

|   |
|---|
| <p style="text-align: center;"><b>AGENDA</b><br/><b>Sandoval Academy of Bilingual Education (SABE)</b><br/><b>Governing Board Regular Meeting</b></p> |
|---|

|                      |   |
|----------------------|---|
| Location:            | Via Zoom Meeting<br><br>Join Zoom Meeting:<br><a href="https://zoom.us/j/2145335070?pwd=VXpZcjFjdndmcWhiMUtXU2dudTJnQT09">https://zoom.us/j/2145335070?pwd=VXpZcjFjdndmcWhiMUtXU2dudTJnQT09</a><br>Meeting ID: 214 533 5070    Passcode: sabe |
| Date:                | Wednesday, February 16, 2022  |
| Time:                | 6:30 pm   |
| Future Meeting Date: | Wednesday, March 16, 2022   |

Governing Council Members:

Becky A. Torres, President; Brennan Divett; Lisa Spangler; Scott Heller; Mario Martinez

Others:

Jackie Rodriguez – Executive Director/Principal; Ashley Wolfel – The Vigil Group; Alice Banks – Assistance with meeting notes; Kelly Callahan – Public Charter Schools of NM

Agenda details:

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes from January 19, 2022
- IV. Financial Report: August: Ashley Wolfel, SABE Business Manager, The Vigil Group
- V. Action Items:
  - a. BAR 31703-563-000-2122-0020-I
  - b. BAR 24316-563-000-2122-0021-IB
  - c. BAR 11000-563-000-2122-0022-D
  - d. BAR 24330-563-000-2122-0023-IB
  - e. BAR 27153-563-000-2122-0024-IB
  - f. BAR 24308-563-000-2122-0025-T
  - g. Adopt Governing Board By Laws
  - h. Designate: Treasurer & Finance Committee Chair, Secretary
  - i. Adopt Black Education Policy
- VI. Discussion Items
  - a. Governing Council Training - Kelly Callahan
    - i. Monthly Training Update
    - ii. Policy Committee Update
  - b. NM Educator Fellows Program
- VII. Closed Session
  - a. Contract Service Considerations for 2022-2023
    - i. Finance/Business Manager Official
    - ii. Transportation Services

- VIII. Principal's Update
  - a. Enrollment
  - b. Instructional Update (Assessment)
  - c. COVID Specific Updates
  - d. Other updates
- IX. Public Comment
- X. Announcements
- XI. Adjourn

|  |
|--|
| <p style="text-align: center;"><b>MINUTES</b><br/><b>Sandoval Academy of Bilingual Education (SABE)</b><br/><b>Governing Council Regular Meeting</b></p> |
|--|

|                      |   |
|----------------------|---|
| Location:            | Via Zoom Meeting<br><br>Join Zoom Meeting:<br><a href="https://zoom.us/j/2145335070?pwd=VXpZcjFjdndmcWhiMUtXU2dudTJnQT09">https://zoom.us/j/2145335070?pwd=VXpZcjFjdndmcWhiMUtXU2dudTJnQT09</a><br>Meeting ID: 214 533 5070    Passcode: sabe |
| Date:                | Wednesday, January 19, 2022   |
| Time:                | 6:30 pm   |
| Future Meeting Date: | Wednesday, February 16, 2022  |

**Governing Council Members:**

Becky A. Torres, President - absent  
Brennan Divett - present via Zoom  
Lisa Spangler - present via Zoom  
Scott Heller - present via Zoom  
Mario Martinez - present via Zoom

**Others:**

Jackie Rodriguez – Director/Principal, present via Zoom  
Ashley Wolfel – The Vigil Group, present via Zoom until 7:22 PM  
Alice Banks – Assistance with meeting notes, present via Zoom  
Kelly Callahan – Public Charter Schools of NM, present via Zoom

**Agenda details:**

- I. Call to Order  
**Brennan called the meeting to order at 6:46 PM.**
- II. Approval of Agenda  
**Scott moved and Lisa seconded the motion to approve the agenda. The motion was passed unanimously.**
- III. Approval of Minutes from
  - a. December 15, 2021  
**Kelly suggested that all of the meeting information be made available for viewing 24-48 hours before each meeting. This recommendation was made in order for the members to generate any concerns in advance. Jackie committed to having the packet available on the Friday prior to the meeting.**  
  
**Scott moved and Mario seconded the motion to approve the minutes of the December 15, 2021 Regular Meeting. The motion was passed unanimously, with Brennan abstaining from the vote because he was not in attendance on December 15, 2021.**

IV. Financial Report: August: Ashley Wolfel, SABE Business Manager, The Vigil Group  
**Ashley reviewed information from the Finance Committee meeting that was held prior to the Governing Council meeting.**

V. Action Items:

- a. BAR 24308-563-000-2122-0014-T  
**Lisa moved that the transfer BAR for CRRSA Funds as presented by Ashley be approved, and Brennan seconded. The motion was passed unanimously.**
- b. BAR 21000-563-000-2122-0015-D  
**Lisa moved that the decrease BAR for Food Service as presented by Ashley be approved, and Brennan seconded. The motion was passed unanimously.**
- c. BAR 11000-563-000-2122-0016-I  
**Lisa moved that the increase BAR for Operational as presented by Ashley be approved, and Brennan seconded. The motion was passed unanimously.**
- d. BAR 23000-563-000-2122-0017-I  
**Lisa moved that the increase BAR for Activities as presented by Ashley be approved, and Brennan seconded. The motion was passed unanimously.**
- e. BAR 11000-563-000-2122-0018-M  
**Lisa moved that the maintenance BAR for Operational as presented by Ashley be approved, and Brennan seconded. The motion was passed unanimously.**
- f. BAR 24301-563-000-2122-0019-IB  
**Lisa moved that the carry-over BAR for Student Support Services as presented by Ashley be approved, and Brennan seconded. The motion was passed unanimously.**
- g. Amendment to School Budget Bureau 2021-2022 calendar due to possible closure  
**Jackie discussed the possibility of a temporary school closure due to a high percentage of student absences or due to a lack of staff coverage for classes. She shared the option of closing the school for a period of time, not to exceed 10 days, and making up those days throughout the remainder of the year. This measure would be taken if there are 65-75% of students absent or if there are not enough staff members present to cover classes.**

**Brennan moved that the Governing Board authorize Jackie to amend the School Budget Bureau 2021-2022 calendar to close the school for a period of time, not to exceed 10 days, if it becomes necessary. Scott seconded the motion, and it was passed unanimously.**

VI. Discussion Items

- a. Governing Council Training - Kelly Callahan
  - i. Monthly Training Update
  - ii. Policy Committee Update
  - iii. Governing Council Bylaws Discussion  
**Kelly sent a recap of all completed training hours to the members. The Policy Committee will continue to review and update our current policies, with a particular emphasis on current state mandates. Kelly has reviewed the Governing Council Bylaws and made recommendations for changes.**

**Lisa also included questions regarding the Bylaws. All members should review the document prior to the next meeting.**

**b. Officer Assignments**

- i. Treasurer & Finance Committee Chair, Secretary

**The Treasurer and Secretary need to be identified in the Bylaws. The process of nominating and voting for these positions will be an Action Item at our next meeting.**

**c. Principal's Update**

- i. Enrollment

- ii. Instructional Update (Assessment)

- iii. COVID Specific Updates

- a. Changes on Toolkit

**Our current enrollment is 214. We have had several students moving out of state. Our enrollment is very low in our Middle School grades. We will need to make some considerations about ways to combine grades for next year.**

**Our K-3 teachers completed their first training with the American Reading Company. Jackie is hoping that DRA/EDL will be phased out as assessments, to be replaced by the assessments from the American Reading Company. We continue to use Eureka Math as our core curriculum, and Jackie is attempting to organize future training for staff.**

**We are currently administering our mid-year NWEA assessments in English Reading, Spanish, and Math. It has been challenging due to the high number of student absences.**

**Beginning February 4, 2022, staff members who have not received the COVID booster will be required to participate in weekly surveillance testing. Jackie is in the process of obtaining one KN95 mask for each staff member. In the meantime, she has recommended that staff members wear two of the disposable or cotton masks. Up to this point, we have not had any cases that have been traced back to the school.**

VII. Other items  
**None**

VIII. Public Comment  
**None**

IX. Announcements  
**None**

X. Adjourn  
**Scott moved and Brennan seconded that the meeting be adjourned. The motion passed unanimously, and the meeting was adjourned at 8:56 PM.**

Sandoval Academy of Bilingual Education  
Fiscal Year 2022  
Balance Sheet as of January 31, 2022

| Description   | 11000<br>Operational | 14000<br>Instructional<br>Materials | 21000<br>Food<br>Service | 23000<br>Activities | 24101 Title I | 24146- CSP    | 24154<br>Title II | 24189<br>Title IV   | 24301<br>CARES Act | 24308<br>CRRSA       | 24312<br>Teacher<br>Retention<br>Stipends | 24330<br>ARP         | 25153<br>Medicaid | 26107 REC/<br>District<br>Agent | 27109<br>Instructional<br>Materials<br>GAA | 31200<br>PSCOC    | 31701 SB-9<br>Local | 31703 SB-9<br>Cash | Total               |
|---|----------------------|-------------------------------------|--------------------------|---------------------|---------------|---------------|-------------------|---------------------|--------------------|----------------------|---|----------------------|-------------------|---------------------------------|--|-------------------|---------------------|--------------------|---------------------|
| 11011 - Bank Accounts   | \$843,205.96         | \$4,497.91                          | \$6,105.26               | \$25,820.02         | \$0.00        | \$0.00        | (\$588.00)        | (\$1,750.00)        | \$0.00             | (\$80,744.86)        | \$0.00                                    | (\$20,072.65)        | \$7,125.47        | \$547.89                        | \$1,401.95                                 | \$5,694.96        | \$96,499.08         | \$16,832.00        | \$904,574.99        |
| <b>Subtotal of Account Type: Asset</b>                          | <b>\$843,205.96</b>  | <b>\$4,497.91</b>                   | <b>\$6,105.26</b>        | <b>\$25,820.02</b>  | <b>\$0.00</b> | <b>\$0.00</b> | <b>(\$588.00)</b> | <b>(\$1,750.00)</b> | <b>\$0.00</b>      | <b>(\$80,744.86)</b> | <b>\$0.00</b>                             | <b>(\$20,072.65)</b> | <b>\$7,125.47</b> | <b>\$547.89</b>                 | <b>\$1,401.95</b>                          | <b>\$5,694.96</b> | <b>\$96,499.08</b>  | <b>\$16,832.00</b> | <b>\$904,574.99</b> |
| <b>Subtotal of Account Group: Assets</b>                        | <b>\$843,205.96</b>  | <b>\$4,497.91</b>                   | <b>\$6,105.26</b>        | <b>\$25,820.02</b>  | <b>\$0.00</b> | <b>\$0.00</b> | <b>(\$588.00)</b> | <b>(\$1,750.00)</b> | <b>\$0.00</b>      | <b>(\$80,744.86)</b> | <b>\$0.00</b>                             | <b>(\$20,072.65)</b> | <b>\$7,125.47</b> | <b>\$547.89</b>                 | <b>\$1,401.95</b>                          | <b>\$5,694.96</b> | <b>\$96,499.08</b>  | <b>\$16,832.00</b> | <b>\$904,574.99</b> |
| 23124 - State Retirement System Contributions                   | \$10,179.04          | \$0.00                              | \$0.00                   | \$0.00              | \$0.00        | \$0.00        | \$0.00            | \$0.00              | \$0.00             | \$0.00               | \$0.00                                    | \$0.00               | \$0.00            | \$0.00                          | \$0.00                                     | \$0.00            | \$0.00              | \$0.00             | \$10,179.04         |
| 23125 - Employee Insurance                                      | \$6,148.30           | \$0.00                              | \$0.00                   | \$0.00              | \$0.00        | \$0.00        | \$0.00            | \$0.00              | \$0.00             | \$0.00               | \$0.00                                    | \$0.00               | \$0.00            | \$0.00                          | \$0.00                                     | \$0.00            | \$0.00              | \$0.00             | \$6,148.30          |
| 23126 - Unemployment Insurance                                  | \$635.28             | \$0.00                              | \$0.00                   | \$0.00              | \$0.00        | \$0.00        | \$0.00            | \$0.00              | \$0.00             | \$0.00               | \$0.00                                    | \$0.00               | \$0.00            | \$0.00                          | \$0.00                                     | \$0.00            | \$0.00              | \$0.00             | \$635.28            |
| 23127 - Workers' Compensation                                   | \$10.00              | \$0.00                              | \$0.00                   | \$0.00              | \$0.00        | \$0.00        | \$0.00            | \$0.00              | \$0.00             | \$0.00               | \$0.00                                    | \$0.00               | \$0.00            | \$0.00                          | \$0.00                                     | \$0.00            | \$0.00              | \$0.00             | \$10.00             |
| 23134 - Employer State Retirement System                        | \$15,387.30          | \$0.00                              | \$0.00                   | \$0.00              | \$0.00        | \$0.00        | \$0.00            | \$0.00              | \$0.00             | \$0.00               | \$0.00                                    | \$0.00               | \$0.00            | \$0.00                          | \$0.00                                     | \$0.00            | \$0.00              | \$0.00             | \$15,387.30         |
| 23135 - Employer Insurance                                      | \$10,109.35          | \$0.00                              | \$0.00                   | \$0.00              | \$0.00        | \$0.00        | \$0.00            | \$0.00              | \$0.00             | \$0.00               | \$0.00                                    | \$0.00               | \$0.00            | \$0.00                          | \$0.00                                     | \$0.00            | \$0.00              | \$0.00             | \$10,109.35         |
| 23137 - Employer Workers' Comp                                  | \$11.50              | \$0.00                              | \$0.00                   | \$0.00              | \$0.00        | \$0.00        | \$0.00            | \$0.00              | \$0.00             | \$0.00               | \$0.00                                    | \$0.00               | \$0.00            | \$0.00                          | \$0.00                                     | \$0.00            | \$0.00              | \$0.00             | \$11.50             |
| 23141 - Federal Income Tax                                      | \$2,462.01           | \$0.00                              | \$0.00                   | \$0.00              | \$0.00        | \$0.00        | \$0.00            | \$0.00              | \$0.00             | \$0.00               | \$0.00                                    | \$0.00               | \$0.00            | \$0.00                          | \$0.00                                     | \$0.00            | \$0.00              | \$0.00             | \$2,462.01          |
| 23142 - State Income Tax  | \$2,025.99           | \$0.00                              | \$0.00                   | \$0.00              | \$0.00        | \$0.00        | \$0.00            | \$0.00              | \$0.00             | \$0.00               | \$0.00                                    | \$0.00               | \$0.00            | \$0.00                          | \$0.00                                     | \$0.00            | \$0.00              | \$0.00             | \$2,025.99          |
| 23143 - Social Security - OASDI                                 | \$2,701.69           | \$0.00                              | \$0.00                   | \$0.00              | \$0.00        | \$0.00        | \$0.00            | \$0.00              | \$0.00             | \$0.00               | \$0.00                                    | \$0.00               | \$0.00            | \$0.00                          | \$0.00                                     | \$0.00            | \$0.00              | \$0.00             | \$2,701.69          |
| 23144 - Medicare - Hospital Insurance                           | \$631.84             | \$0.00                              | \$0.00                   | \$0.00              | \$0.00        | \$0.00        | \$0.00            | \$0.00              | \$0.00             | \$0.00               | \$0.00                                    | \$0.00               | \$0.00            | \$0.00                          | \$0.00                                     | \$0.00            | \$0.00              | \$0.00             | \$631.84            |
| 23147 - Voluntary Deductions                                    | \$394.76             | \$0.00                              | \$0.00                   | \$0.00              | \$0.00        | \$0.00        | \$0.00            | \$0.00              | \$0.00             | \$0.00               | \$0.00                                    | \$0.00               | \$0.00            | \$0.00                          | \$0.00                                     | \$0.00            | \$0.00              | \$0.00             | \$394.76            |
| 23153 - Employer Social Security                                | \$2,701.69           | \$0.00                              | \$0.00                   | \$0.00              | \$0.00        | \$0.00        | \$0.00            | \$0.00              | \$0.00             | \$0.00               | \$0.00                                    | \$0.00               | \$0.00            | \$0.00                          | \$0.00                                     | \$0.00            | \$0.00              | \$0.00             | \$2,701.69          |
| 23154 - Employer Medicare                                       | \$631.84             | \$0.00                              | \$0.00                   | \$0.00              | \$0.00        | \$0.00        | \$0.00            | \$0.00              | \$0.00             | \$0.00               | \$0.00                                    | \$0.00               | \$0.00            | \$0.00                          | \$0.00                                     | \$0.00            | \$0.00              | \$0.00             | \$631.84            |
| <b>Subtotal of Account Type: Liability</b>                      | <b>\$54,030.59</b>   | <b>\$0.00</b>                       | <b>\$0.00</b>            | <b>\$0.00</b>       | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b>     | <b>\$0.00</b>       | <b>\$0.00</b>      | <b>\$0.00</b>        | <b>\$0.00</b>                             | <b>\$0.00</b>        | <b>\$0.00</b>     | <b>\$0.00</b>                   | <b>\$0.00</b>                              | <b>\$0.00</b>     | <b>\$0.00</b>       | <b>\$0.00</b>      | <b>\$54,030.59</b>  |
| 32300 - Unreserved Fund Balance                                 | \$513,256.06         | \$4,636.36                          | \$2,464.27               | \$22,174.97         | (\$17,562.00) | (\$4,039.98)  | (\$373.00)        | \$0.00              | (\$4,621.86)       | \$0.00               | (\$1,400.00)                              | \$0.00               | \$3,504.26        | (\$4,989.50)                    | \$1,401.95                                 | \$0.00            | \$60,805.18         | \$6,775.00         | \$582,031.71        |
| Net Increase/Decrease   | \$275,919.31         | (\$138.45)                          | \$3,640.99               | \$3,645.05          | \$17,562.00   | \$4,039.98    | (\$215.00)        | (\$1,750.00)        | \$4,621.86         | (\$80,744.86)        | \$1,400.00                                | (\$20,072.65)        | \$3,621.21        | \$5,537.39                      | \$0.00                                     | \$5,694.96        | \$35,693.90         | \$10,057.00        | \$268,512.69        |
| <b>Subtotal of Account Type: Fund Balance/Retained Earnings</b> | <b>\$789,175.37</b>  | <b>\$4,497.91</b>                   | <b>\$6,105.26</b>        | <b>\$25,820.02</b>  | <b>\$0.00</b> | <b>\$0.00</b> | <b>(\$588.00)</b> | <b>(\$1,750.00)</b> | <b>\$0.00</b>      | <b>(\$80,744.86)</b> | <b>\$0.00</b>                             | <b>(\$20,072.65)</b> | <b>\$7,125.47</b> | <b>\$547.89</b>                 | <b>\$1,401.95</b>                          | <b>\$5,694.96</b> | <b>\$96,499.08</b>  | <b>\$16,832.00</b> | <b>\$850,544.40</b> |
| <b>Subtotal of Account Group: Liabilities/Fund Balance</b>      | <b>\$843,205.96</b>  | <b>\$4,497.91</b>                   | <b>\$6,105.26</b>        | <b>\$25,820.02</b>  | <b>\$0.00</b> | <b>\$0.00</b> | <b>(\$588.00)</b> | <b>(\$1,750.00)</b> | <b>\$0.00</b>      | <b>(\$80,744.86)</b> | <b>\$0.00</b>                             | <b>(\$20,072.65)</b> | <b>\$7,125.47</b> | <b>\$547.89</b>                 | <b>\$1,401.95</b>                          | <b>\$5,694.96</b> | <b>\$96,499.08</b>  | <b>\$16,832.00</b> | <b>\$904,574.99</b> |

**Sandoval Academy of Bilingual Education**

**Fiscal Year 2022**

**Budget Summary as of January 31, 2022**

| Fund Description                                   | Revenues               |                        |                        |                        |                        |                      |
|--|------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|
|  | Annual Budget          | Actual (YTD)           | Annualized Budget      | Annualize vs Actual    | FY21                   | FY22-FY21            |
| Fund 11000 - Operational                           | \$ 2,514,703.00        | \$ 1,469,527.04        | \$ 1,466,910.08        | \$ 2,616.96            | \$ 1,145,318.00        | \$ 324,209.04        |
| Fund 14000 - Instructional Materials               | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                 |
| Fund 21000 - USDA Food Reimbursement               | \$ 3,606.00            | \$ 3,640.99            | \$ 2,103.50            | \$ 1,537.49            | \$ -                   | \$ 3,640.99          |
| Student Meals                                      | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                 |
| Fund 23000 - Activities                            | \$ 14,338.00           | \$ 15,575.86           | \$ 8,363.83            | \$ 7,212.03            | \$ 223.20              | \$ 15,352.66         |
| Fund 24101 - Title I                               | \$ 49,795.00           | \$ 30,171.99           | \$ 29,047.08           | \$ 1,124.91            | \$ -                   | \$ 30,171.99         |
| Fund 24106 - IDEA-B                                | \$ 42,500.00           | \$ -                   | \$ 24,791.67           | \$ (24,791.67)         | \$ 13,846.20           | \$ (13,846.20)       |
| Fund 24154 - Title II                              | \$ 22,157.00           | \$ 373.00              | \$ 12,924.92           | \$ (12,551.92)         | \$ 3,110.00            | \$ (2,737.00)        |
| Fund 24189 - Student Supp Academic Achievement     | \$ 10,000.00           | \$ -                   | \$ 5,833.33            | \$ (5,833.33)          | \$ 8,000.00            | \$ (8,000.00)        |
| Fund 24301-CARES Act                               | \$ 1,163.00            | \$ -                   | \$ 678.42              | \$ (678.42)            | \$ 18,512.30           | \$ (18,512.30)       |
| Fund 24308 - CRRSA, ESSR II                        | \$ 125,323.00          | \$ -                   | \$ 73,105.08           | \$ (73,105.08)         | \$ -                   | \$ -                 |
| Fund 24312 - CRRSA Retention Stipend               | \$ -                   | \$ 1,400.00            | \$ -                   | \$ 1,400.00            | \$ -                   | \$ 1,400.00          |
| Fund 25153 - Title XIX MEDICAID 3/21 Years         | \$ -                   | \$ 3,621.21            | \$ -                   | \$ 3,621.21            | \$ 306.61              | \$ 3,314.60          |
| Fund 26107 - REC/District Fiscal Agent             | \$ -                   | \$ 5,537.39            | \$ -                   | \$ 5,537.39            | \$ -                   | \$ 5,537.39          |
| Fund 27107 - 2012 GOB Student Library SB-66        | \$ 5,864.00            | \$ -                   | \$ 3,420.67            | \$ (3,420.67)          | \$ -                   | \$ -                 |
| Fund 27109 - Instructional Materials - GAA of 2019 | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                 |
| Fund 27201 - School Lunch Co-Pay                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                 |
| Fund 27202 - Open SciEd Expansion Initiative       | \$ 1,700.00            | \$ -                   | \$ 991.67              | \$ (991.67)            | \$ -                   | \$ -                 |
| Fund 31200 - PSCOC Lease Reimbursement             | \$ 158,546.00          | \$ 79,273.00           | \$ 92,485.17           | \$ (13,212.17)         | \$ 68,190.00           | \$ 11,083.00         |
| Fund 31700 - Capital Improvements SB-9             | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                 |
| Fund 31701 - SB-9 Local                            | \$ 58,790.00           | \$ 39,565.24           | \$ 34,294.17           | \$ 5,271.07            | \$ 6,917.86            | \$ 32,647.38         |
| Fund 31703 - SB-9 Cash                             | \$ 10,057.00           | \$ 10,057.00           | \$ 5,866.58            | \$ 4,190.42            | \$ -                   | \$ 10,057.00         |
| <b>Total Revenues</b>                              | <b>\$ 3,018,542.00</b> | <b>\$ 1,658,742.72</b> | <b>\$ 1,760,816.17</b> | <b>\$ (102,073.45)</b> | <b>\$ 1,264,424.17</b> | <b>\$ 394,318.55</b> |

**Sandoval Academy of Bilingual Education**

**Fiscal Year 2022**

**Budget Summary as of January 31, 2022**

| <b>Expenditures</b>                                  |                        |                        |                          |                            |                        |                      |
|--|------------------------|------------------------|--------------------------|----------------------------|------------------------|----------------------|
| <b>Fund Description</b>                              | <b>Annual Budget</b>   | <b>Actual (YTD)</b>    | <b>Annualized Budget</b> | <b>Annualize vs Actual</b> | <b>FY21</b>            | <b>FY22-FY21</b>     |
| Function 1000 - Instruction                          | \$ 1,981,952.00        | \$ 638,352.17          | \$ 1,156,138.67          | \$ (517,786.50)            | \$ 473,874.30          | \$ 164,477.87        |
| Function 2100 - Students                             | \$ 319,172.00          | \$ 125,914.81          | \$ 186,183.67            | \$ (60,268.86)             | \$ 49,967.81           | \$ 75,947.00         |
| Function 2200 - Instruction                          | \$ 5,000.00            | \$ -                   | \$ 2,916.67              | \$ (2,916.67)              | \$ -                   | \$ -                 |
| Function 2300 - General Administration               | \$ 160,849.00          | \$ 100,467.28          | \$ 93,828.58             | \$ 6,638.70                | \$ 84,834.10           | \$ 15,633.18         |
| Function 2400 - School Administration                | \$ 112,645.00          | \$ 50,732.47           | \$ 65,709.58             | \$ (14,977.11)             | \$ 65,480.74           | \$ (14,748.27)       |
| Function 2500 - Central Services                     | \$ 99,813.00           | \$ 58,801.59           | \$ 58,224.25             | \$ 577.34                  | \$ 55,255.28           | \$ 3,546.31          |
| Function 2600 - Operation & Maintenance of Plant     | \$ 327,834.00          | \$ 219,339.41          | \$ 191,236.50            | \$ 28,102.91               | \$ 165,387.84          | \$ 53,951.57         |
| Function 3100 - Food Services Operations             | \$ 26,212.00           | \$ -                   | \$ 15,290.33             | \$ (15,290.33)             | \$ -                   | \$ -                 |
| <b>Fund 11000 - Operational</b>                      | <b>\$ 3,033,477.00</b> | <b>\$ 1,193,607.73</b> | <b>\$ 1,769,528.25</b>   | <b>\$ (575,920.52)</b>     | <b>\$ 894,800.07</b>   | <b>\$ 298,807.66</b> |
| Fund 14000 - Instructional Materials                 | \$ 4,636.00            | \$ 138.45              | \$ 2,704.33              | \$ (2,565.88)              | \$ 5,511.32            | \$ (5,372.87)        |
| Fund 21000- Food Services Operations                 | \$ 6,070.00            | \$ -                   | \$ 3,540.83              | \$ (3,540.83)              | \$ -                   | \$ -                 |
| Fund 23000- Activities                               | \$ 36,513.00           | \$ 11,930.81           | \$ 21,299.25             | \$ (9,368.44)              | \$ 1,320.85            | \$ 10,609.96         |
| Fund 24101 - Title I                                 | \$ 49,795.00           | \$ 12,609.99           | \$ 29,047.08             | \$ (16,437.09)             | \$ 15,043.02           | \$ (2,433.03)        |
| Fund 24106 - Entitlement IDEA-B                      | \$ 42,500.00           | \$ -                   | \$ 24,791.67             | \$ (24,791.67)             | \$ 18,000.06           | \$ (18,000.06)       |
| Fund 24154 - Teacher/Principal Training & Recruiting | \$ 22,157.00           | \$ 588.00              | \$ 12,924.92             | \$ (12,336.92)             | \$ 94.00               | \$ 494.00            |
| Fund 24189 - Student Supp Academic Achievement       | \$ 10,000.00           | \$ 1,750.00            | \$ 5,833.33              | \$ (4,083.33)              | \$ 8,000.00            | \$ (6,250.00)        |
| Fund 24301-CARES Act                                 | \$ 1,163.00            | \$ -                   | \$ 678.42                | \$ (678.42)                | \$ 24,750.30           | \$ (24,750.30)       |
| Fund 24308- CRRSA                                    | \$ 125,323.00          | \$ 80,744.86           | \$ 73,105.08             | \$ 7,639.78                |                        | \$ 80,744.86         |
| Fund 24330 - ARP                                     | \$ -                   | \$ 20,072.65           | \$ -                     | \$ 20,072.65               |                        | \$ 20,072.65         |
| Fund 25153-Medicaid                                  | \$ -                   | \$ -                   | \$ -                     | \$ -                       |                        | \$ -                 |
| Fund 26107-REC/District Fiscal Agent                 | \$ -                   | \$ -                   | \$ -                     | \$ -                       |                        | \$ -                 |
| Fund 27107 - 2012 GOB Student Library SB-66          | \$ 5,864.00            | \$ -                   | \$ 3,420.67              | \$ (3,420.67)              |                        | \$ -                 |
| Fund 27109 - GAA of 2019                             | \$ 1,402.00            | \$ -                   | \$ 817.83                | \$ (817.83)                |                        | \$ -                 |
| Fund 27130-Feminine Hygiene Products                 | \$ -                   | \$ -                   | \$ -                     | \$ -                       |                        | \$ -                 |
| Fund 27201 - School Lunch Co-Pay                     | \$ -                   | \$ -                   | \$ -                     | \$ -                       |                        | \$ -                 |
| Fund 27202 - Open SciEd Expansion Initiative         | \$ 1,700.00            | \$ -                   | \$ 991.67                | \$ (991.67)                |                        | \$ -                 |
| Fund 31200-PSCOC                                     | \$ 158,546.00          | \$ 73,578.04           | \$ 92,485.17             | \$ (18,907.13)             | \$ 75,766.65           | \$ (2,188.61)        |
| Fund 31701-Capital Improvements SB-9 Ad Valorem      | \$ 121,009.00          | \$ 3,871.34            | \$ 70,588.58             | \$ (66,717.24)             | \$ 39,118.69           | \$ (35,247.35)       |
| Fund 31703-Capital Improvements SB-9 Cash Match      | \$ 16,832.00           | \$ -                   | \$ 9,818.67              | \$ (9,818.67)              | \$ -                   | \$ -                 |
| <b>Total Expenses For all Funds</b>                  | <b>\$ 3,636,987.00</b> | <b>\$ 1,398,891.87</b> | <b>\$ 2,111,757.08</b>   | <b>\$ (712,865.21)</b>     | <b>\$ 1,082,404.96</b> | <b>\$ 316,486.91</b> |



**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2022**  
**Revenue Report as of January 31, 2022**

| <b>Description</b>                             | <b>Budget (YTD)</b>   | <b>Actual (YTD)</b>   | <b>Available (YTD)</b> |
|--|-----------------------|-----------------------|------------------------|
| Fees - Activities                              | \$5,520.00            | \$5,520.00            | \$70.00 Supply Fee     |
| Refund of Prior Year's Expenditures            | \$0.00                | \$246.42              | \$246.42               |
| State Equalization Guarantee                   | \$2,509,183.00        | \$1,463,690.62        | \$1,045,492.38         |
| <b>Fund 11000 - Operational</b>                | <b>\$2,514,703.00</b> | <b>\$1,469,527.04</b> | <b>\$1,045,175.96</b>  |
| Fund 21000 - USDA Food Reimbursement           | \$3,606.00            | \$3,640.99            | \$34.99                |
| Fund 23000 - Activities                        | \$14,338.00           | \$15,575.86           | \$1,237.86             |
| Fund 24101 - Title I                           | \$49,795.00           | \$30,171.99           | \$19,623.01            |
| Fund 24106 - IDEA-B                            | \$42,500.00           | \$0.00                | \$42,500.00            |
| Fund 24154 - Title II                          | \$22,157.00           | \$373.00              | \$21,784.00            |
| Fund 24189 - Student Supp Academic Achievement | \$10,000.00           | \$0.00                | \$10,000.00            |
| Fund 24301 - CARES Act                         | \$1,163.00            | \$0.00                | \$0.00                 |
| Fund 24308 - CRRSA, ESSR II                    | \$125,323.00          | \$0.00                | \$125,323.00           |
| Fund 24312 - CRRSA Retention Stipend           | \$0.00                | \$1,400.00            | (\$1,400.00)           |
| Fund 25153 - Title XIX MEDICAID 3/21 Years     | \$0.00                | \$3,621.21            | (\$3,621.21)           |
| Fund 26107 - REC/District Fiscal Agent         | \$0.00                | \$5,537.39            | (\$5,537.39)           |
| Fund 27107 - 2012 GOB Student Library SB-66    | \$5,864.00            | \$0.00                | \$5,864.00             |
| Fund 27202 - Open SciEd Expansion Initiative   | \$1,700.00            | \$0.00                | \$1,700.00             |
| Fund 31200 - PSCOC Lease Reimbursement         | \$158,546.00          | \$79,273.00           | \$79,273.00            |
| Fund 31701 - SB-9 Local                        | \$58,790.00           | \$39,565.24           | \$19,224.76            |
| Fund 31703 - SB-9 State Match Cash             | \$10,057.00           | \$10,057.00           | \$0.00                 |
| <b>Grand Total</b>                             | <b>\$3,018,542.00</b> | <b>\$1,658,742.72</b> | <b>\$1,361,181.98</b>  |

Sandoval Academy of Bilingual Education  
Fiscal Year 2022  
Expenditure Report as of January 31, 2022

| Description  | Budget (YTD)          | Actual (YTD)        | Encumbrance         | Available (YTD)     |
|--|-----------------------|---------------------|---------------------|---------------------|
| Salaries Expense-Long-term Sub                                 | \$38,215.00           | \$14,405.00         | \$17,281.46         | \$6,528.54          |
| Salaries Expense-Teacher                                       | \$641,941.00          | \$291,192.99        | \$368,467.21        | (\$17,719.20)       |
| Salaries Expense-Kinder Teachers                               | \$103,473.00          | \$29,324.63         | \$31,580.37         | \$42,568.00         |
| Salaries Expense-After School Coordinator                      | \$8,020.00            | \$3,636.00          | \$4,099.43          | \$284.57            |
| Salaries Expense-EA  | \$41,774.00           | \$14,765.97         | \$16,922.53         | \$10,085.50         |
| Salaries Expense-Kinder EA                                     | \$37,734.00           | \$13,739.67         | \$10,771.67         | \$13,222.66         |
| Salaries Expense-Fine Arts                                     | \$62,500.00           | \$12,148.16         | \$21,259.24         | \$29,092.60         |
| Salaries Expense-Sped Teacher                                  | \$91,040.00           | \$32,391.04         | \$40,056.36         | \$18,592.60         |
| Salaries Expense-TESOL Teacher                                 | \$5,252.00            | \$0.00              | \$0.00              | \$5,252.00          |
| Stipend-1621   | \$60,000.00           | \$4,996.56          | \$8,743.87          | \$46,259.57         |
| Stipend - 1411   | \$57,156.00           | \$2,321.50          | \$1,383.50          | \$53,451.00         |
| Stipend - 1413   | \$2,000.00            | \$0.00              | \$0.00              | \$2,000.00          |
| Stipend - 1416   | \$38,500.00           | \$3,886.00          | \$3,886.00          | \$33,489.00         |
| Stipend - 1411   | \$50,000.00           | \$14,357.50         | \$14,357.50         | \$21,285.00         |
| Stipend - ELT 1416   | \$2,761.00            | \$1,383.50          | \$1,377.50          | \$0.00              |
| Stipend - ELT 1713   | \$1,233.00            | \$373.76            | \$0.00              | \$859.24            |
| Employee Benefits  | \$369,107.00          | \$148,515.61        | \$169,316.26        | \$51,275.13         |
| Professional Development                                       | \$3,021.00            | \$299.00            | \$1,500.00          | \$1,222.00          |
| Professional Development-SPED                                  | \$450.00              | \$0.00              | \$1,344.00          | (\$894.00)          |
| Professional Development-ELT                                   | \$1,680.00            | \$0.00              | \$0.00              | \$1,680.00          |
| Other Professional/Technical Services                          | \$20,000.00           | \$2,846.03          | \$8,027.25          | \$9,126.72          |
| Other Charges  | \$9,265.00            | \$232.50            | \$0.00              | \$9,032.50          |
| Other Charges-Fine Arts  | \$0.00                | \$185.00            | \$0.00              | (\$185.00)          |
| Other Instructional Materials                                  | \$46,445.00           | \$16,722.68         | \$33,204.31         | (\$3,481.99)        |
| Software   | \$22,449.00           | \$11,230.17         | \$0.00              | \$11,218.83         |
| General Supplies and Materials                                 | \$104,845.00          | \$16,464.93         | \$790.53            | \$90,348.54         |
| General Supplies and Materials-Fine Arts                       | \$1,362.00            | \$1,361.59          | \$0.00              | \$0.41              |
| General Supplies and Materials-SPED                            | \$1,573.00            | \$1,572.38          | \$0.00              | \$0.62              |
| ""Supply Assets (\$5,000 or less)""                            | \$154,636.00          | \$0.00              | \$0.00              | \$154,636.00        |
| <b>Function 1000 - Instruction</b>                             | <b>\$1,981,952.00</b> | <b>\$638,352.17</b> | <b>\$754,368.99</b> | <b>\$589,230.84</b> |
| Salaries Expense-Coordinator                                   | \$37,316.00           | \$8,292.42          | \$19,349.09         | \$9,674.49          |
| Salaries Expense-Nursing Assistant                             | \$16,844.00           | \$9,357.30          | \$7,485.70          | \$1.00              |
| Salaries Expense-Registrar                                     | \$16,844.00           | \$9,357.75          | \$7,486.25          | \$0.00              |
| Salaries Expense - Psychologist                                | \$55,020.00           | \$26,491.14         | \$28,528.86         | \$0.00              |
| Salaries Expense AT-Risk Coordinator                           | \$15,992.00           | \$3,553.80          | \$8,292.10          | \$4,146.10          |
| Salaries Expense-At-Risk Clerk                                 | \$19,237.00           | \$8,469.30          | \$10,350.87         | \$416.83            |
| Salaries Expense- At-Risk Student Support                      | \$7,720.00            | \$0.00              | \$0.00              | \$7,720.00          |
| Stipend-Student Support  | \$186.00              | \$185.19            | \$0.00              | \$0.81              |
| Employee Benefits  | \$59,628.00           | \$27,486.98         | \$25,681.75         | \$6,459.27          |
| Diagnostics - Contracted                                       | \$20,000.00           | \$3,361.44          | \$7,381.45          | \$9,257.11          |
| Occupational Therapists - Contracted                           | \$9,621.00            | \$9,253.16          | \$367.48            | \$0.36              |
| Psychologists - Contracted                                     | \$18,000.00           | \$671.76            | \$698.64            | \$16,629.60         |
| Specialists - Contracted                                       | \$12,854.00           | \$0.00              | \$0.00              | \$12,854.00         |
| Professional Development                                       | \$100.00              | \$0.00              | \$99.00             | \$1.00              |
| Other Professional/Technical Services                          | \$29,760.00           | \$19,384.92         | \$10,137.30         | \$237.78            |
| General Supplies and Materials                                 | \$50.00               | \$49.65             | \$0.00              | \$0.35              |
| <b>Function 2100 - Support Services-Students</b>               | <b>\$319,172.00</b>   | <b>\$125,914.81</b> | <b>\$125,858.49</b> | <b>\$67,398.70</b>  |
| General Supplies and Materials                                 | \$5,000.00            | \$0.00              | \$1,977.50          | \$3,022.50          |
| <b>Function 2200 - Support Services-Instruction</b>            | <b>\$5,000.00</b>     | <b>\$0.00</b>       | <b>\$1,977.50</b>   | <b>\$3,022.50</b>   |
| Salaries Expense-Executive Director                            | \$100,000.00          | \$59,259.20         | \$40,740.80         | \$0.00              |
| ELT Stipend-Superintendent                                     | \$5,000.00            | \$2,500.00          | \$2,500.00          | \$0.00              |
| Employee Benefits  | \$26,662.00           | \$15,564.72         | \$10,986.67         | \$110.61            |
| Auditing   | \$16,500.00           | \$15,857.64         | \$29.87             | \$612.49            |
| Legal  | \$5,195.00            | \$2,685.72          | \$2,508.72          | \$0.56              |
| Advertising  | \$2,492.00            | \$0.00              | \$250.00            | \$2,242.00          |
| Board Training   | \$5,000.00            | \$4,600.00          | \$0.00              | \$400.00            |
| <b>Function 2300 - Support Services-General Administration</b> | <b>\$160,849.00</b>   | <b>\$100,467.28</b> | <b>\$57,016.06</b>  | <b>\$3,365.66</b>   |
| Salaries Expense-Assistant Principal                           | \$36,960.00           | \$19,164.46         | \$17,795.54         | \$0.00              |
| Salaries Expense-Office Manager/Clerks                         | \$25,287.00           | \$12,795.25         | \$9,133.60          | \$3,358.15          |
| Stipend- Assistant Principal                                   | \$5,000.00            | \$2,500.00          | \$2,500.00          | \$0.00              |
| Employee Benefits  | \$32,985.00           | \$9,970.72          | \$8,968.80          | \$14,045.48         |
| Professional Development                                       | \$15.00               | \$0.00              | \$0.00              | \$15.00             |
| Other Charges  | \$5,500.00            | \$3,715.50          | \$27.90             | \$1,756.60          |
| General Supplies and Materials                                 | \$3,378.00            | \$2,586.54          | \$817.40            | (\$25.94)           |
| ""Supply Assets (\$5,000 or less)""                            | \$3,520.00            | \$0.00              | \$0.00              | \$3,520.00          |
| <b>Function 2400 - Support Services-School Administration</b>  | <b>\$112,645.00</b>   | <b>\$50,732.47</b>  | <b>\$39,243.24</b>  | <b>\$22,669.29</b>  |

**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2022**  
**Expenditure Report as of January 31, 2022**

|   |                       |                       |                       |                     |
|---|-----------------------|-----------------------|-----------------------|---------------------|
| Other Professional/Technical Services                         | \$87,290.00           | \$46,723.45           | \$36,047.33           | \$4,519.22          |
| Advertising   | \$400.00              | \$0.00                | \$0.00                | \$400.00            |
| Software  | \$12,099.00           | \$12,078.14           | \$0.00                | \$20.86             |
| General Supplies and Materials                                | \$24.00               | \$0.00                | \$0.00                | \$24.00             |
| <b>Function 2500 - Central Services</b>                       | <b>\$99,813.00</b>    | <b>\$58,801.59</b>    | <b>\$36,047.33</b>    | <b>\$4,964.08</b>   |
| Salaries Expense-Custodian                                    | \$37,133.00           | \$18,161.05           | \$17,420.20           | \$1,551.75          |
| Employee Benefits   | \$13,881.00           | \$6,718.80            | \$6,807.53            | \$354.67            |
| Other Charges   | \$40,000.00           | \$24,328.13           | \$16,268.83           | (\$596.96)          |
| Electricity   | \$20,000.00           | \$18,954.21           | \$1,045.79            | \$0.00              |
| Natural Gas (Buildings)                                       | \$15,000.00           | \$960.01              | \$639.99              | \$13,400.00         |
| Communication Services  | \$14,000.00           | \$3,556.23            | \$3,673.77            | \$6,770.00          |
| Renting Land and Buildings                                    | \$106,210.00          | \$96,357.88           | \$0.00                | \$9,852.12          |
| Rentals of Computers and Related Equipment                    | \$30,000.00           | \$1,015.72            | \$22,984.28           | \$6,000.00          |
| Property Liability Insurance                                  | \$32,712.00           | \$32,712.00           | \$0.00                | \$0.00              |
| General Supplies and Materials                                | \$5,000.00            | \$2,678.49            | \$433.52              | \$1,887.99          |
| ""Supply Assets (\$5,000 or less)""                           | \$13,898.00           | \$13,896.89           | \$0.00                | \$1.11              |
| <b>Function 2600 - Operation &amp; Maintenance of Plant</b>   | <b>\$327,834.00</b>   | <b>\$219,339.41</b>   | <b>\$69,273.91</b>    | <b>\$39,220.68</b>  |
| Salaries Expense-Food Service Coordinator                     | \$21,000.00           | \$0.00                | \$0.00                | \$21,000.00         |
| Employee Benefits   | \$5,212.00            | \$0.00                | \$0.00                | \$5,212.00          |
| <b>Function 3100 - Food Services Operations</b>               | <b>\$26,212.00</b>    | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$26,212.00</b>  |
| <b>Fund 11000 - Operational</b>                               | <b>\$3,033,477.00</b> | <b>\$1,193,607.73</b> | <b>\$1,083,785.52</b> | <b>\$756,083.75</b> |
| <b><u>Instructional Materials-14000</u></b>                   |                       |                       |                       |                     |
| Instructional Materials Cash - 50% Textbooks                  | \$4,636.00            | \$138.45              | \$4,497.55            | \$0.00              |
| <b>Fund 14000 - Instructional Materials</b>                   | <b>\$4,636.00</b>     | <b>\$138.45</b>       | <b>\$4,497.55</b>     | <b>\$0.00</b>       |
| <b><u>USDA Fund-21000</u></b>                                 |                       |                       |                       |                     |
| Food  | \$6,070.00            | \$0.00                | \$0.00                | \$6,070.00          |
| <b>Fund 21000 - USDA Food Reimbursement</b>                   | <b>\$6,070.00</b>     | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$6,070.00</b>   |
| <b><u>Activities-23000</u></b>                                |                       |                       |                       |                     |
| Other Charges   | \$5,000.00            | \$559.17              | \$0.00                | \$4,440.83          |
| Student Travel  | \$5,000.00            | \$0.00                | \$0.00                | \$5,000.00          |
| General Supplies and Materials                                | \$26,513.00           | \$11,371.64           | \$9.97                | \$15,131.39         |
| <b>Fund 23000 - Activities</b>                                | <b>\$36,513.00</b>    | <b>\$11,930.81</b>    | <b>\$9.97</b>         | <b>\$24,572.22</b>  |
| <b><u>Title I-24101</u></b>                                   |                       |                       |                       |                     |
| Professional Development                                      | \$9,000.00            | \$539.40              | \$0.00                | \$8,460.60          |
| General Supplies and Materials                                | \$500.00              | \$0.00                | \$0.00                | \$500.00            |
| <b>Function 1000 - Instruction</b>                            | <b>\$9,500.00</b>     | <b>\$539.40</b>       | <b>\$0.00</b>         | <b>\$8,960.60</b>   |
| Salaries Expense-Coordinator                                  | \$39,795.00           | \$12,070.59           | \$0.00                | \$27,724.41         |
| General Supplies and Materials                                | \$500.00              | \$0.00                | \$0.00                | \$500.00            |
| <b>Function 2100 - Support Services-Students</b>              | <b>\$40,295.00</b>    | <b>\$12,070.59</b>    | <b>\$0.00</b>         | <b>\$28,224.41</b>  |
| <b>Fund 24101 - Title I</b>                                   | <b>\$49,795.00</b>    | <b>\$12,609.99</b>    | <b>\$0.00</b>         | <b>\$37,185.01</b>  |
| <b><u>IDEA-B-24106</u></b>                                    |                       |                       |                       |                     |
| Salaries Expense  | \$30,000.00           | \$0.00                | \$0.00                | \$30,000.00         |
| General Supplies and Materials                                | \$0.00                | \$0.00                | \$700.35              | (\$700.35)          |
| <b>Function 1000 - Instruction</b>                            | <b>\$30,000.00</b>    | <b>\$0.00</b>         | <b>\$700.35</b>       | <b>\$29,299.65</b>  |
| Speech Therapists - Contracted                                | \$12,500.00           | \$0.00                | \$0.00                | \$12,500.00         |
| Specialists - Contracted                                      | \$0.00                | \$0.00                | \$5,000.00            | (\$5,000.00)        |
| <b>Function 2100 - Support Services-Students</b>              | <b>\$12,500.00</b>    | <b>\$0.00</b>         | <b>\$5,000.00</b>     | <b>\$7,500.00</b>   |
| <b>Fund 24106 - IDEA-B</b>                                    | <b>\$42,500.00</b>    | <b>\$0.00</b>         | <b>\$5,700.35</b>     | <b>\$36,799.65</b>  |
| <b><u>Title II-24154</u></b>                                  |                       |                       |                       |                     |
| Professional Development                                      | \$14,794.00           | \$110.00              | \$1,300.00            | \$13,384.00         |
| <b>Function 1000 - Instruction</b>                            | <b>\$14,794.00</b>    | <b>\$110.00</b>       | <b>\$1,300.00</b>     | <b>\$13,384.00</b>  |
| Professional Development                                      | \$7,363.00            | \$478.00              | \$0.00                | \$6,885.00          |
| <b>Function 2400 - Support Services-School Administration</b> | <b>\$7,363.00</b>     | <b>\$478.00</b>       | <b>\$0.00</b>         | <b>\$6,885.00</b>   |
| <b>Fund 24154 - Title II</b>                                  | <b>\$22,157.00</b>    | <b>\$588.00</b>       | <b>\$1,300.00</b>     | <b>\$20,269.00</b>  |

Sandoval Academy of Bilingual Education  
Fiscal Year 2022  
Expenditure Report as of January 31, 2022

**Student Support Academic Achievement-24189**

|   |                    |                   |               |                   |
|---|--------------------|-------------------|---------------|-------------------|
| Professional Development                              | \$2,000.00         | \$0.00            | \$0.00        | \$2,000.00        |
| Other Contract Services                               | \$3,000.00         | \$0.00            | \$0.00        | \$3,000.00        |
| Software  | \$1,000.00         | \$0.00            | \$0.00        | \$1,000.00        |
| General Supplies and Materials                        | \$2,250.00         | \$0.00            | \$0.00        | \$2,250.00        |
| <b>Function 1000 - Instruction</b>                    | <b>\$8,250.00</b>  | <b>\$0.00</b>     | <b>\$0.00</b> | <b>\$8,250.00</b> |
| Salaries Expense-Coordinator                          | \$1,750.00         | \$1,750.00        | \$0.00        | \$0.00            |
| <b>Function 2100 - Support Services-Students</b>      | <b>\$1,750.00</b>  | <b>\$1,750.00</b> | <b>\$0.00</b> | <b>\$0.00</b>     |
| <b>Fund 24189 - Student Supp Academic Achievement</b> | <b>\$10,000.00</b> | <b>\$1,750.00</b> | <b>\$0.00</b> | <b>\$8,250.00</b> |

**CARES Act-24301**

|  |                   |               |                 |                   |
|--|-------------------|---------------|-----------------|-------------------|
| General Supplies and Materials                   | \$0.00            | \$0.00        | \$456.22        | (\$456.22)        |
| <b>Function 1000 - Instruction</b>               | <b>\$0.00</b>     | <b>\$0.00</b> | <b>\$456.22</b> | <b>(\$456.22)</b> |
| Other Professional/Technical Services            | \$1,163.00        | \$0.00        | \$0.00          | \$1,163.00        |
| <b>Function 2100 - Support Services-Students</b> | <b>\$1,163.00</b> | <b>\$0.00</b> | <b>\$0.00</b>   | <b>\$1,163.00</b> |
| <b>Fund 24301 - CARES Act</b>                    | <b>\$1,163.00</b> | <b>\$0.00</b> | <b>\$456.22</b> | <b>\$706.78</b>   |

**CRRSA-24308**

|   |                     |                    |                    |                   |
|---|---------------------|--------------------|--------------------|-------------------|
| Professional Development                                      | \$10,000.00         | \$743.00           | \$90.00            | \$9,167.00        |
| Other Professional/Technical Services                         | \$1,000.00          | \$612.00           | \$100.00           | \$288.00          |
| Other Charges   | \$4,900.00          | \$4,900.00         | \$0.00             | \$0.00            |
| Other Instructional Materials                                 | \$3,000.00          | \$0.00             | \$0.00             | \$3,000.00        |
| Software  | \$0.00              | \$10,244.42        | \$0.00             | (\$10,244.42)     |
| General Supplies and Materials                                | \$11,110.00         | \$7,393.42         | \$6,080.19         | (\$2,363.61)      |
| ""Supply Assets (\$5,000 or less)""                           | \$28,357.00         | \$28,356.70        | \$0.00             | \$0.30            |
| <b>Function 1000 - Instruction</b>                            | <b>\$58,367.00</b>  | <b>\$52,249.54</b> | <b>\$6,270.19</b>  | <b>(\$152.73)</b> |
| Salaries Expense-Student Support                              | \$1,812.00          | \$0.00             | \$0.00             | \$1,812.00        |
| Other Professional/Technical Services                         | \$42,094.00         | \$14,364.23        | \$27,729.07        | \$0.70            |
| General Supplies and Materials                                | \$0.00              | \$1,440.00         | \$372.30           | (\$1,812.30)      |
| <b>Function 2100 - Support Services-Students</b>              | <b>\$43,906.00</b>  | <b>\$15,804.23</b> | <b>\$28,101.37</b> | <b>\$0.40</b>     |
| General Supplies and Materials                                | \$5,000.00          | \$5,000.00         | \$0.00             | \$0.00            |
| <b>Function 2200 - Support Services-Instruction</b>           | <b>\$5,000.00</b>   | <b>\$5,000.00</b>  | <b>\$0.00</b>      | <b>\$0.00</b>     |
| Other Charges   | \$1,710.00          | \$1,709.05         | \$0.00             | \$0.95            |
| <b>Function 2400 - Support Services-School Administration</b> | <b>\$1,710.00</b>   | <b>\$1,709.05</b>  | <b>\$0.00</b>      | <b>\$0.95</b>     |
| Other Charges   | \$0.00              | \$888.42           | \$1,184.58         | (\$2,073.00)      |
| General Supplies and Materials                                | \$4,672.00          | \$5,093.62         | \$861.07           | (\$1,282.69)      |
| ""Supply Assets (\$5,000 or less)""                           | \$11,668.00         | \$0.00             | \$0.00             | \$11,668.00       |
| <b>Function 2600 - Operation &amp; Maintenance of Plant</b>   | <b>\$16,340.00</b>  | <b>\$5,982.04</b>  | <b>\$2,045.65</b>  | <b>\$8,312.31</b> |
| <b>Fund 24308 - CRRSA, ESSR II</b>                            | <b>\$125,323.00</b> | <b>\$80,744.86</b> | <b>\$36,417.21</b> | <b>\$8,160.93</b> |

**ARP-24330**

|   |               |                    |                    |                       |
|---|---------------|--------------------|--------------------|-----------------------|
| Professional Development                                    | \$0.00        | \$0.00             | \$3,500.00         | (\$3,500.00)          |
| Other Charges   | \$0.00        | \$0.00             | \$69.00            | (\$69.00)             |
| General Supplies and Materials                              | \$0.00        | \$3,851.15         | \$0.00             | (\$3,851.15)          |
| ""Supply Assets (\$5,000 or less)""                         | \$0.00        | \$1,410.00         | \$66,187.50        | (\$67,597.50)         |
| <b>Function 1000 - Instruction</b>                          | <b>\$0.00</b> | <b>\$5,261.15</b>  | <b>\$69,756.50</b> | <b>(\$75,017.65)</b>  |
| Other Contract Services                                     | \$0.00        | \$861.50           | \$1.50             | (\$863.00)            |
| <b>Function 2600 - Operation &amp; Maintenance of Plant</b> | <b>\$0.00</b> | <b>\$861.50</b>    | <b>\$1.50</b>      | <b>(\$863.00)</b>     |
| Transportation Contractors                                  | \$0.00        | \$13,950.00        | \$23,250.00        | (\$37,200.00)         |
| <b>Function 2700 - Student Transportation</b>               | <b>\$0.00</b> | <b>\$13,950.00</b> | <b>\$23,250.00</b> | <b>(\$37,200.00)</b>  |
| <b>Fund 24330 - ESSR III ARP</b>                            | <b>\$0.00</b> | <b>\$20,072.65</b> | <b>\$93,008.00</b> | <b>(\$113,080.65)</b> |

**2012 GOB Student Library SB-66-27107**

|  |                   |               |               |                   |
|--|-------------------|---------------|---------------|-------------------|
| Library and Audio-Visual                           | \$5,864.00        | \$0.00        | \$0.00        | \$5,864.00        |
| <b>Fund 27107 - 2012 GOB Student Library SB-66</b> | <b>\$5,864.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$5,864.00</b> |

**Instructional Materials-GAA- 27109**

|   |                   |               |                   |               |
|---|-------------------|---------------|-------------------|---------------|
| Instructional Materials Cash - 50% Textbooks              | \$1,402.00        | \$0.00        | \$1,402.00        | \$0.00        |
| <b>Fund 27109 - Instructional Materials - GAA of 2019</b> | <b>\$1,402.00</b> | <b>\$0.00</b> | <b>\$1,402.00</b> | <b>\$0.00</b> |

**Open SciEd Expansion Initiative- 27202**

|   |                   |               |               |                   |
|---|-------------------|---------------|---------------|-------------------|
| General Supplies and Materials                      | \$1,700.00        | \$0.00        | \$0.00        | \$1,700.00        |
| <b>Fund 27202 - Open SciEd Expansion Initiative</b> | <b>\$1,700.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$1,700.00</b> |

**PSCOC-31200**

|   |                     |                    |                    |               |
|---|---------------------|--------------------|--------------------|---------------|
| Renting Land and Buildings                    | \$158,546.00        | \$73,578.04        | \$84,967.96        | \$0.00        |
| <b>Fund 31200 - PSCOC Lease Reimbursement</b> | <b>\$158,546.00</b> | <b>\$73,578.04</b> | <b>\$84,967.96</b> | <b>\$0.00</b> |

Sandoval Academy of Bilingual Education  
Fiscal Year 2022  
Expenditure Report as of January 31, 2022

**SB-9 Local- 31701**

|  |                     |                   |                   |                     |
|--|---------------------|-------------------|-------------------|---------------------|
| County Tax Collection Costs                                    | \$700.00            | \$357.89          | \$0.00            | \$342.11            |
| <b>Function 2300 - Support Services-General Administration</b> | <b>\$700.00</b>     | <b>\$357.89</b>   | <b>\$0.00</b>     | <b>\$342.11</b>     |
| ""Supply Assets (\$5,000 or less)""                            | \$120,309.00        | \$3,513.45        | \$2,857.89        | \$113,937.66        |
| <b>Function 4000 - Capital Outlay</b>                          | <b>\$120,309.00</b> | <b>\$3,513.45</b> | <b>\$2,857.89</b> | <b>\$113,937.66</b> |
| <b>Fund 31701 - SB-9 Local</b>                                 | <b>\$121,009.00</b> | <b>\$3,871.34</b> | <b>\$2,857.89</b> | <b>\$114,279.77</b> |

**SB-9 State Match Cash-31703**

|   |                       |                       |                       |                     |
|---|-----------------------|-----------------------|-----------------------|---------------------|
| ""Supply Assets (\$5,000 or less)""       | \$16,832.00           | \$0.00                | \$0.00                | \$16,832.00         |
| <b>Fund 31703 - SB-9 State Match Cash</b> | <b>\$16,832.00</b>    | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$16,832.00</b>  |
| <b>Grand Total</b>                        | <b>\$3,636,987.00</b> | <b>\$1,398,891.87</b> | <b>\$1,314,402.67</b> | <b>\$923,692.46</b> |

**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2022**  
**Cleared Checks as of January 31, 2022**

| Last Reconciled  | Beginning Balance | Statement Date | Ending Balance                              |                     |                     |
|------------------|-------------------|----------------|---|---------------------|---------------------|
| 12/31/2021       | \$908,700.77      | 01/31/2022     | \$964,875.44                                |                     |                     |
| Date             | Source Document   | Item Number    | Description                                 | Deposit             | Withdrawal          |
| 12/21/2021       | APV22-020         | 1997           | Accountability and Compliance Resources LLC |                     | \$340.60            |
| 12/21/2021       | APV22-020         | 2004           | Discount School Supply                      |                     | \$521.60            |
| 12/21/2021       | APV22-020         | 2005           | Extra Space Management                      |                     | \$131.00            |
| 12/21/2021       | APV22-020         | 2008           | Matthews Fox, P.C.                          |                     | \$433.75            |
| 12/21/2021       | APV22-020         | 2009           | Mealtime/The CLM Group, Inc                 |                     | \$549.00            |
| 1/3/2022         | PVM22-083         |                | AFLAC                                       |                     | \$37.44             |
| 1/4/2022         | 01-001            | 01-001         | Title I RfR                                 | \$12,609.99         |                     |
| 1/5/2022         | APV22-021         | 2015           | ACES  |                     | \$583.80            |
| 1/5/2022         | APV22-021         | 2016           | Cooperative Educational Services            |                     | \$4,369.38          |
| 1/5/2022         | APV22-021         | 2017           | Clifton Larson Allen, LLP                   |                     | \$5,070.13          |
| 1/5/2022         | APV22-021         | 2018           | Fiber Platform LLC                          |                     | \$100.98            |
| 1/5/2022         | APV22-021         | 2019           | Fulcrum Building, LLC                       |                     | \$25,435.28         |
| 1/5/2022         | APV22-021         | 2020           | Great Minds                                 |                     | \$69.55             |
| 1/5/2022         | APV22-021         | 2021           | Herrera Coaches Inc.                        |                     | \$4,650.00          |
| 1/5/2022         | APV22-021         | 2022           | Southwest Copy Systems-Service              |                     | \$309.33            |
| 1/5/2022         | APV22-021         | 2023           | The Vigil Group, LLC                        |                     | \$5,339.64          |
| 1/5/2022         | PVM22-082         |                | Internal Revenue Service                    |                     | \$10,414.40         |
| 1/6/2022         | PVM22-085         | 2024           | First Financial Group of America            |                     | \$76.16             |
| 1/6/2022         | PVM22-086         |                | NMPSIA                                      |                     | \$13,311.52         |
| 1/7/2022         | 01-002            | 01-002         | Medicaid Reimbursement Q1                   | \$1,538.50          |                     |
| 1/10/2022        | 01-003            | 01-003         | SEG January 2022                            | \$209,098.67        |                     |
| 1/10/2022        | APV22-022         | 2025           | Jackie Rodriguez                            |                     | \$611.64            |
| 1/10/2022        | PVM22-084         |                | NMRHCA                                      |                     | \$4,973.67          |
| 1/11/2022        | 00008289          | 00008289       | CASC January 2022                           |                     | \$62.95             |
| 1/11/2022        | 01-004            | 01-004         | Chocolate Sales                             | \$298.00            |                     |
| 1/11/2022        | 01-005            | 01-005         | CLM Chocolate Sales                         | \$60.00             |                     |
| 1/13/2022        | 01-006            | 01-006         | SB-9 Cash match                             | \$10,057.00         |                     |
| 1/13/2022        | APV22-023         | 2026           | Accountability and Compliance Resources LLC |                     | \$340.60            |
| 1/13/2022        | APV22-023         | 2029           | Centurmlink                                 |                     | \$226.27            |
| 1/13/2022        | APV22-023         | 2030           | Charter School Nursing Services             |                     | \$1,057.18          |
| 1/13/2022        | APV22-023         | 2031           | Discount School Supply                      |                     | \$59.21             |
| 1/13/2022        | APV22-023         | 2032           | Home Depot                                  |                     | \$85.00             |
| 1/13/2022        | APV22-023         | 2033           | Matthews Fox, P.C.                          |                     | \$1,219.92          |
| 1/13/2022        | APV22-023         | 2034           | Nexus E Rate Services LLC                   |                     | \$4,000.00          |
| 1/13/2022        | APV22-023         | 2035           | Southwest Copy Systems- Equipment           |                     | \$169.24            |
| 1/13/2022        | APV22-023         | 2036           | Southwest Copy Systems-Service              |                     | \$31.95             |
| 1/13/2022        | APV22-023         | 2037           | Staples                                     |                     | \$606.62            |
| 1/13/2022        | APV22-023         | 2038           | Technology Integration Group                |                     | \$1,410.00          |
| 1/13/2022        | APV22-023         | 2039           | Veritiv                                     |                     | \$1,171.68          |
| 1/13/2022        | APV22-023         | 2040           | Verizon Wireless/Straight Talk              |                     | \$207.96            |
| 1/14/2022        | 01-007            | 01-007         | Chocolate Sales                             | \$60.00             |                     |
| 1/14/2022        | PVM22-088         |                | Wells Fargo                                 |                     | \$29,065.84         |
| 1/17/2022        | PVM22-087         |                | NMERB                                       |                     | \$42,260.90         |
| 1/18/2022        | 01-008            | 01-008         | Sandoval county SB-9                        | \$25,458.36         |                     |
| 1/19/2022        | 01-009            | 01-009         | CLM Chocolate Sales; Supply Fee             | \$250.00            |                     |
| 1/19/2022        | PVM22-089         |                | Internal Revenue Service                    |                     | \$8,685.81          |
| 1/20/2022        | 01-010            | 01-010         | Medicaid Reimbursement                      | \$101.24            |                     |
| 1/24/2022        | 01-011            | 01-011         | Chocolate Sales                             | \$240.00            |                     |
| 1/25/2022        | 01-012            | 01-012         | Chocolate Sales                             | \$120.00            |                     |
| 1/25/2022        | 01-013            | 01-013         | CLM Chocolate Sales                         | \$60.00             |                     |
| 1/25/2022        | PVM22-090         |                | New Mexico Taxation & Revenue Department    |                     | \$4,416.00          |
| 1/28/2022        | PVM22-091         |                | New Mexico Taxation & Revenue Department    |                     | \$124.70            |
| 1/28/2022        | PVM22-092         |                | Wells Fargo                                 |                     | \$31,366.39         |
| 1/31/2022        | 01-014            | 01-014         | Chocolate Sales                             | \$120.00            |                     |
| <b>Sub Total</b> |                   |                |   | <b>\$260,071.76</b> | <b>\$203,897.09</b> |

**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2022**  
**Bank Register Report as of January 31, 2022**

| Bank               | Account Number |                         |   |          |                     |                     |
|--------------------|----------------|-------------------------|---|----------|---------------------|---------------------|
| Wells Fargo        |                |                         |   |          |                     |                     |
| Date               | Number         | Type                    | Payee/From                                  | Status   | Deposit             | Withdrawal          |
| 1/3/2022           |                | Payroll Liability Check | AFLAC                                       | Non-Void |                     | \$37.44             |
| 1/4/2022           | 01-001         | Cash Receipt            | Title I RFR                                 | Non-Void | \$12,609.99         |                     |
| 1/5/2022           |                | Payroll Liability Check | Internal Revenue Service                    | Non-Void |                     | \$10,414.40         |
| 1/5/2022           | 2015           | AP Warrant              | ACES  | Non-Void |                     | \$583.80            |
| 1/5/2022           | 2016           | AP Warrant              | Cooperative Educational Services            | Non-Void |                     | \$4,369.38          |
| 1/5/2022           | 2017           | AP Warrant              | Clifton Larson Allen, LLP                   | Non-Void |                     | \$5,070.13          |
| 1/5/2022           | 2018           | AP Warrant              | Fiber Platform LLC                          | Non-Void |                     | \$100.98            |
| 1/5/2022           | 2019           | AP Warrant              | Fulcrum Building, LLC                       | Non-Void |                     | \$25,435.28         |
| 1/5/2022           | 2020           | AP Warrant              | Great Minds                                 | Non-Void |                     | \$69.55             |
| 1/5/2022           | 2021           | AP Warrant              | Herrera Coaches Inc.                        | Non-Void |                     | \$4,650.00          |
| 1/5/2022           | 2022           | AP Warrant              | Southwest Copy Systems-Service              | Non-Void |                     | \$309.33            |
| 1/5/2022           | 2023           | AP Warrant              | The Vigil Group, LLC                        | Non-Void |                     | \$5,339.64          |
| 1/6/2022           |                | Payroll Liability Check | NMPSIA                                      | Non-Void |                     | \$13,311.52         |
| 1/6/2022           | 2024           | Payroll Liability Check | First Financial Group of America            | Non-Void |                     | \$76.16             |
| 1/7/2022           | 01-002         | Cash Receipt            | Medicaid Reimbursement Q1                   | Non-Void | \$1,538.50          |                     |
| 1/10/2022          |                | Payroll Liability Check | NMRHCA                                      | Non-Void |                     | \$4,973.67          |
| 1/10/2022          | 01-003         | Cash Receipt            | SEG January 2022                            | Non-Void | \$209,098.67        |                     |
| 1/10/2022          | 2025           | AP Warrant              | Jackie Rodriguez                            | Non-Void |                     | \$611.64            |
| 1/11/2022          | 00008289       | Journal Entry           | CASC January 2022                           | Non-Void |                     | \$62.95             |
| 1/11/2022          | 01-004         | Cash Receipt            | Chocolate Sales                             | Non-Void | \$298.00            |                     |
| 1/11/2022          | 01-005         | Cash Receipt            | CLM Chocolate Sales                         | Non-Void | \$60.00             |                     |
| 1/13/2022          | 01-006         | Cash Receipt            | SB-9 Cash match                             | Non-Void | \$10,057.00         |                     |
| 1/13/2022          | 2026           | AP Warrant              | Accountability and Compliance Resources LLC | Non-Void |                     | \$340.60            |
| 1/13/2022          | 2027           | AP Warrant              | American Reading Company                    | Non-Void |                     | \$19,950.00         |
| 1/13/2022          | 2028           | AP Warrant              | ASCD  | Non-Void |                     | \$478.00            |
| 1/13/2022          | 2029           | AP Warrant              | Centurylink                                 | Non-Void |                     | \$226.27            |
| 1/13/2022          | 2030           | AP Warrant              | Charter School Nursing Services             | Non-Void |                     | \$1,057.18          |
| 1/13/2022          | 2031           | AP Warrant              | Discount School Supply                      | Non-Void |                     | \$59.21             |
| 1/13/2022          | 2032           | AP Warrant              | Home Depot                                  | Non-Void |                     | \$85.00             |
| 1/13/2022          | 2033           | AP Warrant              | Matthews Fox, P.C.                          | Non-Void |                     | \$1,219.92          |
| 1/13/2022          | 2034           | AP Warrant              | Nexus E Rate Services LLC                   | Non-Void |                     | \$4,000.00          |
| 1/13/2022          | 2035           | AP Warrant              | Southwest Copy Systems- Equipment           | Non-Void |                     | \$169.24            |
| 1/13/2022          | 2036           | AP Warrant              | Southwest Copy Systems-Service              | Non-Void |                     | \$31.95             |
| 1/13/2022          | 2037           | AP Warrant              | Staples                                     | Non-Void |                     | \$606.62            |
| 1/13/2022          | 2038           | AP Warrant              | Technology Integration Group                | Non-Void |                     | \$1,410.00          |
| 1/13/2022          | 2039           | AP Warrant              | Veritiv                                     | Non-Void |                     | \$1,171.68          |
| 1/13/2022          | 2040           | AP Warrant              | Verizon Wireless/Straight Talk              | Non-Void |                     | \$207.96            |
| 1/14/2022          |                | Payroll Liability Check | Wells Fargo                                 | Non-Void |                     | \$29,065.84         |
| 1/14/2022          | 01-007         | Cash Receipt            | Chocolate Sales                             | Non-Void | \$60.00             |                     |
| 1/17/2022          |                | Payroll Liability Check | NMERB                                       | Non-Void |                     | \$42,260.90         |
| 1/18/2022          | 01-008         | Cash Receipt            | Sandoval county SB-9                        | Non-Void | \$25,458.36         |                     |
| 1/19/2022          |                | Payroll Liability Check | Internal Revenue Service                    | Non-Void |                     | \$8,685.81          |
| 1/19/2022          | 01-009         | Cash Receipt            | CLM Chocolate Sales; Supply Fee             | Non-Void | \$250.00            |                     |
| 1/20/2022          | 01-010         | Cash Receipt            | Medicaid Reimbursement                      | Non-Void | \$101.24            |                     |
| 1/21/2022          | 2041           | AP Warrant              | Amazon.com, Inc.                            | Non-Void |                     | \$1,079.60          |
| 1/21/2022          | 2042           | AP Warrant              | Cooperative Educational Services            | Non-Void |                     | \$5,304.72          |
| 1/21/2022          | 2043           | AP Warrant              | Fulcrum Building, LLC                       | Non-Void |                     | \$25,332.40         |
| 1/21/2022          | 2044           | AP Warrant              | Janiking                                    | Non-Void |                     | \$888.42            |
| 1/21/2022          | 2045           | AP Warrant              | Power-On Technology Services                | Non-Void |                     | \$4,045.32          |
| 1/21/2022          | 2046           | AP Warrant              | Rio Rancho T-Shirts                         | Non-Void |                     | \$1,973.00          |
| 1/21/2022          | 2047           | AP Warrant              | School Specialty, Inc.                      | Non-Void |                     | \$400.36            |
| 1/21/2022          | 2048           | AP Warrant              | Southwest Copy Systems-Service              | Non-Void |                     | \$201.91            |
| 1/21/2022          | 2049           | AP Warrant              | Verizon Wireless/Straight Talk              | Non-Void |                     | \$198.12            |
| 1/24/2022          | 01-011         | Cash Receipt            | Chocolate Sales                             | Non-Void | \$240.00            |                     |
| 1/25/2022          |                | Payroll Liability Check | New Mexico Taxation & Revenue Department    | Non-Void |                     | \$4,416.00          |
| 1/25/2022          | 01-012         | Cash Receipt            | Chocolate Sales                             | Non-Void | \$120.00            |                     |
| 1/25/2022          | 01-013         | Cash Receipt            | CLM Chocolate Sales                         | Non-Void | \$60.00             |                     |
| 1/28/2022          |                | Payroll Liability Check | New Mexico Taxation & Revenue Department    | Non-Void |                     | \$124.70            |
| 1/28/2022          |                | Payroll Liability Check | Wells Fargo                                 | Non-Void |                     | \$31,366.39         |
| 1/28/2022          | 2050           | AP Warrant              | United Postal Service                       | Non-Void |                     | \$58.00             |
| 1/31/2022          | 01-014         | Cash Receipt            | Chocolate Sales                             | Non-Void | \$120.00            |                     |
| <b>Sub Total</b>   |                |                         |   |          | <b>\$260,071.76</b> | <b>\$261,830.99</b> |
| <b>Grand Total</b> |                |                         |   |          | <b>\$260,071.76</b> | <b>\$261,830.99</b> |

**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2022**  
**Payroll Register Report as of January 31, 2022**

| <b>Wages/Deductions</b>      | <b>Employer<br/>Amt.</b> | <b>Employee<br/>Amt.</b> |              |
|------------------------------|--------------------------|--------------------------|--------------|
| Net Wages                    | \$0.00                   | \$60,432.23              | 20 Employees |
| AFLAC - -A/T                 | \$0.00                   | \$24.96                  |              |
| Basic Life                   | \$136.76                 | \$0.00                   |              |
| BCBS High                    | \$2,698.06               | \$1,798.74               |              |
| BCBS Low                     | \$346.82                 | \$231.20                 |              |
| Davis Vision                 | \$78.40                  | \$49.62                  |              |
| Davis Vision-Supplemental    | (\$3.76)                 | (\$2.50)                 |              |
| Delta Dental High            | \$122.82                 | \$77.12                  |              |
| Delta Dental Low             | \$8.58                   | \$5.74                   |              |
| Dental High United Concordia | \$241.12                 | \$156.00                 |              |
| Dental Low United Concordia  | \$19.32                  | \$9.32                   |              |
| ERB                          | \$11,819.00              | \$8,347.40               |              |
| ERB Less 24 K                | \$1,773.70               | \$924.90                 |              |
| Federal Withholding          | \$0.00                   | \$4,912.64               |              |
| FFGA-Disability              | \$0.00                   | \$34.50                  |              |
| FFGA-Health Flex Account     | \$0.00                   | \$41.66                  |              |
| FICA                         | \$5,228.36               | \$5,228.36               |              |
| Long Term Disability         | \$156.86                 | \$104.64                 |              |
| Medical Supplemental         | (\$422.20)               | (\$281.48)               |              |
| Medicare                     | \$1,222.76               | \$1,222.76               |              |
| NMRHCA                       | \$1,794.42               | \$897.28                 |              |
| Pres High                    | \$4,240.22               | \$2,717.48               |              |
| Pres Low                     | \$1,238.86               | \$631.14                 |              |
| State Unemployment Ins.      | \$278.27                 | \$0.00                   |              |
| State Withholding - NM       | \$0.00                   | \$2,025.99               |              |
| Voluntary Life               | \$0.00                   | \$127.66                 |              |
| Voluntary Life-Supplemental  | \$0.00                   | \$1.40                   |              |
| Workers Comp Q4              | \$2.30                   | \$2.00                   |              |
| <b>Sub Total</b>             | <b>\$30,980.67</b>       | <b>\$89,720.76</b>       |              |



**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2022**  
**Outstanding Purchase Orders Report as of January 31, 2022**

| PO Number    | Type    | Vendor Name  | Date Issued | Status | PO Amount    | Invoiced Amount | Remaining Encumbrance |
|--------------|---------|--|-------------|--------|--------------|-----------------|-----------------------|
| SABE220001   | Regular | NWEA   | 7/1/2021    | Closed | \$5,000.00   | \$5,000.00      | \$0.00                |
| SABE220002   | Regular | Discovery Education                                  | 7/1/2021    | Closed | \$2,300.00   | \$0.00          | \$2,300.00            |
| SABE220002-1 | Regular | Discovery Education                                  | 7/1/2021    | Closed | \$2,476.82   | \$2,476.82      | \$0.00                |
| SABE220003   | Regular | Charter Apps   | 7/1/2021    | Closed | \$895.00     | \$895.00        | \$0.00                |
| SABE220004   | Regular | Home Depot   | 7/1/2021    | Closed | \$1,000.00   | \$0.00          | \$1,000.00            |
| SABE220004-1 | Regular | Home Depot   | 7/1/2021    | Closed | \$1,000.00   | \$0.00          | \$1,000.00            |
| SABE220004-2 | Dollar  | Home Depot   | 7/1/2021    | Issued | \$1,000.00   | \$292.20        | \$707.80              |
| SABE220005   | Regular | Cooperative Educational Services                     | 7/1/2021    | Closed | \$42,093.30  | \$0.00          | \$42,093.30           |
| SABE220005-1 | Dollar  | Cooperative Educational Services                     | 7/1/2021    | Issued | \$42,093.30  | \$14,364.23     | \$27,729.07           |
| SABE220006   | Regular | Extra Space Management                               | 7/1/2021    | Closed | \$1,572.00   | \$0.00          | \$1,572.00            |
| SABE220006-1 | Dollar  | Extra Space Management                               | 7/1/2021    | Closed | \$1,572.00   | \$524.00        | \$1,048.00            |
| SABE220006-2 | Dollar  | Extra Space Management                               | 10/1/2021   | Issued | \$1,048.00   | \$393.00        | \$655.00              |
| SABE220007   | Regular | Vector Solutions-safeschools                         | 7/1/2021    | Closed | \$618.00     | \$618.00        | \$0.00                |
| SABE220008   | Regular | Sown to Grow   | 7/1/2021    | Closed | \$3,000.00   | \$3,000.00      | \$0.00                |
| SABE220009   | Regular | Mealtime/The CLM Group, Inc                          | 7/1/2021    | Closed | \$549.00     | \$549.00        | \$0.00                |
| SABE220010   | Dollar  | Charter School Nursing Services                      | 7/1/2021    | Closed | \$12,686.10  | \$1,963.33      | \$10,722.77           |
| SABE220010-1 | Dollar  | Charter School Nursing Services                      | 10/1/2021   | Issued | \$10,722.77  | \$8,268.63      | \$2,454.14            |
| SABE220011   | Regular | JMP Academy of Professional Development              | 7/1/2021    | Issued | \$1,000.00   | \$0.00          | \$1,000.00            |
| SABE220012   | Regular | World's Finest Chocolate, Inc.                       | 7/1/2021    | Closed | \$9,170.00   | \$9,170.00      | \$0.00                |
| SABE220013   | Regular | Kids Focus   | 7/1/2021    | Closed | \$1,839.27   | \$0.00          | \$1,839.27            |
| SABE220014   | Regular | Matthews Fox, P.C.                                   | 7/1/2021    | Closed | \$5,086.00   | \$0.00          | \$5,086.00            |
| SABE220014-1 | Dollar  | Matthews Fox, P.C.                                   | 7/1/2021    | Issued | \$5,086.00   | \$2,577.28      | \$2,508.72            |
| SABE220015   | Regular | Public Charter Schools of New Mexico                 | 7/1/2021    | Closed | \$2,480.00   | \$0.00          | \$2,480.00            |
| SABE220015-1 | Regular | Public Charter Schools of New Mexico                 | 7/1/2021    | Closed | \$2,480.50   | \$2,480.50      | \$0.00                |
| SABE220016   | Regular | Cooperative Educational Services                     | 7/1/2021    | Closed | \$665.00     | \$0.00          | \$665.00              |
| SABE220016-1 | Dollar  | Cooperative Educational Services                     | 7/1/2021    | Issued | \$665.00     | \$665.00        | \$0.00                |
| SABE220017   | Regular | Accountability and Compliance Resources LLC          | 7/1/2021    | Closed | \$3,406.00   | \$340.60        | \$3,065.40            |
| SABE220018   | Regular | Cooperative Educational Services                     | 7/1/2021    | Closed | \$7,181.00   | \$0.00          | \$7,181.00            |
| SABE220018-1 | Dollar  | Cooperative Educational Services                     | 7/1/2021    | Closed | \$7,181.00   | \$622.25        | \$6,558.75            |
| SABE220018-2 | Dollar  | Cooperative Educational Services                     | 7/1/2021    | Issued | \$10,120.64  | \$2,739.19      | \$7,381.45            |
| SABE220019   | Regular | Cooperative Educational Services                     | 7/1/2021    | Closed | \$601.29     | \$0.00          | \$601.29              |
| SABE220019-1 | Dollar  | Cooperative Educational Services                     | 7/1/2021    | Closed | \$601.29     | \$0.00          | \$601.29              |
| SABE220019-2 | Dollar  | Cooperative Educational Services                     | 7/1/2021    | Issued | \$9,620.64   | \$9,253.16      | \$367.48              |
| SABE220020   | Regular | Cooperative Educational Services                     | 7/1/2021    | Closed | \$16,836.12  | \$0.00          | \$16,836.12           |
| SABE220020-1 | Dollar  | Cooperative Educational Services                     | 7/1/2021    | Issued | \$16,836.12  | \$9,152.96      | \$7,683.16            |
| SABE220021   | Regular | Cooperative Educational Services                     | 7/1/2021    | Closed | \$1,370.40   | \$0.00          | \$1,370.40            |
| SABE220021-1 | Dollar  | Cooperative Educational Services                     | 7/1/2021    | Issued | \$1,370.40   | \$671.76        | \$698.64              |
| SABE220022   | Regular | Power School   | 7/1/2021    | Issued | \$1,500.00   | \$0.00          | \$1,500.00            |
| SABE220023   | Regular | Power School   | 7/1/2021    | Closed | \$11,230.17  | \$11,230.17     | \$0.00                |
| SABE220024   | Regular | Harris School Solutions                              | 7/1/2021    | Closed | \$12,078.14  | \$12,078.14     | \$0.00                |
| SABE220025   | Regular | Raptor Technologies                                  | 7/1/2021    | Closed | \$570.00     | \$570.00        | \$0.00                |
| SABE220026   | Regular | ACES   | 7/1/2021    | Closed | \$10,946.25  | \$1,824.38      | \$9,121.87            |
| SABE220026-1 | Dollar  | ACES   | 7/1/2021    | Issued | \$9,048.90   | \$1,021.65      | \$8,027.25            |
| SABE220027   | Dollar  | Fulcrum Building, LLC                                | 7/1/2021    | Closed | \$252,840.72 | \$0.00          | \$252,840.72          |
| SABE220027-1 | Dollar  | Fulcrum Building, LLC                                | 7/1/2021    | Closed | \$254,903.88 | \$0.00          | \$254,903.88          |
| SABE220027-2 | Dollar  | Fulcrum Building, LLC                                | 7/1/2021    | Closed | \$276,503.88 | \$23,137.69     | \$253,366.19          |
| SABE220027-3 | Dollar  | Fulcrum Building, LLC                                | 7/26/2021   | Closed | \$276,282.82 | \$104,937.11    | \$171,345.71          |
| SABE220027-4 | Dollar  | Fulcrum Building, LLC                                | 11/10/2021  | Issued | \$171,345.71 | \$76,358.65     | \$94,987.06           |
| SABE220028   | Regular | Fulcrum Building, LLC                                | 7/1/2021    | Closed | \$24,999.96  | \$2,083.33      | \$22,916.63           |
| SABE220029   | Regular | Southwest Copy Systems-Service                       | 7/1/2021    | Closed | \$10,000.00  | \$0.00          | \$10,000.00           |
| SABE220029-1 | Dollar  | Southwest Copy Systems-Service                       | 7/1/2021    | Issued | \$10,000.00  | \$2,719.49      | \$7,280.51            |
| SABE220030   | Regular | Southwest Copy Systems- Equipment                    | 7/1/2021    | Closed | \$24,000.00  | \$0.00          | \$24,000.00           |
| SABE220030-1 | Dollar  | Southwest Copy Systems- Equipment                    | 7/1/2021    | Issued | \$24,000.00  | \$1,015.72      | \$22,984.28           |
| SABE220031   | Dollar  | Centurylink  | 7/1/2021    | Issued | \$2,400.00   | \$1,373.37      | \$1,026.63            |
| SABE220032   | Regular | United Postal Service                                | 7/1/2021    | Issued | \$220.00     | \$58.00         | \$162.00              |
| SABE220033   | Regular | NMPSIA   | 7/1/2021    | Closed | \$32,689.00  | \$0.00          | \$32,689.00           |
| SABE220033-1 | Regular | NMPSIA-Risk Premium                                  | 7/1/2021    | Closed | \$32,712.00  | \$32,712.00     | \$0.00                |
| SABE220034   | Dollar  | Fiber Platform LLC                                   | 7/1/2021    | Issued | \$1,440.00   | \$807.84        | \$632.16              |
| SABE220035   | Dollar  | Verizon Wireless/Straight Talk                       | 7/1/2021    | Issued | \$3,390.00   | \$1,375.02      | \$2,014.98            |
| SABE220036   | Regular | WIDA   | 7/1/2021    | Closed | \$1,000.00   | \$0.00          | \$1,000.00            |
| SABE220036-1 | Regular | WIDA   | 7/1/2021    | Issued | \$1,000.00   | \$0.00          | \$1,000.00            |
| SABE220037   | Regular | The Vigil Group, LLC                                 | 7/1/2021    | Closed | \$59,640.00  | \$0.00          | \$59,640.00           |
| SABE220037-1 | Dollar  | The Vigil Group, LLC                                 | 7/1/2021    | Issued | \$59,640.00  | \$32,037.84     | \$27,602.16           |
| SABE220038   | Regular | Business Printing Service                            | 7/1/2021    | Closed | \$963.00     | \$963.00        | \$0.00                |
| SABE220039   | Dollar  | Staples  | 7/8/2021    | Issued | \$582.36     | \$582.36        | \$0.00                |
| SABE220040   | Regular | Staples  | 7/20/2021   | Closed | \$1,453.31   | \$1,267.11      | \$186.20              |
| SABE220041   | Regular | HDSupply   | 7/21/2021   | Closed | \$265.71     | \$0.00          | \$265.71              |
| SABE220041-1 | Regular | HDSupply   | 7/21/2021   | Issued | \$918.11     | \$265.71        | \$652.40              |
| SABE220042   | Regular | Veritiv  | 7/20/2021   | Closed | \$1,109.24   | \$1,107.44      | \$1.80                |
| SABE220043   | Regular | Staples  | 7/21/2021   | Issued | \$452.30     | \$399.40        | \$52.90               |
| SABE220044   | Regular | Discount School Supply                               | 7/20/2021   | Closed | \$11,549.38  | \$9,166.70      | \$2,382.68            |
| SABE220045   | Regular | School Fix   | 7/20/2021   | Closed | \$295.30     | \$0.00          | \$295.30              |
| SABE220045-1 | Regular | School Fix   | 7/20/2021   | Closed | \$1,750.44   | \$0.00          | \$1,750.44            |
| SABE220045-2 | Regular | School Fix   | 7/20/2021   | Closed | \$390.44     | \$0.00          | \$390.44              |
| SABE220045-3 | Regular | School Fix   | 7/20/2021   | Closed | \$390.44     | \$390.44        | \$0.00                |
| SABE220046   | Dollar  | Center for Responsive Schools, Inc.                  | 7/20/2021   | Issued | \$324.00     | \$0.00          | \$324.00              |
| SABE220047   | Regular | Crista Benavidez- Chispas Performance Solutions, LLC | 7/27/2021   | Closed | \$539.38     | \$539.40        | (\$0.02)              |
| SABE220048   | Regular | Frankies at the Casa Nova                            | 7/27/2021   | Closed | \$360.00     | \$360.00        | \$0.00                |
| SABE220049   | Regular | Brush Ranch River Lodge                              | 7/27/2021   | Closed | \$500.00     | \$0.00          | \$500.00              |
| SABE220049-1 | Regular | Brush Ranch River Lodge                              | 7/27/2021   | Closed | \$525.00     | \$0.00          | \$525.00              |
| SABE220049-2 | Regular | Brush Ranch River Lodge                              | 7/27/2021   | Closed | \$559.17     | \$559.17        | \$0.00                |
| SABE220050   | Regular | Graphic Connection                                   | 7/29/2021   | Closed | \$800.00     | \$800.00        | \$0.00                |
| SABE220051   | Regular | Cooperative Educational Services                     | 7/29/2021   | Closed | \$1,176.70   | \$0.00          | \$1,176.70            |
| SABE220051-1 | Regular | Cooperative Educational Services                     | 7/29/2021   | Closed | \$1,266.70   | \$1,176.70      | \$90.00               |
| SABE220052   | Regular | School Outfitters, LLC                               | 7/29/2021   | Closed | \$2,962.17   | \$2,962.17      | \$0.00                |
| SABE220054   | Regular | Albuquerque Office Systems, LLC                      | 7/29/2021   | Closed | \$675.00     | \$0.00          | \$675.00              |
| SABE220054-1 | Regular | Albuquerque Office Systems, LLC                      | 7/29/2021   | Closed | \$551.28     | \$551.28        | \$0.00                |
| SABE220055   | Regular | Staples  | 7/31/2021   | Closed | \$76.83      | \$76.83         | \$0.00                |
| SABE220056   | Regular | American Orff Schulwerk Association                  | 7/30/2021   | Closed | \$329.00     | \$329.00        | \$0.00                |

**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2022**  
**Outstanding Purchase Orders Report as of January 31, 2022**

|              |         |   |            |        |             |             |             |
|--------------|---------|---|------------|--------|-------------|-------------|-------------|
| SABE220057   | Regular | Learning Headphones/CK First Enterprises    | 8/10/2021  | Closed | \$300.00    | \$0.00      | \$300.00    |
| SABE220057-1 | Regular | Learning Headphones/CK First Enterprises    | 8/10/2021  | Closed | \$330.00    | \$330.00    | \$0.00      |
| SABE220058   | Regular | Public Charter Schools of New Mexico        | 8/9/2021   | Closed | \$225.00    | \$0.00      | \$225.00    |
| SABE220058-1 | Regular | Public Charter Schools of New Mexico        | 8/9/2021   | Closed | \$225.00    | \$0.00      | \$225.00    |
| SABE220058-2 | Regular | Public Charter Schools of New Mexico        | 8/9/2021   | Closed | \$225.00    | \$0.00      | \$225.00    |
| SABE220058-3 | Regular | Public Charter Schools of New Mexico        | 8/9/2021   | Issued | \$450.00    | \$0.00      | \$450.00    |
| SABE220059   | Regular | Staples                                     | 8/10/2021  | Issued | \$274.52    | \$185.54    | \$88.98     |
| SABE220060   | Regular | Staples                                     | 8/10/2021  | Closed | \$630.14    | \$630.14    | \$0.00      |
| SABE220061   | Regular | Jackie Rodriguez                            | 8/12/2021  | Closed | \$25.00     | \$0.00      | \$25.00     |
| SABE220062   | Regular | Jackie Rodriguez                            | 8/17/2021  | Closed | \$611.64    | \$611.64    | \$0.00      |
| SABE220063   | Regular | Staples                                     | 8/18/2021  | Closed | \$579.37    | \$571.37    | \$8.00      |
| SABE220064   | Regular | Public Charter Schools of New Mexico        | 7/1/2021   | Closed | \$4,600.00  | \$4,600.00  | \$0.00      |
| SABE220066   | Regular | Pearson Education Inc.                      | 8/9/2021   | Closed | \$1,572.38  | \$1,572.38  | \$0.00      |
| SABE220067   | Regular | Great Minds                                 | 8/20/2021  | Closed | \$5,654.58  | \$0.00      | \$5,654.58  |
| SABE220067-1 | Regular | Great Minds                                 | 8/20/2021  | Issued | \$5,654.58  | \$0.00      | \$5,654.58  |
| SABE220068   | Regular | Power-On Technology Services                | 8/1/2021   | Issued | \$2,549.89  | \$0.00      | \$2,549.89  |
| SABE220069   | Regular | Mealtime/The CLM Group, Inc                 | 8/20/2021  | Closed | \$125.00    | \$125.00    | \$0.00      |
| SABE220070   | Regular | Gorman Industries Inc.                      | 8/20/2021  | Closed | \$13,444.20 | \$0.00      | \$13,444.20 |
| SABE220070-1 | Regular | Gorman Industries Inc.                      | 8/20/2021  | Closed | \$13,444.26 | \$13,444.26 | \$0.00      |
| SABE220071   | Regular | Intrado-School Messenger                    | 8/20/2021  | Closed | \$550.00    | \$0.00      | \$550.00    |
| SABE220071-1 | Regular | Intrado-School Messenger                    | 9/1/2021   | Closed | \$592.28    | \$592.28    | \$0.00      |
| SABE220072   | Regular | Power-On Technology Services                | 8/1/2021   | Closed | \$15,000.00 | \$0.00      | \$15,000.00 |
| SABE220072-1 | Regular | Power-On Technology Services                | 8/23/2021  | Closed | \$16,181.25 | \$0.00      | \$16,181.25 |
| SABE220072-2 | Dollar  | Power-On Technology Services                | 7/1/2021   | Issued | \$16,181.25 | \$9,439.08  | \$6,742.17  |
| SABE220073   | Regular | Peripole                                    | 8/11/2021  | Closed | \$509.58    | \$509.58    | \$0.00      |
| SABE220074   | Regular | Jackie Rodriguez                            | 8/20/2021  | Closed | \$58.64     | \$0.00      | \$58.64     |
| SABE220074-1 | Regular | Jackie Rodriguez                            | 8/20/2021  | Closed | \$107.00    | \$0.00      | \$107.00    |
| SABE220074-2 | Regular | Jackie Rodriguez                            | 8/20/2021  | Issued | \$200.00    | \$160.45    | \$39.55     |
| SABE220075   | Regular | ICSS, Inc.                                  | 8/12/2021  | Closed | \$100.00    | \$100.00    | \$0.00      |
| SABE220076   | Regular | HDSupply                                    | 8/23/2021  | Closed | \$1,521.47  | \$0.00      | \$1,521.47  |
| SABE220076-1 | Regular | HDSupply                                    | 8/23/2021  | Closed | \$1,544.10  | \$992.10    | \$552.00    |
| SABE220076-2 | Regular | HDSupply                                    | 10/1/2021  | Closed | \$501.22    | \$329.10    | \$172.12    |
| SABE220076-3 | Dollar  | HDSupply                                    | 10/1/2021  | Issued | \$172.12    | \$18.85     | \$153.27    |
| SABE220077   | Regular | City of Rio Rancho                          | 8/23/2021  | Closed | \$25.00     | \$25.00     | \$0.00      |
| SABE220078   | Regular | Staples                                     | 8/23/2021  | Closed | \$49.65     | \$49.65     | \$0.00      |
| SABE220079   | Dollar  | Power-On Technology Services                | 7/1/2021   | Closed | \$16,181.25 | \$0.00      | \$16,181.25 |
| SABE220080   | Dollar  | Seesaw                                      | 8/31/2021  | Closed | \$797.50    | \$797.50    | \$0.00      |
| SABE220081   | Regular | West Mesa Lock and Safe LLC                 | 8/31/2021  | Closed | \$50.00     | \$0.00      | \$50.00     |
| SABE220081-1 | Regular | West Mesa Lock and Safe LLC                 | 9/8/2021   | Closed | \$59.23     | \$59.23     | \$0.00      |
| SABE220082   | Regular | Tech to school                              | 8/25/2021  | Closed | \$7,280.00  | \$7,280.00  | \$0.00      |
| SABE220083   | Regular | Tech to school                              | 8/25/2021  | Closed | \$582.00    | \$612.00    | (\$30.00)   |
| SABE220083-1 | Regular | Tech to school                              | 9/10/2021  | Issued | \$100.00    | \$0.00      | \$100.00    |
| SABE220084   | Regular | Smore                                       | 8/31/2021  | Closed | \$1,709.05  | \$1,709.05  | \$0.00      |
| SABE220085   | Regular | Veritiv                                     | 9/1/2021   | Closed | \$422.60    | \$422.60    | \$0.00      |
| SABE220086   | Dollar  | Staples                                     | 9/10/2021  | Issued | \$572.80    | \$572.80    | \$0.00      |
| SABE220087   | Regular | Dual Language Education of New Mexico       | 9/15/2021  | Issued | \$90.00     | \$0.00      | \$90.00     |
| SABE220088   | Regular | Scripps National Spelling Bee, Inc.         | 9/17/2021  | Closed | \$182.50    | \$182.50    | \$0.00      |
| SABE220089   | Regular | Tech to school                              | 9/21/2021  | Closed | \$19,900.00 | \$19,900.00 | \$0.00      |
| SABE220090   | Regular | Tech to school                              | 9/21/2021  | Closed | \$274.89    | \$274.89    | \$0.00      |
| SABE220091   | Regular | Tech to school                              | 9/21/2021  | Closed | \$3,799.00  | \$3,799.00  | \$0.00      |
| SABE220092   | Regular | Tech to school                              | 9/21/2021  | Closed | \$4,900.00  | \$4,900.00  | \$0.00      |
| SABE220093   | Dollar  | American Reading Company                    | 9/21/2021  | Closed | \$55,250.00 | \$0.00      | \$55,250.00 |
| SABE220093-1 | Dollar  | American Reading Company                    | 9/21/2021  | Issued | \$55,250.00 | \$19,950.00 | \$35,300.00 |
| SABE220094   | Regular | School Specialty, Inc.                      | 9/29/2021  | Issued | \$491.61    | \$0.00      | \$491.61    |
| SABE220095   | Regular | Getty Industrial Training                   | 9/29/2021  | Issued | \$1,812.30  | \$1,440.00  | \$372.30    |
| SABE220096   | Regular | Staples                                     | 9/29/2021  | Closed | \$590.83    | \$590.83    | \$0.00      |
| SABE220097   | Dollar  | Accountability and Compliance Resources LLC | 7/1/2021   | Issued | \$3,406.00  | \$1,703.00  | \$1,703.00  |
| SABE220098   | Dollar  | Clifton Larson Allen, LLP                   | 8/1/2021   | Closed | \$15,000.00 | \$10,787.51 | \$4,212.49  |
| SABE220098-1 | Dollar  | Clifton Larson Allen, LLP                   | 10/15/2021 | Issued | \$5,100.00  | \$5,070.13  | \$29.87     |
| SABE220099   | Regular | Cooperative Educational Services            | 10/8/2021  | Closed | \$65,715.00 | \$0.00      | \$65,715.00 |
| SABE220099-1 | Regular | Cooperative Educational Services            | 10/19/2021 | Closed | \$66,187.50 | \$0.00      | \$66,187.50 |
| SABE220099-2 | Regular | Technology Integration Group                | 10/19/2021 | Closed | \$66,187.50 | \$0.00      | \$66,187.50 |
| SABE220099-3 | Regular | Technology Integration Group                | 10/17/2021 | Issued | \$66,187.50 | \$0.00      | \$66,187.50 |
| SABE220100   | Regular | Cooperative Educational Services            | 10/5/2021  | Issued | \$5,000.00  | \$0.00      | \$5,000.00  |
| SABE220101   | Regular | West Mesa Lock and Safe LLC                 | 10/7/2021  | Closed | \$100.00    | \$62.19     | \$37.81     |
| SABE220102   | Regular | Veritiv                                     | 10/7/2021  | Closed | \$975.44    | \$0.00      | \$975.44    |
| SABE220102-1 | Regular | Veritiv                                     | 10/8/2021  | Closed | \$994.44    | \$994.44    | \$0.00      |
| SABE220103   | Regular | HDSupply                                    | 10/7/2021  | Closed | \$196.89    | \$196.89    | \$0.00      |
| SABE220104   | Regular | Pearson Education Inc.                      | 10/5/2021  | Closed | \$700.35    | \$0.00      | \$700.35    |
| SABE220104-1 | Regular | Pearson Education Inc.                      | 10/5/2021  | Issued | \$700.35    | \$0.00      | \$700.35    |
| SABE220105   | Regular | NMAOSA                                      | 10/8/2021  | Closed | \$110.00    | \$110.00    | \$0.00      |
| SABE220106   | Regular | NMMEA                                       | 10/8/2021  | Closed | \$185.00    | \$185.00    | \$0.00      |
| SABE220107   | Regular | Home Depot                                  | 10/14/2021 | Closed | \$200.00    | \$0.00      | \$200.00    |
| SABE220107-1 | Regular | Jackie Rodriguez                            | 10/15/2021 | Closed | \$200.00    | \$0.00      | \$200.00    |
| SABE220107-2 | Regular | Jackie Rodriguez                            | 10/15/2021 | Closed | \$215.74    | \$0.00      | \$215.74    |
| SABE220107-3 | Regular | Jackie Rodriguez                            | 10/15/2021 | Closed | \$250.00    | \$215.74    | \$34.26     |
| SABE220108   | Regular | Home Depot                                  | 10/26/2021 | Closed | \$120.00    | \$109.34    | \$10.66     |
| SABE220109   | Regular | Public Charter Schools of New Mexico        | 11/2/2021  | Issued | \$300.00    | \$0.00      | \$300.00    |
| SABE220110   | Regular | ASCD  | 11/2/2021  | Closed | \$478.00    | \$478.00    | \$0.00      |
| SABE220111   | Regular | School Life                                 | 10/29/2021 | Issued | \$84.95     | \$0.00      | \$84.95     |
| SABE220112   | Regular | Staples                                     | 11/2/2021  | Issued | \$988.92    | \$988.92    | \$0.00      |
| SABE220113   | Regular | Alb. Airless Repair LLC                     | 11/2/2021  | Closed | \$460.00    | \$460.00    | \$0.00      |
| SABE220114   | Regular | Abq Mom                                     | 11/2/2021  | Issued | \$250.00    | \$0.00      | \$250.00    |
| SABE220115   | Regular | Kesselman- Jones Inc.                       | 11/2/2021  | Issued | \$99.00     | \$0.00      | \$99.00     |
| SABE220116   | Dollar  | Herrera Coaches Inc.                        | 11/1/2021  | Closed | \$37,200.00 | \$9,300.00  | \$27,900.00 |
| SABE220116-1 | Dollar  | Herrera Coaches Inc.                        | 11/16/2021 | Issued | \$27,900.00 | \$4,650.00  | \$23,250.00 |
| SABE220117   | Regular | HDSupply                                    | 11/18/2021 | Closed | \$1,281.86  | \$1,262.68  | \$19.18     |
| SABE220118   | Regular | Tech to school                              | 11/5/2021  | Issued | \$69.00     | \$0.00      | \$69.00     |
| SABE220119   | Regular | Emotionally Naked LLC                       | 11/18/2021 | Issued | \$3,500.00  | \$0.00      | \$3,500.00  |
| SABE220120   | Regular | Cooperative Educational Services            | 11/18/2021 | Closed | \$2,820.00  | \$0.00      | \$2,820.00  |

**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2022**  
**Outstanding Purchase Orders Report as of January 31, 2022**

|                  |         |  |            |        |                       |                     |                       |
|------------------|---------|--|------------|--------|-----------------------|---------------------|-----------------------|
| SABE220120-1     | Regular | Technology Integration Group                 | 11/18/2021 | Closed | \$2,820.00            | \$2,820.00          | \$0.00                |
| SABE220121       | Regular | Soundtrap                                    | 10/15/2021 | Issued | \$273.00              | \$0.00              | \$273.00              |
| SABE220122       | Regular | Cooperative Educational Services             | 11/18/2021 | Closed | \$1,320.00            | \$0.00              | \$1,320.00            |
| SABE220122-1     | Regular | Technology Integration Group                 | 11/18/2021 | Closed | \$1,320.00            | \$0.00              | \$1,320.00            |
| SABE220122-2     | Regular | Technology Integration Group                 | 11/18/2021 | Closed | \$1,410.00            | \$1,410.00          | \$0.00                |
| SABE220123       | Regular | Amazon.com, Inc.                             | 12/2/2021  | Issued | \$149.27              | \$63.69             | \$85.58               |
| SABE220124       | Dollar  | Nexus E Rate Services LLC                    | 12/2/2021  | Closed | \$4,000.00            | \$4,000.00          | \$0.00                |
| SABE220125       | Regular | Staples                                      | 12/2/2021  | Closed | \$1,031.15            | \$1,031.15          | \$0.00                |
| SABE220126       | Regular | Great Minds                                  | 12/2/2021  | Closed | \$69.55               | \$69.55             | \$0.00                |
| SABE220127       | Dollar  | Janiking                                     | 12/7/2021  | Issued | \$863.00              | \$861.50            | \$1.50                |
| SABE220128       | Dollar  | Heinemann                                    | 12/21/2021 | Issued | \$3,004.26            | \$0.00              | \$3,004.26            |
| SABE220129       | Dollar  | International Dyslexia Association SW Branch | 12/13/2021 | Issued | \$894.00              | \$0.00              | \$894.00              |
| SABE220130       | Regular | Rio Rancho Public Schools                    | 12/10/2021 | Closed | \$50.00               | \$50.00             | \$0.00                |
| SABE220131       | Regular | Home Depot                                   | 1/5/2022   | Closed | \$29.95               | \$0.00              | \$29.95               |
| SABE220131-1     | Regular | Home Depot                                   | 1/10/2022  | Closed | \$98.65               | \$85.00             | \$13.65               |
| SABE220132       | Regular | Jackie Rodriguez                             | 1/5/2022   | Issued | \$27.90               | \$0.00              | \$27.90               |
| SABE220133       | Regular | Veritiv                                      | 1/5/2022   | Closed | \$1,171.68            | \$1,171.68          | \$0.00                |
| SABE220134       | Regular | Discount School Supply                       | 1/5/2022   | Closed | \$51.49               | \$0.00              | \$51.49               |
| SABE220134-1     | Regular | Discount School Supply                       | 1/5/2022   | Closed | \$59.21               | \$59.21             | \$0.00                |
| SABE220135       | Dollar  | Amazon.com, Inc.                             | 1/5/2022   | Issued | \$238.61              | \$228.64            | \$9.97                |
| SABE220136       | Dollar  | Staples                                      | 1/5/2022   | Closed | \$186.72              | \$186.72            | \$0.00                |
| SABE220137       | Regular | Staples                                      | 1/6/2022   | Closed | \$419.90              | \$419.90            | \$0.00                |
| SABE220138       | Dollar  | School Specialty, Inc.                       | 1/6/2022   | Closed | \$400.36              | \$400.36            | \$0.00                |
| SABE220139       | Dollar  | World's Finest Chocolate, Inc.               | 1/6/2022   | Closed | \$9,175.00            | \$0.00              | \$9,175.00            |
| SABE220140       | Dollar  | Janiking                                     | 1/7/2022   | Issued | \$2,073.00            | \$888.42            | \$1,184.58            |
| SABE220141       | Dollar  | Wisconsin Center for Ed. Research            | 1/7/2022   | Issued | \$977.50              | \$0.00              | \$977.50              |
| SABE220142       | Regular | HDSupply                                     | 1/7/2022   | Issued | \$347.94              | \$0.00              | \$347.94              |
| SABE220143       | Dollar  | Barnes & Noble Booksellers, Inc.             | 1/7/2022   | Issued | \$409.60              | \$0.00              | \$409.60              |
| SABE220144       | Regular | Amazon.com, Inc.                             | 1/7/2022   | Closed | \$678.72              | \$0.00              | \$678.72              |
| SABE220144-1     | Regular | Amazon.com, Inc.                             | 1/7/2022   | Closed | \$697.67              | \$697.67            | \$0.00                |
| SABE220145       | Regular | Amazon.com, Inc.                             | 1/12/2022  | Closed | \$133.86              | \$0.00              | \$133.86              |
| SABE220145-1     | Regular | Amazon.com, Inc.                             | 1/13/2022  | Closed | \$153.29              | \$153.29            | \$0.00                |
| SABE220146       | Regular | Rio Rancho T-Shirts                          | 1/20/2022  | Closed | \$1,973.00            | \$1,973.00          | \$0.00                |
| SABE220147       | Regular | Amazon.com, Inc.                             | 1/26/2022  | Issued | \$456.22              | \$0.00              | \$456.22              |
| SABE220148       | Regular | Tech to school                               | 1/11/2022  | Issued | \$308.00              | \$0.00              | \$308.00              |
| SABE220149       | Dollar  | Wisconsin Center for Ed. Research            | 1/24/2022  | Issued | \$281.00              | \$0.00              | \$281.00              |
| <b>Sub Total</b> |         |  |            |        | <b>\$2,513,596.27</b> | <b>\$552,774.46</b> | <b>\$1,960,821.81</b> |

Bank Reconciliation

School: Sandoval Academy of Bilingual Education  
Bank: Wells Fargo  
Account Description: Main Checking Account  
Statement Date: January 31, 2022

|                                    |    |                   |
|------------------------------------|----|-------------------|
| Beginning Balance per bank:        | \$ | 908,700.77        |
| Cleared transactions:              | \$ | (203,897.09)      |
| Deposits and Credits:              | \$ | 260,071.76        |
| Other bank adjustments             | \$ | -                 |
|                                    | \$ | <u>964,875.44</u> |
| Ending balance per bank            |    |                   |
| Plus: Outstanding Deposits         | \$ | -                 |
| Plus: Cleared items prior to entry | \$ | -                 |
| Less: Outstanding Checks           | \$ | (60,300.45)       |
| Balance per GL                     | \$ | <u>904,574.99</u> |

**Sandoval Academy of Bilingual Education****Fiscal Year 2022****Outstanding Checks as of January 31, 2022**

| <b>Last Reconciled</b> |                    | <b>Statement Date</b>                       |                    |
|------------------------|--------------------|---|--------------------|
| 12/31/2021             |                    | 01/31/2022                                  |                    |
| <b>Date</b>            | <b>Item Number</b> | <b>Description</b>                          | <b>Withdrawal</b>  |
| 9/22/2021              | 1900               | Accountability and Compliance Resources LLC | \$340.60           |
| 12/21/2021             | 2011               | Rio Rancho Public Schools                   | \$50.00            |
| 1/13/2022              | 2027               | American Reading Company                    | \$19,950.00        |
| 1/13/2022              | 2028               | ASCD  | \$478.00           |
| 1/21/2022              | 2041               | Amazon.com, Inc.                            | \$1,079.60         |
| 1/21/2022              | 2042               | Cooperative Educational Services            | \$5,304.72         |
| 1/21/2022              | 2043               | Fulcrum Building, LLC                       | \$25,332.40        |
| 1/21/2022              | 2044               | Janiking                                    | \$888.42           |
| 1/21/2022              | 2045               | Power-On Technology Services                | \$4,045.32         |
| 1/21/2022              | 2046               | Rio Rancho T-Shirts                         | \$1,973.00         |
| 1/21/2022              | 2047               | School Specialty, Inc.                      | \$400.36           |
| 1/21/2022              | 2048               | Southwest Copy Systems-Service              | \$201.91           |
| 1/21/2022              | 2049               | Verizon Wireless/Straight Talk              | \$198.12           |
| 1/28/2022              | 2050               | United Postal Service                       | \$58.00            |
| <b>Sub Total</b>       |                    |   | <b>\$60,300.45</b> |

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 563-000-2122-0020-I

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2021-2022

Entity Name: Sandoval Academy (SABE)

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

|                                   |                |
|-----------------------------------|----------------|
| <b>FLOWTHROUGH ONLY</b>           |                |
| Budget Period: 07/01/2021         | To: 06/30/2022 |
| A. Approved Carryover:            |                |
| B. Total Current Year Allocation: |                |
| D. Total Funding Available:       |                |

Revenue 31703.0000.43202 \$11,195

| Fund                                    | Function               | Object                                      | Program            | Location                                | Job Class            | Present Budget | Adj Amt Exp | Adj Budget | ADD'L FTE |
|---|------------------------|---|--------------------|---|----------------------|----------------|-------------|------------|-----------|
| 31703<br>SB-9<br>State<br>Match<br>Cash | 4000 Capital<br>Outlay | 57332 Supply<br>Assets (\$5,000 or<br>less) | 0000 No<br>Program | 563001<br>Sandoval<br>Academy<br>(SABE) | 0000 No Job<br>Class | \$16,832       | \$11,195    | \$28,027   |           |
| Sub Total                               |                        |   |                    |   |                      |                | \$11,195    |            |           |
| Indirect Cost                           |                        |   |                    |   |                      |                |             |            |           |
| DOC. TOTAL                              |                        |   |                    |   |                      |                | \$11,195    |            |           |

**Justification:**

Per PED Spreadsheet.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

**Doc. ID:** 563-000-2122-0021-IB  
**Fund Type:** Flowthrough  
**Adjustment Type:** Initial Budget

**Fiscal Year:** 2021-2022

**Entity Name:** Sandoval Academy (SABE)

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Ashley Wolfel, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 505-938-7731

**Email:** ashley@vigilgroup.net

|  |                       |
|--|-----------------------|
| <b>FLOWTHROUGH ONLY</b>                  |                       |
| <b>Budget Period:</b> 07/01/2021         | <b>To:</b> 06/30/2022 |
| <b>A. Approved Carryover:</b>            |                       |
| <b>B. Total Current Year Allocation:</b> |                       |
| <b>D. Total Funding Available:</b>       |                       |

Revenue 24316.0000.44500 \$3,184

| Fund  | Function                              | Object                               | Program         | Location                       | Job Class         | Present Budget | Adj Amt Exp | Adj Budget | ADD'L FTE |
|---|---------------------------------------|--------------------------------------|-----------------|--------------------------------|-------------------|----------------|-------------|------------|-----------|
| 24316<br>USDE<br>CRRSA<br>ESSER II<br>84.425D<br>SHARE<br>ID -<br>PED2431<br>6GY201 -<br>Air<br>Quality | 2600 Operation & Maintenance of Plant | 56118 General Supplies and Materials | 0000 No Program | 563001 Sandoval Academy (SABE) | 0000 No Job Class |                | \$3,184     | \$3,184    |           |
|   |                                       |                                      |                 |                                |                   | Sub Total      | \$3,184     |            |           |
|   |                                       |                                      |                 |                                |                   | Indirect Cost  |             |            |           |
|   |                                       |                                      |                 |                                |                   | DOC. TOTAL     | \$3,184     |            |           |

**Justification:**

Per PED Award Letter.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

**Doc. ID:** 563-000-2122-0022-D  
**Fund Type:** General Fund / Capital  
Outlay / Debt Service  
**Adjustment Type:** Decrease

**Fiscal Year:** 2021-2022  
**Adjustment Changes Intent/Scope of Program Yes or No?:** No  
**Total Approved Budget (Flowthrough):**

**Entity Name:** Sandoval Academy (SABE)  
**Contact:** Ashley Wolfel, Business Manager  
**Phone:** 505-938-7731  
**Email:** ashley@vigilgroup.net

|   |  |
|---|--|
| <b>FLOWTHROUGH ONLY</b>   |  |
| <b>Budget Period:</b> Jul 1 2021 12:00AM<br><b>To:</b> Jun 30 2022 12:00AM                                      |  |
| <b>A. Approved Carryover:</b><br><b>B. Total Current Year Allocation:</b><br><b>D. Total Funding Available:</b> |  |

Revenue 11000.0000.43101 (\$438,297)

| Fund                 | Function                                    | Object                                | Program                                | Location                       | Job Class   | Present Budget | Adj Amt Exp | Adj Budget | ADD'L FTE |
|----------------------|---|---------------------------------------|--|--------------------------------|---|----------------|-------------|------------|-----------|
| 11000<br>Operational | 1000 Instruction                            | 51100 Salaries Expense                | 0000 No Program                        | 563001 Sandoval Academy (SABE) | 1611 Substitutes-Sick Leave                             | \$38,215       | (\$6,528)   | \$31,687   |           |
| 11000<br>Operational | 1000 Instruction                            | 51100 Salaries Expense                | 1010 Regular Education (K-12) Programs | 563001 Sandoval Academy (SABE) | 1413 Teachers-Early Childhood Ed                        | \$103,473      | (\$42,568)  | \$60,905   | (1.00)    |
| 11000<br>Operational | 1000 Instruction                            | 51100 Salaries Expense                | 1010 Regular Education (K-12) Programs | 563001 Sandoval Academy (SABE) | 1711 Instructional Assistants-Grades 1-12               | \$41,774       | (\$10,085)  | \$31,689   | (0.50)    |
| 11000<br>Operational | 1000 Instruction                            | 51100 Salaries Expense                | 1010 Regular Education (K-12) Programs | 563001 Sandoval Academy (SABE) | 1713 Instructional Assistants-Early Childhood Education | \$37,734       | (\$13,222)  | \$24,512   | (0.50)    |
| 11000<br>Operational | 1000 Instruction                            | 51100 Salaries Expense                | 4020 Alternative and At-Risk Programs  | 563001 Sandoval Academy (SABE) | 1621 Summer School/After School                         | \$60,000       | (\$40,000)  | \$20,000   | (1.00)    |
| 11000<br>Operational | 1000 Instruction                            | 51300 Additional Compensation         | 1010 Regular Education (K-12) Programs | 563001 Sandoval Academy (SABE) | 1411 Teachers-Grades 1-12                               | \$57,156       | (\$53,451)  | \$3,705    |           |
| 11000<br>Operational | 1000 Instruction                            | 52111 Educational Retirement          | 0000 No Program                        | 563001 Sandoval Academy (SABE) | 0000 No Job Class                                       | \$181,395      | (\$42,200)  | \$139,195  |           |
| 11000<br>Operational | 1000 Instruction                            | 56113 Software                        | 1010 Regular Education (K-12) Programs | 563001 Sandoval Academy (SABE) | 0000 No Job Class                                       | \$22,449       | (\$4,539)   | \$17,910   |           |
| 11000<br>Operational | 1000 Instruction                            | 57332 Supply Assets (\$5,000 or less) | 1010 Regular Education (K-12) Programs | 563001 Sandoval Academy (SABE) | 0000 No Job Class                                       | \$154,636      | (\$154,636) |            |           |
| 11000<br>Operational | 2100 Support Services-Students              | 51100 Salaries Expense                | 0000 No Program                        | 563001 Sandoval Academy (SABE) | 1211 Coordinator/Subject Matter Specialist              | \$37,316       | (\$9,674)   | \$27,642   | (0.20)    |
| 11000<br>Operational | 2400 Support Services-School Administration | 52311 Health and Medical Premiums     | 0000 No Program                        | 563001 Sandoval Academy (SABE) | 0000 No Job Class                                       | \$13,388       | (\$10,873)  | \$2,515    |           |
| 11000<br>Operational | 2500 Central Services                       | 53414 Other Services                  | 0000 No Program                        | 563001 Sandoval Academy (SABE) | 0000 No Job Class                                       | \$87,290       | (\$4,519)   | \$82,771   |           |
| 11000<br>Operational | 2600 Operation & Maintenance of Plant       | 54412 Natural Gas (Buildings)         | 0000 No Program                        | 563001 Sandoval Academy (SABE) | 0000 No Job Class                                       | \$15,000       | (\$13,400)  | \$1,600    |           |



|                      |                                       |                              |                 |                                |                   |               |             |         |        |
|----------------------|---------------------------------------|------------------------------|-----------------|--------------------------------|-------------------|---------------|-------------|---------|--------|
| 11000<br>Operational | 2600 Operation & Maintenance of Plant | 54416 Communication Services | 0000 No Program | 563001 Sandoval Academy (SABE) | 0000 No Job Class | \$14,000      | (\$6,770)   | \$7,230 |        |
| 11000<br>Operational | 3100 Food Services Operations         | 51100 Salaries Expense       | 0000 No Program | 563001 Sandoval Academy (SABE) | 1617 Food Service | \$21,000      | (\$21,000)  |         | (0.50) |
| 11000<br>Operational | 3100 Food Services Operations         | 52111 Educational Retirement | 0000 No Program | 563001 Sandoval Academy (SABE) | 0000 No Job Class | \$3,182       | (\$3,182)   |         |        |
| 11000<br>Operational | 3100 Food Services Operations         | 52112 ERA - Retiree Health   | 0000 No Program | 563001 Sandoval Academy (SABE) | 0000 No Job Class | \$420         | (\$40)      | \$380   |        |
| 11000<br>Operational | 3100 Food Services Operations         | 52210 FICA Payments          | 0000 No Program | 563001 Sandoval Academy (SABE) | 0000 No Job Class | \$1,305       | (\$1,305)   |         |        |
| 11000<br>Operational | 3100 Food Services Operations         | 52220 Medicare Payments      | 0000 No Program | 563001 Sandoval Academy (SABE) | 0000 No Job Class | \$305         | (\$305)     |         |        |
|                      |                                       |                              |                 |                                |                   | Sub Total     | (\$438,297) |         | (3.70) |
|                      |                                       |                              |                 |                                |                   | Indirect Cost |             |         |        |
|                      |                                       |                              |                 |                                |                   | DOC. TOTAL    | (\$438,297) |         |        |

**Justification:**

To decrease budget due to SEG updated Final Unit Value.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

**Doc. ID:** 563-000-2122-0023-IB  
**Fund Type:** Flowthrough  
**Adjustment Type:** Initial Budget

**Fiscal Year:** 2021-2022  
**Adjustment Changes Intent/Scope of Program Yes or No?:** No  
**Total Approved Budget (Flowthrough):**

**Entity Name:** Sandoval Academy (SABE)  
**Contact:** Ashley Wolfel, Business Manager  
**Phone:** 505-938-7731  
**Email:** ashley@vigilgroup.net

|   |  |
|---|--|
| <b>FLOWTHROUGH ONLY</b>   |  |
| <b>Budget Period:</b> 07/01/2021 <b>To:</b> 06/30/2022  |  |
| <b>A. Approved Carryover:</b><br><b>B. Total Current Year Allocation:</b><br><b>D. Total Funding Available:</b> |  |

Revenue 24330.0000.44500      \$359,981

| Fund   | Function                                     | Object                                | Program                                | Location                       | Job Class                                  | Present Budget | Adj Amt Exp | Adj Budget | ADD'L FTE |
|--|--|---------------------------------------|--|--------------------------------|--|----------------|-------------|------------|-----------|
| 24330<br>24330 - ARP<br>ESSER III<br>CDFA<br>84.425U | 1000 Instruction                             | 51100 Salaries Expense                | 1010 Regular Education (K-12) Programs | 563001 Sandoval Academy (SABE) | 1411 Teachers-Grades 1-12                  |                | \$69,997    | \$69,997   | 1.30      |
| 24330<br>24330 - ARP<br>ESSER III<br>CDFA<br>84.425U | 1000 Instruction                             | 51100 Salaries Expense                | 1010 Regular Education (K-12) Programs | 563001 Sandoval Academy (SABE) | 1621 Summer School/After School            |                | \$30,000    | \$30,000   | 0.80      |
| 24330<br>24330 - ARP<br>ESSER III<br>CDFA<br>84.425U | 1000 Instruction                             | 51300 Additional Compensation         | 1010 Regular Education (K-12) Programs | 563001 Sandoval Academy (SABE) | 1411 Teachers-Grades 1-12                  |                | \$30,000    | \$30,000   |           |
| 24330<br>24330 - ARP<br>ESSER III<br>CDFA<br>84.425U | 1000 Instruction                             | 57332 Supply Assets (\$5,000 or less) | 1010 Regular Education (K-12) Programs | 563001 Sandoval Academy (SABE) | 0000 No Job Class                          |                | \$55,000    | \$55,000   |           |
| 24330<br>24330 - ARP<br>ESSER III<br>CDFA<br>84.425U | 2100 Support Services-Students               | 51100 Salaries Expense                | 0000 No Program                        | 563001 Sandoval Academy (SABE) | 1211 Coordinator/Subject Matter Specialist |                | \$22,984    | \$22,984   | 0.50      |
| 24330<br>24330 - ARP<br>ESSER III<br>CDFA<br>84.425U | 2100 Support Services-Students               | 53218 Specialists - Contracted        | 2000 Special Programs                  | 563001 Sandoval Academy (SABE) | 0000 No Job Class                          |                | \$7,999     | \$7,999    |           |
| 24330<br>24330 - ARP<br>ESSER III<br>CDFA<br>84.425U | 2100 Support Services-Students               | 53414 Other Services                  | 0000 No Program                        | 563001 Sandoval Academy (SABE) | 0000 No Job Class                          |                | \$64,001    | \$64,001   |           |
| 24330<br>24330 - ARP<br>ESSER III<br>CDFA<br>84.425U | 2300 Support Services-General Administration | 53413 Legal                           | 0000 No Program                        | 563001 Sandoval Academy (SABE) | 0000 No Job Class                          |                | \$10,000    | \$10,000   |           |

|   |                                |  |                    |   |                      |  |               |           |      |
|---|--------------------------------|--|--------------------|---|----------------------|--|---------------|-----------|------|
| 24330<br>24330 -<br>ARP<br>ESSER III<br>CDFA<br>84.425U | 2700 Student<br>Transportation | 55112<br>Transportation<br>Contractors | 0000 No<br>Program | 563001<br>Sandoval<br>Academy<br>(SABE) | 0000 No Job<br>Class |  | \$70,000      | \$70,000  |      |
|   |                                |  |                    |   |                      |  | Sub Total     | \$359,981 | 2.60 |
|   |                                |  |                    |   |                      |  | Indirect Cost |           |      |
|   |                                |  |                    |   |                      |  | DOC. TOTAL    | \$359,981 |      |

**Justification:**  
To budget ARP Funds per PED spreadsheet.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:  
A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:  
B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.  
ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

**Doc. ID:** 563-000-2122-0024-IB  
**Fund Type:** Flowthrough  
**Adjustment Type:** Initial Budget

**Fiscal Year:** 2021-2022

**Entity Name:** Sandoval Academy (SABE)

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Ashley Wolfel, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 505-938-7731

**Email:** ashley@vigilgroup.net

|  |                       |
|--|-----------------------|
| <b>FLOWTHROUGH ONLY</b>                  |                       |
| <b>Budget Period:</b> 07/01/2021         | <b>To:</b> 06/30/2022 |
| <b>A. Approved Carryover:</b>            |                       |
| <b>B. Total Current Year Allocation:</b> |                       |
| <b>D. Total Funding Available:</b>       |                       |

Revenue 27153.0000.43202 \$869

| Fund                                      | Function                    | Object                           | Program         | Location                       | Job Class         | Present Budget | Adj Amt Exp | Adj Budget | ADD'L FTE |
|---|-----------------------------|----------------------------------|-----------------|--------------------------------|-------------------|----------------|-------------|------------|-----------|
| 27153<br>Extended Learning Transportation | 2700 Student Transportation | 55112 Transportation Contractors | 0000 No Program | 563001 Sandoval Academy (SABE) | 0000 No Job Class |                | \$869       | \$869      |           |
|   |                             |                                  |                 |                                |                   | Sub Total      | \$869       |            |           |
|   |                             |                                  |                 |                                |                   | Indirect Cost  |             |            |           |
|   |                             |                                  |                 |                                |                   | DOC. TOTAL     | \$869       |            |           |

**Justification:**

Per the attached PED Award Letter.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 563-000-2122-0025-T

Fund Type: Flowthrough

Adjustment Type: Transfer

Fiscal Year: 2021-2022

Entity Name: Sandoval Academy (SABE)

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough): 125,323

Phone: 505-938-7731

Email: ashley@vigilgroup.net

|   |                |
|---|----------------|
| <b>FLOWTHROUGH ONLY</b>                   |                |
| Budget Period: 07/01/2021                 | To: 06/30/2022 |
| A. Approved Carryover:                    |                |
| B. Total Current Year Allocation: 125,323 |                |
| D. Total Funding Available: 125,323       |                |

..

| Fund                  | Function                              | Object                                | Program                                | Location                       | Job Class         | Present Budget | Adj Amt Exp | Adj Budget | ADD'L FTE |
|-----------------------|---------------------------------------|---------------------------------------|--|--------------------------------|-------------------|----------------|-------------|------------|-----------|
| 24308 CRRSA, ESSER II | 2600 Operation & Maintenance of Plant | 57332 Supply Assets (\$5,000 or less) | 0000 No Program                        | 563001 Sandoval Academy (SABE) | 0000 No Job Class | \$11,668       | (\$160)     | \$11,508   |           |
| 24308 CRRSA, ESSER II | 1000 Instruction                      | 56118 General Supplies and Materials  | 1010 Regular Education (K-12) Programs | 563001 Sandoval Academy (SABE) | 0000 No Job Class | \$11,110       | \$160       | \$11,270   |           |
|                       |                                       |                                       |  |                                |                   | Sub Total      | \$0         |            |           |
|                       |                                       |                                       |  |                                |                   | Indirect Cost  |             |            |           |
|                       |                                       |                                       |  |                                |                   | DOC. TOTAL     | \$0         |            |           |

**Justification:**

To transfer funds to cover anticipated expenditures.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



## **Sandoval Academy of Bilingual Education Governing Board Bylaws**

### **Article I - The Governing Board**

#### **Section 1: Purpose**

Oversight of Sandoval Academy of Bilingual Education (SABE) is entrusted to the Governing Board. It is the responsibility of the Governing Board to direct the school according to the dictates of the Charter and the Performance Contract, thus fulfilling the requirements of the New Mexico Charter Schools Act, NMSA 1978 22-8B-2.

#### **Section 2: Powers and Authority**

The Governing Board will have the following powers and responsibilities in addition to those already conferred by New Mexico Law:

- A. Establish policies regarding educational goals and school operations that fulfill SABE's mission;
- B. Establish administrative policies for the Governing Board and the school;
- C. Approve amendments to the Charter before submission to the authorizer for final approval;
- D. Amend Bylaws as needed with unanimous vote;
- E. Conduct meetings in accordance with the Open Meetings Act by providing adequate notice of time and place and public access to all meetings;
- F. Hire and routinely assess the efficiency of the Head Administrator [referenced as "Director"] of the school. The Board will evaluate the Director once a year and renew his/her contract and verify salary and make adjustments as needed;
  - 1. The Governing Board authorizes the Director to administrate the regular operations of the school. The Board will not deal with day-to-day school procedures and activity.
  - 2. The Board authorizes the Director to enforce policies and procedures as outlined by the Board. The Director is to have in his/her possession all official Board documents: the Charter, Performance Contract, bylaws, policies, etc.
  - 3. The Director will employ the staff serving under his/her supervision including FTE teachers, support staff, ancillary services contracts, etc.
  - 4. The Board authorizes the Director to approve payment for all school expenditures under \$20,000. Expenditures above this amount must be brought before the Governing Board for authorization.
- G. Mediate problems and disagreements that are brought to the Governing Board in accordance with SABE policy;
- H. Evaluate the execution of the annual budget including income and expenditures; vote on budget adjustments and approve expenditures exceeding \$20,000 monitor budget in preparation for financial audits;
- I. Oversee the acquirement of resources for the school: grant writing, fundraising, recruiting and mobilizing volunteers, and public relations activity;
- J. Develop a plan of action to ensure that the school meets its educational goals and complies with terms of the Charter Performance Contract;

- K. Protect school interests and originate or defend litigation as necessary;
- L. Procure, lease, and transfer property according to applicable laws;
- M. Approve maintenance of property belonging to SABE;
- N. Accept or rejects grants and donations on behalf of SABE;
- O. Apply for capital outlay funds;
- P. Claim other powers that are included in the Charter consistent with New Mexico Statutes.

### **Section 3: Members of the Governing Board**

Based on the availability of qualified individuals and the cohesiveness of the Governing Board, the Governing Board will determine a number of members, which will be no less than five and no more than nine. Members will be selected from the community according to their professional competences to include areas such as finance, legal, educator, real estate, or other relevant professional needs. These members will be appointed and ratified by the Governing Board. Members will serve for a three-year term. When the term is completed, a member may request a second term, and that request may be granted according to the discretion of the Governing Board. Members may not serve more than two terms, unless a successor cannot be found. To preserve institutional knowledge and continuity, the Governing Board will have staggered terms. The Governing Board will determine three (3) members to be of one group elected in odd numbered school years and two (2) members to be one group elected in even numbered school years. If the total number of Governing Board members changes, the Governing Board members fall into the odd or even numbered school years for re-election. Additional policies are as follows:

- A. At any time a Governing Board member may be dismissed from the Governing Board by majority vote if the Governing Board determines that such a removal is in the best interest of SABE and its students.
- B. Meeting attendance is required. A Governing Board member may be removed for absenteeism, defined as two missed meetings without prior notice. Phone or videoconference presence is acceptable provided that it complies with the stipulations of the Open Meetings Act.
- C. A member may resign at will by providing written notice to the President of the Governing Board. This resignation is effective immediately and does not need a vote for approval. As a courtesy, it is expected that a member provide thirty days' notice, if possible, to allow for the selection of a new Governing Board member.
- D. Vacancies created by term expiration and other situations will be filled by selection and approval from the rest of the Governing Board.

### **Section 4: Quorum**

A quorum shall be defined as a simple majority of the total number of members as determined by the number of members serving on the Board. If a quorum is not reached, members will defer voting until the next meeting.

### **Section 5: Compensation and Reimbursements**

Members of the Governing Board may not receive a salary for their service on the Board. However, a member may be reimbursed for travel or other expenses from performing school business as stated in the New Mexico Mileage and Per Diem Act.

### **Section 6: Conflict of Interest**

Members of the Governing Board must disclose in writing any possible conflicts of interest before

voting on issues pertaining to the potential conflict. A member with a conflict of interest must not vote on such matters and must not influence the vote of other members of the Governing Board. Written disclosures will be attached to the accompanying Board meeting minutes for reference. Board members may not contract with the school or be compensated in any way, except for reimbursement as defined in Section

5. Failure to disclose potential conflicts of interest is grounds for removal from the Board.

#### **Section 7: Limitations of Power**



Board members may only exercise authority when acting as group at official Governing Board meetings. A Governing Boardmember has no power to act alone. The Governing Board is not bound by any actions or statements made by a member acting independently, except when on special assignments authorized and recorded in the meeting minutes.

## **Article II - Officers**

### **Section 1: Titles**

Officers shall include President of the Governing Board, Vice-President, Secretary, and Treasurer, and each will serve for a term of one year. Officers may be re-elected provided that their service does not exceed three terms.

### **Section 2: Eligibility**

Any member of the Governing Board may be elected to office by the majority vote of Governing Board members.

### **Section 3: Election**

Officer election will take place at the first Governing Board meeting of each school year.

### **Section 4: Duties**

The duties of Board member officers are as follows:

#### **A. Duties of the President of the Governing Board**

- Preside at meetings
- Act on behalf of the Governing Board when authorized by majority vote
- Have signing power on legal documents
- Consult with the Director of SABE to create agenda topics for each meeting
- Holds the same voting rights as other members

#### **B. Duties of the Vice-President**

- Assumes the duties of the President in his/her absence
- Serves as interim President if the President must vacate office for any reason until a new President is elected
- Performs duties delegated by the President

#### **C. Duties of the Secretary**

- Issues notices of all meetings and keep minutes. This may be delegated to school staff.
- Circulates minutes to the Governing Board and to the community
- Serves as custodian of school records and creates general reports as necessary

#### **D. Duties of the Treasurer**

- Supervises school funds and monitors budget
- Attends budget training as necessary
- Reviews financial reports monthly
- May serve as the Chair of the Finance Committee
- Serves on the Audit Committee

### **Section 5: Consultants**

The Board may appoint or hire consultants to assist in the fulfillment of Board duties.

### **Section 6: Vacancies**

Should a vacancy arise before a term expires, the Governing Board will hold an election to fill the

Adopted: February 16, 2022

vacancy at the next Governing Board meeting.

### **Article III - Meetings**

### **Section 1: Meeting frequency**

Board meetings shall occur once a month throughout the entire calendar year. All meetings will comply with the New Mexico Open Meetings Act.

### **Section 2: Parliamentary Authority**

The board shall be governed by the Bylaws. Robert's Rules of Order shall govern any situation not covered by the bylaws. Failure to strictly comply with parliamentary rules shall not invalidate actions taken.

### **Section 3: Training**

Board member training will be held in accordance with New Mexico State Statute 22-8B-5.1 and 6.80.5.9 NMAC. Members will complete eight hours of training annually through a PED sanctioned entity. First year members will complete ten hours of training pursuant to 6.80.5.8 NMAC.

## **Article IV - Committees**

### **Section 1: Organization**

The Board can establish committees as needed, be they standing or ad-hoc. Members of the Board appoint committee members and determine the terms of the committees. Members of the community and parents may serve on committees and may be elected as committee chairs.

### **Section 2: Standing Committees**

As required by NM 22-8-12.3, the following standing committees are required and the members will be appointed at the beginning of each school year:

- A. Audit Committee - The Audit Committee consists of the Treasurer, one other Board member, one parent with a student currently attending the school, and one non-parent community member with a background in finance or business. The school's Director and business manager are *ex officio* members who advise and suggest but have no voting rights, and their attendance is not mandatory. The purpose of this committee to oversee the use of public funds and prepare for and ensure compliance with annual audits. The committee is to meet with external auditors and be accessible to them throughout the course of the audit. The audit committee reviews and reports audit findings to the Governing Board and then issues a corrective plan. The Audit Committee meets as required by law to ensure that the committee is meeting statutory requirements.
- B. Finance Committee - The Finance Committee consists of the Treasurer and at least one other Board member. The purpose of this committee is to review the operational budget (including compensation) and present it to be approved by the Board in its entirety. The Finance committee meets monthly to monitor income and expenditures and bank reconciliations and makes recommendations to the Board regarding financial planning.
- C. Policy Committee – The Policy Committee consists of one or two Governing Board members, the Director, and any other members deemed appropriate by the Board. The purpose of this committee is to review and edit policies, monitor Legislative actions requiring new or changed policies, create and carry-out an annual policy review process, and recommend approval of policies to the full Governing Board.

### **Section 3: Ad hoc Committees**

The Governing Board can create ad hoc committees to address specific needs. Upon creation, each ad-hoc committee will have a date set to report to the Board and determine if its purpose was met and

whether or not the committee should then be dissolved or sustained.

**Section 4: Chairpersons**

Chairpersons will be appointed at the beginning of the school year for standing committees and upon creation of ad hoc committees. They will report committee activity and decisions to the Board.

### **Section 5: Removal and resignation**

Committee members may be removed by action of the Board if such removal is in the best interest of SABE. Committee members may also resign by submitting written notice to committee chair.

### **Section 6: Reimbursements**

Like members of the Governing Board, no committee member may receive a salary for their service, but they may have justifiable expenses reimbursed per the New Mexico Mileage and Per Diem Act.

## **Article V - Employees**

### **Section 1: Recruitment and Retention**

The school Director is responsible for recruiting, hiring, supervising, and terminating staff. Contracts will be renewed each year, and salary will be determined by the salary schedule set forth in the Charter and approved by the Board. Faculty will be supervised and evaluated by the school Director. Faculty and staff may be terminated before the annual contract renewal decision in cases of gross misconduct.

### **Section 2: Non-discrimination**

The Director shall not discriminate on the basis of race, religion, national origin, gender, sexual preference or identity, disability, age, or any other protected class during the hiring process or in any other supervisory procedure.

## **Article VI: Fiscal Year**

Fiscal year begins on July 1st and ends on June 30th. Audits will be conducted in accordance with state law.

## **Article VII - Records**

The Governing Board and the school Director shall maintain the following records:

- Meeting minutes to include time, place, and attendance list
- Account records of all transactions
- SABE's Charter, Bylaws, and Performance Contract

## **Article VIII - Indemnification**

### **Section 1: Liability**

The Board will authorize the purchase of liability insurance to protect employees and Board members from legal claims against SABE and its employees and Board members.

### **Section 2: Indemnification**

Neither a Board officer, nor Board member, nor Director, nor employee of SABE shall be held personally liable for damages, except in the case of willful violations of law.

## **Article IX - Disqualifications/Nepotism Rule**

In no event shall a Council member be a SABE employee, spouse of another Council member, or have a contract for provision of services or property with SABE. The Council will not initially employ as Director a person who is a Council member (unless the offer of employment is contingent upon such member's resignation from the Council), the spouse, father, father-in-law, mother, mother-in-law, son, son-in-law, daughter, daughter-in-law, sister, sister-in-law, brother, brother-in-law, or sibling (collectively "family members") of any Council member. Upon petition by the Director, the Council may approve the Director's hiring of the Director's family members by majority vote at a public meeting. Prior to approving the Director's request to hire said individual, the Council shall carefully consider the potential impact on the integrity, efficiency, discipline, and public perception of SABE in the employment of any person who is a family member of the Director or the parent of a currently enrolled SABE student. Nothing in this section shall prohibit the continued employment of a person employed on or before the adoption date of these Bylaws.

# Sandoval Academy of Bilingual Education

## Governing Board Bylaws

Deleted: DRAFT – To be approved by GC at June general meeting ¶

Deleted: Board of Directors

Deleted: /Governing Council

### Article I - The Governing Board

Deleted: Board of Directors

#### Section 1: Purpose

Oversight of Sandoval Academy of Bilingual Education (SABE) is entrusted to the Governing Board. It is the responsibility of the Governing Board to direct the school according to the dictates of the Charter and the Performance Contract, thus fulfilling the requirements of the New Mexico Charter Schools Act, NMSA 1978 22-8B-2.

Deleted: Board of Directors

Deleted: Board of Directors

Deleted: c

Commented [KC1]: Do you want to add language about the make-up of the Board? (E.g., parents or specific areas of expertise such as accountants, realtors, lawyers, etc. LS – I don't think it is necessary here because we have it mentioned more generally below.

Deleted: Board of Directors

#### Section 2: Powers and Authority

The Governing Board will have the following powers and responsibilities in addition to those already conferred by New Mexico Law:

- A. Establish policies regarding educational goals and school operations that fulfill SABE's mission;
- B. Establish administrative policies for the Governing Board and the school;
- C. Approve amendments to the Charter before submission to the authorizer for final approval;
- D. Amend Bylaws as needed with unanimous vote;
- E. Conduct meetings in accordance with the Open Meetings Act by providing adequate notice of time and place and public access to all meetings;
- F. Hire and routinely assess the efficiency of the Head Administrator [referenced as "Director"] of the school. The Board will evaluate the Director once a year and renew his/her contract and verify salary and make adjustments as needed;
  1. The Governing Board authorizes the Director to administrate the regular operations of the school. The Board will not deal with day-to-day school procedures and activity.
  2. The Board authorizes the Director to enforce policies and procedures as outlined by the Board. The Director is to have in his/her possession all official Board documents: the Charter, Performance Contract, bylaws, policies, etc.
  3. The Director will employ the staff serving under his/her supervision including FTE teachers, support staff, ancillary services contracts, etc.
  4. The Board authorizes the Director to approve payment for all school expenditures under \$20,000. Expenditures above this amount must be brought before the Governing Board for authorization.
- G. Mediate problems and disagreements that are brought to the Governing Board in accordance with SABE policy;
- H. Evaluate the execution of the annual budget including income and expenditures; vote on budget adjustments and approve expenditures exceeding \$20,000; monitor budget in preparation for financial audits;
- I. Oversee the acquirement of resources for the school: grant writing, fundraising, recruiting and mobilizing volunteers, and public relations activity;
- J. Develop a plan of action to ensure that the school meets its educational goals and complies with terms of the Charter Performance Contract;

Deleted: Implement

Deleted: Board of Directors

Deleted: c

Deleted: b

Deleted: Principal

Deleted: Principal

Deleted: make adjustments

Deleted: Board of Directors

Deleted: Principal

Deleted: quotidian

Deleted: operations of

Deleted: Principal

Deleted: Principal

Deleted: c

Deleted: Principal

Deleted: Principal

Deleted: 10,000

Formatted: Underline

Deleted: th

Deleted: \$10,000;

Deleted: Organize

Deleted: c

ADOPTED: Add date when approved by GB

- K. Protect school interests and originate or defend litigation as necessary;
- L. Procure, lease, and transfer property according to applicable laws;
- M. Approve maintenance of property belonging to SABE;
- N. Accept or rejects grants and donations on behalf of SABE;
- O. Apply for capital outlay funds;
- P. Claim other powers that are included in the Charter consistent with New Mexico Statutes.

Deleted: c

### Section 3: Members of the Governing Board

Deleted: Board of Directors

Based on the availability of qualified individuals and the cohesiveness of the Governing Board, the Governing Board will determine a number of members, which will be no less than five and no more than nine. Members will be selected from the community according to their professional competences to include areas such as finance, legal, educator, real estate, or other relevant professional needs. These members will be appointed and ratified by the Governing Board. Members will serve for a three-year term. When the term is completed, a member may request a second term, and that request may be granted according to the discretion of the Governing Board. Members may not serve more than two terms, unless a successor cannot be found. To preserve institutional knowledge and continuity, the Governing Board will have staggered terms. The Governing Board will determine three (3) members to be of one group elected in odd numbered school years and two (2) members to be one group elected in even numbered school years. If the total number of Governing Board members changes, the Governing Board members fall into the odd or even numbered school years for re-election. Additional policies are as follows:

Deleted: can not

Commented [KC3]: Recommend adding a stipulation for staggered terms to avoid losing a majority of members at once.

- A. At any time a Governing Board member may be dismissed from the Governing Board by majority vote if the Governing Board determines that such a removal is in the best interest of SABE and its students.
- B. Meeting attendance is required. A Governing Board member may be removed for absenteeism, defined as two missed meetings without prior notice. Phone or videoconference presence is acceptable provided that it complies with the stipulations of the Open Meetings Act.
- C. A member may resign at will by providing written notice to the President of the Governing Board. This resignation is effective immediately and does not need a vote for approval. As a courtesy, it is expected that a member provide thirty days' notice, if possible, to allow for the selection of a new Governing Board member.
- D. Vacancies created by term expiration and other situations will be filled by selection and approval from the rest of the Governing Board.

Deleted: Physical attendance is preferable, but p

Deleted: give

Deleted: B

Deleted: oard

### Section 4: Quorum

A quorum shall be defined as a simple majority of the total number of members as determined by the number of members serving on the Board. If a quorum is not reached, members will defer voting until the next meeting.

Deleted: as three members

Deleted: the vote

### Section 5: Compensation and Reimbursements

Members of the Governing Board may not receive a salary for their service on the Board. However, a member may be reimbursed for travel or other expenses from performing school business as stated in the New Mexico Mileage and Per Diem Act.

Deleted: Board of Directors

### Section 6: Conflict of Interest

Members of the Governing Board must disclose in writing any possible conflicts of interest before voting on issues pertaining to the potential conflict. A member with a conflict of interest must not vote

Deleted: Board of Directors

ADOPTED: Add date when approved by GB



on such matters and must not influence the vote of other members of the Governing Board. Written disclosures will be attached to the accompanying Board meeting minutes for reference. Board members may not contract with the school or be compensated in any way, except for reimbursement as defined in Section

5. Failure to disclose potential conflicts of interest is grounds for removal from the Board.

Commented [KC4]: This is your Conflict of Interest Policy.

#### **Section 7: Limitations of Power**

ADOPTED: Add date when approved by GB

Board members may only exercise authority when acting as group at official Governing Board meetings. A Governing Boardmember has no power to act alone. The Governing Board is not bound by any actions or statements made by a member acting independently, except when on special assignments authorized and recorded in the meeting minutes.

## Article II - Officers

### Section 1: Titles

Officers shall include President of the Governing Board, Vice-President, Secretary, and Treasurer, and each will serve for a term of one year. Officers may be re-elected provided that their service does not exceed three terms.

Deleted: Board of Directors

### Section 2: Eligibility

Any member of the Governing Board may be elected to office by the majority vote of Governing Board members.

### Section 3: Election

Officer election will take place at the first Governing Board meeting of each school year.

### Section 4: Duties

The duties of Board member officers are as follows:

#### A. Duties of the President of the Governing Board

- Preside at meetings
- Act on behalf of the Governing Board when authorized by majority vote
- Have signing power on legal documents
- Consult with the Director of SABE to create agenda topics for each meeting
- Holds the same voting rights as other members

Deleted: Principal

#### B. Duties of the Vice-President

- Assumes the duties of the President in his/her absence
- Serves as interim President if the President must vacate office for any reason until a new President is elected
- Performs duties delegated by the President

#### C. Duties of the Secretary

- Issues notices of all meetings and keep minutes. This may be delegated to school staff.
- Circulates minutes to the Governing Board and to the community
- Serves as custodian of school records and creates general reports as necessary

#### D. Duties of the Treasurer

- Supervises school funds and monitors budget
- Attends budget training as necessary
- Reviews financial reports monthly
- May serve as the Chair of the Finance Committee
- Serves on the Audit Committee

Deleted: Attends regulatory training and creates

Deleted: as necessary

### Section 5: Consultants

The Board may appoint or hire consultants to assist in the fulfillment of Board duties.

### Section 6: Vacancies

Should a vacancy arise before a term expires, the Governing Board will hold an election to fill the vacancy at the next Governing Board meeting.

ADOPTED: Add date when approved by GB

### Article III - Meetings

| ADOPTED: Add date when approved by GB

### Section 1: Meeting frequency

Board meetings shall occur once a month throughout the entire calendar year. All meetings will comply with the New Mexico Open Meetings Act.

### Section 2: Parliamentary Authority

The board shall be governed by the Bylaws. Robert's Rules of Order shall govern any situation not covered by the bylaws. Failure to strictly comply with parliamentary rules shall not invalidate actions taken.

### Section 3: Training

Board member training will be held in accordance with New Mexico State Statute 22-8B-5.1 and [6.80.5.9](#) NMAC. Members will complete eight hours of training annually through a PED sanctioned entity. First year members will complete ten hours of training [pursuant to 6.80.5.8 NMAC](#).

Deleted: 6.80.4.20

## Article IV - Committees

### Section 1: Organization

The Board can establish committees as needed, be they standing or ad-hoc. Members of the Board appoint committee members and determine the terms of the committees. Members of the community and parents may serve on committees and may be elected as committee chairs.

### Section 2: Standing Committees

As required by NM 22-8-12.3, the following standing committees are required and the members will be appointed at the beginning of each school year:

A. Audit Committee - The Audit Committee consists of the Treasurer, one other Board member, one parent with a student currently attending the school, and one non-parent community member with a background in finance or business. The school's [Director](#) and business manager are *ex officio* members who advise and suggest but have no voting rights, and their attendance is not mandatory. The purpose of this committee to oversee the use of public funds and prepare for and ensure compliance with annual audits. The committee is to meet with external auditors and be accessible to them throughout the course of the audit. The audit committee reviews and reports audit findings to the [Governing Board](#) and then issues a corrective plan. The [Audit Committee](#) meets [as required by law to ensure that the committee is meeting statutory requirements](#).

Deleted: Principal

B. Finance Committee - The Finance Committee consists of the Treasurer and at least one other Board member. The purpose of this committee is to review the operational budget (including compensation) and present it to be approved by the Board in its entirety. The Finance committee meets monthly to monitor income and expenditures and bank reconciliations and makes recommendations to the Board regarding financial planning.

Deleted: Board of Directors

Deleted: a

Deleted: c

Deleted: quarterly as deemed necessary to ensure that ensure that the plan is carried out.

C. [Policy Committee](#) – [The Policy Committee consists of one or two Governing Board members, the Director, and any other members deemed appropriate by the Board. The purpose of this committee is to review and edit policies, monitor Legislative actions requiring new or changed policies, create and carry-out an annual policy review process, and recommend approval of policies to the full Governing Board.](#)

Formatted: Indent: Hanging: 0.16"

Deleted: Principal

### Section 3: Ad hoc Committees

The [Governing Board](#) can create ad hoc committees to address specific needs. Upon creation, each ad-hoc committee will have a date set to report to the Board and determine if its purpose was met and whether or not the committee should then be dissolved or sustained.

[ADOPTED: Add date when approved by GB](#)

#### **Section 4: Chairpersons**

Chairpersons will be appointed at the beginning of the school year for standing committees and upon creation of ad hoc committees. They will report committee activity and decisions to the Board.

| ADOPTED: Add date when approved by GB

## Section 5: Removal and resignation

Committee members may be removed by action of the Board if such removal is in the best interest of SABE. Committee members may also resign by submitting written notice to committee chair.

## Section 6: Reimbursements

Like members of the Governing Board, no committee member may receive a salary for their service, but they may have justifiable expenses reimbursed per the New Mexico Mileage and Per Diem Act.

Deleted: Board of Directors

## Article V - Employees

### Section 1: Recruitment and Retention

The school Director is responsible for recruiting, hiring, supervising, and terminating staff. Contracts will be renewed each year, and salary will be determined by the salary schedule set forth in the Charter and approved by the Board. Faculty will be supervised and evaluated by the school Director. Faculty and staff may be terminated before the annual contract renewal decision in cases of gross misconduct.

Deleted: Principal

Deleted: c

Deleted: Principal

### Section 2: Non-discrimination

The Director shall not discriminate on the basis of race, religion, national origin, gender, sexual preference or identity, disability, age, or any other protected class during the hiring process or in any other supervisory procedure.

Formatted: Body Text, Indent: Left: 0.08", Right: 0.25"

Deleted: Principal

Deleted: or

Deleted: during the

Deleted: ¶

## Article VI: Fiscal Year

Fiscal year begins on July 1st and ends on June 30th. Audits will be conducted in accordance with state law.

## Article VII - Records

The Governing Board and the school Director shall maintain the following records:

- Meeting minutes to include time, place, and attendance list
- Account records of all transactions
- SABE's Charter, Bylaws, and Performance Contract

Deleted: Board of Directors

Deleted: Principal

Deleted: and

## Article VIII - Indemnification

### Section 1: Liability

The Board will authorize the purchase of liability insurance to protect employees and Board members from legal claims against SABE and its employees and Board members.

### Section 2: Indemnification

Neither a Board officer, nor Board member, nor Director, nor employee of SABE shall be held personally liable for damages, except in the case of willful violations of law.

Deleted: Principal

ADOPTED: Add date when approved by GB

## Article IX - Disqualifications/Nepotism Rule

In no event shall a Council member be a SABE employee, spouse of another Council member, or have a contract for provision of services or property with SABE. The Council will not initially employ as Director a person who is a Council member (unless the offer of employment is contingent upon such member's resignation from the Council), the spouse, father, father-in-law, mother, mother-in-law, son, son-in-law, daughter, daughter-in-law, sister, sister-in-law, brother, brother-in-law, or sibling (collectively "family members") of any Council member. Upon petition by the Director, the Council may approve the Director's hiring of the Director's family members by majority vote at a public meeting. Prior to approving the Director's request to hire said individual, the Council shall carefully consider the potential impact on the integrity, efficiency, discipline, and public perception of SABE in the employment of any person who is a family member of the Director or the parent of a currently enrolled SABE student. Nothing in this section shall prohibit the continued employment of a person employed on or before the adoption date of these Bylaws.

Deleted: Amendment to SABE Governing Council By-Laws

Commented [KC5]: This is your Nepotism Policy.

Formatted: Font: (Default) Calibri, 11 pt

Formatted

Formatted

Formatted: Indent: Left: 0"

Formatted

Formatted: Indent: Left: 0.08", Right: 0.25", Space Before: 0.35 pt, Line spacing: single

Deleted: Principal...irector/Director

Formatted

Deleted: Principal...irector/Director

Formatted: Not Expanded by / Condensed by

Deleted: Principal...irector's/Director's...hiring of the Principal...irector's/Director's

Formatted: Not Expanded by / Condensed by

Deleted: Principal...irector's/Director's

Formatted

Deleted: discipline

Formatted: Not Expanded by / Condensed by

Deleted: Principal...irector/Director

Formatted

ADOPTED: Add date when approved by GB

Page 9: [1] Formatted Office User 2/8/22 9:09:00 AM

Font: (Default) Calibri, 11 pt, Not Expanded by / Condensed by

Page 9: [1] Formatted Office User 2/8/22 9:09:00 AM

Font: (Default) Calibri, 11 pt, Not Expanded by / Condensed by

Page 9: [1] Formatted Office User 2/8/22 9:09:00 AM

Font: (Default) Calibri, 11 pt, Not Expanded by / Condensed by

Page 9: [1] Formatted Office User 2/8/22 9:09:00 AM

Font: (Default) Calibri, 11 pt, Not Expanded by / Condensed by

Page 9: [1] Formatted Office User 2/8/22 9:09:00 AM

Font: (Default) Calibri, 11 pt, Not Expanded by / Condensed by

Page 9: [1] Formatted Office User 2/8/22 9:09:00 AM

Font: (Default) Calibri, 11 pt, Not Expanded by / Condensed by

Page 9: [1] Formatted Office User 2/8/22 9:09:00 AM

Font: (Default) Calibri, 11 pt, Not Expanded by / Condensed by

Page 9: [1] Formatted Office User 2/8/22 9:09:00 AM

Font: (Default) Calibri, 11 pt, Not Expanded by / Condensed by

Page 9: [2] Formatted Office User 2/8/22 9:09:00 AM

Default Paragraph Font, Font: (Default) Calibri, 11 pt, Bold

Page 9: [2] Formatted Office User 2/8/22 9:09:00 AM

Default Paragraph Font, Font: (Default) Calibri, 11 pt, Bold

Page 9: [3] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [3] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [3] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [3] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [3] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [3] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [4] Deleted Office User 2/8/22 8:23:00 AM

Page 9: [4] Deleted Office User 2/8/22 8:23:00 AM

Page 9: [5] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by



Page 9: [5] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [5] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [5] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [5] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [5] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [5] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [5] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [5] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [5] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [5] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [5] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [5] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [6] Deleted Office User 2/8/22 8:23:00 AM

Page 9: [6] Deleted Office User 2/8/22 8:23:00 AM

Page 9: [7] Deleted Office User 2/8/22 8:23:00 AM

Page 9: [7] Deleted Office User 2/8/22 8:23:00 AM

Page 9: [7] Deleted Office User 2/8/22 8:23:00 AM

Page 9: [7] Deleted Office User 2/8/22 8:23:00 AM

Page 9: [8] Deleted Office User 2/8/22 8:23:00 AM

Page 9: [8] Deleted Office User 2/8/22 8:23:00 AM

Page 9: [9] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [9] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [9] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [9] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [9] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [9] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [9] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [9] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [9] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [9] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [9] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [9] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [9] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [9] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [10] Deleted Office User 2/8/22 8:23:00 AM

Page 9: [10] Deleted Office User 2/8/22 8:23:00 AM

Page 9: [11] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [11] Formatted Office User 2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [11] Formatted    Office User    2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [11] Formatted    Office User    2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [11] Formatted    Office User    2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [11] Formatted    Office User    2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [11] Formatted    Office User    2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [11] Formatted    Office User    2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [11] Formatted    Office User    2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [11] Formatted    Office User    2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [11] Formatted    Office User    2/8/22 9:10:00 AM

Not Expanded by / Condensed by

Page 9: [11] Formatted    Office User    2/8/22 9:10:00 AM

Not Expanded by / Condensed by



## Black Education Policy

### **Anti-Racism and Racial Sensitivity Training and Professional Development Policy**

Pursuant to NMSA 1978 §22-10A-19.3, each year, Sandoval Academy of Bilingual Education will require all school personnel to complete an online or in-person anti-racism, racial awareness, and sensitivity training or professional development approved by the department that addresses race, racism and racialized aggression and demonstrates how to create and foster an equitable and culturally responsive learning environment for racial minority students.

### **Racialized Aggression Policy**

*Racialized Aggression* – Overt and intentional acts of racism involving students or staff is strictly prohibited. (***Racialized Aggression*** is broadly defined as hostile, aggressive, derogatory, or negative attitudes and/or actions toward stigmatized or culturally marginalized groups.)

**Note:** *There is not a definition in the statute of “racialized aggression”. This is a definition gleaned from several different resources/websites that provides a statement to meet the intent of the statute. When the State has created the Black Education Advisory Council, there may be a definition developed and put in regulation by the PED.*

*\*\*\*When the statewide hotline is established/available as outline in the Black Education Act, add link on school website to statewide hotline for reporting racial incidents/aggression.*

**FROM:** 22-5.-4.3 (D) NMSA 1978 All school discipline policies shall define and include a specific prohibition against racialized aggression involving a student or school personnel. Every school district and every charter school shall provide links to the statewide hotline to report racially charged incidents or racialized aggression.

### **No School Discrimination for Race/Religion/Culture/Hair Policy**

In accordance with the No School Discrimination for Hair Act, NMSA 1978 §22-5-4.3 (A) requires that existing anti-discrimination policies, student discipline, dress code policies be added with the following language:

Sandoval Academy of Bilingual Education shall not discriminate against a student, discipline a student, or impose disparate treatment of a student, because of a student's race, religion, or culture or because of a student's use of protective hairstyles or cultural or religious headdresses, as defined in New Mexico statute, NMSA 1978 §22-5-4.3 (A)&(I) and §22-8B-4(A)&(U).

- (1) "Cultural or religious headdresses" includes hijabs, head wraps or other headdresses used as part of an individual's personal cultural or religious beliefs.
- (2) "protective hairstyles" includes such hairstyles as braids, locs, twists, tight coils or curls, cornrows, bantu knots, afros, weaves, wigs, or head wraps; and

(3) "race" includes traits historically associated with race, including hair texture, length of hair, protective hairstyles or cultural or religious headdresses. *NMSA 1978 §22-5-4.3 (I) and §22-8B-4(U)*