



Our mission at SABE is to enable students to maintain their native language, reconnect with their heritage language, or discover a new enriching language. Students will attain Spanish and English fluency and literacy through two-way immersion, which will expand their worldview and educational and career opportunities.

GOVERNING BOARD MEETING

Governance Board Members in Attendance

Brennan Divett, President
Mario Martinez, Treasurer & Vice President
Scott Heller, Secretary
Elena Foster, Member
Patricia Jimenez-Latham, Member

Governance Board Members not in Attendance

Others in Attendance

Jackie Rodriguez, Executive Director/Head of School
Felicitas Adame-Reyes, Principal/Special Services Director
Christy Herrera
Ashley Wolfel, Business Manager, excused from the meeting at 7:35 p.m.

Date of Meeting: March 18, 2026 Time: 7:00pm

Location of Meeting:

Physical Address of Meeting Location: 601 Quantum Road NE, Rio Rancho, NM 87124

Virtual Meeting: Zoom ID: 6911139742 PW: kZH7KC
<https://us06web.zoom.us/j/86911139742?pwd=R9aejfZuSgyS51eNpvPaKQ6jKMtAdm.1>

MINUTES

- A. Welcome and Call to Order
 - a. Meeting was called to order by Mr. Divett at 7:09 p.m.
- B. Roll Call-Board Members, Staff, and Guests
 - a. Roll Call was taken by Mr. Divett
 - b. Members in attendance
 - i. Brennan Divett, President
 - ii. Mario Martinez, Treasurer & Vice President
 - iii. Scott Heller, Secretary
 - iv. Elena Foster, Member
 - v. Patricia Jimenez-Latham, Member
 - c. All Governance Board Members were in attendance.
 - d. Others in attendance
 - i. Mr. Divett recognized the attendance of Mrs. Rodriguez, Executive Director/Head of School and Mrs. Reyes, Principal
 - ii. Mr. Divett also welcomed Mrs. Herrera as a potential future Governance Board Member.
- C. Adoption of the Agenda
 - a. Motion to adopt the agenda as presented for March 18, 2026 was made by Mr. Heller
 - b. Motion seconded by Mrs. Jimenez-Latham
 - c. Motion to adopt the agenda as presented for March 18, 2026 was passed by unanimous consent.
- D. Public Comment



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- a. No one is present for public comment.
- E. Financial Management
 - a. Finance Committee Report
 - b. Business Manager's Report
 - i. Motion to Approve Voucher/Check Register Report as presented by Mrs. Wolfel was made by Mr. Heller.
 - ii. Motion was seconded by Mr. Martinez.
 - iii. Motion to Approve Voucher/Check Register passed by unanimous consent.
 - c. *BARS*
 - i. BAR 563-0000-2526-0024-IB 26107 PEC Mini Grant
 - ii. BAR 563-0000-2526-0025-I 31703 SB-9 State Cash Match
 - iii. BAR 563-0000-2526-0026-I 24101 Title I Carryover
 - iv. BAR 563-0000-2526-0027-T 27149 Pre-K Transfer BAR
 - v. BAR 563-0000-2526-0028-I 11000 Increase for operational due to donations received
 - vi. Approval of the BARS
 - 1. Motion to pass the BARS as presented by Mrs. Wolfel was made by Mrs. Jimenez-Latham.
 - 2. Motion was seconded by Ms. Foster.
 - 3. Motion passed by unanimous consent.
- F. Consent Agenda
 - a. Approval of the February 18, 2026 General Meeting Minutes
 - i. Motion to approve the February 18, 2026, General Meeting Minutes was made by Mr. Martinez.
 - ii. Motion was seconded by Mrs. Jimenez-Latham.
 - iii. Motion to approve the February 18, 2026, General Meeting Minutes passed by unanimous consent.
 - b. *Part Time Employment Benefits Resolution*
 - i. Mrs. Wolfel explained Part Time Employment Benefits for employees working more than 20 hours.
 - ii. Mrs. Wolfel answered questions from the Governance Board Members.
 - iii. Motion to reject the Part Time Employment Benefits Resolution was made by Mr. Divett.
 - iv. Motion was seconded by Mr. Heller.
 - v. Motion to reject the Part Time Employment Benefits Resolution passed by unanimous consent.
- G. Discussion Items
 - a. NMPED Charter School Division Annual Visit
 - b. Governing Board Training Requirements
- H. School Administrator Report
 - a. BOY-MOY Data Presentation will be tabled for the next meeting.
- I. Announcements/GB Member Comments
- J. Adjournment
 - a. Motion to adjourn the meeting was made by Mrs. Jimenez-Latham.
 - b. Motion was seconded by Mr. Martinez
 - c. Motion to adjourn the meeting passed with unanimous consent.
 - d. Meeting was adjourned at 8:32 p.m.