

AGENDA Sandoval Academy of Bilingual Education (SABE) Governing Board Regular Meeting
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Location:	Via Google Meet
Date:	Wednesday, October 19, 2022
Time:	6:30 pm
Future Meeting Date:	Wednesday, November 16, 2022

Governing Council Members:

Becky A. Torres, President; Brennan Divett, Vice President; Lisa Spangler, Treasurer; Scott Heller, Secretary; Mario Martinez, Member

Others: Jackie Rodriguez – Executive Director/Principal; Ashley Wolfel – The Vigil Group; Alice Banks – Assistance with meeting notes

Agenda details:

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes from September 21, 2022 General Meeting
- IV. Financial Report: August: Ashley Wolfel, SABE Business Manager, The Vigil Group
- V. Action Items:
 - a. BAR 27202-563-000-2223-0006-IB
 - b. BAR 11000-563-000-2223-0007-T
 - c. BAR 24330-563-000-2223-0008-M
 - d. BAR 11000-563-000-2223-0009-M
 - e. BAR 11000-563-000-2223-0010-T
 - f. Resolution 1: Open Meetings Act
- VI. Discussion Items
 - a. Policy Committee
 - b. Governing Board Training – Kelly Callahan
- VII. Principal’s Update (<https://www.smore.com/pxj21>)
 - a. Fiscal & Operations
 - b. Instruction & Data
- VIII. Public Comment
- IX. Announcements
- X. Adjourn

MINUTES Sandoval Academy of Bilingual Education (SABE) Governing Board Regular Meeting

Location:	Via Zoom Meeting Join Zoom Meeting: https://zoom.us/j/2145335070?pwd=VXpZcjFjdndmcWhiMUtXU2dudTJnQT09 Meeting ID: 214 533 5070 Passcode: sabe
Date:	September 21, 2022
Time:	6:30 pm
Future Meeting Date:	Wednesday, October 19, 2022

Governing Council Members:

Becky A. Torres, President - absent
Brennan Divett - absent
Lisa Spangler - present via Zoom
Scott Heller - present via Zoom
Mario Martinez - present via Zoom

Others:

Jackie Rodriguez - Executive Director/Principal - present via Zoom
Ashley Wolfel - The Vigil Group - present via Zoom, dismissed at 7:10 PM
Alice Banks - Assistance with Meeting Notes - present via Zoom
Kelly Callahan - present via Zoom, dismissed at 7:45 PM

Agenda details:

- I. Call to Order
Lisa called the meeting to order at 6:38 PM.
- II. Approval of Agenda
Scott moved and Mario seconded the motion to approve the agenda with an added clarification that the Employee Handbook and Student/Parent Handbook are “updated”, and had been approved at a previous meeting. The motion was passed unanimously.
- III. Approval of Minutes from August 31, 2022 General Meeting
Scott moved and Mario seconded the motion to approve the minutes of the August 31, 2022 General Meeting. The motion was passed unanimously.
- IV. Financial Report: August: Ashley Wolfel, SABE Business Manager, The Vigil Group
Ashley reviewed information from the Finance Committee meeting that was held prior to the Governing Board meeting.
- V. Action Items:
 - a. BAR 11000-563-000-2223-0002-M
Mario moved and Scott seconded the motion to approve the Maintenance BAR for Operational. The motion was passed unanimously.

- b. BAR 11000-563-000-2223-0003-M
Mario moved and Scott seconded the motion to approve the Maintenance BAR for Operational. The motion was passed unanimously.
- c. BAR 11000-563-000-2223-0004-T
Mario moved and Scott seconded the motion to approve the Transfer BAR for Title I.
The motion was passed unanimously.
- d. BAR 11000-563-000-2223-0005-M
Mario moved and Scott seconded the motion to approve the Maintenance BAR for the American Rescue Plan (ARP). The motion was passed unanimously.
- e. Ratification of the contract with Herrera Bus Services
The term of service was changed from last year to include more days. Becky's recommendations from last year were maintained in this year's contract.

Mario moved and Scott seconded the motion to ratify the Contract with Herrera Bus Services. The motion was passed unanimously.

- f. Final SABE Employee Handbook
Jackie reviewed the updates to the handbook relative to the following topics:
 - **student information systems safety**
 - **employee access to the school building**
 - **parental/guardian notification of teacher qualifications**

Scott moved and Mario seconded the motion to approve the additions to the Employee Handbook for 2022. The motion was passed unanimously.

- g. Final SABE Student/Parent Handbook
Jackie reviewed the updates to the handbook relative to the following topics:
 - **medical cannabis**
 - **student diabetes self-management**
 - **suicide awareness and prevention**
 - **restraint and seclusion**

Scott moved and Mario seconded the motion to approve the additions to the Student/Parent Handbook for 2022. The motion was passed unanimously.

VI. Discussion Items

- a. Policy Committee
 - i. Update
 - ii. Next Policy Review: Wellness Plan / Safe Schools Plan
The committee will meet on October 11 to discuss the Wellness Plan and the Safe Schools Plan. They will determine the staff and community members who will be part of the Safety Committee.
- b. Governing Board Training – Kelly Callahan
Kelly would like to assist the Governing Board members with strategic planning. In her opinion, one of the priorities should be board recruitment. The Board should determine a process in which new members would be considered.

The Annual Board Resolution will be added to next month's agenda.

VII. Closed Session

- a. Pursuant to the Open Meetings Act NMSA 1978, 10-15-I (H)(7) closed session is called to address sensitive student information, SABE's Safe Schools Plan.

Lisa moved and Scott seconded the motion to move into Closed Session. A roll call vote was taken, and the motion was passed unanimously.

- b. Reconvene, statement closure

The Closed Session began at 7:45 PM and ended at 8:07 PM.

Lisa asserted that no additional topics were discussed, and that no actions were taken during the Closed Session.

VIII. Principal's Update

- a. Fiscal & Operations

Our enrollment is at 231. We have some concerns with low enrollment at the first grade level. There are 25 students in two classes. We are seeing movement of students in and out for various reasons. Our projection for the 40th day was 245.

There is a new charter school coming to the Rio Rancho area. We will continue to promote the facets of SABE that are unique to our school. We will emphasize our successes with English Language Learners and Special Education students. We will continue to focus on utilizing creative marketing strategies to attract new students.

Our new custodian started last week. The asphalt in the parking lot was resurfaced. We are outgrowing our current building.

- b. Instruction & Data

We briefly shared last year's standardized testing data with our staff. This year, all staff will be frequently and critically analyzing data to improve our student achievement. The teachers will meet in teams to determine specific ways in which we can refine our instructional practices. We will use our Biliteracy Trajectory Tool to guide some of our conversations. Jackie shared the structure of our monthly meetings.

Professional development will be provided to enhance our existing programs, including Eureka Math, American Reading Company, and GLAD.

We are concluding our beginning-of-the-year assessment cycle this week. More information will be shared in future meetings.

IX. Public Comment

None

X. Announcements

None

XI. Adjourn

Scott moved and Mario seconded that the meeting be adjourned. The motion passed unanimously, and the meeting was adjourned at 8:32 PM.

Sandoval Academy of Bilingual Education
Fiscal Year 2022
Balance Sheet as of September 30, 2022

Description	11000 Operational	13000- Transportation	14000 Instructional Materials	21000 Food Service	23000 Activities	24101 Title I
11011 - Bank Accounts	\$665,828.46	\$4,854.00	\$0.36	\$12,015.88	\$22,573.31	(\$1,924.44)
15000 - Prepaid Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Asset	\$665,828.46	\$4,854.00	\$0.36	\$12,015.88	\$22,573.31	(\$1,924.44)
Subtotal of Account Group: Assets	\$665,828.46	\$4,854.00	\$0.36	\$12,015.88	\$22,573.31	(\$1,924.44)
23124 - State Retirement System Contributions	\$12,928.09	\$0.00	\$0.00	\$0.00	\$0.00	\$270.32
23125 - Employee Insurance	\$7,483.97	\$0.00	\$0.00	\$0.00	\$0.00	\$194.75
23126 - Unemployment Insurance	(\$213.72)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23127 - Workers' Compensation	\$73.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00
23134 - Employer State Retirement System	\$21,665.97	\$0.00	\$0.00	\$0.00	\$0.00	\$442.44
23135 - Employer Insurance	\$12,285.91	\$0.00	\$0.00	\$0.00	\$0.00	\$310.41
23137 - Employer Workers' Comp	\$83.95	\$0.00	\$0.00	\$0.00	\$0.00	\$2.30
23142 - State Income Tax	\$3,574.89	\$0.00	\$0.00	\$0.00	\$0.00	\$70.38
23147 - Voluntary Deductions	\$510.80	\$0.00	\$0.00	\$0.00	\$0.00	\$10.42
Subtotal of Account Type: Liability	\$58,392.86	\$0.00	\$0.00	\$0.00	\$0.00	\$1,303.02
32300 - Unreserved Fund Balance	\$490,797.85	\$0.00	\$0.36	\$15,860.26	\$23,120.06	(\$13,903.82)
Net Increase/Decrease	\$116,637.75	\$4,854.00	\$0.00	(\$3,844.38)	(\$546.75)	\$10,676.36
Subtotal of Account Type: Fund Balance/Retained Earnings	\$607,435.60	\$4,854.00	\$0.36	\$12,015.88	\$22,573.31	(\$3,227.46)
Subtotal of Account Group: Liabilities/Fund Balance	\$665,828.46	\$4,854.00	\$0.36	\$12,015.88	\$22,573.31	(\$1,924.44)

Sandoval Academy of Bilingual Education
Fiscal Year 2022
Balance Sheet as of September 30, 2022

24106 IDEA-B	24154 Title II	24189 Title IV	Title CARES Act	24301 CRRSA	24308 CRRSA	24316 Air Quality Grant	24330 ARP	25153 Medicaid
(\$11,486.45)	(\$10,455.58)		\$0.00	\$0.00	\$0.00	\$0.00	(\$18,082.66)	\$35,659.96
\$0.00	\$5,914.85		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(\$11,486.45)	(\$4,540.73)		\$0.00	\$0.00	\$0.00	\$0.00	(\$18,082.66)	\$35,659.96
(\$11,486.45)	(\$4,540.73)		\$0.00	\$0.00	\$0.00	\$0.00	(\$18,082.66)	\$35,659.96
\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$270.01	\$0.00
\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$17.12	\$0.00
\$20.04	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$12.87	\$0.00
\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$7.00	\$0.00
\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$501.71	\$0.00
\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$41.47	\$0.00
\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$8.05	\$0.00
\$43.49	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$18.55	\$0.00
\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$13.32	\$0.00
\$63.53	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$890.10	\$0.00
(\$62,508.36)	(\$1,477.80)	(\$12,162.81)	(\$251.29)	(\$8,831.71)	(\$3,184.00)	(\$9,298.40)		\$33,710.74
\$50,958.38	(\$3,062.93)	\$12,162.81	\$251.29	\$8,831.71	\$3,184.00	(\$9,674.36)		\$1,949.22
(\$11,549.98)	(\$4,540.73)		\$0.00	\$0.00	\$0.00	\$0.00	(\$18,972.76)	\$35,659.96
(\$11,486.45)	(\$4,540.73)		\$0.00	\$0.00	\$0.00	\$0.00	(\$18,082.66)	\$35,659.96

**Sandoval Academy of Bilingual Education
Fiscal Year 2022
Balance Sheet as of September 30, 2022**

26107 REC/ District Agent	27109 Instructional Materials GAA	27202 Open SciEd Expansion Initiative	31701 SB-9 Local	31703 SB-9 Cash	Total
\$547.89	(\$0.05)	\$0.00	\$120,284.99	\$28,026.35	\$847,842.02
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,914.85
\$547.89	(\$0.05)	\$0.00	\$120,284.99	\$28,026.35	\$853,756.87
\$547.89	(\$0.05)	\$0.00	\$120,284.99	\$28,026.35	\$853,756.87
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,468.42
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,695.84
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$180.81)
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,610.12
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,637.79
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$94.30
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,707.31
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$534.54
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,649.51
\$547.89	(\$0.05)	(\$1,700.00)	\$119,697.21	\$28,026.35	\$598,442.48
\$0.00	\$0.00	\$1,700.00	\$587.78	\$0.00	\$194,664.88
\$547.89	(\$0.05)	\$0.00	\$120,284.99	\$28,026.35	\$793,107.36
\$547.89	(\$0.05)	\$0.00	\$120,284.99	\$28,026.35	\$853,756.87

**Sandoval Academy of Bilingual Education
Budget Summary
Budget Summary as of September 30, 2022**

Revenues							
Fund Description	Annual Budget	Actual (YTD)	Annualized Budget	Annualize vs Actual	FY22	FY23-FY22	
Fund 11000 Operational	\$ 2,413,178.00	\$ 603,674.34	\$ 603,294.50	\$ 379.84	\$ 628,067.40	\$ (24,393.06)	
Fund 13000 Pupil Transportation	\$ 38,260.00	\$ 10,434.00	\$ 9,565.00	\$ 869.00	\$ -	\$ 10,434.00	
Fund 21000 USDA Food Reimbursement	\$ 40,000.00	\$ -	\$ 10,000.00	\$ (10,000.00)	\$ -	\$ -	
Fund 23000 Activities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 24101 Title I	\$ 96,716.00	\$ -	\$ 24,179.00	\$ (24,179.00)	\$ 17,562.00	\$ (17,562.00)	
Fund 24106 IDEAB	\$ 62,541.00	\$ -	\$ 15,635.25	\$ (15,635.25)	\$ -	\$ -	
Fund 24146-CSP	\$ -	\$ -	\$ -	\$ -	\$ 4,039.98	\$ (4,039.98)	
Fund 24154 Title II	\$ 17,689.00	\$ -	\$ 4,422.25	\$ (4,422.25)	\$ 373.00	\$ (373.00)	
Fund 24189 Student Supp Academic Achievement	\$ 26,490.00	\$ -	\$ 6,622.50	\$ (6,622.50)	\$ -	\$ -	
Fund 24301 CARES Act	\$ -	\$ -	\$ -	\$ -	\$ 4,621.86	\$ (4,621.86)	
Fund 24308 CRRSA, ESSR II	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 24312 CRRSA Retention Stipend	\$ -	\$ -	\$ -	\$ -	\$ 1,400.00	\$ (1,400.00)	
Fund 24316 Air Quality Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 24330 ESSR III ARP	\$ 359,981.00	\$ -	\$ 89,995.25	\$ (89,995.25)	\$ -	\$ -	
Fund 25153 Title XIX MEDICAID 3/21 Years	\$ -	\$ 1,813.27	\$ -	\$ 1,813.27	\$ 1,981.47	\$ (168.20)	
Fund 26107 REC/District Fiscal Agent	\$ -	\$ -	\$ -	\$ -	\$ 5,537.39	\$ (5,537.39)	
Fund 27107 2012 GOB Student Library SB66	\$ 5,864.00	\$ -	\$ 1,466.00	\$ (1,466.00)	\$ -	\$ -	
Fund 27153 Extended Learning Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 27201 School Lunch Co-Pay	\$ 635.00	\$ -	\$ 158.75	\$ (158.75)	\$ -	\$ -	
Fund 27202 Open SciEd Expansion Initiative	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 31200 PSCOC Lease Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 31701 SB9 Local	\$ 64,762.00	\$ 593.72	\$ 16,190.50	\$ (15,596.78)	\$ 4,329.90	\$ (3,736.18)	
Fund 31703 SB9 State Match Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenues	\$ 3,126,116.00	\$ 616,515.33	\$ 781,529.00	\$ (165,013.67)	\$ 667,913.00	\$ (51,397.67)	

Sandoval Academy of Bilingual Education
Budget Summary
Budget Summary as of September 30, 2022

Expenditures						
Fund Description	Annual Budget	Actual (YTD)	Annualized Budget	Annualize vs Actual	FY22	FY23-FY22
Function 1000 - Instruction	\$ 1,818,870.00	\$ 197,391.75	\$ 454,717.50	\$ (257,325.75)	\$ 185,253.64	\$ 12,138.11
Function 2100 - Students	\$ 203,044.00	\$ 34,635.53	\$ 50,761.00	\$ (16,125.47)	\$ 38,463.68	\$ (3,828.15)
Function 2200 - Instruction	\$ 4,002.00	\$ -	\$ 1,000.50	\$ (1,000.50)	\$ -	\$ -
Function 2300 - General Administration	\$ 189,873.00	\$ 47,160.10	\$ 47,468.25	\$ (308.15)	\$ 37,421.61	\$ 9,738.49
Function 2400 - School Administration	\$ 110,716.00	\$ 20,699.26	\$ 27,679.00	\$ (6,979.74)	\$ 21,118.92	\$ (419.66)
Function 2500 - Central Services	\$ 105,052.00	\$ 26,502.61	\$ 26,263.00	\$ 239.61	\$ 29,068.34	\$ (2,565.73)
Function 2600 - Operation & Maintenance of Plant	\$ 259,304.00	\$ 157,936.23	\$ 64,826.00	\$ 93,110.23	\$ 150,967.87	\$ 6,968.36
Function 3100 - Food Services Operations	\$ 22,317.00	\$ 3,559.00	\$ 5,579.25	\$ (2,020.25)	\$ -	\$ 3,559.00
Fund 11000 - Operational	\$ 2,713,178.00	\$ 487,884.48	\$ 678,294.50	\$ (190,410.02)	\$ 462,294.06	\$ 25,590.42
Fund 13000 - Pupil Transportation	\$ 38,260.00	\$ 5,580.00	\$ 9,565.00	\$ (3,985.00)	\$ -	\$ 5,580.00
Fund 14000 - Instructional Materials	\$ -	\$ -	\$ -	\$ 3,844.38	\$ -	\$ 3,844.38
Fund 21000- Food Services Operations	\$ 46,070.00	\$ 3,844.38	\$ 11,517.50	\$ (10,970.75)	\$ -	\$ 546.75
Fund 23000- Activities	\$ 24,372.00	\$ 546.75	\$ 6,093.00	\$ (2,865.54)	\$ 559.17	\$ 2,668.29
Fund 24101 - Title I	\$ 96,716.00	\$ 3,227.46	\$ 24,179.00	\$ (12,629.02)	\$ 539.40	\$ 11,010.58
Fund 24106 - Entitlement IDEA-B	\$ 62,541.00	\$ 11,549.98	\$ 15,635.25	\$ (15,635.25)	\$ -	\$ -
Fund 24146-Charter School Program	\$ -	\$ -	\$ -	\$ 4,540.73	\$ -	\$ 4,540.73
Fund 24154 - Teacher/Principal Training & Recruiting	\$ 17,689.00	\$ 4,540.73	\$ 4,422.25	\$ (4,422.25)	\$ -	\$ -
Fund 24189 - Student Supp Academic Achievement	\$ 26,490.00	\$ -	\$ 6,622.50	\$ (6,622.50)	\$ -	\$ -
Fund 24301-CARES Act	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 24308- CRRSA	\$ -	\$ -	\$ -	\$ -	\$ 34,529.80	\$ (34,529.80)
Fund 24316-Air Quality	\$ -	\$ -	\$ -	\$ 18,972.76	\$ -	\$ 18,972.76
Fund 24330 - ARP	\$ 359,981.00	\$ 18,972.76	\$ 89,995.25	\$ (89,995.25)	\$ -	\$ -
Fund 25153-Medicaid	\$ 28,080.00	\$ -	\$ 7,020.00	\$ (7,020.00)	\$ -	\$ -
Fund 26107-REC/District Fiscal Agent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 27107 - 2012 GOB Student Library SB-66	\$ 5,864.00	\$ -	\$ 1,466.00	\$ (1,466.00)	\$ -	\$ -
Fund 27109 - GAA of 2019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 27130-Feminine Hygiene Products	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 27153 - Extended Learning Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 27201 - School Lunch Co-Pay	\$ 635.00	\$ -	\$ 158.75	\$ (158.75)	\$ -	\$ -
Fund 27202 - Open SciEd Expansion Initiative	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 31200-PSCOC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5.94
Fund 31701-Capital Improvements SB-9 Ad Valorem	\$ 177,649.00	\$ 5.94	\$ 44,412.25	\$ (44,406.31)	\$ 3,519.01	\$ (3,513.07)
Fund 31703-Capital Improvements SB-9 Cash Match	\$ 28,027.00	\$ -	\$ 7,006.75	\$ (7,006.75)	\$ -	\$ -
Total Expenses For all Funds	\$ 3,625,552.00	\$ 536,152.48	\$ 906,388.00	\$ (370,235.52)	\$ 501,441.44	\$ 34,716.98

Sandoval Academy of Bilingual Education
Revenue Report
Revenue Report as of September 30, 2022

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Fees Educational	\$0.00	\$380.00	\$380.00
State Equalization Guarantee	\$2,413,178.00	\$603,294.34	\$1,809,883.66
Fund 11000 Operational	\$2,413,178.00	\$603,674.34	\$1,809,503.66
Fund 13000 Pupil Transportation	\$38,260.00	\$10,434.00	\$27,826.00
Fund 21000 USDA Food Reimbursement	\$40,000.00	\$0.00	\$40,000.00
Fund 24101 Title I	\$96,716.00	\$0.00	\$96,716.00
Fund 24106 IDEAB	\$62,541.00	\$0.00	\$62,541.00
Fund 24154 Title II	\$17,689.00	\$0.00	\$17,689.00
Fund 24189 Student Supp Academic Achievement	\$26,490.00	\$0.00	\$26,490.00
Fund 24330 ESSR III ARP	\$359,981.00	\$0.00	\$359,981.00
Fund 25153 Title XIX MEDICAID 3/21 Years	\$0.00	\$1,813.27	\$1,813.27
Fund 27107 2012 GOB Student Library SB66	\$5,864.00	\$0.00	\$5,864.00
Fund 27201 School Lunch CoPay	\$635.00	\$0.00	\$635.00
Fund 31701 SB9 Local	\$64,762.00	\$593.72	\$64,168.28
Grand Total	\$3,126,116.00	\$616,515.33	\$2,509,600.67

Sandoval Academy of Bilingual Education
Expenditure Report
Expenditure Report as of September 30, 2022

Description	Budget (YTD)	Actual (YTD)	Ambrance (YTD)	Available (YTD)
Salaries Expense-Long-term Sub	\$33,046.00	\$1,140.00	\$31,009.78	\$896.22
Salaries Expense-Teacher	\$717,222.00	\$96,107.17	\$621,114.15	\$0.68
Salaries Expense-Kinder Teachers	\$120,112.00	\$13,559.79	\$103,958.28	\$2,593.93
Salaries Expense- EA	\$0.00	\$7,459.26	\$37,915.58	(\$45,374.84)
Salaries Expense-Kinder EA	\$50,228.00	\$854.92	\$19,663.24	\$29,709.84
Salaries Expense-Fine Arts	\$70,850.00	\$2,725.00	\$62,675.00	\$5,450.00
Salaries Expense-Sped Teacher	\$91,823.00	\$3,531.64	\$79,621.24	\$8,670.12
Salaries Expense-After School At-Risk	\$21,600.00	\$2,415.00	\$19,320.00	(\$135.00)
Stipend -Teacher	\$14,000.00	\$0.00	\$8,000.00	\$6,000.00
Stipend -SPED	\$0.00	\$230.76	\$1,769.23	(\$1,999.99)
Stiped- EA	\$3,000.00	\$0.00	\$3,000.00	\$0.00
Stiped-TESOL	\$2,200.00	\$2,141.20	\$0.00	\$58.80
Stipend- Bilingual	\$31,500.00	\$0.00	\$24,500.00	\$7,000.00
Stipend- ELT Teacher	\$28,977.00	\$0.00	\$28,976.08	\$0.92
Stipend- ELT SPED	\$4,937.00	\$0.00	\$2,676.47	\$2,260.53
Stipend-ELT Kinder Teacher	\$2,676.00	\$0.00	\$2,676.00	\$0.00
Additional Compensation	\$3,000.00	\$0.00	\$2,363.00	\$637.00
Employee Benefits	\$410,435.00	\$48,106.14	\$352,401.45	\$9,927.41
Professional Development	\$637.00	\$636.54	\$0.00	\$0.46
Professional Development-SPED	\$0.00	\$381.93	\$11,125.00	(\$11,506.93)
Other Professional/Technical Services	\$8,000.00	\$0.00	\$8,000.00	\$0.00
Other Charges	\$900.00	\$219.03	\$661.00	\$19.97
Other Charges-SPED	\$0.00	\$0.00	\$190.00	(\$190.00)
Other Charges	\$782.00	\$581.19	\$400.00	(\$199.19)
Other Instructional Materials	\$28,329.00	\$0.00	\$3,341.18	\$24,987.82
Software	\$11,680.00	\$12,417.05	\$0.00	(\$737.05)
General Supplies and Materials	\$10,162.00	\$4,415.28	\$3,940.42	\$1,806.30
General Supplies and Materials-Fine Arts	\$1,000.00	\$279.86	\$0.00	\$720.14
General Supplies and Materials-SPED	\$1,000.00	\$0.00	\$363.86	\$636.14
Supply Assets (Under \$5K)	\$150,774.00	\$0.00	\$766.79	\$150,007.21
""Supply Assets (\$5,000 or less)""	\$0.00	\$189.99	\$0.00	(\$189.99)
Function 1000 - Instruction	\$1,818,870.00	\$197,391.75	\$1,430,427.75	\$191,050.50
Salaries Expense-Coordinator	\$20,275.00	\$4,620.84	\$0.00	\$15,654.16
Salaries Expense-Nursing Assistant	\$18,024.00	\$3,262.61	\$12,186.34	\$2,575.05
Salaries Expense-Registrar	\$18,022.00	\$3,262.84	\$12,187.02	\$2,572.14
Salaries Expense - Speech Therapist	\$58,871.00	\$7,106.37	\$54,482.13	(\$2,717.50)
Stipend-Coordinator	\$0.00	\$346.17	\$2,653.84	(\$3,000.01)
Stipend-ELT Coordinator	\$0.00	\$0.00	\$3,212.00	(\$3,212.00)
Stipend-Speech Therapist	\$0.00	\$0.00	\$3,293.50	(\$3,293.50)
Employee Benefits	\$46,148.00	\$5,476.39	\$22,494.87	\$18,176.69
Diagnosticians - Contracted	\$5,500.00	\$4,896.38	\$822.02	(\$218.40)
Occupational Therapists - Contracted	\$5,000.00	\$0.00	\$22,301.76	(\$17,301.76)
Psychologists - Contracted	\$500.00	\$0.00	\$2,749.50	(\$2,249.50)
Specialists - Contracted	\$16,621.00	\$2,716.24	\$26,554.82	(\$12,650.06)
Professional Development	\$0.00	\$585.00	\$0.00	(\$585.00)
Other Professional/Technical Services	\$14,083.00	\$1,961.05	\$13,878.20	(\$1,756.25)
General Supplies and Materials	\$0.00	\$401.59	\$0.00	(\$401.59)
Function 2100 - Support Services-Students	\$203,044.00	\$34,635.53	\$176,816.00	(\$8,407.53)
General Supplies and Materials	\$4,002.00	\$0.00	\$4,001.25	\$0.75
Function 2200 - Support Services-Instruction	\$4,002.00	\$0.00	\$4,001.25	\$0.75

Sandoval Academy of Bilingual Education
Expenditure Report
Expenditure Report as of September 30, 2022

Salaries Expense-Executive Director	\$107,000.00	\$24,692.28	\$82,307.72	\$0.00
ELT Stipend-Superintendent	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Educational Retirement	\$46,577.00	\$9,519.17	\$34,764.29	\$2,293.54
Auditing	\$17,946.00	\$5,387.50	\$12,558.00	\$0.50
Legal	\$2,500.00	\$119.15	\$2,380.85	\$0.00
Advertising	\$6,250.00	\$5,142.00	\$324.59	\$783.41
Board Training	\$4,600.00	\$2,300.00	\$2,300.00	\$0.00
Function 2300 - Support Services-General Administration	\$189,873.00	\$47,160.10	\$134,635.45	\$8,077.45
Salaries Expense-Assistant Principal	\$39,547.00	\$6,084.20	\$33,463.00	(\$0.20)
Salaries Expense-Office Manager/Clerks	\$35,512.00	\$5,997.18	\$14,463.34	\$15,051.48
Stipend- Assistant Principal	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Educational Retirement	\$24,763.00	\$3,768.43	\$15,622.30	\$5,372.27
Other Charges	\$3,894.00	\$3,347.00	\$0.00	\$547.00
General Supplies and Materials	\$2,000.00	\$1,502.45	\$60.00	\$437.55
Function 2400 - Support Services-School Administration	\$110,716.00	\$20,699.26	\$63,608.64	\$26,408.10
Other Professional/Technical Services	\$90,190.00	\$14,343.92	\$74,925.54	\$920.54
Software	\$12,562.00	\$12,158.69	\$0.00	\$403.31
General Supplies and Materials	\$2,300.00	\$0.00	\$0.00	\$2,300.00
Function 2500 - Central Services	\$105,052.00	\$26,502.61	\$74,925.54	\$3,623.85
Salaries Expense-Custodian	\$48,000.00	\$6,333.58	\$21,992.73	\$19,673.69
Employee Benefit	\$17,652.00	\$1,880.39	\$11,106.04	\$4,575.57
Other Charges	\$32,222.00	\$9,550.19	\$22,490.65	\$181.16
Electricity	\$27,071.00	\$10,876.74	\$15,123.26	\$1,071.00
Natural Gas (Buildings)	\$4,527.00	\$201.72	\$3,198.28	\$1,127.00
Communication Services	\$7,519.00	\$1,132.73	\$3,604.12	\$2,782.15
Renting Land and Buildings	\$82,046.00	\$87,522.08	\$172,981.00	(\$178,457.08)
Rentals of Computers and Related Equipment	\$3,526.00	\$1,249.45	\$1,358.33	\$918.22
Property Liability Insurance	\$33,431.00	\$33,403.00	\$0.00	\$28.00
General Supplies and Materials	\$3,000.00	\$4,459.85	\$2,748.98	(\$4,208.83)
Supply Asset (Under \$5k)	\$400.00	\$1,300.00	\$0.00	(\$900.00)
Gasoline	\$0.00	\$26.50	\$0.00	(\$26.50)
Function 2600 - Operation & Maintenance of Plant	\$259,304.00	\$157,936.23	\$254,603.39	(\$153,235.62)
Salaries Expense-Food Service Coordinator	\$17,500.00	\$2,765.70	\$25,782.03	(\$11,047.73)
Educational Retirement	\$4,817.00	\$545.47	\$5,699.07	(\$1,427.54)
ERA - Retiree Health	\$350.00	\$32.06	\$368.69	(\$50.75)
FICA Payments	\$1,085.00	\$171.48	\$1,602.97	(\$689.45)
Medicare Payments	\$254.00	\$40.10	\$374.89	(\$160.99)
Life	\$0.00	\$13.15	\$105.20	(\$118.35)
Unemployment Compensation	\$100.00	\$9.14	\$85.51	\$5.35
Workers Compensation Premiums	\$27.00	\$4.60	\$0.00	\$22.40
Other Contract Services	\$0.00	\$247.83	\$0.00	(\$247.83)
Function 3100 - Food Services Operations	\$22,317.00	\$3,559.00	\$31,481.10	(\$12,723.10)
Fund 11000 - Operational	\$2,713,178.00	\$487,884.48	\$2,170,499.12	\$54,794.40
<u>Pupil Transportation-13000</u>				
Transportation Contractors	\$38,260.00	\$5,580.00	\$32,680.00	\$0.00
Fund 13000 - Pupil Transportation	\$38,260.00	\$5,580.00	\$32,680.00	\$0.00

Sandoval Academy of Bilingual Education
Expenditure Report
Expenditure Report as of September 30, 2022

USDA Fund-21000

Food	\$46,070.00	\$0.00	\$41,224.15	\$4,845.85
General Supplies and Materials	\$0.00	\$3,493.39	\$1,001.47	(\$4,494.86)
""Supply Assets (\$5,000 or less)""	\$0.00	\$350.99	\$0.00	(\$350.99)
Fund 21000 - USDA Food Reimbursement	\$46,070.00	\$3,844.38	\$42,225.62	\$0.00

Activities-23000

Other Charges	\$0.00	\$182.50	\$50.00	(\$232.50)
Other Charges	\$8,124.00	\$0.00	\$0.00	\$8,124.00
General Supplies and Materials	\$16,248.00	\$364.25	\$8,867.28	\$7,016.47
Fund 23000 - Activities	\$24,372.00	\$546.75	\$8,917.28	\$14,907.97

Title I-24101

General Supplies and Materials	\$2,000.00	\$0.00	\$34,400.00	(\$32,400.00)
Function 1000 - Instruction	\$2,000.00	\$0.00	\$34,400.00	(\$32,400.00)
Salaries Expense-Coordinator	\$92,716.00	\$2,310.42	\$53,139.74	\$37,265.84
Employee Benefits	\$0.00	\$917.04	\$5,948.80	(\$6,865.84)
General Supplies and Materials	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Function 2100 - Support Services-Students	\$94,716.00	\$3,227.46	\$59,088.54	\$32,400.00
Fund 24101 - Title I	\$96,716.00	\$3,227.46	\$106,070.75	\$0.00

IDEA-B-24106

Salaries Expense	\$50,041.00	\$8,669.92	\$0.00	\$41,371.08
Educational Retirement	\$0.00	\$2,880.06	\$0.00	(\$2,880.06)
General Supplies and Materials	\$0.00	\$0.00	\$486.20	(\$486.20)
Function 1000 - Instruction	\$50,041.00	\$11,549.98	\$486.20	\$38,004.82
Speech Therapists - Contracted	\$12,500.00	\$0.00	\$0.00	\$12,500.00
Function 2100 - Support Services-Students	\$12,500.00	\$0.00	\$0.00	\$12,500.00
Fund 24106 - IDEA-B	\$62,541.00	\$11,549.98	\$486.20	\$50,504.82

Title II-24154

Professional Development	\$8,845.00	\$677.85	\$2,694.00	\$5,473.15
Function 1000 - Instruction	\$8,845.00	\$677.85	\$2,694.00	\$5,473.15
Professional Development	\$8,844.00	\$3,862.88	\$155.00	\$4,826.12
Function 2400 - Support Services-School Administration	\$8,844.00	\$3,862.88	\$155.00	\$4,826.12
Fund 24154 - Title II	\$17,689.00	\$4,540.73	\$2,849.00	\$10,299.27

Student Support Academic Achievement-24189

Other Contract Services	\$500.00	\$0.00	\$0.00	\$500.00
Software	\$500.00	\$0.00	\$0.00	\$500.00
General Supplies and Materials	\$6,227.00	\$0.00	\$0.00	\$6,227.00
Function 1000 - Instruction	\$7,227.00	\$0.00	\$0.00	\$7,227.00
Salaries Expense-Coordinator	\$19,263.00	\$0.00	\$0.00	\$19,263.00
Function 2100 - Support Services-Students	\$19,263.00	\$0.00	\$0.00	\$19,263.00
Fund 24189 - Student Supp Academic Achievement	\$26,490.00	\$0.00	\$0.00	\$26,490.00

ARP-24330

Salaries Expense- Tutor	\$40,995.00	\$1,305.00	\$29,028.30	\$10,661.70
Additional Compensation	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Educational Retirement	\$0.00	\$368.85	\$8,468.31	(\$8,837.16)
Software	\$0.00	\$9,395.00	\$4,050.00	(\$13,445.00)
General Supplies and Materials	\$0.00	\$0.00	\$458.00	(\$458.00)
Supply Assets (Under \$5K)	\$55,000.00	\$0.00	\$0.00	\$55,000.00
Function 1000 - Instruction	\$125,995.00	\$11,068.85	\$42,004.61	\$72,921.54
Salaries Expense- Coordinator	\$28,000.00	\$0.00	\$0.00	\$28,000.00
Salaries Expense-Student Support	\$15,563.00	\$0.00	\$0.00	\$15,563.00
Specialists - Contracted	\$0.00	\$2,501.80	\$26,769.26	(\$29,271.06)
Other Professional/Technical Services	\$55,998.00	\$0.00	\$0.00	\$55,998.00
Function 2100 - Support Services-Students	\$99,561.00	\$2,501.80	\$26,769.26	\$70,289.94

Sandoval Academy of Bilingual Education
Expenditure Report
Expenditure Report as of September 30, 2022

Legal	\$11,630.00	\$0.00	\$0.00	\$11,630.00
Function 2300 - Support Services-General Administration	\$11,630.00	\$0.00	\$0.00	\$11,630.00
Other Charges	\$1,800.00	\$1,799.00	\$0.00	\$1.00
Supply Asset (Under \$5k)	\$0.00	\$0.00	\$349.99	(\$349.99)
Function 2400 - Support Services-School Administration	\$1,800.00	\$1,799.00	\$349.99	(\$348.99)
Salaries Expense- IT	\$22,133.00	\$2,629.72	\$14,463.31	\$5,039.97
Employee Benefit	\$0.00	\$778.39	\$4,259.68	(\$5,038.07)
Function 2500 - Central Services	\$22,133.00	\$3,408.11	\$18,722.99	\$1.90
Professional Development	\$0.00	\$195.00	\$0.00	(\$195.00)
Other Contract Services	\$29,671.00	\$0.00	\$0.00	\$29,671.00
General Supplies and Materials	\$500.00	\$0.00	\$0.00	\$500.00
Supply Asset (Under \$5k)	\$10,260.00	\$0.00	\$6,420.00	\$3,840.00
Function 2600 - Operation & Maintenance of Plant	\$40,431.00	\$195.00	\$6,420.00	\$33,816.00
Transportation Contractors	\$58,431.00	\$0.00	\$17,540.00	\$40,891.00
Function 2700 - Student Transportation	\$58,431.00	\$0.00	\$17,540.00	\$40,891.00
Fund 24330-ARP	\$359,981.00	\$18,972.76	\$111,806.85	\$229,201.39
Medicaid-25153				
Specialists - Contracted	\$28,080.00	\$0.00	\$0.00	\$28,080.00
Fund 25153 - Title XIX MEDICAID 3/21 Years	\$28,080.00	\$0.00	\$0.00	\$28,080.00
2012 GOB Student Library SB-66-27107				
Library and Audio-Visual	\$5,864.00	\$0.00	\$0.00	\$5,864.00
Fund 27107 - 2012 GOB Student Library SB-66	\$5,864.00	\$0.00	\$0.00	\$5,864.00
School Lunch Co-Pay-27201				
Food	\$635.00	\$0.00	\$0.00	\$635.00
Fund 27201 - School Lunch Co-Pay	\$635.00	\$0.00	\$0.00	\$635.00
SB-9 Local- 31701				
County Tax Collection Costs	\$650.00	\$5.94	\$0.00	\$644.06
Function 2300 - Support Services-General Administration	\$650.00	\$5.94	\$0.00	\$644.06
Supply Assets (Under \$5K)	\$176,999.00	\$0.00	\$0.00	\$176,999.00
""Supply Assets (\$5,000 or less)""	\$0.00	\$0.00	\$4,638.80	(\$4,638.80)
Function 4000 - Capital Outlay	\$176,999.00	\$0.00	\$4,638.80	\$172,360.20
Fund 31701 - SB-9 Local	\$177,649.00	\$5.94	\$4,638.80	\$173,004.26
SB-9 State Match Cash-31703				
Supply Assets (Under \$5K)	\$28,027.00	\$0.00	\$0.00	\$28,027.00
Fund 31703 - SB-9 State Match Cash	\$28,027.00	\$0.00	\$0.00	\$28,027.00
Grand Total	\$3,625,552.00	\$536,152.48	\$2,498,949.47	\$590,450.05

Sandoval Academy of Bilingual Education
Cleared Checks
Cleared Checks as of September 30, 2022

Last Reconciled	Beginning Balance	Statement Date	Ending Balance			
8/31/2022	\$898,060.39	9/1/2022	\$884,491.28			
Date	Item Number	Source Document	Description	Deposit	Withdrawal	Description
9/2/2022		Payroll Liability Check	AFLAC		\$12.48	
9/7/2022		Payroll Liability Check	NMPسيا		\$17,196.80	
9/8/2022	09-002	Cash Receipt	Harris Refund	\$300.00		
9/8/2022	09-006	Cash Receipt	Refund for Cognia Inc.	\$13.36		
9/8/2022	2257	AP Warrant	American Reading Company		\$8,500.00	
9/8/2022	2258	AP Warrant	Cooperative Educational Services		\$2,215.88	
9/8/2022	2259	AP Warrant	Cynthia Kelsey		\$44.00	
9/8/2022	2260	AP Warrant	Getty Industrial Training		\$130.00	
9/8/2022	2261	AP Warrant	Herrera Coaches Inc.		\$5,580.00	
9/8/2022	2262	AP Warrant	Jackie Rodriguez		\$26.50	
						Penske Gas Reimbursement
9/8/2022	2263	AP Warrant	Maria Estrada		\$44.00	
9/8/2022	2264	AP Warrant	Paola Baker		\$44.00	
9/8/2022	2265	AP Warrant	Renee Kubler		\$44.00	
9/8/2022	2266	AP Warrant	The Vigil Group, LLC		\$5,756.81	
9/9/2022		Payroll Liability Check	NMRHCA		\$2,375.03	
9/9/2022		Payroll Liability Check	Wells Fargo		\$41,153.06	
9/9/2022	00009940	Journal Entry	To void check from FY22 due to being lost in the mail. Vendor=Richard Lara Check #2192	\$22.51		
9/9/2022	09-001	Cash Receipt	SEG SEPT 2022	\$201,098.10		
9/9/2022	2267	Paycheck	Lara, Richard		\$22.51	
9/12/2022	2268	AP Warrant	Centurylink		\$244.64	
9/12/2022	2269	AP Warrant	Cooperative Educational Services		\$3,976.49	
9/12/2022	2270	AP Warrant	Charter School Nursing Services		\$1,961.05	
9/12/2022	2271	AP Warrant	Extra Space Management		\$340.00	
9/12/2022	2272	AP Warrant	HDSupply		\$992.48	
9/12/2022	2273	AP Warrant	Jackie Rodriguez		\$43.03	Amazon Shipping Costs
9/12/2022	2274	AP Warrant	Matthews Fox, P.C.		\$29.79	
9/12/2022	2275	AP Warrant	Public Charter Schools of New Mexico		\$2,300.00	
9/12/2022	2276	AP Warrant	R&B Commercial Service, Inc.		\$247.83	
9/12/2022	2277	AP Warrant	Scenario Learning		\$636.54	
9/12/2022	2278	AP Warrant	Scripps National Spelling Bee, Inc.		\$182.50	
9/12/2022	2279	AP Warrant	Staples		\$1,338.14	
9/12/2022	2280	AP Warrant	Triple J Glass Mirrors and Doors LLC		\$1,300.00	
9/12/2022	2281	AP Warrant	West Mesa Lock and Safe LLC		\$74.75	
9/14/2022		Payroll Liability Check	Internal Revenue Service		\$12,456.21	
9/15/2022	09-004	Cash Receipt	SB-9 August 2022	\$119.83		
9/15/2022	09-005	Cash Receipt	Pupil Transportation September 2022	\$3,478.00		
9/15/2022	2282	AP Warrant	Schoolhouse Driveline		\$895.00	
9/16/2022		Payroll Liability Check	NMERB		\$21,962.29	
9/23/2022		Payroll Liability Check	Wells Fargo		\$39,448.58	
9/26/2022		Payroll Liability Check	New Mexico Taxation & Revenue Department		\$2,004.79	
9/27/2022	2283	AP Warrant	Clear Channel Outdoor		\$5,142.00	
9/27/2022	2284	AP Warrant	Fulcrum Building, LLC		\$27,376.90	
9/27/2022	2285	AP Warrant	HDSupply		\$574.88	
9/27/2022	2286	AP Warrant	Home Depot		\$92.65	
9/27/2022	2287	AP Warrant	Peripole		\$279.86	
9/27/2022	2288	AP Warrant	School Life		\$94.15	
9/27/2022	2289	AP Warrant	School Nurse Supply		\$401.59	
9/27/2022	2290	AP Warrant	Weiss Bros.		\$195.00	
9/27/2022	2291	AP Warrant	West Mesa Lock and Safe LLC		\$80.40	
9/28/2022		Payroll Liability Check	Internal Revenue Service		\$11,554.22	
9/29/2022	09-007	Cash Receipt	Medicaid Reimbursement	\$135.95		
Sub Total				\$205,167.75	\$219,370.83	

Sandoval Academy of Bilingual Education
Accounts Payable Payroll Liabilities
Bank Register Report as of September 30, 2022

Bank		Account Numb				
Wells Fargo						
Date	Number	Type	Payee/From	Status	Deposit	Withdrawal
9/2/2022		Payroll Liability Check	AFLAC	Non-Void		\$12.48
9/7/2022		Payroll Liability Check	NMPSIA	Non-Void		\$17,196.80
9/8/2022	09-002	Cash Receipt	Harris Refund	Non-Void	\$300.00	
9/8/2022	09-006	Cash Receipt	Refund for Cognia Inc.	Non-Void	\$13.36	
9/8/2022	2257	AP Warrant	American Reading Company	Non-Void		\$8,500.00
9/8/2022	2258	AP Warrant	Cooperative Educational Services	Non-Void		\$2,215.88
9/8/2022	2259	AP Warrant	Cynthia Kelsey	Non-Void		\$44.00
9/8/2022	2260	AP Warrant	Getty Industrial Training	Non-Void		\$130.00
9/8/2022	2261	AP Warrant	Herrera Coaches Inc.	Non-Void		\$5,580.00
9/8/2022	2262	AP Warrant	Jackie Rodriguez	Non-Void		\$26.50
9/8/2022	2263	AP Warrant	Maria Estrada	Non-Void		\$44.00
9/8/2022	2264	AP Warrant	Paola Baker	Non-Void		\$44.00
9/8/2022	2265	AP Warrant	Renee Kubler	Non-Void		\$44.00
9/8/2022	2266	AP Warrant	The Vigil Group, LLC	Non-Void		\$5,756.81
9/9/2022		Payroll Liability Check	NMRHCA	Non-Void		\$2,375.03
9/9/2022		Payroll Liability Check	Wells Fargo	Non-Void		\$41,153.06
9/9/2022	00009940	Journal Entry	To void check from FY22 due to being l	Non-Void	\$22.51	
9/9/2022	09-001	Cash Receipt	SEG SEPT 2022	Non-Void	\$201,098.10	
9/9/2022	2267	Paycheck	Lara, Richard	Non-Void		\$22.51
9/12/2022	2268	AP Warrant	Centurylink	Non-Void		\$244.64
9/12/2022	2269	AP Warrant	Cooperative Educational Services	Non-Void		\$3,976.49
9/12/2022	2270	AP Warrant	Charter School Nursing Services	Non-Void		\$1,961.05
9/12/2022	2271	AP Warrant	Extra Space Management	Non-Void		\$340.00
9/12/2022	2272	AP Warrant	HDSupply	Non-Void		\$992.48
9/12/2022	2273	AP Warrant	Jackie Rodriguez	Non-Void		\$43.03
9/12/2022	2274	AP Warrant	Matthews Fox, P.C.	Non-Void		\$29.79
9/12/2022	2275	AP Warrant	Public Charter Schools of New Mexico	Non-Void		\$2,300.00
9/12/2022	2276	AP Warrant	R&B Commercial Service, Inc.	Non-Void		\$247.83
9/12/2022	2277	AP Warrant	Scenario Learning	Non-Void		\$636.54
9/12/2022	2278	AP Warrant	Scripps National Spelling Bee, Inc.	Non-Void		\$182.50
9/12/2022	2279	AP Warrant	Staples	Non-Void		\$1,338.14

Sandoval Academy of Bilingual Education
Accounts Payable Payroll Liabilities
Bank Register Report as of September 30, 2022

9/12/2022	2280	AP Warrant	Triple J Glass Mirrors and Doors LLC	Non-Void		\$1,300.00
9/12/2022	2281	AP Warrant	West Mesa Lock and Safe LLC	Non-Void		\$74.75
9/14/2022		Payroll Liability Check	Internal Revenue Service	Non-Void		\$12,456.21
9/15/2022	09-004	Cash Receipt	SB-9 August 2022	Non-Void	\$119.83	
9/15/2022	09-005	Cash Receipt	Pupil Transportation September 2022	Non-Void	\$3,478.00	
9/15/2022	2282	AP Warrant	Schoolhouse Driveline	Non-Void		\$895.00
9/16/2022		Payroll Liability Check	NMERB	Non-Void		\$21,962.29
9/23/2022		Payroll Liability Check	Wells Fargo	Non-Void		\$39,448.58
9/26/2022		Payroll Liability Check	New Mexico Taxation & Revenue Depa	Non-Void		\$2,004.79
9/27/2022	2283	AP Warrant	Clear Channel Outdoor	Non-Void		\$5,142.00
9/27/2022	2284	AP Warrant	Fulcrum Building, LLC	Non-Void		\$27,376.90
9/27/2022	2285	AP Warrant	HDSupply	Non-Void		\$574.88
9/27/2022	2286	AP Warrant	Home Depot	Non-Void		\$92.65
9/27/2022	2287	AP Warrant	Peripole	Non-Void		\$279.86
9/27/2022	2288	AP Warrant	School Life	Non-Void		\$94.15
9/27/2022	2289	AP Warrant	School Nurse Supply	Non-Void		\$401.59
9/27/2022	2290	AP Warrant	Weiss Bros.	Non-Void		\$195.00
9/27/2022	2291	AP Warrant	West Mesa Lock and Safe LLC	Non-Void		\$80.40
9/28/2022		Payroll Liability Check	Internal Revenue Service	Non-Void		\$11,554.22
9/29/2022	09-007	Cash Receipt	Medicaid Reimbursement	Non-Void	\$135.95	
Sub Total						\$205,167.75
Grand Total						\$219,370.83

Sandoval Academy of Bilingual Education
Payroll Register
Payroll Register Report as of September 30, 2022

Wages/Deductions	Employer Amt.	Employee Amt.
Net Wages	\$0.00	\$118,817.11
		35 Employees
Basic Life	\$168.32	\$0.00
Davis Vision	\$49.54	(\$30.44)
Dental	\$513.42	(\$337.56)
Dental High United Concordia	\$20.02	(\$8.58)
Dental High United Concordia-Supplemental	\$34.99	(\$23.33)
Dental Supplemental	(\$26.65)	\$17.76
ERB	\$18,268.88	(\$11,398.07)
ERB Less 24 K	\$1,784.20	(\$821.89)
ERB- Supplemental	\$0.00	\$22.50
ERB-LU less \$24K	\$195.51	(\$90.07)
Federal Withholding	\$0.00	(\$6,740.77)
FICA	\$6,998.14	(\$6,998.14)
Long Term Disability	\$271.78	(\$180.56)
Long Term Disability-Supplemental	(\$14.47)	\$9.66
Medical	\$10,201.82	(\$6,524.14)
Medical Supplemental	(\$1,473.32)	\$982.23
Medicare	\$1,636.69	(\$1,636.69)
NMRHCA	\$2,361.35	(\$1,180.75)
State Unemployment Ins.	\$159.92	\$0.00
State Withholding - NM	\$0.00	(\$2,911.39)
Vision	\$34.56	(\$24.38)
Vision Supplemental	(\$6.90)	\$4.59
Voluntary Life	\$0.00	(\$224.11)
Voluntary Life-Supplemental	\$0.00	(\$26.83)
Workers Comp Q3	\$82.80	(\$72.00)
Sub Total	\$41,260.60	\$80,624.15

Sandoval Academy of Bilingual Education
Outstanding Purchase Orders Report at of 9/30/2022

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Remaining Encumbrance
SABE230002-1	Regular	Felicitas Reyes	7/1/2022	\$250.00	\$162.13	\$87.87
SABE230004-1	Regular	Militza Zamora de Giesel	7/1/2022	\$250.00	\$151.26	\$98.74
SABE230005-1	Regular	Sarah Farrell	7/1/2022	\$250.00	\$74.62	\$175.38
SABE230008	Dollar	Fulcrum Building, LLC	7/1/2022	\$314,903.04	\$106,933.86	\$207,969.18
SABE230009	Dollar	Intrado-School Messenger	7/1/2022	\$550.00	\$0.00	\$550.00
SABE230012	Regular	School Specialty, Inc.	7/1/2022	\$4,638.80	\$0.00	\$4,638.80
SABE230013	Dollar	NWEA	7/1/2022	\$4,001.25	\$0.00	\$4,001.25
SABE230015	Dollar	Charter School Nursing Services	7/1/2022	\$15,839.25	\$1,961.05	\$13,878.20
SABE230017	Regular	Sown to Grow	7/1/2022	\$3,500.00	\$0.00	\$3,500.00
SABE230019	Dollar	Home Depot	7/1/2022	\$500.00	\$165.78	\$334.22
SABE230020	Dollar	United Postal Service	7/1/2022	\$60.00	\$0.00	\$60.00
SABE230021	Dollar	Verizon Wireless/Straight Talk	7/1/2022	\$2,520.00	\$961.75	\$1,558.25
SABE230022	Dollar	Accountability and Compliance Resources LLC	7/1/2022	\$3,746.60	\$749.32	\$2,997.28
SABE230025	Dollar	Matthews Fox, P.C.	7/1/2022	\$2,500.00	\$119.15	\$2,380.85
SABE230027	Dollar	Extra Space Management	7/1/2022	\$2,196.00	\$732.00	\$1,464.00
SABE230028	Dollar	Clifton Larson Allen, LLP	7/1/2022	\$16,378.00	\$11,300.82	\$5,077.18
SABE230029-1	Dollar	ACES	7/1/2022	\$8,000.00	\$0.00	\$8,000.00
SABE230030-1	Dollar	Centurylink	7/1/2022	\$245.00	\$244.64	\$0.36
SABE230031	Dollar	Power-On Technology Services	7/1/2022	\$16,227.54	\$4,034.38	\$12,193.16
SABE230032	Dollar	Southwest Copy Systems- Equipment	7/1/2022	\$2,607.78	\$1,716.94	\$890.84
SABE230033-1	Dollar	Southwest Copy Systems-Service	7/1/2022	\$2,607.78	\$25.27	\$2,582.51
SABE230034-1	Dollar	Amazon.com, Inc.	7/1/2022	\$4,843.89	\$3,842.77	\$1,001.12
SABE230035-1	Regular	Amazon.com, Inc.	7/1/2022	\$1,299.85	\$0.00	\$1,299.85
SABE230036	Dollar	Fiber Platform LLC	7/1/2022	\$1,500.00	\$0.00	\$1,500.00
SABE230037	Regular	Discount School Supply	7/1/2022	\$1,134.97	\$0.00	\$1,134.97
SABE230039	Dollar	Cooperative Educational Services	7/1/2022	\$2,749.50	\$0.00	\$2,749.50
SABE230040	Dollar	Cooperative Educational Services	7/1/2022	\$5,718.40	\$4,896.38	\$822.02
SABE230041	Dollar	Cooperative Educational Services	7/1/2022	\$22,301.76	\$0.00	\$22,301.76
SABE230042	Dollar	Cooperative Educational Services	7/1/2022	\$29,271.06	\$3,716.96	\$25,554.10
SABE230044	Dollar	Cooperative Educational Services	7/1/2022	\$29,271.06	\$4,002.88	\$25,268.18
SABE230045	Regular	Dual Language Education of New Mexico	7/21/2022	\$134.00	\$0.00	\$134.00
SABE230047	Dollar	Extra Space Management	7/21/2022	\$2,125.27	\$687.77	\$1,437.50
SABE230048	Dollar	The Vigil Group, LLC	7/1/2022	\$69,161.90	\$17,270.43	\$51,891.47
SABE230050	Regular	Pro-Ed, Inc.	7/25/2022	\$486.20	\$0.00	\$486.20
SABE230052	Regular	American Steel Carports Inc.	7/26/2022	\$6,420.00	\$0.00	\$6,420.00
SABE230054	Regular	806 Technologies Inc.	7/26/2022	\$2,250.00	\$0.00	\$2,250.00
SABE230055	Dollar	Great Minds	7/22/2022	\$3,341.18	\$0.00	\$3,341.18
SABE230058	Regular	Verizon Wireless/Straight Talk	7/27/2022	\$215.92	\$0.00	\$215.92
SABE230059	Regular	Jason's deli	7/27/2022	\$292.38	\$270.10	\$22.28
SABE230064-1	Dollar	Herrera Coaches Inc.	8/8/2022	\$50,220.00	\$5,580.00	\$44,640.00
SABE230067	Dollar	Public Charter Schools of New Mexico	8/11/2022	\$4,600.00	\$2,300.00	\$2,300.00
SABE230070	Regular	SitSpots	8/11/2022	\$44.98	\$0.00	\$44.98
SABE230071-2	Dollar	Cooperative Educational Services	8/16/2022	\$11,181.93	\$631.23	\$10,550.70
SABE230077	Regular	Lisa McCutcheon	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230078	Regular	Citlalli Mendoza	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230079	Regular	Vanessa Lomeli	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230080	Regular	Diane Vaughn	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230082	Regular	Dolores Vargas	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230083	Regular	Jackie Rodriguez	9/2/2022	\$45.00	\$0.00	\$45.00
SABE230084	Regular	Mealtime/The CLM Group,Inc	9/1/2022	\$375.00	\$0.00	\$375.00
SABE230085	Regular	American Reading Company	9/1/2022	\$17,200.00	\$0.00	\$17,200.00
SABE230086	Regular	American Reading Company	9/1/2022	\$17,200.00	\$0.00	\$17,200.00
SABE230088	Regular	High Plains Regional Education Cooperative	8/31/2022	\$325.00	\$0.00	\$325.00
SABE230089-1	Regular	Clear Channel Outdoor	9/1/2022	\$5,466.59	\$5,142.00	\$324.59
SABE230092	Dollar	Staples	9/1/2022	\$1,351.72	\$1,351.72	\$0.00
SABE230096	Regular	Clifton Larson Allen, LLP	9/12/2022	\$1,425.00	\$0.00	\$1,425.00
SABE230098	Regular	Joshua Forthmann	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230099	Regular	Dina Ortega	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230101	Regular	Alani Corona	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230102	Regular	Peter Montoya	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230104	Regular	Easy Keys	9/12/2022	\$26.61	\$0.00	\$26.61

Sandoval Academy of Bilingual Education
Outstanding Purchase Orders Report at of 9/30/2022

SABE230105	Regular	Lisa McCutcheon	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230108	Regular	Amazon.com, Inc.	9/12/2022	\$2,213.83	\$1,095.00	\$1,118.83
SABE230114	Regular	Public Charter Schools of New Mexico	9/26/2022	\$375.00	\$0.00	\$375.00
SABE230116-1	Regular	Staples	9/26/2022	\$349.99	\$0.00	\$349.99
SABE230117	Regular	Mealtime/The CLM Group, Inc	9/26/2022	\$458.00	\$0.00	\$458.00
SABE230119	Regular	HDSupply	9/27/2022	\$425.32	\$0.00	\$425.32
SABE230120	Regular	Veritiv	9/27/2022	\$807.68	\$0.00	\$807.68
SABE230121	Dollar	West Mesa Lock and Safe LLC	7/26/2022	\$200.00	\$80.40	\$119.60
SABE230123	Regular	Rio Rancho Public Schools	9/26/2022	\$50.00	\$0.00	\$50.00
SABE230124	Dollar	Bernalillo Public School Student Nutrition	9/29/2022	\$60,000.00	\$0.00	\$60,000.00
SABE230125	Regular	Dual Language Education of New Mexico	10/5/2022	\$1,725.00	\$0.00	\$1,725.00
SABE230126	Regular	Ricardo Castro	10/5/2022	\$44.00	\$0.00	\$44.00
SABE230127	Regular	Erika Duran	10/5/2022	\$44.00	\$0.00	\$44.00
SABE230128-1	Regular	World's Finest Chocolate, Inc.	9/29/2022	\$8,845.00	\$0.00	\$8,845.00
SABE230129	Regular	Discovery Education	10/5/2022	\$2,473.94	\$0.00	\$2,473.94
Sub Total				\$772,201.97	\$180,200.61	\$592,001.36

Sandoval Academy of Bilingual Education
Purchase Order Totals
Purchasing Totals By Vendor Report as of September 30, 2022

Vendor Name	Purchasing Total
806 Technologies Inc.	\$2,250.00
Accountability and Compliance Resour	\$3,746.60
ACES	\$8,000.00
Alani Corona	\$44.00
Alice Banks	\$206.84
Amazon	\$160.34
Amazon.com, Inc.	\$8,357.57
American Reading Company	\$42,900.00
American Steel Carports Inc.	\$6,420.00
Bernalillo Public School Student Nutriti	\$60,000.00
Centurylink	\$716.85
CES	\$101,456.83
Charter School Nursing Services	\$15,839.25
Citlalli Mendoza	\$44.00
Clear Channel Outdoor	\$5,466.59
Clifton Larson Allen, LLP	\$17,945.50
Cynthia Kelsey	\$44.00
Diane Vaughn	\$44.00
Dina Ortega	\$44.00
Discount School Supply	\$1,134.97
Discovery Education	\$2,473.94
Dolores Vargas	\$44.00
Dual Language Education of New Mex	\$1,859.00
Easy Keys	\$26.61
Erika Duran	\$44.00
Extra Space Management	\$4,321.27
Felicitas Reyes	\$250.00
Fiber Platform LLC	\$1,500.00
Fulcrum Building, LLC	\$314,903.04
Getty Industrial Training	\$585.00
Great Minds	\$3,341.18
Harris School Solutions	\$12,682.05
HDSupply	\$3,612.94
Herrera Coaches Inc.	\$55,800.00
High Plains Regional Education Coope	\$325.00
Home Depot	\$694.50
Intrado-School Messenger	\$550.00
Jackie Rodriguez	\$3,815.28
Jason's deli	\$292.38
Joshua Forthmann	\$44.00
Lisa McCutcheon	\$88.00
Maria Estrada	\$44.00
Matthews Fox, P.C.	\$2,500.00
Mealtime/The CLM Group,Inc	\$1,420.43
Militza Zamora de Geisel	\$250.00
NMMEA	\$190.00

Sandoval Academy of Bilingual Education
Purchase Order Totals
Purchasing Totals By Vendor Report as of September 30, 2022

NMPSIA-Risk Premium	\$33,403.00
NWEA	\$5,796.70
Paola Baker	\$44.00
Penske Truck Rental	\$111.83
Peripole	\$279.86
Peter Montoya	\$44.00
Power School	\$11,829.62
Power-On Technology Services	\$16,227.54
Pro-Ed, Inc.	\$486.20
Public Charter Schools of New Mexico	\$7,727.00
R&B Commercial Service, Inc.	\$247.83
Raptor TEchnologies	\$595.00
Renee Kubler	\$44.00
Ricardo Castro	\$44.00
Rio Rancho Public Schools	\$50.00
Sarah Farrell	\$250.00
Scenario Learning	\$636.54
School Life	\$94.15
School Nurse Supply	\$401.59
School Specialty, Inc.	\$6,387.46
Schoolhouse Driveline	\$895.00
Scripps National Spelling Bee, Inc.	\$182.50
Shamrock Supply	\$69.31
SitSpots	\$44.98
Smore	\$1,799.00
Solution Tree	\$245.13
Southwest Copy Systems- Equipment	\$2,607.78
Southwest Copy Systems-Service	\$2,607.78
Sown to Grow	\$3,500.00
Staples	\$4,889.54
The Vigil Group, LLC	\$69,161.90
Triple J Glass Mirrors and Doors LLC	\$1,300.00
United Postal Service	\$60.00
Vanessa Lomeli	\$44.00
Veritiv	\$1,692.28
Verizon Wireless/Straight Talk	\$2,735.92
Weiss Bros.	\$195.00
West Mesa Lock and Safe LLC	\$274.75
World's Finest Chocolate, Inc.	\$8,845.00
Total	\$872,328.15

Bank Reconciliation

School: **Sandoval Academy of Bilingual Education**
Bank: **Wells Fargo**
Account Description: **Main Checking Account**
Statement Date: **September 30, 2022**

Beginning Balance per bank:	\$	898,060.39
Cleared transactions:	\$	(218,736.86)
Deposits and Credits:	\$	205,167.75
Other bank adjustments	\$	-
		<hr/>
	\$	884,491.28
Ending balance per bank		
Plus: Outstanding Deposits		
Plus: Cleared items prior to entry	\$	-
Less: Outstanding Checks	\$	(36,649.26)
Balance per GL	\$	<hr/> <hr/> 847,842.02

**Sandoval Academy of Bilingual Education
Outstanding Checks
Outstanding Checks as of September 30, 2022**

Last Reconciled		Statement Date	
8/31/2022		09/30/2022	
Date	Item Number	Description	Withdrawal
8/12/2022	2233	Penske Truck Rental	\$111.83
9/12/2022	2275	Public Charter Schools of New Mexico	\$2,300.00
9/27/2022	2283	Clear Channel Outdoor	\$5,142.00
9/27/2022	2284	Fulcrum Building, LLC	\$27,376.90
9/27/2022	2285	HDSupply	\$574.88
9/27/2022	2286	Home Depot	\$92.65
9/27/2022	2287	Peripole	\$279.86
9/27/2022	2288	School Life	\$94.15
9/27/2022	2289	School Nurse Supply	\$401.59
9/27/2022	2290	Weiss Bros.	\$195.00
9/27/2022	2291	West Mesa Lock and Safe LLC	\$80.40
Sub Total			\$36,649.26

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2223-0006-IB

Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2022-2023

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY
Budget Period: 07/01/2022 To: 06/30/2023
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Revenue 27202.0000.43202 \$1,700

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27202 OpenSciE d Expansio n Initiative	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy of Bilingual Education- Admin Office	0000 No Job Class		\$1,700	\$1,700	
Sub Total							\$1,700		
Indirect Cost									
DOC. TOTAL							\$1,700		

Justification:

PED PED award Letter.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Ashley Wolfel	Business Manager	9/23/2022 1:34:33 PM

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2223-0007-T
Fund Type: General Fund / Capital
Outlay / Debt Service

Adjustment Type: Transfer

Fiscal Year: 2022-2023

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2022 12:00AM	To: Jun 30 2023 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	2600 Operation & Maintenance of Plant	51100 Salaries Expense	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	1615 Custodial	\$48,000	(\$9,506)	\$38,494	(0.30)
11000 Operational	3100 Food Services Operations	51100 Salaries Expense	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	1617 Food Service	\$17,500	\$8,472	\$25,972	0.30
11000 Operational	3100 Food Services Operations	52111 Educational Retirement	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	1617 Food Service	\$3,001	\$5	\$3,006	
11000 Operational	3100 Food Services Operations	52112 ERA - Retiree Health	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	1617 Food Service	\$350	\$1	\$351	
11000 Operational	3100 Food Services Operations	52210 FICA Payments	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	1617 Food Service	\$1,085	\$534	\$1,619	
11000 Operational	3100 Food Services Operations	52220 Medicare Payments	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	1617 Food Service	\$254	\$125	\$379	
11000 Operational	3100 Food Services Operations	52312 Life	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	1617 Food Service		\$121	\$121	
11000 Operational	3100 Food Services Operations	55915 Other Contract Services	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class		\$248	\$248	
Sub Total							\$0		
Indirect Cost									
DOC. TOTAL							\$0		

Justification:

To adjust budget to match anticipated expenditures.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2223-0008-M

Fund Type: Flowthrough

Adjustment Type: Maintenance

Fiscal Year: 2022-2023

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough): 359,981

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2022	To: 06/30/2023
A. Approved Carryover:	
B. Total Current Year Allocation: 359,981	
D. Total Funding Available: 359,981	

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24330 24330 - ARP ESSER III CDFA 84.425U	2300 Support Services-General Administration	53413 Legal	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$11,630	(\$1,000)	\$10,630	
24330 24330 - ARP ESSER III CDFA 84.425U	2400 Support Services-School Administration	56119 Supply Assets (\$5,000 or less).	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class		\$1,000	\$1,000	
Sub Total							\$0		
Indirect Cost									
DOC. TOTAL							\$0		

Justification:

To adjust budget to match anticipated expenditures.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2223-0009-M
Fund Type: General Fund / Capital
Outlay / Debt Service

Adjustment Type: Maintenance

Fiscal Year: 2022-2023

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	Budget Period: Jul 1 2022 12:00AM	To: Jun 30 2023 12:00AM
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	1211 Coordinator/Subject Matter Specialist	\$20,275	(\$15,654)	\$4,621	(0.40)
11000 Operational	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	1216 Health Assistants	\$18,024	(\$2,575)	\$15,449	(0.10)
11000 Operational	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	1217 Secretarial/Clerical/Technical Assistants	\$18,022	(\$2,572)	\$15,450	(0.10)
11000 Operational	2100 Support Services-Students	51300 Additional Compensation	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	1211 Coordinator/Subject Matter Specialist		\$3,000	\$3,000	
11000 Operational	2100 Support Services-Students	51300 Additional Compensation	4040 Extended Learning Time Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	1211 Coordinator/Subject Matter Specialist		\$3,212	\$3,212	
11000 Operational	2100 Support Services-Students	51300 Additional Compensation	4040 Extended Learning Time Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	1312 Speech Therapists		\$3,294	\$3,294	
11000 Operational	2100 Support Services-Students	53211 Diagnosticians - Contracted	2000 Special Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$5,500	\$3,795	\$9,295	
11000 Operational	2100 Support Services-Students	53215 Psychologists/Counselors - Contracted	2000 Special Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$500	\$3,000	\$3,500	
11000 Operational	2100 Support Services-Students	53330 Professional Development	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class		\$1,000	\$1,000	

11000 Operational	2100 Support Services-Students	56118 General Supplies and Materials	0000 No Program	563001 Sandoval Academy of Bilingual Education- Admin Office	0000 No Job Class		\$500	\$500	
11000 Operational	2200 Support Services- Instruction	56118 General Supplies and Materials	0000 No Program	563001 Sandoval Academy of Bilingual Education- Admin Office	0000 No Job Class	\$4,002	\$3,000	\$7,002	
						Sub Total	\$0		(0.60)
						Indirect Cost			
						DOC. TOTAL	\$0		

Justification:

To adjust budget to match anticipated expenditures.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2223-0010-T
Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Transfer

Fiscal Year: 2022-2023

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2022 12:00AM	To: Jun 30 2023 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	56119 Supply Assets (\$5,000 or less).	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$150,774	(\$31,763)	\$119,011	
11000 Operational	2100 Support Services-Students	53213 Occupational Therapists - Contracted	2000 Special Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$5,000	\$17,305	\$22,305	
11000 Operational	2100 Support Services-Students	53218 Specialists - Contracted	2000 Special Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$16,621	\$12,700	\$29,321	
11000 Operational	2100 Support Services-Students	53414 Other Services	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$14,083	\$1,758	\$15,841	
Sub Total							\$0		
Indirect Cost									
DOC. TOTAL							\$0		

Justification:

To adjust budget to match anticipated expenditures.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



OPEN MEETINGS ACT
RESOLUTION NO. 1

WHEREAS, THE SANDOVAL ACADEMY OF BILINGUAL EDUCATION (SABE) GOVERNING BOARD met in regular session via GOOGLE MEET on OCTOBER 19, 2022, at 6:30PM, as required by law; and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the GOVERNING BOARD OF SABE to determine annually what Office of the Attorney General State of New Mexico 14 constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED by the GOVERNING BOARD of SABE that:

1. All meetings shall be held via Google Meet or at SABE at 4321 Fulcrum Way NE, Suite A, Rio Rancho, NM 87144, or as indicated in the meeting notice.
2. Unless otherwise specified, regular meetings shall be held each month on the third Wednesday of each month at 6:30pm. The agenda will be available at least seventy-two hours prior to the meeting from the SABE website at nmsabe.org or from the administrative office, whose office is located in Rio Rancho, New Mexico. Notice of any other regular meetings will be given five days in advance of the meeting date.
3. Notice of regular meetings other than those described in Paragraph 2 will be given ten days in advance of the meeting date. The notice will include a copy of the agenda or information on how a copy of the agenda may be obtained. If not included in the notice, the agenda will be available at least seventy-two hours before the meeting at the administrative offices and posted on SABE's website at nmsabe.org.
4. Special meetings may be called by the President or a majority of the members upon three days notice. The notice for a special meeting shall include an agenda for the meeting or information on how a copy of the agenda may be obtained a copy of the



agenda. The agenda will be available at least seventy two hours before the meeting at the administrative offices and posted on SABE's website at nmsabe.org.

5. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The GOVERNING BOARD OF SABE will avoid emergency meetings whenever possible. Emergency meetings may be called by the President or a majority of the members with twenty-four hours prior notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. Within ten days of taking action on an emergency matter, the GOVERNING BOARD OF SABE will notify the Attorney General's Office.

6. For the purposes of regular meetings described in Paragraph 3 of this resolution, notice requirements are met if notice of the date, time, place and agenda is posted at the administrative offices of SABE and provided by email to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings. In addition, a notice of the regular meeting schedule of the GOVERNING BOARD will be placed on the website of SABE at nmsabe.org.

7. For the purposes of special meetings and emergency meetings described in Paragraphs 4 and 5, notice requirements are met if notice of the date, time, place, and agenda is posted at the administrative offices of SABE and provided by email to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.

8. In addition to the information specified above, notice shall indicate how a copy of the agenda may be obtained or include a hyperlink to the agenda. They shall also indicate how an individual with a disability who wishes to attend a meeting of the GOVERNING BOARD and who might need of special accommodations, can obtain information and/or accommodations for their disability.

9. The GOVERNING BOARD OF SABE may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10-15- 1(H) of the Open Meetings Act.

(a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the GOVERNING BOARD OF SABE taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.



A New Mexico Public Charter School

Sandoval Academy of Bilingual Education

(b) If a closed meeting is conducted when the GOVERNING BOARD OF SABE is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.

(c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.

(d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the GOVERNING BOARD OF SABE in an open public meeting.

Passed by the _____ this ____ day of _____, 20__.

SAMPLE Charter School – Governing Council Self Evaluation Results/Focus Priorities for a Strategic Plan

1. SAMS GC Self-evaluation survey results showing the need to focus on:
 - o Retention and recruitment of new Council members
 - o Focus on GC member preparation/evaluation/performance
 - o Understanding the Performance Contract and Frameworks
 - o Mission-specific goal(s)
 - o GC evaluation for the Head Administrator
 - o Leveraging flexibility and adaptability with regards to COVID
 - o The new facility processes
 - o More topics...
2. Top 3 Focused Priorities
 - o 1
 - o 2
 - o 3

The Strategic Plan uses the school Vision and Mission as the primary purpose for the work. Everything works toward the Vision/Mission. A SP is a “road map” for the GC to be intentional for continuous improvement in their performance and provides a starting point for long-range planning.

1. Select two-three areas that will be the primary focus for this year (and next, if necessary.)
2. These will become the basis for the GC strategic plan—the GC’s focused priorities.
3. Develop a goal that is SMART (Specific, measurable, attainable, realistic, and time-bound)
4. Create action steps that will lead to reaching the goal.
 - a. Identify:
 - i. Resources needed
 - ii. Person(s) responsible
 - iii. Timeline
 - iv. Deliverable or outcome. How do you know if the action(s) achieved?

Charter School GB

Strategic Plan

School Year

Vision:				
Mission:				
Focused Priority 1 (Overarching Goal):				
Objective/Goal (SMART):				
Action Steps	Resources Needed	Person(s) Responsible	Timeline	Deliverable/Outcome How do you know if the step is achieved?
Focused Priority 2 (Overarching Goal):				
Objective/Goal (SMART):				
Action Steps	Resources Needed	Person(s) Responsible	Timeline	Deliverable/Outcome How do you know if the step is achieved?
Focused Priority 3 (Overarching Goal):				
Objective/Goal (SMART):				
Action Steps	Resources Needed	Person(s) Responsible	Timeline	Deliverable/Outcome How do you know if the step is achieved?

Use the data collected from the GC Self-Evaluation to help formulate your strategic focused priorities and objectives/goals. (No more than 3)

MINUTES Sandoval Academy of Bilingual Education (SABE) Governing Board Regular Meeting

Location:	Via Google Meet
Date:	Wednesday, October 19, 2022
Time:	6:30 pm
Future Meeting Date:	Wednesday, November 16, 2022

Governing Council Members:

Becky A. Torres, President - present via Google Meet
Brennan Divett, Vice President - absent
Lisa Spangler, Treasurer - present via Google Meet
Scott Heller, Secretary - present via Google Meet at 6:47 PM
Mario Martinez - present via Google Meet

Others:

Jackie Rodriguez, Executive Director/Principal - present via Google Meet
Ashley Wolfel, The Vigil Group - present via Google Meet, dismissed at 7:00 PM
Manda Haceesa, The Vigil Group - present via Google Meet, dismissed at 7:00 PM
Alice Banks, Assistance with Meeting Notes - present via Google Meet
Kelly Callahan - present via Google Meet

Agenda details:

- I. Call to Order
Lisa called the meeting to order at 6:37 PM.
- II. Approval of Agenda
Lisa moved and Mario seconded the motion to approve the agenda. The motion was passed unanimously.
- III. Approval of Minutes from September 21, 2022 General Meeting
Lisa moved and Mario seconded the motion to approve the minutes of the September 21, 2022 General Meeting. The motion was passed unanimously.
- IV. Financial Report: August: Ashley Wolfel, SABE Business Manager, The Vigil Group
Ashley reviewed information from the Finance Committee meeting that was held prior to the Governing Board meeting.
- V. Action Items:
 - a. BAR 27202-563-000-2223-0006-IB
Mario moved and Lisa seconded the motion to approve the Initial Budget BAR for a Science grant that was received. The motion was passed unanimously.
 - b. BAR 11000-563-000-2223-0007-T
Mario moved and Lisa seconded the motion to approve the Transfer BAR for Operational. The motion was passed unanimously.
 - c. BAR 24330-563-000-2223-0008-M

Mario moved and Lisa seconded the motion to approve the Maintenance BAR for ARP. The motion was passed unanimously.

d. BAR 11000-563-000-2223-0009-M

Mario moved and Lisa seconded the motion to approve the Maintenance BAR for Operational. The motion was passed unanimously.

e. BAR 11000-563-000-2223-0010-T

Mario moved and Lisa seconded the motion to approve the Transfer BAR for Operational. The motion was passed unanimously.

f. Resolution: Open Meetings Act

As per law, the text of the Open Meetings Act will be posted on SABE's website. This document will provide information to the public regarding the Governing Board meetings.

Mario moved and Scott seconded the motion to approve the posting of the Open Meetings Act to the SABE website. The motion was passed unanimously.

VI. Discussion Items

a. Policy Committee

The committee was unable to meet in the month of October. They will meet in November to address SABE's Wellness and Safe Schools Policies. Information will be shared with the entire Governing Board once the committee has made its final review.

b. Governing Board Training – Kelly Callahan

Kelly is creating a self-evaluation for the Governing Board. She will send the link to Becky and Jackie. This survey should take 15 minutes to complete. Each member will rank him/herself on the best practices of Board membership. This information will be used to create a Board Strategic Plan to prioritize future tasks.

VII. Principal's Update (<https://www.smores.com/pxj21>)

a. Fiscal & Operations

VIII. Our current enrollment is at 229. The enrollment cap is 280. We have had a few

IX. students disenroll due to the families' moving out of the area. The biggest concern is in

first grade with 25 students in two classes.

There is a new, STEM-focused Charter School coming to Rio Rancho next year. This will likely affect our enrollment.

Our current funding from ARP will last for one more fiscal year.

We have discussed becoming a K-6 program as opposed to K-8. We have been accepting new students into our Middle School program who do not have any previous experience in a Dual Language setting.

We need to consider finding a new building in the near future. We do not have any space to add additional classrooms. Jackie is searching for locations that already have the infrastructure for a school in place.

Jackie is working with an organization that advocates for Charter Schools. She wants to engage legislators to work on behalf of SABE to obtain additional funding.

X.

XI. Operations:

The asphalt repair is done.

We are fully staffed with a new front desk clerk and food services manager.

a. Instruction & Data

The teachers will be working on individual data studies during this week's TEAM meetings. Jackie hopes to share the presentations with the Governing Board at the next meeting.

The Instructional Leadership Team meets regularly to plan and prioritize based on the learnings from our Professional Learning Communities conference.

XII. In the future, Jackie would like to hire an Instructional Coach who is trained in GLAD strategies (Guided Language Acquisition Design). By January, we should have 100% of our staff trained with GLAD.

Staff members are in the process of completing their Health & Safety training sessions online.

the Instructional Leadership Team will be presenting the Biliteracy Trajectory Tool at upcoming La Cosecha Dual Language Conference in Santa Fe.

All of the Board members contributed ideas to increase enrollment for the coming years. Lisa suggested that we keep our website current with photographs and videos of events. Jackie wants to get back to participating in community events in a post-COVID setting. Her goal is to create a written plan so that all of the various responsibilities can be shared.

**XIII. Public Comment
None**

**XIV. Announcements
None**

**XV. Adjourn
Scott moved and Lisa seconded that the meeting be adjourned. The motion passed unanimously, and the meeting was adjourned at 8:22 PM.**