



Our mission at SABE is to enable students to maintain their native language, reconnect with their heritage language, or discover a new enriching language. Students will attain Spanish and English fluency and literacy through two-way immersion, which will expand their worldview and educational and career opportunities.

GOVERNING BOARD MEETING

Date of Meeting: February 18, 2026 **Time:** 7:00pm

Governance Board Members in Attendance

Brennan Divett, President
Mario Martinez, Treasurer & Vice President
Scott Heller, Secretary
Elena Foster, Member
Patricia Jimenez-Latham, Member

Governance Board Members not in Attendance

Others in Attendance

Jackie Rodriguez, Executive Director/Head of School
Felicitas Adame-Reyes, Principal/Special Services Director
Ashley Wolfel, Business Manager, excused from the meeting at 7:33 p.m.

Location of Meeting:

☒Physical Address of Meeting Location: 601 Quantum Road NE, Rio Rancho, NM 87124

☒Virtual Meeting: Zoom ID: 6911139742 PW: kZH7KC

<https://us06web.zoom.us/j/86911139742?pwd=R9aejfZuSqyS51eNpvPaKQ6jKMtAdm.1>

Minutes

- A. Welcome and Call to Order
 - a. Meeting was called to order at 7:09 by Mr. Divett.
- B. Roll Call-Board Members, Staff, and Guests
 - a. Mr. Divett called roll.
 - i. All members are present.
- C. Adoption of the Agenda (7:12 p.m.)
 - a. Motion to adopt the agenda with the change that item F. b. Is scratched out. was made by Mr. Divett.
 - b. Motion was seconded by Mr. Heller.
 - c. Motion passed by unanimous consent.
- D. Public Comment
 - a. No one present for public comment.
- E. Financial Management
 - a. Finance Committee Report
 - i. Finance Committee Report was presented by Mrs. Wolfel.
 - b. Business Manager's Report
 - i. Approve Voucher/Check Register Report
 - 1. Motion to approve voucher/check register report was made by Mr. Heller.
 - 2. Motion was seconded by Ms. Foster.
 - 3. Motion to approve the voucher/check register report was approved by unanimous consent.
 - ii. 2025 Financial Audit
 - 1. Mrs. Wolfel reviewed the results of the 2025 Financial Audit.
 - 2. Governing Board members



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- c. BARS
 - i. BAR 563-0000-2526-0022-I 11000 Carryover
 - ii. BAR 563-0000-2526-28152 Tourism Grant
 - 1. Motion to approve the BARS as presented by Mrs. Wolfel was made by Ms. -
 - 2. Motion was seconded by Mr. Heller.
 - 3. Motion to approve the BARs as presented by Mrs. Wolfel passed by unanimous consent.
- F. Consent Agenda
 - a. Motion to approve of the January 21, 2026 General Meeting Minutes was made by Mr. Martinez.
 - b. Motion was seconded by Ms. Jimenez-Latham.
 - c. Motion to approve the January 21, 2026 General Meeting Minutes passed by unanimous consent.
 - d. ~~SABE Niños Parent Handbook~~
- G. Discussion Items
 - a. Executive Director - Professional Development Plan
 - i. Mrs. Rodriguez will email her Professional Development Plan to the Governing Board
 - b. Policy Committee
 - i. Members: Ms. Foster, Mr. Heller, Ms. Wilder (admin intern), Mrs. Reyes, Mrs. Rodriguez and the invitation will be extended to SABE's Instructional Leadership Team.
 - 1. The Policy Committee agrees to meet on the first Tuesday of the month at 9:00 a.m.
 - 2. Tuesday, March 3, 2026 at 9:00 a.m.
 - ii. Pre-K Parent Handbook
 - iii. Volunteer Handbook
 - iv. Family Handbook
 - c. NMPED Charter School Division Annual Visit
 - i. Annual visit will take place on March 18, 2026
 - ii. Mr. Martinez and Mr. Heller will be available to meet with the visiting committee.
 - iii. Mrs. Rodriguez explained what occurs during the visit.
- H. School Administrator Report
- I. Announcements/GB Member Comments
- J. Adjournment
 - a. Motion to adjourn the meeting was made by Mr. Heller.
 - b. Motion was seconded by Ms. Jimenez-Latham
 - c. Motion to adjourn the meeting passed by unanimous consent.
 - d. Meeting adjourned at 8:29 p.m.