



Our mission at SABE is to enable students to maintain their native language, reconnect with their heritage language, or discover a new enriching language. Students will attain Spanish and English fluency and literacy through two-way immersion, which will expand their worldview and educational and career opportunities.

GOVERNING BOARD MEETING

Governance Board Officers

Rebecca Torres, President
Brennan Divett, Vice President
Lisa Spangler, Treasurer
Scott Heller, Secretary

Governance Board Members

Mario Martinez, Member

Date of Meeting: August 21, 2024

Time: 6:00pm

Location of Meeting:

Physical Address of Meeting Location: 4321 Fulcrum Way NE, Suite A, Rio Rancho, NM 87144

Virtual Meeting: Zoom ID: 6911139742 PW: kZH7KC

<https://us06web.zoom.us/j/86911139742?pwd=R9aejfZuSqyS51eNpvPaKQ6jKMtAdm.1>

AGENDA

- A. Welcome and Call to Order
- B. Roll Call-Board Members, Staff, and Guests
- C. Adoption of the Agenda*
- D. Public Comment (*See process below*)
- E. Financial Management
 - a. Finance Committee Report
 - b. Business Manager's Report
 - i. Approve Voucher/Check Register Report*
 - c. BARS*
 - i. 563-0000-2425-0001-I Fund 13000-Increase for Transportation Rental Fee
 - ii. 563-0000-2425-0002-I Fund 21100: Increase for NM Universal Free Meals
 - iii. 563-0000-2425-0003-IB Fund 24330: American Rescue Plan Carryover
- F. Consent Agenda*
 - a. Approval of the July 17, 2024 General Meeting Minutes
- G. Director & Principals' Report
 - a. Academic Performance Framework
 - b. Organizational Matters
- H. Focused Priorities for the GB
 - a. Facility processes
 - b. Policy review
 - c. Succession and recruitment of new governing board members
 - d. Governing Board master calendar
- I. Announcements/GB Member Comments
- J. Adjournment



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If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Mrs. Diane Vaughn at (505) 771-0555 or dianevaughn@nmsabe.org at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Mrs. Diane Vaughn at the phone number or email address above if a summary or other type of accessible format is needed.

Public Comment Process-In Person Meetings and Virtual Meetings:

Members of the public who wish to speak at the Governing Board meeting, must sign-up prior to the meeting on the Public Comment sign-up sheet. The Governance Board President will set the time limit per presenter at the beginning of the meeting based on the number of persons signed up to address the Board. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order.

If the meeting is held virtually, public comment will be allowed during the meeting via Zoom which is listed above. To speak during public comment, please email your request to speak with your name up to twenty four hours prior to the meeting to dianevaughn@nmsabe.org. Speakers will be unmuted in order to address the Governance Board. Public comments will be limited to 3 minutes based on the number of speakers. The public may also email comments to Mrs. Diane Vaughn at dianevaughn@nmsabe.org. Email comments will be kept with the records of the meeting.

**Sandoval Academy of Bilingual Education
Budget Summary
as of July 31, 2024**

Revenues							
Fund Description	Annual Budget	Actual (YTD)	Annualized Budget	Annualize vs Actual	FY24	FY25-FY24	
Fund 11000 Operational	\$ 2,997,548.56	\$ 254,546.02	\$ 249,795.71	\$ 4,750.31	\$ 282,300.67	\$ (27,754.65)	
Fund 13000 Pupil Transportation	\$ 110,629.00	\$ -	\$ 9,219.08	\$ (9,219.08)	\$ 3,480.00	\$ (3,480.00)	
Fund 21000 USDA Food Reimbursement	\$ 90,000.00	\$ 21,476.55	\$ 7,500.00	\$ 13,976.55	\$ 136.00	\$ 21,340.55	
Fund 21100 Universal Free Meals	\$ 113,726.00	\$ 9,522.55	\$ 9,477.17	\$ 45.38	\$ -	\$ 9,522.55	
Fund 23000 Activities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 24101 Title I	\$ 42,665.00	\$ 6,864.30	\$ 3,555.42	\$ 3,308.88	\$ -	\$ 6,864.30	
Fund 24106 IDEAB	\$ 45,850.00	\$ -	\$ 3,820.83	\$ (3,820.83)	\$ -	\$ -	
Fund 24109 Preschool IDEAB	\$ 404.00	\$ -	\$ 33.67	\$ (33.67)	\$ -	\$ -	
Fund 24154 Title II	\$ 6,798.00	\$ -	\$ 566.50	\$ (566.50)	\$ -	\$ -	
Fund 24189 Student Supp Academic Achievement	\$ 18,373.00	\$ 9,173.49	\$ 1,531.08	\$ 7,642.41	\$ -	\$ 9,173.49	
Fund 24196 Stronger Connections Grant Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 24330 ESSR III ARP	\$ -	\$ 19,821.97	\$ -	\$ 19,821.97	\$ -	\$ 19,821.97	
Fund 25153 Title XIX MEDICAID 3/21 Years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 26107 REC/District Fiscal Agent	\$ -	\$ 7,269.66	\$ -	\$ 7,269.66	\$ -	\$ 7,269.66	
Fund 27107 2012 GOB Student Library SB66	\$ 5,192.00	\$ -	\$ 432.67	\$ (432.67)	\$ 2,542.30	\$ (2,542.30)	
Fund 27109 Instructional Materials GAA of 2019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 27153 Extended Learning Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 27201 School Lunch CoPay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 27202 Open SciEd Expansion Initiative	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 27414 Pediatric Autism/ Special Needs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Classroom Equipment			\$ -	\$ -	\$ -	\$ -	
Fund 27528 FY24 FY25 community school and family er	\$ 25,000.00	\$ -	\$ 2,083.33	\$ (2,083.33)	\$ -	\$ -	
Fund 27575 Bilingual Multicultural Ed Laws	\$ -	\$ 23,810.00	\$ -	\$ 23,810.00	\$ -	\$ 23,810.00	
Fund 27583 Behavioral Health Support	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 31200 PSCOC Lease Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 31400 Special Capital OutlayState	\$ 500,000.00	\$ -	\$ 41,666.67	\$ (41,666.67)	\$ -	\$ -	
Fund 31701 SB9 Local	\$ 85,346.00	\$ 286.20	\$ 7,112.17	\$ (6,825.97)	\$ 344.83	\$ (58.63)	
Fund 31703 SB9 State Match Cash	\$ -	\$ -	\$ -	\$ -	\$ 12,447.00	\$ (12,447.00)	
Total Revenues	\$ 4,041,531.56	\$ 352,770.74	\$ 336,794.30	\$ 15,976.44	\$ 301,250.80	\$ 51,519.94	

Sandoval Academy for Bilingual Education

Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 07/31/2024; Account Type: Revenue; Subtotal Elements:
Fund,Function; Account Expression: ([Object] <> "41980") ; Subtotal By Account Type: No; Include
Unposted Transactions: No; Created On: 8/7/2024 9:58:35 AM

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Fees Activities	\$0.00	\$275.00	(\$275.00)
Donations	\$0.00	\$163.77	(\$163.77)
State Equalization Guarantee	\$2,997,548.56	\$254,107.25	\$2,743,441.31
Fund 11000 Operational	\$2,997,548.56	\$254,546.02	\$2,743,002.54
Fund 13000 Pupil Transportation	\$110,629.00	\$0.00	\$110,629.00
Fund 21000 USDA Food Reimbursement	\$90,000.00	\$21,476.55	\$68,523.45
Fund 21100 Universal Free Meals	\$113,726.00	\$9,522.55	\$104,203.45
Fund 24101 Title I	\$42,665.00	\$6,864.30	\$35,800.70
Fund 24106 IDEAB	\$45,850.00	\$0.00	\$45,850.00
Fund 24109 Preschool IDEA-B	\$404.00	\$0.00	\$404.00
Fund 24154 Title II	\$6,798.00	\$0.00	\$6,798.00
Fund 24189 Title IV	\$18,373.00	\$9,173.49	\$9,199.51
Fund 24330 ESSR III ARP	\$0.00	\$19,821.97	(\$19,821.97)
Fund 26107 REC/District Fiscal Agent	\$0.00	\$7,269.66	(\$7,269.66)
Fund 27107 2012 GOB Student Library SB66	\$5,192.00	\$0.00	\$5,192.00
Fund 27528 FY24 FY25 community school and family engagement initiatives	\$25,000.00	\$0.00	\$25,000.00
Fund 27575 Bilingual Multicultural Ed Laws	\$0.00	\$23,810.00	(\$23,810.00)
Fund 31400 Special Capital OutlayState	\$500,000.00	\$0.00	\$500,000.00
Fund 31701 SB9 Local	\$85,346.00	\$286.20	\$85,059.80
Grand Total	\$4,041,531.56	\$352,770.74	\$3,688,760.82

Sandoval Academy for Bilingual Education

Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 07/31/2024; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: [All]; Subtotal By Account Type: No; Include Unposted Transactions: No; Created On: 8/7/2024 9:58:15 AM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense-Long-term Sub	\$41,480.00	\$0.00	\$0.00	\$41,480.00
Salaries Expense- Teachers	\$688,796.00	\$0.00	\$0.00	\$688,796.00
Salaries Expense-Kinder Teachers	\$115,243.00	\$0.00	\$0.00	\$115,243.00
Salaries Expense- EA	\$30,928.00	\$0.00	\$0.00	\$30,928.00
Salaries Expense-Kinder EA	\$30,926.00	\$0.00	\$0.00	\$30,926.00
Salaries Expense-Fine Arts	\$139,483.00	\$0.00	\$0.00	\$139,483.00
Salaries Expense-Sped Teacher	\$121,870.00	\$1,933.23	\$48,330.77	\$71,606.00
Salaries Expense-SPED EA	\$28,325.00	\$0.00	\$0.00	\$28,325.00
Salaries Expense-After School At-Risk	\$20,600.00	\$0.00	\$0.00	\$20,600.00
Stipend -Teacher	\$40,328.00	\$0.00	\$0.00	\$40,328.00
Stipend-Bilingual	\$21,000.00	\$0.00	\$0.00	\$21,000.00
Employee Benefits	\$463,922.00	\$664.24	\$16,659.97	\$446,597.79
Other Professional/Technical Services	\$2,500.00	\$4,800.00	\$0.00	(\$2,300.00)
Other Charges	\$3,427.00	\$25.20	\$413.00	\$2,988.80
Other Charges-Activities	\$381.00	\$0.00	\$0.00	\$381.00
Instructional materials	\$39,522.00	\$0.00	\$24,569.33	\$14,952.67
Software	\$20,000.00	\$21,299.32	\$3,587.51	(\$4,886.83)
General Supplies and Materials	\$11,521.00	\$0.00	\$4,656.30	\$6,864.70
General Supplies and Materials - Fine Arts	\$106.00	\$0.00	\$0.00	\$106.00
Supply Assets (Under \$5K)	\$59,610.56	\$0.00	\$0.00	\$59,610.56
Function 1000 - Instruction	\$1,879,968.56	\$28,721.99	\$98,216.88	\$1,753,029.69
Salaries Expense-Coordinator	\$40,030.00	\$0.00	\$0.00	\$40,030.00
Salaries Expense-Nursing Assistant	\$15,000.00	\$557.69	\$13,942.31	\$500.00
Salaries Expense-Registrar	\$16,500.00	\$826.93	\$20,673.07	(\$5,000.00)
Employee Benefits	\$38,590.00	\$415.69	\$10,373.84	\$27,800.47
Diagnosticians - Contracted	\$14,217.00	\$576.36	\$2,159.60	\$11,481.04
Speech Therapists - Contracted	\$41,524.00	\$0.00	\$86,384.13	(\$44,860.13)
Occupational Therapists - Contracted	\$20,976.00	\$0.00	\$21,375.00	(\$399.00)
Specialists - Contracted	\$25,143.00	\$0.00	\$36,730.42	(\$11,587.42)
Specialists - Contracted	\$1,031.00	\$0.00	\$0.00	\$1,031.00
Other Professional/Technical Services	\$25,042.00	\$725.53	\$49,064.82	(\$24,748.35)
Other Professional/Technical Services-SPED	\$0.00	\$0.00	\$33,799.94	(\$33,799.94)
Other Charges	\$367.00	\$0.00	\$0.00	\$367.00
General Supplies and Materials	\$357.00	\$0.00	\$0.00	\$357.00
General Supplies and Materials-At-Risk	\$0.00	\$0.00	\$56.29	(\$56.29)
Function 2100 - Support Services-Students	\$238,777.00	\$3,102.20	\$274,559.42	(\$38,884.62)
Professional Development	\$12,000.00	\$50.00	\$0.00	\$11,950.00
General Supplies and Materials	\$4,665.00	\$4,500.00	\$0.00	\$165.00
Function 2200 - Support Services-Instruction	\$16,665.00	\$4,550.00	\$0.00	\$12,115.00
Salaries Expense - Executive Director	\$128,750.00	\$9,903.84	\$118,846.16	\$0.00
Employee Benefits	\$57,308.00	\$4,031.48	\$49,155.25	\$4,121.27
Auditing	\$30,976.00	\$0.00	\$32,287.50	(\$1,311.50)
Legal	\$10,000.00	\$0.00	\$3,228.75	\$6,771.25
Advertising	\$25,000.00	\$1,611.56	\$17,760.94	\$5,627.50
Board Training	\$4,893.00	\$3,335.00	\$345.78	\$1,212.22
Function 2300 - Support Services-General Administration	\$256,927.00	\$18,881.88	\$221,624.38	\$16,420.74

Sandoval Academy for Bilingual Education

Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 07/31/2024; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: [All]; Subtotal By Account Type: No; Include Unposted Transactions: No; Created On: 8/7/2024 9:58:15 AM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense - Principals	\$47,947.00	\$1,830.23	\$45,755.77	\$361.00
Salaries Expense - Secretarial	\$15,000.00	\$1,384.61	\$34,615.39	(\$21,000.00)
Employee Benefits	\$21,916.00	\$1,044.52	\$26,146.01	(\$5,274.53)
Professional Development	\$464.00	\$0.00	\$0.00	\$464.00
Other Professional/Technical Services	\$0.00	\$0.00	\$5,381.25	(\$5,381.25)
Other Charges	\$1,651.00	\$2,870.00	\$194.86	(\$1,413.86)
Rentals of Computers and Related Equipment	\$5,150.00	\$629.81	\$4,914.30	(\$394.11)
General Supplies and Materials	\$200.00	\$0.00	\$73.19	\$126.81
Function 2400 - Support Services-School Administration	\$92,328.00	\$7,759.17	\$117,080.77	(\$32,511.94)
Salaries Expense - Data Processing	\$16,500.00	\$0.00	\$0.00	\$16,500.00
Employee Benefits	\$7,724.00	\$0.00	\$0.00	\$7,724.00
Other Professional/Technical Services	\$110,569.00	\$1,342.97	\$117,582.66	(\$8,356.63)
Advertising	\$50.00	\$0.00	\$0.00	\$50.00
Software	\$14,520.00	\$14,519.68	\$16,143.75	(\$16,143.43)
General Supplies and Materials	\$31.00	\$0.00	\$0.00	\$31.00
Function 2500 - Central Services	\$149,394.00	\$15,862.65	\$133,726.41	(\$195.06)
Salaries Expense - Custodian	\$32,919.00	\$1,266.11	\$31,652.69	\$0.20
Employee Benefits	\$20,643.00	\$731.96	\$18,298.99	\$1,612.05
Other Charges	\$29,360.00	\$1,471.66	\$24,250.80	\$3,637.54
Electricity	\$27,810.00	\$972.92	\$26,837.08	\$0.00
Natural Gas (Buildings)	\$3,708.00	\$1,892.77	\$1,815.23	\$0.00
Communication Services	\$8,431.00	\$757.29	\$12,883.50	(\$5,209.79)
Renting Land and Buildings	\$90,929.00	\$23,073.85	\$253,812.35	(\$185,957.20)
Rentals of Computers and Related Equipment	\$6,000.00	\$466.95	\$0.00	\$5,533.05
Property Liability Insurance	\$47,234.00	\$43,589.00	\$6,170.34	(\$2,525.34)
Other Contract Services	\$0.00	\$0.00	\$5,931.96	(\$5,931.96)
General Supplies and Materials	\$6,000.00	\$1,905.58	\$5,330.02	(\$1,235.60)
Supply Asset (Under \$5k)	\$0.00	\$251.38	\$633.00	(\$884.38)
Function 2600 - Operation & Maintenance of Plant	\$273,034.00	\$76,379.47	\$387,615.96	(\$190,961.43)
Emergency Reserve	\$149,877.00	\$0.00	\$0.00	\$149,877.00
Function 2900 - Other Support Services	\$149,877.00	\$0.00	\$0.00	\$149,877.00
Salaries Expense - Food Service Coordinator	\$30,900.00	\$0.00	\$0.00	\$30,900.00
Employee Benefits	\$8,769.00	\$0.00	\$0.00	\$8,769.00
Other Contract Services	\$309.00	\$0.00	\$0.00	\$309.00
Supply Asset (Under \$5k)	\$600.00	\$0.00	\$0.00	\$600.00
Function 3100 - Food Services Operations	\$40,578.00	\$0.00	\$0.00	\$40,578.00
Fund 11000 - Operational	\$3,097,548.56	\$155,257.36	\$1,232,823.82	\$1,709,467.38
<u>Pupil Transportation - 13000</u>				
Transportation Contractors	\$110,629.00	\$0.00	\$103,583.68	\$7,045.32
Fund 13000 - Pupil Transportation	\$110,629.00	\$0.00	\$103,583.68	\$7,045.32
<u>USDA Fund-21000</u>				
Food	\$90,000.00	\$0.00	\$239,512.00	(\$149,512.00)
Fund 21000 - USDA Food Reimbursement	\$90,000.00	\$0.00	\$239,512.00	(\$149,512.00)
<u>Universal Free Meals -21100</u>				
Food	\$113,726.00	\$0.00	\$0.00	\$113,726.00
Fund 21100 - Universal Free Meals	\$113,726.00	\$0.00	\$0.00	\$113,726.00

Sandoval Academy for Bilingual Education

Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 07/31/2024; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: [All]; Subtotal By Account Type: No; Include Unposted Transactions: No; Created On: 8/7/2024 9:58:15 AM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>Activities-23000</u>				
Other Charges	\$0.00	\$200.00	\$0.00	(\$200.00)
Fund 23000 - Activities	\$0.00	\$200.00	\$0.00	(\$200.00)
<u>Title I-24101</u>				
Additional Compensation	\$42,665.00	\$0.00	\$0.00	\$42,665.00
Fund 24101 - Title I	\$42,665.00	\$0.00	\$0.00	\$42,665.00
<u>IDEA-B-24106</u>				
Salaries Expense	\$45,850.00	\$0.00	\$0.00	\$45,850.00
Fund 24106 - IDEA-B	\$45,850.00	\$0.00	\$0.00	\$45,850.00
<u>Preschool IDEA-B-24109</u>				
Specialists - Contracted	\$404.00	\$0.00	\$0.00	\$404.00
Fund 24109 - Preschool IDEA-B	\$404.00	\$0.00	\$0.00	\$404.00
<u>Title II-24154</u>				
Professional Development	\$6,798.00	\$0.00	\$1,073.00	\$5,725.00
Function 2200 - Support Services-Instruction	\$6,798.00	\$0.00	\$1,073.00	\$5,725.00
Professional Development	\$0.00	\$0.00	\$550.00	(\$550.00)
Function 2400 - Support Services-School Administration	\$0.00	\$0.00	\$550.00	(\$550.00)
Fund 24154 - Title II	\$6,798.00	\$0.00	\$1,623.00	\$5,175.00
<u>Student Support Academic Achievement -24189</u>				
Salaries Expense-Tutor	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Other Contract Services	\$4,186.50	\$0.00	\$0.00	\$4,186.50
General Supplies and Materials	\$4,186.50	\$0.00	\$0.00	\$4,186.50
Function 1000 - Instruction	\$13,373.00	\$0.00	\$0.00	\$13,373.00
Salaries Expense - Coordinator	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Function 2100 - Support Services-Students	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Fund 24189 - Student Supp Academic Achievement	\$18,373.00	\$0.00	\$0.00	\$18,373.00
<u>Stronger Connections Grant Program-24196</u>				
General Supplies and Materials	\$0.00	\$4,500.00	\$0.00	(\$4,500.00)
Fund 24196 - Stronger Connections Grant Program	\$0.00	\$4,500.00	\$0.00	(\$4,500.00)
<u>Medicaid-25153</u>				
Specialists - Contracted	\$7,834.00	\$0.00	\$0.00	\$7,834.00
Fund 25153 - Title XIX MEDICAID 3/21 Years	\$7,834.00	\$0.00	\$0.00	\$7,834.00
<u>2012 GOB Student Library SB-66-27107</u>				
Library and Audio-Visual	\$5,192.00	\$0.00	\$0.00	\$5,192.00
Fund 27107 - 2012 GOB Student Library SB-66	\$5,192.00	\$0.00	\$0.00	\$5,192.00
<u>Community School Grant-27528</u>				
Salaries Expense	\$25,000.00	\$0.00	\$0.00	\$25,000.00
Fund 27528 - FY24 FY25 community school and family engagement initiatives	\$25,000.00	\$0.00	\$0.00	\$25,000.00

Sandoval Academy for Bilingual Education

Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 07/31/2024; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: [All]; Subtotal By Account Type: No; Include Unposted Transactions: No; Created On: 8/7/2024 9:58:15 AM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>Special Capital Outlay-31400</u>				
Construction Services	\$500,000.00	\$0.00	\$0.00	\$500,000.00
Fund 31400 - Special Capital Outlay-State	\$500,000.00	\$0.00	\$0.00	\$500,000.00
<u>SB-9 Local- 31701</u>				
County Tax Collection Costs	\$1,000.00	\$2.87	\$0.00	\$997.13
Function 2300 - Support Services-General Administration	\$1,000.00	\$2.87	\$0.00	\$997.13
Construction Services	\$84,346.00	\$0.00	\$0.00	\$84,346.00
Supply Assets (Under \$5K)	\$84,346.00	\$0.00	\$0.00	\$84,346.00
Function 4000 - Capital Outlay	\$85,346.00	\$2.87	\$0.00	\$85,343.13
Fund 31701 - SB-9 Local	\$4,149,365.56	\$159,960.23	\$1,577,542.50	\$2,411,862.83

Sandoval Academy of Bilingual Education
Bank Account Register Report
Bank Register Report as of June 30, 2024

Sandoval Academy for Bilingual Education

Bank Account Register Activity Report

Bank: [All]; Bank Account: Begin Date: 07/01/2024; End Date: 07/31/2024; Status: Non-Void; Created On: 8/7/2024 9:59:32 AM

Bank	Account Number					
Date	Number	Type	Payee/From	Status	Deposit	Withdrawal
7/3/2024		Payroll Liability Check	Internal Revenue Service	Non-Void		\$13,736.35
7/3/2024	07-001	Cash Receipt	School Supply Fee	Non-Void	\$225.00	
7/8/2024	07-002	Cash Receipt	USDA May 2024	Non-Void	\$10,495.66	
7/10/2024		Payroll Liability Check	NMPSIA	Non-Void		\$20,064.08
7/10/2024		Payroll Liability Check	NMRHCA	Non-Void		\$11,104.50
7/10/2024	07-003	Cash Receipt	Reimbursement from CREC/EDI	Non-Void	\$163.77	
7/10/2024	07-004	Cash Receipt	Field Trip Reimbursement	Non-Void	\$4,116.98	
7/10/2024	2960	Payroll Liability Check	First Financial Group of America	Non-Void		\$356.52
7/12/2024		Payroll Liability Check	Wells Fargo	Non-Void		\$40,513.85
7/12/2024		Payroll Liability Check	Wells Fargo	Non-Void		\$2,187.62
7/12/2024	2946	AP Warrant	Centurylink	Non-Void		\$252.39
7/12/2024	2947	AP Warrant	Cooperative Educational Services	Non-Void		\$576.36
7/12/2024	2948	AP Warrant	Extra Space Management	Non-Void		\$361.25
7/12/2024	2949	AP Warrant	Fiber Platform LLC	Non-Void		\$504.90
7/12/2024	2950	AP Warrant	Fulcrum Building, LLC	Non-Void		\$27,049.95
7/12/2024	2951	AP Warrant	NM Association for Bilingual Education	Non-Void		\$200.00
7/12/2024	2953	AP Warrant	Power School	Non-Void		\$13,670.93
7/12/2024	2954	AP Warrant	Public Charter Schools of New Mexico	Non-Void		\$3,335.00
7/12/2024	2955	AP Warrant	Schoolhouse Driveline	Non-Void		\$935.00
7/12/2024	2956	AP Warrant	Smore	Non-Void		\$2,620.00
7/12/2024	2957	AP Warrant	Southwest Copy Systems- Equipment	Non-Void		\$466.95
7/12/2024	2958	AP Warrant	Southwest Copy Systems-Service	Non-Void		\$162.86
7/12/2024	2959	AP Warrant	Timeclock Plus LLC	Non-Void		\$193.39
7/15/2024		Payroll Liability Check	NMERB	Non-Void		\$106,430.57
7/16/2024	07-005	Cash Receipt	Sandoval County - June 283.33	Non-Void	\$283.33	
7/16/2024	07-006	Cash Receipt	Title I Part A - ESEA	Non-Void	\$6,864.30	
7/16/2024	07-007	Cash Receipt	Student Support and Academic Enrichment Title IV	Non-Void	\$9,173.49	
7/16/2024	07-008	Cash Receipt	USDA May 2024 - State	Non-Void	\$9,522.55	
7/16/2024	07-009	Cash Receipt	ARP ESSER III	Non-Void	\$19,821.97	
7/16/2024	07-010	Cash Receipt	27575 Bilingual Multicultural	Non-Void	\$23,810.00	
7/17/2024		Payroll Liability Check	Internal Revenue Service	Non-Void		\$12,036.74
7/17/2024		Payroll Liability Check	Internal Revenue Service	Non-Void		\$1,745.64
7/23/2024	07-011	Cash Receipt	School Supply Fee	Non-Void	\$50.00	
7/23/2024	2961	AP Warrant	1000 Bulbs.com	Non-Void		\$251.38
7/23/2024	2962	AP Warrant	Harris School Solutions	Non-Void		\$14,519.68
7/23/2024	2963	AP Warrant	HDSupply	Non-Void		\$307.16
7/23/2024	2964	AP Warrant	LD Supply LLC	Non-Void		\$1,598.42
7/23/2024	2965	AP Warrant	Lucky Tamm Digital Marketing	Non-Void		\$1,611.56
7/23/2024	2966	AP Warrant	Mutualink, Inc.	Non-Void		\$4,500.00
7/23/2024	2967	AP Warrant	Power-On Technology Services	Non-Void		\$1,342.97
7/23/2024	2968	AP Warrant	Rlo Rancho Chamber of Commerce	Non-Void		\$250.00
7/23/2024	2969	AP Warrant	Schola	Non-Void		\$6,000.00
7/23/2024	2971	AP Warrant	Scenario Learning, LLC	Non-Void		\$725.53
7/24/2024		Payroll Liability Check	New Mexico Taxation & Revenue Department	Non-Void		\$11,199.90
7/25/2024	07-012	Cash Receipt	SEG July 2024	Non-Void	\$254,107.25	
7/26/2024		Payroll Liability Check	Wells Fargo	Non-Void		\$34,682.80
7/26/2024		Payroll Liability Check	Wells Fargo	Non-Void		\$7,493.42

Sandoval Academy of Bilingual Education
Bank Account Register Report
Bank Register Report as of June 30, 2024

Sandoval Academy for Bilingual Education

Bank Account Register Activity Report

Bank: [All]; Bank Account: Begin Date: 07/01/2024; End Date: 07/31/2024; Status: Non-Void; Created On: 8/7/2024 9:59:32 AM

Bank	Account Number						
Date	Number	Type	Payee/From	Status	Deposit	Withdrawal	
7/29/2024	07-013	Cash Receipt	Ed Fellows RfR	Non-Void	\$7,269.66		
7/29/2024	2972	AP Warrant	Bulls Eye, LLC	Non-Void		\$4,800.00	
7/29/2024	2973	AP Warrant	NWEA	Non-Void		\$4,500.00	
7/29/2024	2974	AP Warrant	Public Charter Schools of New Mexico	Non-Void		\$50.00	
7/29/2024	2975	AP Warrant	Schola	Non-Void		\$500.00	
7/29/2024	2976	AP Warrant	Southwest Copy Systems- Equipment	Non-Void		\$466.95	
7/30/2024		Payroll Liability Check	NM Dept. of Workforce Solutions	Non-Void		\$1,295.81	
7/30/2024	07-014	Cash Receipt	USDA February 2024	Non-Void	\$10,980.89		
7/31/2024		AP Warrant	BMO Financial Group	Non-Void		\$25.20	
7/31/2024		Payroll Liability Check	Internal Revenue Service	Non-Void		\$3,419.05	
7/31/2024		Payroll Liability Check	Internal Revenue Service	Non-Void		\$10,297.15	
7/31/2024		Payroll Liability Check	New Mexico Taxation & Revenue Department	Non-Void		\$129.00	
7/31/2024		AP Warrant	NMPSIA	Non-Void		\$43,589.00	
Sub Total					\$356,884.85	\$412,059.83	
Grand Total					\$356,884.85	\$412,059.83	

Sandoval Academy for Bilingual Education

Payroll Register Payments Report

Accounting Cycle: FY2025; Payroll Cycle: FY2025; Payroll Register: PR25-02 Pay Date 07/26/24 -
 Printed ,PR25-01 Pay Date 07/12/24 - Printed ; Employee: [All]; Sort Column: Employee; Show
 Salary Schedules: No; Show Expenditure Accounts: No; Include Paycheck Details: Yes; Created On:
 8/7/2024 10:02:31 AM

Wages/Deductions	Employer Amt.	Employee Amt.
Net Wages	\$0.00	\$9,681.04
Basic Life	\$17.28	\$0.00
Dental	\$113.31	\$56.52
ERB	\$2,983.22	\$1,758.72
ERB Less 24 K	\$229.80	\$100.02
Federal Withholding	\$0.00	\$2,631.05
FICA	\$1,026.71	\$1,026.71
Long Term Disability	\$46.69	\$27.98
Medical	\$1,846.46	\$1,077.20
Medicare	\$240.11	\$240.11
NMRHCA	\$354.06	\$177.02
State Unemployment Ins.	\$12.96	\$0.00
State Withholding - NM	\$0.00	\$853.24
Vision	\$17.29	\$9.16
Voluntary Life	\$0.00	\$63.87
Sub Total	\$6,887.89	\$17,702.64

Bank Reconciliation

School: **Sandoval Academy of Bilingual Education**
Bank: **Wells Fargo**
Account Description: **Main Checking Account**
Statement Date: **July 31, 2024**

Beginning Balance per bank:	\$	465,492.63
Cleared transactions:	\$	(371,350.37)
Deposits and Credits:	\$	356,884.85
Other bank adjustments	\$	-
		<hr/>
	\$	451,027.11
Ending balance per bank		
Plus: Outstanding Deposits	\$	-
Plus: Cleared items prior to entry	\$	-
Less: Outstanding Checks	\$	(49,880.67)
Balance per GL	\$	<hr/> <hr/> 401,146.44

Sandoval Academy for Bilingual Education

Bank Account Reconciliation Report (Outstanding)

Accounting Cycle: FY2025; Bank: Wells Fargo - ; - Main Checking; Statement Date: 07/31/2024;
Include Unposted Transactions: No; Created On: 8/7/2024 10:00:11 AM

Last Reconciled	Statement Date		
6/30/2024	07/31/2024		
Date	Item Number	Description	Withdrawal
6/4/2024	2915	Matthews Fox, P.C.	\$2,707.39
7/12/2024	2950	Fulcrum Building, LLC	\$27,049.95
7/12/2024	2955	Schoolhouse Driveline	\$935.00
7/12/2024	2956	Smore	\$2,620.00
7/23/2024	2961	1000 Bulbs.com	\$251.38
7/23/2024	2969	Schola	\$6,000.00
7/29/2024	2972	Bulls Eye, LLC	\$4,800.00
7/29/2024	2973	NWEA	\$4,500.00
7/29/2024	2974	Public Charter Schools of New Mexico	\$50.00
7/29/2024	2975	Schola	\$500.00
7/29/2024	2976	Southwest Copy Systems- Equipment	\$466.95
Sub Total			\$49,880.67

Sandoval Academy of Bilingual Education
Fiscal Year 2025
Balance Sheet as of Juny 31, 2024

Description	11000 Operational	13000 Transportatio	14000 Instructional	21000 Food Service	21100 Universal	23000 Activities
11011 - Bank Accounts	\$382,151.04	\$6,431.45	\$0.36	\$5,228.16	\$19,959.15	\$4,566.61
Subtotal of Account Type: Asset	\$382,151.04	\$6,431.45	\$0.36	\$5,228.16	\$19,959.15	\$4,566.61
Subtotal of Account Group: Assets	\$382,151.04	\$6,431.45	\$0.36	\$5,228.16	\$19,959.15	\$4,566.61
23124 - State Retirement System Contributions	\$2,029.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23125 - Employee Insurance	\$8,985.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23126 - Unemployment Insurance	(\$545.76)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23127 - Workers' Compensation	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23134 - Employer State Retirement System	\$3,595.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23135 - Employer Insurance	\$15,833.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23137 - Employer Workers' Comp	\$11.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23141 - Fedral Income Tax	\$2,864.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$1,649.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23143 - Social Security - OASDI	\$2,925.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23144 - Medicare - Hospital Insurance	\$684.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23147 - Voluntary Deductions	\$1,155.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23148 - Direct Deposit	\$33,476.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23153 - Employer Social Security	\$2,925.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23154 - Employer Medicare	\$684.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Liability	\$76,287.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
32300 - Unreserved Fund Balance	\$206,575.09	\$6,431.45	\$0.36	(\$16,248.39)	\$10,436.60	\$649.63
Net Increase/Decrease	\$99,288.66	\$0.00	\$0.00	\$21,476.55	\$9,522.55	\$3,916.98
Subtotal of Account Type: Fund Balance/Retained Earnings	\$305,863.75	\$6,431.45	\$0.36	\$5,228.16	\$19,959.15	\$4,566.61
Subtotal of Account Group: Liabilities/Fund Balance	\$382,151.04	\$6,431.45	\$0.36	\$5,228.16	\$19,959.15	\$4,566.61

Sandoval Academy of Bilingual Education
Fiscal Year 2025
Balance Sheet as of Juny 31, 2024

Description	24101 Title I	24189 Title IV	24196 Connectivity	24330 ARP	25153 Medicaid	26107 REC/
11011 - Bank Accounts	\$1,045.84	\$674.68	(\$4,500.00)	\$442.82	\$2,740.74	\$143.53
Subtotal of Account Type: Asset	\$1,045.84	\$674.68	(\$4,500.00)	\$442.82	\$2,740.74	\$143.53
Subtotal of Account Group: Assets	\$1,045.84	\$674.68	(\$4,500.00)	\$442.82	\$2,740.74	\$143.53
23124 - State Retirement System Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23125 - Employee Insurance	\$142.51	\$37.31	\$0.00	\$5.88	\$0.00	\$144.80
23126 - Unemployment Insurance	\$0.00	\$2.61	\$0.00	\$6.35	\$0.00	\$9.05
23127 - Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23134 - Employer State Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23135 - Employer Insurance	\$222.20	\$63.82	\$0.00	\$36.08	\$0.00	\$589.56
23137 - Employer Workers' Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23141 - Federal Income Tax	\$61.17	\$27.85	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23143 - Social Security - OASDI	\$45.39	\$37.07	\$0.00	\$24.40	\$0.00	\$56.64
23144 - Medicare - Hospital Insurance	\$10.62	\$8.66	\$0.00	\$5.71	\$0.00	\$13.25
23147 - Voluntary Deductions	\$4.21	\$1.85	\$0.00	\$6.29	\$0.00	\$0.00
23148 - Direct Deposit	\$503.73	\$449.78	\$0.00	\$328.00	\$0.00	\$725.10
23153 - Employer Social Security	\$45.39	\$37.07	\$0.00	\$24.40	\$0.00	\$56.64
23154 - Employer Medicare	\$10.62	\$8.66	\$0.00	\$5.71	\$0.00	\$13.25
Subtotal of Account Type: Liability	\$1,045.84	\$674.68	\$0.00	\$442.82	\$0.00	\$1,608.29
32300 - Unreserved Fund Balance	(\$6,864.30)	(\$9,173.49)	\$0.00	(\$19,821.97)	\$2,740.74	(\$8,734.42)
Net Increase/Decrease	\$6,864.30	\$9,173.49	(\$4,500.00)	\$19,821.97	\$0.00	\$7,269.66
Subtotal of Account Type: Fund Balance/Retained Earnings	\$0.00	\$0.00	(\$4,500.00)	\$0.00	\$2,740.74	(\$1,464.76)
Subtotal of Account Group: Liabilities/Fund Balance	\$1,045.84	\$674.68	(\$4,500.00)	\$442.82	\$2,740.74	\$143.53

Sandoval Academy of Bilingual Education
Fiscal Year 2025
Balance Sheet as of Juny 31, 2024

Description	27575 Bilingual	27583 SEL Grant	31701 SB-9 Local	31703 SB-9 Cash	Total
11011 - Bank Accounts	\$0.00	(\$24,979.24)	\$7,240.59	\$0.71	\$401,146.44
Subtotal of Account Type: Asset	\$0.00	(\$24,979.24)	\$7,240.59	\$0.71	\$401,146.44
Subtotal of Account Group: Assets	\$0.00	(\$24,979.24)	\$7,240.59	\$0.71	\$401,146.44
23124 - State Retirement System Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$2,029.89
23125 - Employee Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$9,315.85
23126 - Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	(\$527.75)
23127 - Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
23134 - Employer State Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$3,595.77
23135 - Employer Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$16,745.13
23137 - Employer Workers' Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$11.50
23141 - Fedral Income Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$2,953.75
23142 - State Income Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$1,649.16
23143 - Social Security - OASDI	\$0.00	\$0.00	\$0.00	\$0.00	\$3,089.49
23144 - Medicare - Hospital Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$722.55
23147 - Voluntary Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$1,168.13
23148 - Direct Deposit	\$0.00	\$0.00	\$0.00	\$0.00	\$35,483.41
23153 - Employer Social Security	\$0.00	\$0.00	\$0.00	\$0.00	\$3,089.49
23154 - Employer Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$722.55
Subtotal of Account Type: Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$80,058.92
32300 - Unreserved Fund Balance	(\$23,810.00)	(\$24,979.24)	\$6,957.26	\$0.71	\$124,160.03
Net Increase/Decrease	\$23,810.00	\$0.00	\$283.33	\$0.00	\$196,927.49
Subtotal of Account Type: Fund Balance/Retained Earnings	\$0.00	(\$24,979.24)	\$7,240.59	\$0.71	\$321,087.52
Subtotal of Account Group: Liabilities/Fund Balance	\$0.00	(\$24,979.24)	\$7,240.59	\$0.71	\$401,146.44

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2425-0001-I

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2024-2025

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	Budget Period: 07/01/2024	To: 06/30/2025
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 13000.0000.43206 \$26,245.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
13000	2700 Student Transportation	54620 Rental - Equipment and Vehicles	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class		\$26,245.00	\$26,245.00	
Sub Total							\$26,245.00		
Indirect Cost									
DOC. TOTAL							\$26,245.00		

Justification:

To increase budget for rental fees.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2425-0002-1

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2024-2025

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY <p style="text-align: center;">Budget Period: 07/01/2024 To: 06/30/2025</p> <p style="text-align: center;">A. Approved Carryover:</p> <p style="text-align: center;">B. Total Current Year Allocation:</p> <p style="text-align: center;">D. Total Funding Available:</p>
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Revenue 21100.0000.43203 \$125,878.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
21100 Universal Free Lunch (State funded)	3100 Food Services Operations	56116 Food	0000 No Program	563001 Sandoval Academy of Bilingual Education- Admin Office	0000 No Job Class	\$113,726.00	\$125,878.00	\$239,604.00	
Sub Total							\$125,878.00		
Indirect Cost									
DOC. TOTAL							\$125,878.00		

Justification:

To increase budget based on PED Spreadsheet.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2425-0003-IB
Fund Type: Flowthrough
Adjustment Type: Initial Budget

Fiscal Year: 2024-2025

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	Budget Period: 07/01/2024	To: 06/30/2025
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 24330.0000.44504 \$50.44

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24330 ARP ESSER III	2600 Operation & Maintenance of Plant	56118 General Supplies and Materials	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class		\$50.44	\$50.44	
Sub Total							\$50.44		
Indirect Cost									
DOC. TOTAL							\$50.44		

Justification:

To budget in carryover for ARP.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



Our mission at SABE is to enable students to maintain their native language, reconnect with their heritage language, or discover a new enriching language. Students will attain Spanish and English fluency and literacy through two-way immersion, which will expand their worldview and educational and career opportunities.

GOVERNING BOARD MEETING MINUTES

Governance Board Members in Attendance

Brennan Divett, Vice President
 Lisa Spangler, Treasurer
 Scott Heller, Secretary
 Mario Martinez, Member

Governance Board Members Absent

Rebecca Torres, President

Others in Attendance at the Meeting

Jackie Rodriguez, Executive Director/Head of School
 Felicitas Adame-Reyes, Principal/Special Services Director
 Ashley Wolfel, Vigil Group, Business Manager, excused front the meeting at 7:23

Date of Meeting: July 17, 2024

Time: 7:00pm

Location of Meeting:

Physical Address of Meeting Location: 4321 Fulcrum Way NE, Suite A, Rio Rancho, NM 87144

Virtual Meeting: Zoom ID: 6911139742 PW: kZH7KC

<https://us06web.zoom.us/j/86911139742?pwd=R9aejfZuSqyS51eNpvPaKQ6jKMtAdm.1>

The public had open access to the meeting via Zoom and at SABE.

Minutes

A. Welcome and Call to Order

a. Mr. Divett welcomed Meeting was called to order at 7:03 p.m.

B. Roll Call-Board Members, Staff, and Guests

a. Roll call of Board Members was called by Mr. Brennan Divett.
 b. Mrs. Becky Torres is absent from the meeting.

C. Adoption of the Agenda

a. Motion to approve the meeting agenda was made by Mr. Scott Heller.
 b. The motion was seconded by Mrs. Lisa Spangler
 c. The motion passed unanimously.

Member	Vote In Favor	Vote Against
Brennan Divett	X	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	X	
Becky Torres	Absent	
MOTION :	X PASSED	NOT PASSED

D. Public Comment (See process below)

a. No one present for public comment



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E. Financial Management

a. Finance Committee Report

- i. Mrs. Ashley Wolfel is presenting the financial information that was discussed during the Finance Committee Meeting prior to the Governing Board Meeting.
- ii. Mr. Scott Heller asked a question about the SEL grant and if it will be spent by the grant deadline.
- iii. Mrs. Rodriguez explained that the school is required to use a specific vendor and the grant monies will be spent by the grant deadline in September.
- iv. Mr. Scott Heller had a clarifying question about AP Warrant. He is asking if there is a way to be more clear, give a definition.
 - 1. Mrs. Wolfel explained that an AP Warrant is Accounts Payable Warrant - checks have a warrant number.

b. Business Manager's Report

i. Approve Voucher/Check Register Report

- 1. Motion to approve the Voucher/Check Register Report was made by Mr. Scott Heller
- 2. The motion was seconded by Mr. Mario Martinez
- 3.

Member	Vote In Favor	Vote Against
Brennan Divett	X	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	X	
Becky Torres	Absent	
MOTION :	X PASSED	NOT PASSED

4. The motion to approve the Voucher/Check Register Report was passed unanimously.

c. BARS

- i. 563-000-2324-0056-M : Maintenance for operational
- ii. 563-000-2324-0057-T : Transfer for operational
- iii. 563-000-2324-0058-I : Increase for food service
- iv. 563-000-2324-0059-I : Increase for food service
- v. 563-000-2324-0060-I : Increase for food service
- vi. 563-000-2324-0061-T : Transfer for Stronger Connections Grant
- vii. 563-000-2324-0062-T : Transfer for SEL Grant
- viii. 563-000-2324-0063-I : Increase for activity funds
- ix. 563-000-2324-0064-I : Increase for activity funds
- x. 563-000-2324-0065-M : Maintenance for operational
- xi. 563-000-2324-0066-T : Transfer to cover food service costs
- xii. Motion to approve the BARS as presented by Mrs. Ashley Wolfel
- xiii. Seconded by Mr. Scott Heller

xiv. Motion was passed by unanimous consent.

Member	Vote In Favor	Vote Against
Brennan Divett	X	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	X	
Becky Torres	Absent	
MOTION :	X PASSED	NOT PASSED



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F. Consent Agenda

a. Annual Meeting Resolution: Determine Meeting Dates and Time

- i. Motion to approve the Minutes from the June 19th with two corrections spelling error and meeting date June 26th was made by Mr. Brennan Divett.
- ii. Motion was Seconded by Mr. Scott Heller.
- iii. Mrs. Lisa Spranger abstained from voting due to her absence in the last meeting. Mrs. Becky Torres is absent from the meeting.

Member	Vote In Favor	Vote Against
Brennan Divett	X	
Lisa Spangler	abstained	
Scott Heller	X	
Mario Martinez	X	
Becky Torres	absent	
MOTION :	X PASSED	NOT PASSED

iv. The motion was approved unanimously for those board members that are present.

v. Mrs. Jackie Rodriguez, proposed to meet on the 3rd

Wednesday of every month and change the start of the meeting to 7:00 p.m., the Finance Committee will meet at 5:15 p.m. The Governing Board will have individual time to review any meeting documents from 6:30 to 7:00 p.m..

- 1. Motion to approve the meeting Mr. Brennan Divett
- 2. Motion was seconded by Mr. Scott Heller.
- 3. Motion was approved with unanimous consent by all those in attendance

4.

Member	Vote In Favor	Vote Against
Brennan Divett	X	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	X	
Becky Torres	absent	
MOTION :	X PASSED	NOT PASSED

G. Director & Principals' Report

- a. Academic Performance Framework
- b. Organizational Matters
 - i. Mrs. Reyes and Mrs. Rodriguez shared the Monthly Governing Board Presentation with the Governing Board.

H. Focused Priorities for the GB

- a. Facility processes
 - i. Mr. Mario Martinez shared updates about the new school site.
- b. Policy review
 - i. Mrs. Rodriguez shared with the team the three policies that are being worked on
 - 1. Special Education Policy
 - 2. Family Engagement/Volunteer Policy
 - 3. Positive Behavior Support
- c. Succession and recruitment of new governing board members
- d. Evaluation for the Head Administrator/Executive Director
- e. Governing Board master calendar



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- i. Mrs. Rodriguez has not had the opportunity to speak to Mr. Gallegos about the GB priorities. An update will be given in the next meeting.

I. Announcements/GB Member Comments

J. Adjournment

- a. Motion to adjourn the meeting was made by Mrs. Lisa Spangler.
- b. Motion seconded by Mr. Mario Martinez.
- c. Motion was approved with unanimous consent by all those in attendance.
- d. Meeting was adjourned at 7:51 p.m.

Member	Vote In Favor	Vote Against
Brennan Divett	X	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	X	
Becky Torres	absent	
MOTION :	X PASSED	NOT PASSED

Member	Vote In Favor	Vote Against
Brennan Divett	X	
Lisa Spangler	X	



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- 1. Action Items *
 - a. Brief action (This

Member	Vote In Favor	Vote Against
Scott Heller	X	
Mario Martinez	X	
Becky Torres	absent	
MOTION :	X PASSED	NOT PASSED

description of the that requires a vote should be a concise,

accurate statement of the subject discussed. It doesn't have to be "verbatim".)

- b. Record who made the motion/2nd and the voting results
 - i. For example: *Jose Chavez motioned for approval and Kathy Winter seconded.*

The vote was unanimous in favor. Motion passed.

OR

The vote was 4 in favor and Julie Wong against. Motion passed.

OR

The vote was unanimous in favor. Michael Rivera abstained/recused.

OR

Member	Vote In Favor	Vote Against
MOTION :	PASSED	NOT PASSED

When a roll call vote is required, this chart may be utilized to record the individual votes. (E.g., going into closed session) A roll call vote must list each member's vote. Or you may use this chart for all votes. Over specificity is not prohibited by OMA.

- 2. Other Information that **may** be included in the minutes (*not required by OMA*)
 - a. Brief notes of non-actionable items
 - i. For example:
 1. Head Administrator report (either re-cap the information or reference to a document)
 2. Financial report overviews, again, a brief overview or reference to reports that are public record (BARs are actionable and need to be recorded with specificity as outlined in section 1)
 3. Brief accounting of public comment or Board member comments
 4. Academic performance, if not included in the Head Administrator's report
 5. Organizational matters such as results of authorizer site visits
 6. Overview of Board training/development
 7. Other substantive issues that reflect Board business that would be in the public interest

3. Adjournment Time