



Our mission at SABE is to enable students to maintain their native language, reconnect with their heritage language, or discover a new enriching language. Students will attain Spanish and English fluency and literacy through two-way immersion, which will expand their worldview and educational and career opportunities.

GOVERNING BOARD MEETING

Date of Meeting: January 21, 2026 **Time:** 7:00pm

Governance Board Members in Attendance

Brennan Divett, President
Mario Martinez, Vice President/Treasurer
Scott Heller, Secretary
Elena Foster, Member

Governance Board Members not in Attendance

Patricia Jimenez-Latham, Member

Others in Attendance

Felicitas Adame-Reyes, Principal/Special Services Director
Ashley Wolfel, Business Manager, excused from the meeting at 7:31 p.m.

Location of Meeting:

Physical Address of Meeting Location: 601 Quantum Road NE, Rio Rancho, NM 87124

Virtual Meeting: Zoom ID: 6911139742 PW: kZH7KC

<https://us06web.zoom.us/j/86911139742?pwd=R9aejfZuSqyS51eNpvPaKQ6jKMtAdm.1>

MINUTES

- A. Welcome and Call to Order
 - a. The meeting was called to order at 7:05 p.m.
- B. Roll Call-Board Members, Staff, and Guests
 - a. Roll call was done by Mr. Divett.
 - b. Governance Board Members Present
 - i. Brennan Divett, President
 - ii. Mario Martinez, Treasurer
 - iii. Scott Heller, Secretary
 - iv. Elena Foster, Member
 - c. Governance Board Members not in attendance
 - i. Patricia Jimenez-Latham, Member
- C. *Adoption of the Agenda*
 - a. Motion to adopt the agenda for January 21, 2026 Governing Board Meeting was made by Ms. Foster
 - b. Motion seconded by Mr. Martinez
 - c. Motion passed by unanimous consent.
- D. Public Comment
 - a. No public comment
- E. Financial Management
 - a. Finance Committee Report
 - b. Business Manager's Report
 - i. *Approve Voucher/Check Register Report*
 - 1. *Motion to approve the voucher/check register report by Mr. Heller*
 - 2. *Motion seconded by Mr. Martinez*
 - 3. *Motion was unanimously approved the voucher/check register report*



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c. *BARS*

- i. *BAR 563-0000-2526-0011-IB Lease Assistance Award*
- ii. *BAR 563-0000-2526-0012-T Title I Budget adjustment*
- iii. *BAR 563-0000-2526-0013-M Title I Budget Adjustment between the same functions*
- iv. *BAR 563-0000-2526-0014-T Pre-K budget adjustment*
- v. *BAR 563-0000-2526-0015-B Universal Free Meals Decrease BAR*
- vi. *BAR 563-0000-2526-0016-D Food Service decrease BAR*
- vii. *BAR 563-0000-2526-0017-I Medicaid increase BAR*
- viii. *BAR 563-0000-2526-0018-I SB-9 Local increase BAR*
- ix. *BAR 563-0000-2526-0020-I Operational Carryover BAR*
- x. *BAR 563-0000-2526-0021-D Activity decrease BAR*
- xi. *Approval of BARS*
 1. *Motion to approve the BARS as presented by Mrs. Wolfel was made by Mr. Heller*
 2. *Motion was seconded by Mr. Martinez*
 3. *Motion passed by unanimous consent*

F. *Consent Agenda*

- a. *Approval of the December 17, 2025 General Meeting Minutes*
 - i. *Motion to approve the December 17, 2025 General Meeting Minutes as made by Ms. Foster*
 - ii. *Motion was seconded by Mr. Martinez*
 - iii. *Motion passed by unanimous consent*
- b. *Approval Role of Vice President*
 - i. *Motion to nominate Mr. Martinez as the Vice President of the Governing Board was made by Mr. Divett*
 - ii. *Motion was seconded by Mr. Heller*
 - iii. *Motion passed by unanimous consent.*
- c. *Approval of Finance Committee Member*
 - i. *Motion to nominate Ms. Jimenez-Latham as a member of the Finance Committee was made by Mr. Divett*
 - ii. *Motion was seconded by Mr. Heller*
 - iii. *Motion passed by unanimous consent*

G. *Discussion Items*

- a. *Executive Director-Professional Development Plan*
 - i. *This agenda item was tabled and will be discussed at next month's meeting.*
- b. *Policy Committee - Member*
 - i. *Discussion was held about members for the Policy Committee. Mr. Heller and Ms. Foster were asked to join the Policy Committee. Further discussion and vote will be taken at the next Governing Board meeting.*

H. *School Administrator Report*

- a. *Mrs. Reyes presented the school administration report.*
- b. *Mr. Heller asked about what student enrollment was like at this time last year. Mrs. Reyes told him she would get the numbers for him and present them at the next Governing Board Meeting.*

I. *Announcements/GB Member Comments*

- a. *No announcements*

J. *Adjournment*

- a. *Motion to adjourn the meeting was made by Mr. Heller*
- b. *Motion was seconded by Mr. Martinez*
- c. *Motion passed by unanimous consent*
- d. *Meeting adjourned at 7:43 p.m.*