	2984	Charter School Nursing Services	\$805.78
8/16/2024	2986	Empat Speech Language Pathology PC	\$2,530.00
Sub Total			\$11,592.09

Sandoval Academy of Bilingual Education
Fiscal Year 2025
Balance Sheet as of August 31, 2024

Description	11000 Operational	13000 Transportation	14000 Instructional material	21000 Food Service	21100 Universal Meals	23000 Activities
11011 - Bank Accounts	\$397,249.10	\$16,920.95	\$0.36	\$5,228.16	\$19,959.15	\$5,847.61
Subtotal of Account Group: Assets	\$397,249.10	\$16,920.95	\$0.36	\$5,228.16	\$19,959.15	\$5,847.61
23124 - State Retirement System Contributions	\$13,252.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23125 - Employee Insurance	\$6,039.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23126 - Unemployment Insurance	(\$330.13)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23127 - Workers' Compensation	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23134 - Employer State Retirement System	\$23,659.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23135 - Employer Insurance	\$10,566.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23137 - Employer Workers' Comp	\$11.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$4,208.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23147 - Voluntary Deductions	\$570.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Liability	\$57,989.41	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
32300 - Unreserved Fund Balance	\$206,575.09	\$6,431.45	\$0.36	(\$16,248.39)	\$10,436.60	\$649.63
Net Increase/Decrease	\$132,684.60	\$10,489.50	\$0.00	\$21,476.55	\$9,522.55	\$5,197.98
Subtotal of Account Type: Fund Balance/Retained Earnings	\$339,259.69	\$16,920.95	\$0.36	\$5,228.16	\$19,959.15	\$5,847.61
Subtotal of Account Group: Liabilities/Fund Balance	\$397,249.10	\$16,920.95	\$0.36	\$5,228.16	\$19,959.15	\$5,847.61

Sandoval Academy of Bilingual Education
Fiscal Year 2025
Balance Sheet as of August 31, 2024

Description	24101 Title I	24154 Title II	24189 Title IV	24196 Connectivity Grant	24330 ARP	25153 Medicaid
11011 - Bank Accounts	\$154.58	(\$1,071.18)	(\$253.66)	(\$4,500.00)	\$10.77	\$5,823.87
Subtotal of Account Group: Assets	\$154.58	(\$1,071.18)	(\$253.66)	(\$4,500.00)	\$10.77	\$5,823.87
23124 - State Retirement System Contributions	\$0.00	\$0.00	\$23.38	\$0.00	\$0.00	\$0.00
23125 - Employee Insurance	\$60.59	\$0.00	\$0.00	\$0.00	\$0.05	\$0.00
23126 - Unemployment Insurance	\$0.00	\$0.00	\$3.48	\$0.00	\$6.35	\$0.00
23127 - Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23134 - Employer State Retirement System	\$0.00	\$0.00	\$52.92	\$0.00	\$0.00	\$0.00
23135 - Employer Insurance	\$92.95	\$0.00	\$5.57	\$0.00	\$4.15	\$0.00
23137 - Employer Workers' Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23147 - Voluntary Deductions	\$1.04	\$0.00	\$0.40	\$0.00	\$0.22	\$0.00
Subtotal of Account Type: Liability	\$154.58	\$0.00	\$85.75	\$0.00	\$10.77	\$0.00
32300 - Unreserved Fund Balance	(\$6,864.30)	\$0.00	(\$9,173.49)	\$0.00	(\$19,821.97)	\$2,740.74
Net Increase/Decrease	\$6,864.30	(\$1,071.18)	\$8,834.08	(\$4,500.00)	\$19,821.97	\$3,083.13
Subtotal of Account Type: Fund Balance/Retained Earnings	\$0.00	(\$1,071.18)	(\$339.41)	(\$4,500.00)	\$0.00	\$5,823.87
Subtotal of Account Group: Liabilities/Fund Balance	\$154.58	(\$1,071.18)	(\$253.66)	(\$4,500.00)	\$10.77	\$5,823.87

Sandoval Academy of Bilingual Education
Fiscal Year 2025
Balance Sheet as of August 31, 2024

Description	26107 REC/ District Agent	27528 Community School and Family	27575 Bilingual Grant	27583 SEL Grant	31701 SB-9 Local	31703 SB-9 Cash
11011 - Bank Accounts	(\$1,209.83)	(\$3,478.43)	\$0.00	\$0.00	\$7,420.51	\$0.71
Subtotal of Account Group: Assets	(\$1,209.83)	(\$3,478.43)	\$0.00	\$0.00	\$7,420.51	\$0.71
23124 - State Retirement System Contributions	\$0.00	\$390.21	\$0.00	\$0.00	\$0.00	\$0.00
23125 - Employee Insurance	\$48.24	(\$437.79)	\$0.00	\$0.00	\$0.00	\$0.00
23126 - Unemployment Insurance	\$9.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23127 - Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23134 - Employer State Retirement System	\$0.00	\$672.03	\$0.00	\$0.00	\$0.00	\$0.00
23135 - Employer Insurance	\$197.64	(\$653.79)	\$0.00	\$0.00	\$0.00	\$0.00
23137 - Employer Workers' Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$0.00	\$192.90	\$0.00	\$0.00	\$0.00	\$0.00
23147 - Voluntary Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Liability	\$254.93	\$163.56	\$0.00	\$0.00	\$0.00	\$0.00
32300 - Unreserved Fund Balance	(\$8,734.42)	\$0.00	(\$23,810.00)	(\$24,979.24)	\$6,957.26	\$0.71
Net Increase/Decrease	\$7,269.66	(\$3,641.99)	\$23,810.00	\$24,979.24	\$463.25	\$0.00
Subtotal of Account Type: Fund Balance/Retained Earnings	(\$1,464.76)	(\$3,641.99)	\$0.00	\$0.00	\$7,420.51	\$0.71
Subtotal of Account Group: Liabilities/Fund Balance	(\$1,209.83)	(\$3,478.43)	\$0.00	\$0.00	\$7,420.51	\$0.71

Sandoval Academy of Bilingual Education
Fiscal Year 2025
Balance Sheet as of August 31, 2024

Description	Total
11011 - Bank Accounts	\$448,102.67
Subtotal of Account Group: Assets	\$448,102.67
23124 - State Retirement System Contributions	\$13,666.19
23125 - Employee Insurance	\$5,710.60
23126 - Unemployment Insurance	(\$311.25)
23127 - Workers' Compensation	\$10.00
23134 - Employer State Retirement System	\$24,384.45
23135 - Employer Insurance	\$10,213.26
23137 - Employer Workers' Comp	\$11.50
23142 - State Income Tax	\$4,401.71
23147 - Voluntary Deductions	\$572.54
Subtotal of Account Type: Liability	\$58,659.00
32300 - Unreserved Fund Balance	\$124,160.03
Net Increase/Decrease	\$265,283.64
Subtotal of Account Type: Fund Balance/Retained Earnings	\$389,443.67
Subtotal of Account Group: Liabilities/Fund Balance	\$448,102.67

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2425-0004-I

Fund Type: General Fund / Capital
Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2024-2025

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	Budget Period: 2024-07-01	To: 2025-06-30
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 11000.0000.43101 \$51,738.42

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	2100 Support Services-Students	53414 Other Services	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$25,042.00	\$21,228.42	\$46,270.42	
11000 Operational	2300 Support Services-General Administration	53411 Auditing	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$30,976.00	\$1,400.00	\$32,376.00	
11000 Operational	2400 Support Services-School Administration	53414 Other Services	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class		\$5,400.00	\$5,400.00	
11000 Operational	2400 Support Services-School Administration	53711 Other Charges	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$1,651.00	\$1,500.00	\$3,151.00	
11000 Operational	2400 Support Services-School Administration	54630 Rental - Computers and Related Equipment	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$5,150.00	\$400.00	\$5,550.00	
11000 Operational	2500 Central Services	53414 Other Services	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$110,569.00	\$8,400.00	\$118,969.00	
11000 Operational	2600 Operation & Maintenance of Plant	54412 Natural Gas (Buildings)	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$3,708.00	\$5,210.00	\$8,918.00	
11000 Operational	2600 Operation & Maintenance of Plant	55915 Other Contract Services	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class		\$6,000.00	\$6,000.00	
11000 Operational	2600 Operation & Maintenance of Plant	56118 General Supplies and Materials	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$6,000.00	\$1,300.00	\$7,300.00	

11000 Operational	2600 Operation & Maintenance of Plant	56119 Supply Assets (\$5,000 or less).	0000 No Program	563001 Sandoval Academy of Bilingual Education- Admin Office	0000 No Job Class		\$900.00	\$900.00	
						Sub Total	\$51,738.42		
						Indirect Cost			
						DOC. TOTAL	\$51,738.42		

Justification:

To increase budget due to unit value increasing.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2425-0005-IB
Fund Type: Flowthrough
Adjustment Type: Initial Budget

Fiscal Year: 2024-2025

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2024	To: 06/30/2025
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24196.0000.44500 \$18,000.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24196 Stronger Connections Grant (SCG) Program - CFDA 84.424F	1000 Instruction	56113 Software	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class		\$4,500.00	\$4,500.00	
24196 Stronger Connections Grant (SCG) Program - CFDA 84.424F	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class		\$13,500.00	\$13,500.00	
Sub Total							\$18,000.00		
Indirect Cost									
DOC. TOTAL							\$18,000.00		

Justification:

To budget in funds based on PED award letter.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



Our mission at SABE is to enable students to maintain their native language, reconnect with their heritage language, or discover a new enriching language. Students will attain Spanish and English fluency and literacy through two-way immersion, which will expand their worldview and educational and career opportunities.

GOVERNING BOARD MEETING MINUTES

Governance Board Members in Attendance

Rebecca Torres, President
 Lisa Spangler, Treasurer
 Mario Martinez, Member

Governance Board Members Absent

Brennan Divett, Vice President
 Scott Heller, Secretary

Others in Attendance at the Meeting

Jackie Rodriguez, Executive Director/Head of School
 Felicitas Adame-Reyes, Principal/Special Services Director
 Ashley Wolfel, Vigil Group, Business Manager, excused front the meeting at 7:20 p.m.

Date of Meeting: August 21, 2024

Time: 7:00pm

Location of Meeting:

Physical Address of Meeting Location: 4321 Fulcrum Way NE, Suite A, Rio Rancho, NM 87144

Virtual Meeting: Zoom ID: 6911139742 PW: kZH7KC

<https://us06web.zoom.us/j/86911139742?pwd=R9aejfZuSqyS51eNpvPaKQ6jKMtAdm.1>

AGENDA

A. Welcome and Call to Order

a. Welcome and meeting was called to order by Mrs. Torres at 7:01 p.m.

B. Roll Call-Board Members, Staff, and Guests

a. Roll call of Board Members was called by Mrs. Torres

C. Adoption of the Agenda*

- a. Motion to approve the meeting agenda was made by Mrs. Spangler with the correction in start time for 7:00 p.m.
- b. The motion was seconded by Mr. Martinez
- c. The motion passed unanimously.

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	X	
MOTION :	X PASSED	NOT PASSED

D. Public Comment (See process below)

a. No one was present for public comment.

E. Financial Management



Our mission at SABE is to enable students to maintain their native language, reconnect with their heritage language, or discover a new enriching language. Students will attain Spanish and English fluency and literacy through two-way immersion, which will expand their worldview and educational and career opportunities.

- a. Finance Committee Report
- b. Business Manager’s Report
 - i. Ms. Vigit shared the financial reports that were shared during the Finance Committee meeting prior to the Governing Board meeting. Ms. Spangler had a question about the leasing of the bus company as rental fee, does the school need an updated contract because the school has a new bus? Due to change in service agreement, Mrs. Rodriguez shared that the school will most likely need a new contract that will be presented to the Board in the September meeting. Mrs. Spangler asked if the BAR for the bus needs to be tabled. Mrs. Rodriguez
 - ii. Approve Voucher/Check Register Report*
 - 1. Motion to approve the Voucher/Check Register Report was made by Mrs. Spangler.
 - 2. The motion was seconded by Mr. Martinez.
 - 3. The motion to approve the Voucher/Check Register Report was passed unanimously.

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	X	
MOTION :	X PASSED	NOT PASSED

- c. BARS*
 - i. 563-0000-2425-0001-I Fund 13000-Increase for Transportation Rental Fee
 - ii. 563-0000-2425-0002-I Fund 21100: Increase for NM Universal Free Meals
 - iii. 563-0000-2425-0003-IB Fund 24330: American Rescue Plan Carryover
 - iv. Motion to approve the BARS as presented by Ashley Wolfel was made Mr. Martinez
 - v. Seconded by Mrs. Spangler.
 - vi. Motion was passed by unanimous consent.

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	X	
MOTION :	X PASSED	NOT PASSED

F. Consent Agenda*

- a. Approval of the July 17, 2024 General Meeting Minutes
 - i. Motion to approve the Minutes from July 17th was made by Mr. Martinez
 - ii. Motion was Seconded by Mrs. Spangler
 - iii. The motion was approved unanimously.



Our mission at SABE is to enable students to maintain their native language, reconnect with their heritage language, or discover a new enriching language. Students will attain Spanish and English fluency and literacy through two-way immersion, which will expand their worldview and educational and career opportunities.

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	Absent	
MOTION :	X PASSED	NOT PASSED

- G. Director & Principals' Report
 - a. Academic Performance Framework
 - b. Organizational Matters
- H. Focused Priorities for the GB
 - a. Facility processes
 - b. Policy review
 - i. Capital Assets policy will be addressed in next month's Board Meeting.
 - ii. Policy listed by Jackie
 - iii. Jackie explained the process the policy review team follows.
 - c. Succession and recruitment of new governing board members
 - d. Governing Board master calendar
 - i. Mrs. Rodriguez suggested to review when Diego rejoins the Board.
- I. Announcements/GB Member Comments
 - a. No comments or announcements from Board members.
- J. Adjournment
 - a. Motion to adjourn the meeting was made by Mr. Martinez.
 - b. Motion seconded by Mrs. Spangler.
 - c. Motion was approved unanimously.
 - d. Meeting was adjourned at 7:44 p.m.

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	X	
MOTION :	X PASSED	NOT PASSED



Our mission at SABE is to enable students to maintain their native language, reconnect with their heritage language, or discover a new enriching language. Students will attain Spanish and English fluency and literacy through two-way immersion, which will expand their worldview and educational and career opportunities.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Mrs. Diane Vaughn at (505) 771-0555 or dianevaughn@nmsabe.org at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Mrs. Diane Vaughn at the phone number or email address above if a summary or other type of accessible format is needed.

Public Comment Process-In Person Meetings and Virtual Meetings:

Members of the public who wish to speak at the Governing Board meeting, must sign-up prior to the meeting on the Public Comment sign-up sheet. The Governance Board President will set the time limit per presenter at the beginning of the meeting based on the number of persons signed up to address the Board. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order.

If the meeting is held virtually, public comment will be allowed during the meeting via Zoom which is listed above. To speak during public comment, please email your request to speak with your name up to twenty four hours prior to the meeting to dianevaughn@nmsabe.org. Speakers will be unmuted in order to address the Governance Board. Public comments will be limited to 3 minutes based on the number of speakers. The public may also email comments to Mrs. Diane Vaughn at dianevaughn@nmsabe.org. Email comments will be kept with the records of the meeting.