

<p>AGENDA</p> <p>Sandoval Academy of Bilingual Education (SABE)</p> <p>Governing Board Regular Meeting</p>

Location:	Via Google Meet
Date:	Wednesday, January 18, 2023
Time:	6:30 pm
Future Meeting Date:	Wednesday, February 15, 2023

Governing Council Members:

Becky A. Torres, President; Brennan Divett, Vice President; Lisa Spangler, Treasurer; Scott Heller, Secretary; Mario Martinez, Member

Others: Jackie Rodriguez – Executive Director/Principal; Felicitas Reyes – Assistant Principal/Special Services Director; Manda Haceesa & Michael Vigil – The Vigil Group; Alice Banks – Assistance with meeting notes

Agenda details:

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes from December 14, 2022 General Meeting
- IV. Financial Report: August: Michael Vigil, The Vigil Group
- V. Action Items:
 - a. Approval of Financial Check Register Report
 - b. BAR 24346-563-000-2223-0018-IB
 - c. BAR 24349-563-000-2223-0019-IB
 - d. BAR 27414-563-000-2223-0024-IB
 - e. Additional Secondary Check Signer
 - f. Buyer Broker Agreement, Dove Property Advisors, Constance Dove Castilleja
- VI. Discussion Items
 - a. Middle School Programs
 - b. New School Facility Presentation (Lease Purchase Agreement)- Steve Nakamura, Rachel Matthew Development, Inc. Presentation
 - c. Governing Board Training – Kelly Callahan
 - i. Survey: Focus Priorities
- VII. Principal’s Update
 - a. Culturally & Linguistically Responsive Practices (Mrs. Rodriguez & Mrs. Reyes)
 - i. Alignment to SABE’s Mission
 - ii. Fiscal Alignment
 - iii. Instructional Practices and Development
 - iv. Assessment
 - v. Academic Support
 - b. Fiscal & Operations
 - c. Instruction & Data
 - i. Special Services Update
 - ii. Parent/Staff Survey
- VIII. Public Comment
- IX. Announcements
- X. Adjourn

MINUTES Sandoval Academy of Bilingual Education (SABE) Governing Board Regular Meeting	
---	--

Location:	Via Google Meet
Date:	Wednesday, December 14, 2022
Time:	6:30 pm
Future Meeting Date:	Wednesday, January 18, 2023

Governing Council Members:

Becky A. Torres, President - present via Google Meet
Brennan Divett, Vice President - present via Google Meet
Lisa Spangler, Treasurer - present via Google Meet
Scott Heller, Secretary - present via Google Meet at 6:55 PM
Mario Martinez - present via Google Meet

Others:

Jackie Rodriguez, Executive Director/Principal - present via Google Meet
Michael Vigil, The Vigil Group - present via Google Meet, dismissed at 7:10 PM
Manda Haceesa, The Vigil Group - present via Google Meet, dismissed at 7:10 PM
Alice Banks, Assistance with Meeting Notes - present via Google Meet
Kelly Callahan - present via Google Meet

Agenda details:

- I. Call to Order
Becky called the meeting to order at 6:46 PM.
- II. Approval of Agenda
Brennan moved and Mario seconded the motion to approve the agenda as revised, removing Action Items b and c. The motion was passed unanimously.
- III. Approval of Minutes from November 16, 2022 General Meeting
Brennan moved and Lisa seconded the motion to approve the minutes of the November 16, 2022 General Meeting. The motion was passed unanimously.
- IV. Financial Report: November: Michael Vigil, The Vigil Group
Michael reviewed information from the Finance Committee meeting that was held prior to the Governing Board meeting.
- V. Action Items:
 - a. Approval of Financial Check Register Report
Lisa moved and Mario seconded the motion to approve the November Financial Check Register Report. The motion was passed unanimously.
 - b. BAR 24346-563-000-2223-0018-IB
This item was removed from the agenda.
 - c. BAR 24349-563-000-2223-0019-IB
This item was removed from the agenda.

d. BAR 11000-563-000-2223-0020-I

Scott moved and Lisa seconded the motion to approve this Increase BAR. The motion was passed unanimously.

e. BAR 24101-563-000-2223-0021-T

Scott moved and Lisa seconded the motion to approve this Transfer BAR. The motion was passed unanimously.

f. BAR 24154-563-000-2223-0022-T

Scott moved and Lisa seconded the motion to approve this Transfer BAR. The motion was passed unanimously.

g. BAR 23000-560-000-2223-0023-I

Scott moved and Lisa seconded the motion to approve this Increase BAR. The motion was passed unanimously.

h. Wellness Plan

Kelly and Lisa made some minor changes to the plan. The plan includes all of the components that are required by the NMPED. The classroom teachers will note all Physical Education activities on the weekly lesson plan template. The wording will be revised to confirm that the activities will be taught by the classroom teacher.

Scott moved and Mario seconded the motion to approve the Wellness Plan with the proposed amendments. The motion was passed unanimously.

i. Executive Director to close school due to staff shortages or excessive student absences (COVID, Flu, RSV, etc.)

Jackie discussed all of the various illnesses that students and staff have been experiencing over the past month. She reviewed the attendance reports for staff and students. We have very few subs in the pool that we utilize on a regular basis. Becky inquired about the amount of notice that families would receive of a potential closure. Jackie's intent is to provide the notice in the evening prior to the day of the closure.

Scott moved and Lisa seconded the motion to allow the Executive Director the discretion to close the school if necessary due to staff shortages or excessive student absences. The motion was passed unanimously.

VI. Action Item: Closed Session

- a. Pursuant to the Open Meetings Act NMSA 1978, 10-15-I (H)(7) closed session is called to address sensitive student information, SABE's Safe Schools Plan.

Becky moved and Brennan seconded the motion to move into Closed Session to address sensitive student information and SABE's Safe Schools Plan. A roll call vote was taken, and the motion was passed unanimously.

- b. Reconvene, statement closure

The Closed Session began at 7:39 PM and ended at 8:27 PM.

Becky asserted that no additional topics were discussed, and that no actions were taken during the Closed Session.

VII. Action Item:

j. School Safety Plan

Mario moved and Brennan seconded the motion to approve the School Safety Plan. The motion was passed unanimously.

VIII. Discussion Items

a. Policy Committee

i. Wellness Plan

ii. Safe Schools Plan

The Policy Committee will reconvene in the month of January 2023. Both the Wellness Plan and the Safe Schools Plan have been reviewed and discussed.

b. Governing Board Training – Kelly Callahan

i. Survey: Focus Priorities

Kelly would like the Board members to review the information that was sent regarding the survey results. Some trends of note were Board recruiting and locating a new building for SABE. She also sent a template for a sample Governing Board calendar. Once the Focus Priorities are in place, upcoming items can be placed on the calendar.

c. Charter Amendment to Eliminate 8th grade from our grade level span for the 2023-2024 school year
Jackie discussed the challenges of providing a quality educational program for our Middle School students. We currently have ten students in 8th grade, and ten students in 7th grade. We have been able to maintain a population of 23-25 students in 6th grade. For a variety of reasons, parents choose to send their children to traditional Middle Schools for 7th and 8th grades. Jackie would like to eliminate 8th grade for the 2023-2024 school year, and 7th grade for the 2024-2025 school year.

Scott suggested the possibility of finding two buildings together in an area and using one of those buildings as a Middle School.

Kelly commented that it was likely too late to make any changes for the upcoming school year. The Board would need to vote at a future meeting, and Jackie would need to notify the PEC of the proposed change. SABE would need to offer support in registering our 7th grade students at other schools in the area.

Becky discussed the possible impact on our 6th grade enrollment due to the fact that families may choose to send their children to a traditional Middle School that services grades 6-8.

Brennan offered his opinion that we should continue to provide a Middle School program for a longer period of time before making any decisions.

Lisa suggested the possibility of an interest survey to be completed by the families. Jackie agreed to add some questions to a pre-existing survey that she intends to send to families.

The Board would like to see the type of data that would be presented to the PEC in order to make an informed decision.

No action will be taken at the present time, and this item will be added as an Action Item on next month's agenda.

IX. Principal's Update

1. **Jackie shared information under the headings of "Fiscal & Operations" and "Instruction & Data" to the Governing Board. Report attached.**

X. Public Comment
None

XI. Announcements
None

XII. Adjourn
Brennan moved and Scott seconded that the meeting be adjourned. The motion passed unanimously, and the meeting was adjourned at 9:41 PM.

Sandoval Academy of Bilingual Education
Budget Summary
Budget Summary as of December 31, 2022

Fund Description	Annual Budget	Actual (YTD)	Annualized Budget	Annualize vs Actual	FY22	FY23-FY22
Fund 11000 Operational	\$ 2,413,178.00	\$ 1,213,623.14	\$ 1,206,589.00	\$ 7,034.14	\$ 667,165.37	\$ 546,457.77
Fund 13000 Pupil Transportation	\$ 38,260.00	\$ 20,868.00	\$ 19,130.00	\$ 1,738.00	\$ -	\$ 20,868.00
Fund 1400 Instructional Materials			\$ -		\$ 2,054.26	
Fund 21000 USDA Food Reimbursement	\$ 40,000.00	\$ 21,795.65	\$ 20,000.00	\$ 1,795.65	\$ 18,995.44	\$ 2,800.21
Fund 23000 Activities	\$ -	\$ 8,173.00	\$ -	\$ 8,173.00	\$ 7,583.15	\$ 589.85
Fund 24101 Title I	\$ 96,716.00	\$ -	\$ 48,358.00	\$ (48,358.00)	\$ 16,598.50	\$ (16,598.50)
Fund 24106 IDEAB	\$ 62,541.00	\$ -	\$ 31,270.50	\$ (31,270.50)	\$ 2,900.00	\$ (2,900.00)
Fund 24154 Title II	\$ 17,689.00	\$ -	\$ 8,844.50	\$ (8,844.50)	\$ -	\$ -
Fund 24189 Student Supp Academic Achievement	\$ 26,490.00	\$ -	\$ 13,245.00	\$ (13,245.00)	\$ -	\$ -
Fund 24330 ESSR III ARP	\$ 359,981.00	\$ -	\$ 179,990.50	\$ (179,990.50)	\$ -	\$ -
Fund 25153 Title XIX MEDICAID 3/21 Years	\$ -	\$ 2,666.04	\$ -	\$ 2,666.04		\$ 2,666.04
Fund 26107 REC/District Fiscal Agent	\$ 34,730.00	\$ -	\$ 17,365.00	\$ (17,365.00)		\$ -
Fund 27107 2012 GOB Student Library SB66	\$ 5,864.00	\$ -	\$ 2,932.00	\$ (2,932.00)	\$ -	\$ -
Fund 27201 School Lunch Co-Pay	\$ 635.00	\$ -	\$ 317.50	\$ (317.50)	\$ -	\$ -
Fund 27202 Open SciEd Expansion Initiative	\$ 1,700.00	\$ 1,700.00	\$ 850.00	\$ 850.00	\$ -	\$ 1,700.00
Fund 31200 PSCOC Lease Reimbursement	\$ 175,762.00	\$ -	\$ 87,881.00	\$ (87,881.00)	\$ 17,578.00	\$ (17,578.00)
Fund 31701 SB9 Local	\$ 64,762.00	\$ 13,121.60	\$ 32,381.00	\$ (19,259.40)	\$ 298.81	\$ 12,822.79
Fund 31703 SB9 State Match Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 3,338,308.00	\$ 1,281,947.43	\$ 1,669,154.00	\$ (387,206.57)	\$ 733,173.53	\$ 550,828.16

Expenditures

Fund Description	Annual Budget	Actual (YTD)	Annualized Budget	Annualize vs Actual	FY22	FY23-FY22
Function 1000 - Instruction	\$ 1,945,005.00	\$ 633,416.09	\$ 972,502.50	\$ (339,086.41)	\$ 264,593.94	\$ 368,822.15
Function 2100 - Students	\$ 255,507.00	\$ 86,375.04	\$ 127,753.50	\$ (41,378.46)	\$ 42,023.07	\$ 44,351.97
Function 2200 - Instruction	\$ 7,002.00	\$ 3,055.00	\$ 3,501.00	\$ (446.00)	\$ 2,250.00	\$ 805.00
Function 2300 - General Administration	\$ 189,873.00	\$ 96,991.59	\$ 94,936.50	\$ 2,055.09	\$ 56,858.49	\$ 40,133.10
Function 2400 - School Administration	\$ 115,717.00	\$ 52,169.24	\$ 57,858.50	\$ (5,689.26)	\$ 31,290.85	\$ 20,878.39
Function 2500 - Central Services	\$ 109,252.00	\$ 51,138.71	\$ 54,626.00	\$ (3,487.29)	\$ 51,050.20	\$ 88.51
Function 2600 - Operation & Maintenance of Plant	\$ 249,798.00	\$ 183,252.03	\$ 124,899.00	\$ 58,353.03	\$ 91,266.78	\$ 91,985.25
Function 3100 - Food Services Operations	\$ 31,823.00	\$ 12,178.01	\$ 15,911.50	\$ (3,733.49)	\$ 336.30	\$ 11,841.71
Fund 11000 - Operational	\$ 2,903,977.00	\$ 1,118,575.71	\$ 1,451,988.50	\$ (333,412.79)	\$ 539,669.63	\$ 578,906.08
Fund 13000 - Pupil Transportation	\$ 38,260.00	\$ 12,842.22	\$ 19,130.00	\$ (6,287.78)	\$ -	\$ 12,842.22
Fund 14000 - Instructional Materials	\$ -	\$ -	\$ -	\$ 44,984.97	\$ 401.21	\$ 44,583.76
Fund 21000- Food Services Operations	\$ 55,860.00	\$ 44,984.97	\$ 27,930.00	\$ (18,488.25)	\$ 16,293.44	\$ (6,851.69)
Fund 23000- Activities	\$ 23,120.00	\$ 9,441.75	\$ 11,560.00	\$ 9,084.04	\$ 8,947.89	\$ 11,696.15
Fund 24101 - Title I	\$ 96,716.00	\$ 20,644.04	\$ 48,358.00	\$ (36,808.02)	\$ 8,971.19	\$ 2,578.79
Fund 24106 - Entitlement IDEA-B	\$ 62,541.00	\$ 11,549.98	\$ 31,270.50	\$ (22,243.89)	\$ 8,972.19	\$ 54.42
Fund 24154 - Teacher/Principal Training & Recruiting	\$ 17,689.00	\$ 9,026.61	\$ 8,844.50	\$ (4,456.33)	\$ 3,110.00	\$ 1,278.17
Fund 24189 - Student Supp Academic Achievement	\$ 26,490.00	\$ 4,388.17	\$ 13,245.00	\$ 42,833.86	\$ (2,752.19)	\$ 58,831.05
Fund 24330 - ARP	\$ 359,981.00	\$ 56,078.86	\$ 179,990.50	\$ (179,990.50)	\$ -	\$ -

Sandoval Academy of Bilingual Education

Budget Summary

Budget Summary as of December 31, 2022

Fund 25153-Medicaid	\$ 33,711.00	\$ -	\$ 16,855.50	\$ (14,519.42)	\$ -	\$ 2,336.08
Fund 26107-REC/District Fiscal Agent	\$ 34,730.00	\$ 2,336.08	\$ 17,365.00	\$ (17,365.00)	\$ -	\$ -
Fund 27107 - 2012 GOB Student Library SB-66	\$ 5,864.00	\$ -	\$ 2,932.00	\$ (2,932.00)	\$ -	\$ -
Fund 27201 - School Lunch Co-Pay	\$ 635.00	\$ -	\$ 317.50	\$ (317.50)	\$ -	\$ -
Fund 27202 - Open SciEd Expansion Initiative	\$ 1,700.00	\$ -	\$ 850.00	\$ (850.00)	\$ -	\$ 46,542.04
Fund 31200-PSCOC	\$ 175,762.00	\$ 46,542.04	\$ 87,881.00	\$ (41,338.96)	\$ 51,199.84	\$ (51,068.70)
Fund 31701-Capital Improvements SB-9 Ad Valorem	\$ 184,459.00	\$ 131.14	\$ 92,229.50	\$ (92,098.36)	\$ 10,388.98	\$ (10,257.84)
Fund 31703-Capital Improvements SB-9 Cash Match	\$ 28,027.00	\$ -	\$ 14,013.50	\$ (14,013.50)	\$ -	\$ -
Total Expenses For all Funds	\$ 4,049,522.00	\$ 1,336,541.57	\$ 2,024,761.00	\$ (688,219.43)	\$ 645,202.18	\$ 691,470.53

Sandoval Academy of Bilingual Education
Revenue Report
Revenue Report as of December 31, 2022

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Fees - Activities- Student Fees for Supplies	\$0.00	\$6,784.50	\$0.00
Fees - Educational- Student Fees for Supplies	\$0.00	\$75.00	\$0.00
Fees - Educational- After school Program	\$0.00	\$175.00	\$0.00
State Equalization Guarantee	\$2,413,178.00	\$1,206,588.64	\$1,206,589.36
Fund 11000 Operational	\$2,413,178.00	\$1,213,623.14	\$1,206,589.36
Fund 13000 Pupil Transportation	\$38,260.00	\$20,868.00	\$17,392.00
Fund 21000 USDA Food Reimbursement	\$40,000.00	\$21,795.65	\$18,204.35
Fund 23000- Non- Instructional Support	\$0.00	\$8,173.00	\$8,173.00
Fund 24101 Title I	\$96,716.00	\$0.00	\$96,716.00
Fund 24106 IDEAB	\$62,541.00	\$0.00	\$64,541.00
Fund 24154 Title II	\$17,689.00	\$0.00	\$17,689.00
Fund 24189 Student Supp Academic Achievement	\$26,490.00	\$0.00	\$26,490.00
Fund 24330 ESSR III ARP	\$359,981.00	\$0.00	\$359,981.00
Fund 25153 Title XIX MEDICAID 3/21 Years	\$0.00	\$2,666.04	\$2,666.04
Fund 26107- REC/ District Fiscal Agent	\$34,730.00	\$0.00	\$34,730.00
Fund 27107 2012 GOB Student Library SB66	\$5,864.00	\$0.00	\$5,864.00
Fund 27201 School Lunch CoPay	\$635.00	\$0.00	\$635.00
Fund 27202- Open SciEd Expansion Initiative	\$1,700.00	\$1,700.00	\$0.00
31200- PSCOC Awards	\$175,762.00	\$0.00	\$175,762.00
Fund 31701- SB9 Local	\$64,762.00	\$13,121.60	\$51,640.40
Grand Total	\$3,338,308.00	\$1,281,947.43	\$2,087,073.15

Sandoval Academy of Bilingual Education
Expenditure Report
Expenditure Report as of December 31, 2022

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense-Long-term Sub	\$33,046.00	\$6,060.00	\$54,853.65	(\$27,867.65)
Salaries Expense-Teacher	\$717,222.00	\$286,225.25	\$402,596.57	\$28,400.18
Salaries Expense-Kinder Teachers	\$120,112.00	\$45,199.30	\$72,318.77	\$2,593.93
Salaries Expense- EA	\$0.00	\$17,309.59	\$12,862.21	(\$30,171.80)
Salaries Expense-Kinder EA	\$50,228.00	\$6,839.36	\$13,678.80	\$29,709.84
Salaries Expense-Fine Arts	\$70,850.00	\$21,800.00	\$43,600.00	\$5,450.00
Salaries Expense-Sped Teacher	\$91,823.00	\$28,253.12	\$54,899.76	\$8,670.12
Salaries Expense-After School At-Risk	\$21,600.00	\$8,295.00	\$13,440.00	(\$135.00)
Stipend -Teacher	\$14,000.00	\$362.48	\$8,000.00	\$5,637.52
Stipend -SPED	\$0.00	\$769.20	\$1,230.79	(\$1,999.99)
Stiped- EA	\$3,000.00	\$2,500.00	\$3,000.00	(\$2,500.00)
Stiped- TESOL	\$2,200.00	\$2,141.20	\$0.00	\$58.80
Stipend- Bilingual	\$31,500.00	\$0.00	\$24,500.00	\$7,000.00
Stipend- ELT Teacher	\$28,977.00	\$19,843.64	\$19,843.64	(\$10,710.28)
Stipend- ELT SPED	\$4,937.00	\$1,388.24	\$1,288.23	\$2,260.53
Stipend-ELT Kinder Teacher	\$2,676.00	\$1,338.00	\$1,338.00	\$0.00
Additional Compensation	\$3,000.00	\$1,761.85	\$2,348.85	(\$1,110.70)
Employee Benefits	\$410,435.00	\$158,410.54	\$249,338.15	\$2,686.31
Professional Development	\$960.00	\$959.43	\$0.00	\$0.57
Professional Development-SPED	\$0.00	\$60.00	\$0.00	(\$60.00)
Other Professional/Technical Services	\$12,000.00	\$1,338.16	\$10,168.77	\$493.07
Other Charges	\$8,000.00	\$0.00	\$8,000.00	\$0.00
Other Charges-SPED	\$900.00	\$219.03	\$573.00	\$107.97
Other Charges	\$0.00	\$190.00	\$0.00	(\$190.00)
Other Instructional Materials	\$782.00	\$581.19	\$200.00	\$0.81
Software	\$28,329.00	\$0.00	\$3,341.18	\$24,987.82
General Supplies and Materials	\$12,480.00	\$12,417.05	\$0.00	\$62.95
General Supplies and Materials-Fine Arts	\$10,162.00	\$7,697.06	\$4,176.45	(\$1,711.51)
General Supplies and Materials-SPED	\$1,000.00	\$279.86	\$79.50	\$640.64
Supply Assets (Under \$5K)	\$1,000.00	\$0.00	\$181.93	\$818.07
""Supply Assets (\$5,000 or less)""	\$263,786.00	\$1,177.54	\$0.00	\$262,608.46
Function 1000 - Instruction	\$1,945,005.00	\$633,416.09	\$1,005,858.25	\$305,730.66
Salaries Expense-Coordinator	\$4,621.00	\$4,620.84	\$0.00	\$0.16
Salaries Expense-Nursing Assistant	\$15,449.00	\$7,324.71	\$8,124.24	\$0.05
Salaries Expense-Registrar	\$15,450.00	\$7,325.22	\$8,124.64	\$0.14
Salaries Expense - Speech Therapist	\$58,871.00	\$23,687.90	\$37,900.60	(\$2,717.50)
Stipend-Coordinator	\$3,000.00	\$1,153.90	\$1,846.11	(\$0.01)
Stipend-ELT Coordinator	\$3,212.00	\$3,356.00	\$3,067.55	(\$3,211.55)
Stipend-Speech Therapist	\$3,294.00	\$1,646.75	\$1,646.75	\$0.50
Employee Benefits	\$46,148.00	\$13,830.50	\$17,702.09	\$14,615.41
Diagnosticians - Contracted	\$14,995.00	\$6,683.38	\$8,213.00	\$98.62
Occupational Therapists - Contracted	\$22,305.00	\$0.00	\$22,301.76	\$3.24
Therapists - Contracted	\$18,000.00	\$0.00	\$17,537.00	\$463.00
Psychologists - Contracted	\$3,500.00	\$0.00	\$2,749.50	\$750.50
Specialists - Contracted	\$29,321.00	\$10,722.00	\$18,549.06	\$49.94
Professional Development	\$1,000.00	\$867.24	\$0.00	\$132.76
Other Professional/Technical Services	\$15,841.00	\$4,755.01	\$11,084.24	\$1.75
General Supplies and Materials	\$500.00	\$401.59	\$0.00	\$98.41
Function 2100 - Support Services-Studer	\$255,507.00	\$86,375.04	\$158,846.54	\$10,285.42
General Supplies and Materials	\$7,002.00	\$3,055.00	\$2,915.76	\$1,031.24
Function 2200 - Support Services-Instruc	\$7,002.00	\$3,055.00	\$2,915.76	\$1,031.24
Salaries Expense-Executive Director	\$107,000.00	\$53,499.94	\$53,500.06	\$0.00
ELT Stipend-Superintendent	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Additional Compensation	\$0.00	\$2,500.00	\$0.00	(\$2,500.00)
Employee Benefits	\$46,577.00	\$21,504.17	\$23,449.29	\$1,623.54

Sandoval Academy of Bilingual Education
Expenditure Report
Expenditure Report as of December 31, 2022

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Auditing	\$17,946.00	\$11,300.82	\$6,644.68	\$0.50
Legal	\$2,500.00	\$744.66	\$1,755.34	\$0.00
Advertising	\$6,250.00	\$5,142.00	\$324.59	\$783.41
Board Training	\$4,600.00	\$2,300.00	\$2,300.00	\$0.00
Function 2300 - Support Services-Genera	\$189,873.00	\$96,991.59	\$87,973.96	\$4,907.45
Salaries Expense	\$39,548.00	\$16,731.55	\$22,815.65	\$0.80
Salaries Expense	\$40,512.00	\$16,698.22	\$23,802.30	\$11.48
Additional Compensation	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Additional Compensation	\$0.00	\$2,500.00	\$0.00	(\$2,500.00)
Educational Retirement	\$24,763.00	\$10,967.12	\$14,921.18	(\$1,125.30)
Professional Development	\$0.00	\$20.15	\$0.00	(\$20.15)
Other Charges	\$3,894.00	\$3,347.00	\$0.00	\$547.00
General Supplies and Materials	\$2,000.00	\$1,905.20	\$60.00	\$34.80
Function 2400 - Support Services-School	\$115,717.00	\$52,169.24	\$61,599.13	\$1,948.63
Other Professional/Technical Services	\$94,190.00	\$38,470.02	\$58,799.44	(\$3,079.46)
Software	\$12,762.00	\$12,668.69	\$0.00	\$93.31
General Supplies and Materials	\$2,300.00	\$0.00	\$0.00	\$2,300.00
Function 2500 - Central Services	\$109,252.00	\$51,138.71	\$58,799.44	(\$686.15)
Salaries Expense-Custodian	\$38,494.00	\$13,948.47	\$16,649.84	\$7,895.69
Employee Benefit	\$17,562.00	\$5,495.77	\$8,198.92	\$3,867.31
Other Charges	\$32,222.00	\$14,961.21	\$17,104.63	\$156.16
Electricity	\$27,071.00	\$15,294.35	\$10,705.65	\$1,071.00
Natural Gas (Buildings)	\$4,527.00	\$550.38	\$2,849.62	\$1,127.00
Communication Services	\$7,519.00	\$3,526.70	\$1,933.27	\$2,059.03
Renting Land and Buildings	\$82,046.00	\$84,741.08	\$0.00	(\$2,695.08)
Rentals of Computers and Related Equipment	\$3,526.00	\$2,651.92	\$0.00	\$874.08
Property Liability Insurance	\$33,431.00	\$33,403.00	\$0.00	\$28.00
General Supplies and Materials	\$3,000.00	\$7,352.65	\$2,450.37	(\$6,803.02)
Supply Asset (Under \$5k)	\$400.00	\$1,300.00	\$0.00	(\$900.00)
Gasoline	\$0.00	\$26.50	\$0.00	(\$26.50)
Function 2600 - Operation & Maintenance	\$249,798.00	\$183,252.03	\$59,892.30	\$6,653.67
Salaries Expense-Food Service Coordinator	\$25,972.00	\$9,854.72	\$15,716.88	\$400.40
Employee Benefits	\$5,603.00	\$2,075.46	\$3,466.18	\$61.36
Other Contract Services	\$248.00	\$247.83	\$0.00	\$0.17
Function 3100 - Food Services Operation	\$31,823.00	\$12,178.01	\$19,183.06	\$461.93
Fund 11000 - Operational	\$2,903,977.00	\$1,118,575.71	\$1,455,068.44	\$330,332.85
<u>Pupil Transportation-13000</u>				
Transportation Contractors	\$38,260.00	\$12,842.22	\$25,417.78	\$0.00
Fund 13000 - Pupil Transportation	\$38,260.00	\$12,842.22	\$25,417.78	\$0.00
<u>USDA Fund-21000</u>				
Food	\$46,070.00	\$41,140.59	\$46,161.84	(\$41,232.43)
General Supplies and Materials	\$9,790.00	\$3,493.39	\$1,001.47	\$5,295.14
""Supply Assets (\$5,000 or less)""	\$0.00	\$350.99	\$0.00	(\$350.99)
Fund 21000 - USDA Food Reimbursemen	\$55,860.00	\$44,984.97	\$47,163.31	(\$36,288.28)
<u>Activities-23000</u>				
Other Charges	\$6,872.00	\$232.50	\$0.00	\$6,639.50
General Supplies and Materials	\$16,248.00	\$9,209.25	\$985.28	\$6,053.47
Fund 23000 - Activities	\$23,120.00	\$9,441.75	\$985.28	\$12,692.97
<u>Title I-24101</u>				
Professional Development	\$0.00	\$0.00	\$1,748.00	(\$1,748.00)

Sandoval Academy of Bilingual Education
Expenditure Report
Expenditure Report as of December 31, 2022

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
General Supplies and Materials	\$34,400.00	\$0.00	\$34,400.00	\$0.00
Function 1000 - Instruction	\$34,400.00	\$0.00	\$36,148.00	(\$1,748.00)
Salaries Expense-Coordinator	\$60,316.00	\$15,210.66	\$28,239.50	\$16,865.84
Employee Benefits	\$0.00	\$5,433.38	\$9,627.79	(\$15,061.17)
General Supplies and Materials	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Function 2100 - Support Services-Studer	\$62,316.00	\$20,644.04	\$37,867.29	\$3,804.67
Fund 24101 - Title I	\$96,716.00	\$20,644.04	\$74,015.29	\$2,056.67
IDEA-B-24106				
Salaries Expense	\$50,041.00	\$8,669.92	\$0.00	\$41,371.08
Educational Retirement	\$0.00	\$2,880.06	\$0.00	(\$2,880.06)
General Supplies and Materials	\$0.00	\$0.00	\$486.20	(\$486.20)
Function 1000 - Instruction	\$50,041.00	\$11,549.98	\$486.20	\$38,004.82
Speech Therapists - Contracted	\$12,500.00	\$0.00	\$0.00	\$12,500.00
Function 2100 - Support Services-Studer	\$12,500.00	\$0.00	\$0.00	\$12,500.00
Fund 24106 - IDEA-B	\$62,541.00	\$11,549.98	\$486.20	\$50,504.82
Title II-24154				
Professional Development	\$8,845.00	\$4,790.40	\$8,546.00	(\$4,491.40)
Function 1000 - Instruction	\$8,845.00	\$4,790.40	\$8,546.00	(\$4,491.40)
Professional Development	\$8,844.00	\$4,236.21	\$808.00	\$3,799.79
Function 2400 - Support Services-School	\$8,844.00	\$4,236.21	\$808.00	\$3,799.79
Fund 24154 - Title II	\$17,689.00	\$9,026.61	\$9,354.00	(\$691.61)
Student Support Academic Achievement-24189				
Other Contract Services	\$500.00	\$0.00	\$0.00	\$500.00
Software	\$500.00	\$0.00	\$0.00	\$500.00
General Supplies and Materials	\$6,227.00	\$0.00	\$0.00	\$6,227.00
Function 1000 - Instruction	\$7,227.00	\$0.00	\$0.00	\$7,227.00
Salaries Expense-Coordinator	\$19,263.00	\$3,272.70	\$8,727.30	\$7,263.00
Employee Benefits	\$0.00	\$1,115.47	\$2,975.31	(\$4,090.78)
Function 2100 - Support Services-Studer	\$19,263.00	\$4,388.17	\$11,702.61	\$3,172.22
Fund 24189 - Student Supp Academic Ac	\$26,490.00	\$4,388.17	\$11,702.61	\$10,399.22
ARP-24330				
Salaries Expense- Tutor	\$40,995.00	\$8,947.50	\$18,333.63	\$13,713.87
Additional Compensation	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Educational Retirement	\$0.00	\$2,494.25	\$5,681.91	(\$8,176.16)
Professional Development	\$0.00	\$250.00	\$3,625.00	(\$3,875.00)
Other Charges	\$0.00	\$2,473.94	\$0.00	(\$2,473.94)
Software	\$0.00	\$9,945.00	\$3,500.00	(\$13,445.00)
General Supplies and Materials	\$0.00	\$444.06	\$0.00	(\$444.06)
Supply Assets (Under \$5K)	\$55,000.00	\$0.00	\$0.00	\$55,000.00
Function 1000 - Instruction	\$125,995.00	\$24,554.75	\$31,140.54	\$70,299.71
Salaries Expense- Coordinator	\$28,000.00	\$0.00	\$0.00	\$28,000.00
Salaries Expense-Student Support	\$15,563.00	\$0.00	\$0.00	\$15,563.00
Other Professional/Technical Services	\$55,998.00	\$9,506.84	\$19,764.22	\$26,726.94
Function 2100 - Support Services-Studer	\$99,561.00	\$9,506.84	\$19,764.22	\$70,289.94
Legal	\$10,630.00	\$0.00	\$0.00	\$10,630.00
Function 2300 - Support Services-Genera	\$10,630.00	\$0.00	\$0.00	\$10,630.00
Other Charges	\$1,800.00	\$1,799.00	\$0.00	\$1.00
Supply Asset (Under \$5k)	\$1,000.00	\$349.99	\$0.00	\$650.01
Function 2400 - Support Services-School	\$2,800.00	\$2,148.99	\$0.00	\$651.01
Salaries Expense- IT	\$22,133.00	\$7,231.73	\$9,861.30	\$5,039.97
Employee Benefit	\$0.00	\$2,123.77	\$2,916.27	(\$5,040.04)
Function 2500 - Central Services	\$22,133.00	\$9,355.50	\$12,777.57	(\$0.07)
Professional Development	\$0.00	\$195.00	\$0.00	(\$195.00)
Other Contract Services	\$29,671.00	\$0.00	\$0.00	\$29,671.00

Sandoval Academy of Bilingual Education
Expenditure Report
Expenditure Report as of December 31, 2022

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
General Supplies and Materials	\$500.00	\$0.00	\$0.00	\$500.00
Supply Asset (Under \$5k)	\$10,260.00	\$6,420.00	\$0.00	\$3,840.00
Function 2600 - Operation & Maintenance	\$40,431.00	\$6,615.00	\$0.00	\$33,816.00
Transportation Contractors	\$58,431.00	\$3,897.78	\$13,642.22	\$40,891.00
Function 2700 - Student Transportation	\$58,431.00	\$3,897.78	\$13,642.22	\$40,891.00
Fund 24330-ARP	\$359,981.00	\$56,078.86	\$77,324.55	\$226,577.59
Medicaid-25153				
Specialists - Contracted	\$33,711.00	\$0.00	\$0.00	\$33,711.00
Fund 25153 - Title XIX MEDICAID 3/21 Ye	\$33,711.00	\$0.00	\$0.00	\$33,711.00
REC/District Fiscal Agent-26107				
Salaries Expense-Instructional Assistants-Grade 1-12	\$32,500.00	\$1,689.24	\$13,513.80	\$17,296.96
Additional Compensation	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Educational Retirement	\$0.00	\$646.84	\$5,300.82	(\$5,947.66)
Other Charges	\$230.00	\$0.00	\$0.00	\$230.00
Fund 26107-REC/District Fiscal Agent	\$34,730.00	\$2,336.08	\$18,814.62	\$13,579.30
2012 GOB Student Library SB-66-27107				
Library and Audio-Visual	\$5,864.00	\$0.00	\$0.00	\$5,864.00
Fund 27107 - 2012 GOB Student Library	\$5,864.00	\$0.00	\$0.00	\$5,864.00
School Lunch Co-Pay-27201				
Food	\$635.00	\$0.00	\$0.00	\$635.00
Fund 27201 - School Lunch Co-Pay	\$635.00	\$0.00	\$0.00	\$635.00
OpenSciEd Expansion- 27202				
General Supplies and Materials	\$1,700.00	\$0.00	\$0.00	\$1,700.00
Fund 27202- OpenSciEd Expansion	\$1,700.00	\$0.00	\$0.00	\$1,700.00
PSCO- 31200				
Renting Land and Buildings	\$175,762.00	\$46,542.04	\$129,219.96	\$0.00
Fund 31200- PSCO	\$175,762.00	\$46,542.04	\$129,219.96	\$0.00
SB-9 Local- 31701				
County Tax Collection Costs	\$650.00	\$131.14	\$0.00	\$518.86
Function 2300 - Support Services-Genera	\$650.00	\$131.14	\$0.00	\$518.86
Supply Assets (Under \$5K)	\$183,809.00	\$0.00	\$4,638.80	\$179,170.20
Function 4000 - Capital Outlay	\$183,809.00	\$0.00	\$4,638.80	\$179,170.20
Fund 31701 - SB-9 Local	\$184,459.00	\$131.14	\$4,638.80	\$179,689.06
SB-9 State Match Cash-31703				
Supply Assets (Under \$5K)	\$28,027.00	\$0.00	\$0.00	\$28,027.00
Fund 31703 - SB-9 State Match Cash	\$28,027.00	\$0.00	\$0.00	\$28,027.00
Grand Total	\$4,049,522.00	\$1,336,541.57	\$1,854,190.84	\$858,789.59

Sandoval Academy of Bilingual Education
Outstanding Purchase Orders Report at of December 31, 2022

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Remaining Encumbrance
SABE230002-1	Regular	Felicitas Reyes	7/1/2022	\$250.00	\$162.13	\$87.87
SABE230004-1	Regular	Militza Zamora de Giesel	7/1/2022	\$250.00	\$151.26	\$98.74
SABE230005-1	Regular	Sarah Farrell	7/1/2022	\$250.00	\$74.62	\$175.38
SABE230008-1	Dollar	Fulcrum Building, LLC	11/14/2022	\$181,188.70	\$51,622.49	\$129,566.21
SABE230009	Dollar	Intrado-School Messanger	7/1/2022	\$550.00	\$550.00	\$0.00
SABE230012-1	Regular	School Specialty, Inc.	7/1/2022	\$4,638.80	\$0.00	\$4,638.80
SABE230013-2	Dollar	NWEA	7/1/2022	\$4,517.50	\$3,055.00	\$1,462.50
SABE230015	Dollar	Charter School Nursing Services	7/1/2022	\$15,839.25	\$4,755.01	\$11,084.24
SABE230019	Dollar	Home Depot	7/1/2022	\$500.00	\$273.66	\$226.34
SABE230020	Dollar	United Postal Service	7/1/2022	\$60.00	\$0.00	\$60.00
SABE230021	Dollar	Verizon Wireless/Straight Talk	7/1/2022	\$2,520.00	\$1,480.85	\$1,039.15
SABE230022	Dollar	Accountability and Compliance	7/1/2022	\$3,746.60	\$1,873.30	\$1,873.30
SABE230025	Dollar	Matthews Fox, P.C.	7/1/2022	\$2,500.00	\$744.66	\$1,755.34
SABE230027	Dollar	Extra Space Management	7/1/2022	\$2,196.00	\$1,290.00	\$906.00
SABE230028	Dollar	Clifton Larson Allen, LLP	7/1/2022	\$16,378.00	\$11,300.82	\$5,077.18
SABE230029-1	Dollar	ACES	7/1/2022	\$8,000.00	\$0.00	\$8,000.00
SABE230030-2	Dollar	Centurylink	7/1/2022	\$486.19	\$486.19	\$0.00
SABE230031	Dollar	Power-On Technology Services	7/1/2022	\$16,227.54	\$8,053.91	\$8,173.63
SABE230032-1	Dollar	Southwest Copy Systems- Equipment	7/1/2022	\$467.49	\$467.49	\$0.00
SABE230033-1	Dollar	Southwest Copy Systems-Service	7/1/2022	\$2,607.78	\$341.93	\$2,265.85
SABE230034-1	Dollar	Amazon.com, Inc.	7/1/2022	\$4,843.89	\$3,842.77	\$1,001.12
SABE230035-1	Regular	Amazon.com, Inc.	7/1/2022	\$1,299.85	\$0.00	\$1,299.85
SABE230036	Dollar	Fiber Platform LLC	7/1/2022	\$1,500.00	\$706.86	\$793.14
SABE230037	Regular	Discount School Supply	7/1/2022	\$1,134.97	\$0.00	\$1,134.97
SABE230039	Dollar	Cooperative Educational Services	7/1/2022	\$2,749.50	\$0.00	\$2,749.50
SABE230040-1	Dollar	Cooperative Educational Services	7/1/2022	\$10,000.00	\$1,787.00	\$8,213.00
SABE230041	Dollar	Cooperative Educational Services	7/1/2022	\$22,301.76	\$0.00	\$22,301.76
SABE230042	Dollar	Cooperative Educational Services	7/1/2022	\$29,271.06	\$11,722.72	\$17,548.34
SABE230044-1	Dollar	Cooperative Educational Services	7/1/2022	\$23,516.92	\$5,754.14	\$17,762.78
SABE230045	Regular	Dual Language Education of New	7/21/2022	\$134.00	\$0.00	\$134.00
SABE230047	Dollar	Extra Space Management	7/21/2022	\$2,125.27	\$844.77	\$1,280.50
SABE230048	Dollar	The Vigil Group, LLC	7/1/2022	\$69,161.90	\$28,784.05	\$40,377.85
SABE230050	Regular	Pro-Ed, Inc.	7/25/2022	\$486.20	\$0.00	\$486.20
SABE230054	Regular	806 Technologies Inc.	7/26/2022	\$2,250.00	\$2,250.00	\$0.00
SABE230055	Dollar	Great Minds	7/22/2022	\$3,341.18	\$0.00	\$3,341.18
SABE230058	Regular	Verizon Wireless/Straight Talk	7/27/2022	\$215.92	\$0.00	\$215.92
SABE230059	Regular	Jason's deli	7/27/2022	\$292.38	\$270.10	\$22.28
SABE230064-1	Dollar	Herrera Coaches Inc.	8/8/2022	\$50,220.00	\$16,740.00	\$33,480.00
SABE230067	Dollar	Public Charter Schools of New Mexico	8/11/2022	\$4,600.00	\$2,300.00	\$2,300.00
SABE230070	Regular	SitSpots	8/11/2022	\$44.98	\$0.00	\$44.98
SABE230071-2	Dollar	Cooperative Educational Services	8/16/2022	\$11,181.93	\$631.23	\$10,550.70
SABE230077	Regular	Lisa McCutcheon	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230078	Regular	Citlalli Mendoza	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230079	Regular	Vanessa Lomeli	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230080	Regular	Diane Vaughn	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230082	Regular	Dolores Vargas	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230083	Regular	Jackie Rodriguez	9/2/2022	\$45.00	\$0.00	\$45.00
SABE230084	Regular	Mealtime/The CLM Group,Inc	9/1/2022	\$375.00	\$250.00	\$125.00
SABE230085	Regular	American Reading Company	9/1/2022	\$17,200.00	\$0.00	\$17,200.00
SABE230086	Regular	American Reading Company	9/1/2022	\$17,200.00	\$0.00	\$17,200.00
SABE230089-1	Regular	Clear Channel Outdoor	9/1/2022	\$5,466.59	\$5,142.00	\$324.59
SABE230092	Dollar	Staples	9/1/2022	\$1,351.72	\$1,351.72	\$0.00
SABE230096	Regular	Clifton Larson Allen, LLP	9/12/2022	\$1,425.00	\$0.00	\$1,425.00
SABE230098	Regular	Joshua Forthmann	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230099	Regular	Dina Ortega	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230101	Regular	Alani Corona	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230102	Regular	Peter Montoya	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230104	Regular	Easy Keys	9/12/2022	\$26.61	\$0.00	\$26.61
SABE230105	Regular	Lisa McCutcheon	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230108	Regular	Amazon.com, Inc.	9/12/2022	\$2,213.83	\$2,012.58	\$201.25
SABE230114-1	Regular	Public Charter Schools of New Mexico	9/26/2022	\$525.00	\$0.00	\$525.00
SABE230120	Regular	Veritiv	9/27/2022	\$807.68	\$707.68	\$100.00
SABE230121	Dollar	West Mesa Lock and Safe LLC	7/26/2022	\$200.00	\$80.40	\$119.60
SABE230126	Regular	Ricardo Castro	10/5/2022	\$44.00	\$0.00	\$44.00
SABE230127	Regular	Erika Duran	10/5/2022	\$44.00	\$0.00	\$44.00
SABE230130-2	Dollar	BMSI-Rosario Romar	10/4/2022	\$17,537.00	\$0.00	\$17,537.00
SABE230132-2	Dollar	Amazon.com, Inc.	10/18/2022	\$800.02	\$763.56	\$36.46
SABE230134	Regular	HDSupply	10/18/2022	\$220.08	\$0.00	\$220.08
SABE230145-1	Regular	Amazon.com, Inc.	11/10/2022	\$50.53	\$40.53	\$10.00
SABE230148	Regular	City of Rio Rancho	11/15/2022	\$25.00	\$0.00	\$25.00
SABE230149-1	Regular	Dual Language Education of New	12/19/2022	\$5,300.00	\$0.00	\$5,300.00
SABE230151-1	Regular	Dual Language Education of New	12/19/2022	\$4,200.00	\$0.00	\$4,200.00
SABE230152	Regular	ICSS, Inc.	11/28/2022	\$53.88	\$0.00	\$53.88
SABE230153	Regular	ASCD	12/1/2022	\$478.00	\$0.00	\$478.00
SABE230154	Regular	Amazon.com, Inc.	12/1/2022	\$265.69	\$171.78	\$93.91
SABE230156	Regular	WIDA	12/1/2022	\$957.90	\$0.00	\$957.90
SABE230160	Regular	West Mesa Lock and Safe LLC	12/19/2022	\$1,390.65	\$0.00	\$1,390.65
SABE230161	Regular	Cognia Inc.	12/19/2022	\$495.36	\$0.00	\$495.36
SABE230162	Regular	Amazon.com, Inc.	12/19/2022	\$537.60	\$487.60	\$50.00
SABE230167	Regular	JMP Academy of Professional	1/3/2023	\$683.02	\$0.00	\$683.02

Sandoval Academy of Bilingual Education
Outstanding Purchase Orders Report at of December 31, 2022

SABE230168	Regular	Sweetwater Music Instruments & Pro	12/20/2022	\$79.50	\$0.00	\$79.50
SABE230169-1	Regular	Jackie Rodriguez	1/4/2023	\$878.59	\$0.00	\$878.59
SABE230170	Regular	NMABE- Conference	1/4/2023	\$1,400.00	\$0.00	\$1,400.00
SABE230171-1	Regular	Amazon.com, Inc.	1/6/2023	\$41.70	\$0.00	\$41.70
SABE230172	Regular	NM Human Services Dept.	1/6/2023	\$100.00	\$0.00	\$100.00
Sub Total				\$586,704.51	\$173,324.81	\$413,118.44

Sandoval Academy of Bilingual Education
Payroll Register
Payroll Register Report as of December 31, 2022

Wages/Deductions	Employer Amt.	Employee Amt.	
Gross Wages	\$0.00	\$214,241.79	39 employees
Basic Life	\$178.84	\$0.00	
Davis Vision	\$49.54	(\$30.44)	
Dental	\$540.66	(\$355.82)	
Dental High United Concordia	\$20.02	(\$8.58)	
Dental High United Concordia- Supplemental	\$2.25	(\$1.50)	
ERB	\$33,434.83	(\$20,860.21)	
ERB Less 24 K	\$3,013.89	(\$1,388.33)	
ERB- Supplemental	\$0.00	(\$11.25)	
ERB-LU less \$24K	\$134.37	(\$61.90)	
Federal Withholding	\$0.00	(\$15,292.17)	
FICA	\$12,841.21	(\$12,841.21)	
Long Term Disability	\$226.02	(\$150.74)	
Long Term Disability-Supplemental	(\$15.28)	\$10.19	
Medical	\$10,459.96	(\$6,696.33)	
Medicare	\$3,003.21	(\$3,003.21)	
NMRHCA	\$4,266.27	(\$2,133.18)	
State Unemployment Ins.	\$250.23	\$0.00	
State Withholding - NM	\$0.00	(\$6,081.47)	
Vision	\$43.32	(\$28.36)	
Vision Supplemental	\$6.73	(\$4.49)	
Voluntary Life	\$0.00	(\$313.82)	
Voluntary Life-Supplemental	\$0.00	(\$34.90)	
Workers Comp Q4	\$80.50	(\$70.00)	
Workers Comp Q4 Supplemental	(\$2.30)	\$2.00	
Sub Total	\$68,534.27	\$144,886.07	

Bank Reconciliation

School: **Sandoval Academy of Bilingual Education**
Bank: **Wells Fargo**
Account Description: **Main Checking Account**
Statement Date: **December 31, 2022**

Beginning Balance per bank:	\$	849,257.35
Cleared transactions:	\$	(294,384.61)
Deposits and Credits:	\$	227,611.67
Other bank adjustments	\$	-
		<hr/>
	\$	782,484.41
Ending balance per bank		
		<hr/> <hr/>
Plus: Outstanding Deposits	\$	-
Plus: Cleared items prior to entry	\$	-
Less: Outstanding Checks	\$	(7,032.55)
Balance per GL	\$	775,451.86
		<hr/> <hr/>

Sandoval Academy of Bilingual Education
Outstanding Checks
Outstanding Checks as of December 31, 2022

Last Reconciled	Statement Date		
11/30/2022	12/31/2022		
Date	Item Number	Description	Withdrawal
9/27/2022	2291	West Mesa Lock and Safe LLC	\$80.40
12/2/2022	2349	Jackie Rodriguez	\$282.24
12/19/2022	2361	American Steel Carports Inc.	\$6,420.00
12/19/2022	2366	Fiber Platform LLC	\$100.98
12/19/2022	2367	Matthews Fox, P.C.	\$148.93
Sub Total			\$7,032.55

Sandoval Academy of Bilingual Education
Cleared Checks and Deposits
Cleared Checks as of December 31, 2022

Last Reconciled	Beginning Balance	Statement Date	Ending Balance		
11/30/2022	\$849,257.35	12/31/2022	\$782,484.41		
Date	Source Document	Item Number	Description	Deposit	Withdrawal
11/10/2022	APV23-016	2330	NMAOSA		\$60.00
11/16/2022	APV23-017	2337	Bernalillo Public School Student Nutrition		\$23,549.49
12/1/2022	PVM23-062		NMPSIA		\$19,085.38
12/2/2022	12-001	12-001	CLM Deposit	\$554.50	School Supply Fee, Lunches
12/2/2022	APV23-018	2341	Alice Banks		\$282.24
12/2/2022	APV23-018	2342	Amazon.com, Inc.		\$40.53
12/2/2022	APV23-018	2343	Felicitas Reyes		\$111.24
12/2/2022	APV23-018	2344	Fiber Platform LLC		\$100.98
12/2/2022	APV23-018	2345	Fulcrum Building, LLC		\$25,913.49
12/2/2022	APV23-018	2346	HDSupply		\$178.44
12/2/2022	APV23-018	2347	Home Depot		\$107.88
12/2/2022	APV23-018	2348	Intrado-School Messenger		\$550.00
12/2/2022	APV23-018	2350	Militza Zamora de Giesel		\$189.24
12/2/2022	APV23-018	2351	Power-On Technology Services		\$1,337.50
12/2/2022	APV23-018	2352	Renee Kubler		\$222.48
12/2/2022	APV23-018	2353	Rio Rancho Public Schools		\$50.00
12/2/2022	APV23-018	2354	Sarah Farrell		\$333.72
12/2/2022	APV23-018	2355	Southwest Copy Systems- Equipment		\$467.49
12/2/2022	APV23-018	2356	Staples		\$402.75
12/2/2022	APV23-018	2357	The Vigil Group, LLC		\$5,756.81
12/2/2022	APV23-018	2358	Veritiv		\$381.00
12/2/2022	APV23-018	2359	Verizon Wireless/Straight Talk		\$259.55
12/2/2022	PVM23-060		Wells Fargo		\$39,192.85
12/7/2022	PVM23-061		Internal Revenue Service		\$11,585.69
12/9/2022	12-002	12-002	SEG, CLM Deposit	\$201,355.60	Lunches, School Supply Fee
12/12/2022	PVM23-058		NMRHCA		\$3,514.49
12/13/2022	12-003	12-003	Sandoval County SB-9 - November 2022	\$11,533.32	
12/14/2022	PVM23-059		NMERB		\$32,280.45
12/15/2022	PVM23-064		Wells Fargo		\$39,716.15
12/16/2022	12-004	12-004	Transportation December 2022, CLM	\$3,713.00	Lunches, Afterschool Program
12/19/2022	APV23-019	2360	Amazon.com, Inc.		\$1,089.36
12/19/2022	APV23-019	2362	Centurylink		\$486.19
12/19/2022	APV23-019	2363	Cooperative Educational Services		\$3,502.52
12/19/2022	APV23-019	2364	Charter School Nursing Services		\$1,283.71
12/19/2022	APV23-019	2365	Extra Space Management		\$340.00
12/19/2022	APV23-019	2368	Power-On Technology Services		\$1,344.53
12/19/2022	APV23-019	2369	Staples		\$156.32
12/20/2022	12-005	12-005	USDA October 2022	\$10,205.25	
12/21/2022	PVM23-065		Internal Revenue Service		\$11,699.23
12/22/2022	12-006	12-006	CLM Deposit	\$250.00	Lunches
12/26/2022	PVM23-063		New Mexico Taxation & Revenue Department		\$2,835.84
12/30/2022	PVM23-066		Wells Fargo		\$65,977.07
Sub Total				\$227,611.67	\$294,384.61

Sandoval Academy of Bilingual Education

Fiscal Year 2022

Balance Sheet as of December 31, 2022

Description	11000 Operational	13000- Transportation	14000 Instructional Materials	21000 Food Service	23000 Activities	24101 Title I
11011 - Bank Accounts	\$696,616.44	\$8,025.78	\$0.36	\$1,170.64	\$21,851.31	(\$17,641.38)
15000 - Prepaid Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Asset	\$696,616.44	\$8,025.78	\$0.36	\$1,170.64	\$21,851.31	(\$17,641.38)
Subtotal of Account Group: Assets	\$696,616.44	\$8,025.78	\$0.36	\$1,170.64	\$21,851.31	(\$17,641.38)
23124 - State Retirement System Contributions	\$23,000.56	\$0.00	\$0.00	\$0.00	\$0.00	\$619.52
23125 - Employee Insurance	\$7,257.84	\$0.00	\$0.00	\$0.00	\$0.00	\$265.54
23126 - Unemployment Insurance	(\$183.08)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23127 - Workers' Compensation	\$69.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.53
23134 - Employer State Retirement System	\$38,334.15	\$0.00	\$0.00	\$0.00	\$0.00	\$1,013.95
23135 - Employer Insurance	\$11,682.30	\$0.00	\$0.00	\$0.00	\$0.00	\$415.10
23137 - Employer Workers' Comp	\$79.35	\$0.00	\$0.00	\$0.00	\$0.00	\$1.76
23141 - Fedral Income Tax	\$8,543.49	\$0.00	\$0.00	\$0.00	\$0.00	\$227.26
23142 - State Income Tax	\$6,539.14	\$0.00	\$0.00	\$0.00	\$0.00	\$179.45
23143 - Social Security - OASDI	\$5,711.01	\$0.00	\$0.00	\$0.00	\$0.00	\$109.43
23144 - Medicare - Hospital Insurance	\$1,335.62	\$0.00	\$0.00	\$0.00	\$0.00	\$25.60
23147 - Voluntary Deductions	\$507.26	\$0.00	\$0.00	\$0.00	\$0.00	\$8.49
23153 - Employer Social Security	\$5,711.01	\$0.00	\$0.00	\$0.00	\$0.00	\$109.43
23154 - Employer Medicare	\$1,335.62	\$0.00	\$0.00	\$0.00	\$0.00	\$25.60
Subtotal of Account Type: Liability	\$109,923.27	\$0.00	\$0.00	\$0.00	\$0.00	\$3,002.66
32300 - Unreserved Fund Balance	\$490,797.85	\$0.00	\$0.36	\$15,860.26	\$23,120.06	(\$13,903.82)
Net Increase/Decrease	\$95,895.32	\$8,025.78	\$0.00	(\$14,689.62)	(\$1,268.75)	(\$6,740.22)
Subtotal of Account Type: Fund Balance/Retained Earnings	\$586,693.17	\$8,025.78	\$0.36	\$1,170.64	\$21,851.31	(\$20,644.04)
Subtotal of Account Group: Liabilities/Fund Balance	\$696,616.44	\$8,025.78	\$0.36	\$1,170.64	\$21,851.31	(\$17,641.38)

Sandoval Academy of Bilingual Education

Fiscal Year 2022

Balance Sheet as of December 31, 2022

24106 IDEA-B	24154 Title II	24189 Title IV	24301 CARES Act	24308 CRRSA	24316 Air Quality Grant	24330 ARP	25153 Medicaid	26107 REC/District Agent
(\$11,506.49)	(\$14,941.46)	(\$3,507.03)	\$0.00	\$0.00	\$0.00	(\$54,384.07)	\$36,376.78	(\$780.95)
\$0.00	\$5,914.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(\$11,506.49)	(\$9,026.61)	(\$3,507.03)	\$0.00	\$0.00	\$0.00	(\$54,384.07)	\$36,376.78	(\$780.95)
(\$11,506.49)	(\$9,026.61)	(\$3,507.03)	\$0.00	\$0.00	\$0.00	(\$54,384.07)	\$36,376.78	(\$780.95)
\$0.00	\$0.00	\$191.44	\$0.00	\$0.00	\$0.00	\$457.10	\$0.00	\$197.64
\$0.00	\$0.00	\$63.34	\$0.00	\$0.00	\$0.00	\$17.05	\$0.00	\$62.89
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.24	\$0.00	\$5.37
\$0.00	\$0.00	\$0.47	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	\$2.00
\$0.00	\$0.00	\$313.37	\$0.00	\$0.00	\$0.00	\$864.59	\$0.00	\$323.48
\$0.00	\$0.00	\$100.20	\$0.00	\$0.00	\$0.00	\$49.26	\$0.00	\$191.26
\$0.00	\$0.00	\$0.54	\$0.00	\$0.00	\$0.00	\$5.75	\$0.00	\$2.30
\$0.00	\$0.00	\$70.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61.43
\$43.49	\$0.00	\$55.46	\$0.00	\$0.00	\$0.00	\$28.22	\$0.00	\$31.63
\$0.00	\$0.00	\$33.82	\$0.00	\$0.00	\$0.00	\$88.19	\$0.00	\$52.37
\$0.00	\$0.00	\$7.91	\$0.00	\$0.00	\$0.00	\$20.64	\$0.00	\$12.25
\$0.00	\$0.00	\$2.63	\$0.00	\$0.00	\$0.00	\$9.92	\$0.00	\$0.00
\$0.00	\$0.00	\$33.82	\$0.00	\$0.00	\$0.00	\$88.19	\$0.00	\$52.37
\$0.00	\$0.00	\$7.91	\$0.00	\$0.00	\$0.00	\$20.64	\$0.00	\$12.25
\$43.49	\$0.00	\$881.14	\$0.00	\$0.00	\$0.00	\$1,694.79	\$0.00	\$1,007.24
(\$62,508.36)	(\$1,477.80)	(\$12,162.81)	(\$251.29)	(\$8,831.71)	(\$3,184.00)	(\$9,298.40)	\$33,710.74	\$547.89
\$50,958.38	(\$7,548.81)	\$7,774.64	\$251.29	\$8,831.71	\$3,184.00	(\$46,780.46)	\$2,666.04	(\$2,336.08)
(\$11,549.98)	(\$9,026.61)	(\$4,388.17)	\$0.00	\$0.00	\$0.00	(\$56,078.86)	\$36,376.78	(\$1,788.19)
(\$11,506.49)	(\$9,026.61)	(\$3,507.03)	\$0.00	\$0.00	\$0.00	(\$54,384.07)	\$36,376.78	(\$780.95)

Sandoval Academy of Bilingual Education

Fiscal Year 2022

Balance Sheet as of December 31, 2022

27109 Instructional Materials GAA	27202 Open SciEd Expansion Initiative	31200Public School Capital Outlay	31701 SB-9 Local	31703 SB-9 Cash	Total
(\$0.05)	\$0.00	(\$46,542.04)	\$132,687.67	\$28,026.35	\$775,451.86
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,914.85
(\$0.05)	\$0.00	(\$46,542.04)	\$132,687.67	\$28,026.35	\$781,366.71
(\$0.05)	\$0.00	(\$46,542.04)	\$132,687.67	\$28,026.35	\$781,366.71
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,466.26
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,666.66
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$137.47)
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$78.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,849.54
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,438.12
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$89.70
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,902.41
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,877.39
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,994.82
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,402.02
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$528.30
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,994.82
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,402.02
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$116,552.59
(\$0.05)	(\$1,700.00)	\$0.00	\$119,697.21	\$28,026.35	\$598,442.48
\$0.00	\$1,700.00	(\$46,542.04)	\$12,990.46	\$0.00	\$66,371.64
(\$0.05)	\$0.00	(\$46,542.04)	\$132,687.67	\$28,026.35	\$664,814.12
(\$0.05)	\$0.00	(\$46,542.04)	\$132,687.67	\$28,026.35	\$781,366.71

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2223-0018-IB
 Fund Type: Flowthrough
 Adjustment Type: Initial Budget

Fiscal Year: 2022-2023

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2022	To: 06/30/2023
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24346.0000.44504 \$11,703

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24346	2100 Support Services-Students	53218 Specialists - Contracted	2000 Special Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class		\$11,703	\$11,703	
						Sub Total	\$11,703		
						Indirect Cost			
						DOC. TOTAL	\$11,703		

Justification:

To budget in funds per PED Award letter.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Ashley Wolfel	Business Manager	11/22/2022 1:23:40 PM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2223-0019-IB
Fund Type: Flowthrough
Adjustment Type: Initial Budget

Fiscal Year: 2022-2023

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2022	To: 06/30/2023
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24349.0000.44504 \$1,055

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24349	2100 Support Services-Students	53218 Specialists - Contracted	2000 Special Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class		\$1,055	\$1,055	
						Sub Total	\$1,055		
						Indirect Cost			
						DOC. TOTAL	\$1,055		

Justification:

To budget in funds for Preschool IDEA-B per PED award letter.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



**NEW MEXICO ASSOCIATION OF REALTORS®
BUYER BROKER AGREEMENT – 2021
PART I – BROKER DUTIES**



Per New Mexico law, Brokers are required to perform a specific set of applicable Broker Duties. Prior to the time the Broker generates or presents any written documents that has the potential to become an express written agreement, he/she must disclose such duties and obtain written acknowledgement that the Broker has made such disclosures.

SECTION A:

All Brokers in this transaction owe the following broker duties to ALL buyers and sellers in this transaction, even if the broker is not representing the buyer or the seller in the transaction:

1. Honesty and reasonable care and ethical and professional conduct;
2. Compliance with local, state, and federal fair housing and anti-discrimination laws, the New Mexico Real Estate License Law and the Real Estate Commission rules and other applicable local, state, and federal laws and regulations;
3. Performance of any and all written agreements made with the prospective buyer, seller, landlord (owner) or tenant;
4. Written disclosure of potential conflict of interest that the broker has in the transaction, including, but not limited to;
 - A. Any written brokerage relationship the Broker or any other written agreement has with any other parties to the transaction or;
 - B. Any material interest/relationship of a business, personal or family nature that the broker has in the transaction; or
 - C. Any written agreement the Broker has with a Transaction Coordinator who will be providing services related to the transaction.
5. Written disclosure of any adverse material facts actually known by the broker about the property or the transaction, or about the financial ability of the parties to the transaction to complete the transaction; adverse material facts requiring disclosure do not include any information covered by federal fair housing laws or the New Mexico Human Rights Act.

SECTION B:

In addition to the above duties, Broker(s) owes the following Broker Duties to the buyer(s) and/or seller(s) in this transaction to whom the Broker(s) is/are directly providing real estate services, regardless of the scope and nature of those services.

1. Unless otherwise agreed to in writing by the party, assistance to the party in completing the transaction including:
 - A. timely presentation of and response to all written offers or counteroffers; and
 - B. active participation in assisting in complying with the terms and conditions of the contract and with the finalization of the transaction;
If the broker in the transaction is not providing the service, advice or assistance described in Paragraphs 1A or 1B of this Subsection, the party must agree in writing that the broker is not expected to provide such service, advice, or assistance. The broker shall disclose the existence of such agreement in writing to the other brokers involved in the transaction.
2. Acknowledgement by the broker that there may be matters related to the transaction that are outside the broker's knowledge or expertise and that the broker will suggest that the party seek expert advice on these matters;
3. Advise to consult with an attorney regarding the effectiveness, validity or consequences of any written document generated by the brokerage or presented to the party and that has the potential to become an express written agreement;
4. Prompt accounting for all money or property received by the broker;
5. Maintenance of any confidential information learned in the course of any prior agency relationship unless the disclosure is with the former principal's written consent or is required by law;
6. Written disclosure of brokerage relationship option available in New Mexico:
 - A. **Exclusive agency:** an express written agreement between a person and a brokerage wherein the brokerage agrees to exclusively represent as an agent the interest of the person in real estate transaction;
 - B. **Dual agency:** an express written agreement that modifies existing exclusive agency agreements to provide that the brokerage agrees to act as facilitator in real estate transaction rather than as an exclusive agent for either party;
 - C. **Transaction Broker:** The non-fiduciary relationship created by law, wherein a brokerage provides real estate services without entering into an agency relationship.
7. Unless otherwise authorized in writing, a broker who is directly providing real estate services to a seller shall not disclose the following to the buyer in a transaction:
 - A. that the seller has previously indicated he/she will accept a sales price less than the asking or listed price;
 - B. that the seller will agree to financing terms other than those offered;
 - C. the seller's motivation for selling/leasing; or
 - D. any other information the seller has requested in writing remain confidential, unless disclosure is required by law;
8. Unless otherwise authorized in writing, a broker who is directly providing real estate service to a buyer shall not disclose the following to the seller in the transaction:
 - A. that the buyer has previously indicated he/she will pay a price greater than the price submitted in a written offer;
 - B. the buyer's motivation for buying; or
 - C. any other information the buyer has requested in writing remain confidential, unless disclosure is required by law.

BUYER(S): PLEASE ACKNOWLEDGE RECEIPT BY INITIALING BELOW.



**NEW MEXICO ASSOCIATION OF REALTORS®
BUYER BROKER AGREEMENT - 2021
PART II – OTHER REQUIRED DISCLOSURES**
Broker shall update these and all other required disclosures as needed.



1. **TRANSACTION COORDINATOR (“TC”).** Broker(s) has engaged the services of a TC who will be assisting the broker in the processing of the real estate transaction. The TC services may include, but not be limited to, the following: gathering necessary information and paperwork for and from buyers and sellers, overseeing and organizing contractual deadlines, communicating and coordinating with lenders, title companies, inspectors, other brokers in the transaction and the parties to the contract to facilitate the closing of the real estate transaction, and assembling the final real estate transaction file for closing.
Name of Transaction Coordinator: _____.

BROKER DUTIES OWED BY TC: TCs who have no interaction with the Broker’s Customer or Client and/or other parties or brokers involved in the transaction, owe Broker Duties 1-5 in Section A on Cover Page I. TCs who work directly with the Broker’s Customer or Client and/or other parties or brokers in the transaction, owe Broker Duties 1-5 of Section A on Cover Page I and Broker Duties 5 and 7 of Section B on Cover Page I.

2. **CONFLICT OF INTEREST/MATERIAL INTEREST.** Broker has a material interest or relationship of a business, personal, or family nature in the transaction relationship. Describe that material interest or relationship:
I have a business relationship with Rachel Matthew Development (RMD). If you choose to contract with RMD, I may receive a fee from the developer.
3. **OTHER WRITTEN AGREEMENTS IN THE TRANSACTION.** Describe any other written agreements the Broker has in the transaction.

BUYER(S)

Buyer	Date	Time	Buyer	Date	Time
Southwest Aeronautics, Mathematics & Science Academy					

Check if applicable:

- Buyer is a New Mexico real estate Broker?
 Buyer is a party to another Buyer-Broker Agreement?

Check if applicable:

- Buyer is a New Mexico real estate Broker?
 Buyer is a party to another Buyer-Broker Agreement?

BUYER'S BROKER

Dove Property Advisors, LLC

Buyer's Brokerage Firm

Constance Dove Castilleja

Broker (Print Name)

Broker is is not a REALTOR®

Constance Dove Castilleja
Signature

1/18/23 9:42am
Date Time



**NEW MEXICO ASSOCIATION OF REALTORS®
BUYER BROKER AGREEMENT – 2021**

1. **BROKERAGE RELATIONSHIP.** The undersigned Brokerage and Sandoval Academy of Bilingual Education ("Buyer") agree that Broker is providing services to Buyer as a Transaction Broker without creating an agency relationship. It is the parties' intention to minimize the likelihood that Buyer will be held liable for the acts and omissions of the Broker and to eliminate the possibility that Broker is held liable to Buyer under agency law. The term "Buyer" also includes Buyer as Tenant in the event this serves as a Tenant-Broker Agreement, as indicated in Paragraph 2.

2. **BUYER COMMITMENT.** **PURCHASE** **LEASE.** "Purchase" includes buying, exchanging, or otherwise creating a right to acquire any interest in property described in this Paragraph. If "Lease" is selected, Broker will serve as a Tenant Broker under same conditions as set forth in Paragraph 1. If Broker is serving as a Tenant Broker, the term "Purchase" also includes leasing or entering into an agreement or option to lease.

A. **ALL INCLUSIVE COMMITMENT (COVERING ANY AND ALL PROPERTIES).** Buyer grants to the undersigned Brokerage the exclusive right to assist Buyer in locating and in the Purchase of real property generally described below, or any other real property which is acceptable to Buyer. **Buyer will not work with any other real estate broker or without broker to view, negotiate, or Purchase any type of property described in this Paragraph.**

i. **General Location:** Sandoval County

ii. **Type:** Check all applicable

- | | |
|--|---|
| <input type="checkbox"/> RESIDENTIAL | <input type="checkbox"/> COMMERCIAL |
| <input type="checkbox"/> VACANT LAND | <input type="checkbox"/> FARM AND RANCH |
| <input checked="" type="checkbox"/> OTHER <u>Charter School Development</u> | |

B. **LIMITED COMMITMENT (SPECIFIC IDENTIFIED PROPERTIES).** Buyer grants to the undersigned Brokerage the right to assist Buyer exclusively, but only with respect to the Purchase of the Property described below. Describe property fully and completely below. Buyer will not work with any other real estate broker or without Broker to view, negotiate, or Purchase any of the Properties described in this Paragraph, but Buyer may work with any other real estate Broker or without Broker to locate, view, negotiate, or Purchase any property not described in this Paragraph.

i. _____
Address _____ City _____

Legal Description _____
or see metes and bounds description attached as Exhibit _____, _____ County, New Mexico.

ii. _____
Address _____ City _____

Legal Description _____
or see metes and bounds description attached as Exhibit _____, _____ County, New Mexico.

3. **TERM.** The term of this Agreement will begin on, January 18 2023 and terminate at 11:59 p.m. Mountain Time on, August 31 2025, or if a property is under contract or the Buyer is negotiating the Purchase of Property as defined in Paragraph 2 on the date the Agreement would otherwise terminate, the term will automatically be extended through closing or other final disposition of that property. The word "Term" will include all extensions.

This form and all New Mexico Association of REALTORS® (NMAR) forms are for the sole use of NMAR members and those New Mexico Real Estate Licensees to whom NMAR has granted prior written authorization. Distribution of NMAR forms to non-NMAR members or unauthorized Real Estate Licensees is strictly prohibited. NMAR makes no warranty of the legal effectiveness or validity of this form and disclaims any liability for damages resulting from its use. By use of this form, the parties agree to the limitations set forth in this paragraph. The parties hereby release NMAR, the Real Estate Brokers, their Agents and employees from any liability arising out of the use of this form. You should consult your attorney with regards to the effectiveness, validity or consequences of any use of this form. The use of this form is not intended to identify the user as a REALTOR®. REALTOR® is a registered collective membership mark which may be used only by Real Estate Licensees who are members of the National Association of REALTORS® and who subscribe to the Association's strict Code of Ethics.

NEW MEXICO ASSOCIATION OF REALTORS®
BUYER BROKER AGREEMENT – 2021

4. BROKER OBLIGATIONS. During the term of this Agreement Broker will:

- | | |
|---|---|
| A. Become familiar with Buyer's property requirements | E. Assist Buyer to prepare offers |
| B. Assist Buyer to locate financing; | F. Assist Buyer in monitoring pre-closing and closing procedures; |
| C. Assist Buyer to locate suitable properties | G. Other: |
| D. Assist Buyer in negotiating acquisition terms | |

5. BUYER OBLIGATIONS. Buyer will:

- A. Provide accurate, up to date, complete information about Buyer's property requirements, financial qualifications, and relevant personal situation;
- B. Refer to Broker all inquiries from any source.
- C. Act in good faith with Broker and in all negotiations for property subject to this Agreement.
- D. Other: _____

6. BROKER'S COMPENSATION IN THE EVENT OF PURCHASE.

IMPORTANT: UNDERSTANDING MULTIPLE LISTING SERVICE ("MLS") OFFERS OF COMPENSATION: Brokers representing sellers ("Listing Brokers") will generally place property for sale in the MLS, which is a database of properties for sale or lease in the geographical area covered by that MLS. When Listing Brokers place property for sale in the MLS, they are required to offer some amount of compensation to the buyers' brokers who are members of that MLS and to pay that compensation to the brokerage representing the buyer who ultimately buys the property; however, it is important to note, that MLSs do not dictate the amount of compensation Listing Brokers must offer/pay. In most cases, Listing Brokers offer an amount of compensation sufficient to fully compensate the buyer's brokerage for its services; however, sometimes, the amount offered is less than what the buyer's brokerage is willing to accept for services rendered. Further, some properties may not be placed in the MLS in which the buyer's broker is a participant, and therefore, no compensation has been offered to the buyer's brokerage. See **MLS Information Sheet, NMAR Form 1820.**

Check all that apply.

A. **MLS LISTINGS OFFERING ACCEPTABLE COMPENSATION.** For these listings, Buyer understands and agrees that Brokerage will receive compensation from the Listing Brokerage. **Unless otherwise agreed to by selection of an additional option below, Buyer will NOT be responsible for paying Brokerage any additional compensation.**

B. **MLS LISTINGS OFFERING LESSER COMPENSATION.** For these listings, Buyer understands and agrees that **IN ADDITION TO** the compensation Brokerage receives from the Listing Brokerage, upon closing of the property, **Buyer shall pay Brokerage the difference between the commission offered in the MLS and one of the following:**

- i. \$ _____ plus applicable New Mexico Gross Receipts Tax ("NMGR"); OR
- ii. 6 % of sales price of property plus NMGR

IMPORTANT: Buyer understands and agrees that if Buyer has not chosen this Option B, Broker has no duty to inform Buyer of, or show Buyer, any properties with respect to which compensation offered in the MLS is less than _____% of sales price of property plus NMGR. ____ / ____ Buyer's Initials

C. **NON-MLS LISTINGS.** In the event Buyer finds a home that is not listed in the MLS, Broker will attempt to arrange for the Listing Broker or seller, as applicable, to compensate the Brokerage. In the event the Listing Broker or seller, as applicable, will not agree to compensate the Brokerage, then upon closing of the property, Buyer shall pay Brokerage:

- i. \$ _____ plus, applicable New Mexico Gross Receipts Tax ("NMGR"); OR
- ii. 6 % of sales price of property plus NMGR

IMPORTANT: Buyer understands and agrees that if Buyer has not chosen this Option C, Broker has no duty to inform Buyer of, or show Buyer, any properties not listed in the MLS. ____ / ____ Buyer's Initials.

**NEW MEXICO ASSOCIATION OF REALTORS®
BUYER BROKER AGREEMENT – 2021**

7. **COMPENSATION EARNED AND DUE.** Unless otherwise provided in Paragraph 6(A), Buyer owes Broker compensation upon the occurrence of any of the following:
- A. Buyer or any other person acting on behalf of Buyer enters into an agreement to Purchase or does Purchase any property subject to this Agreement during the term of this Agreement, whether or not Buyer sought the assistance of Broker. If any such transaction fails to close because of a default by Seller, compensation otherwise due will be waived; if because of a default by Buyer, compensation due under this Agreement will not be waived.
 - B. Within 180 days after termination of this Agreement, if Buyer or anyone acting on behalf of Buyer acquires any real property subject to this Agreement which Broker submitted to Buyer during the term of this Agreement. However, this provision will not apply if Buyer enters into another exclusive agreement with another licensed real estate Broker covering the same property or type of property covered by this Agreement.
8. **COMPENSATION FOR LEASE.** If Buyer enters into an agreement to lease property or does lease any property subject to this Agreement during the term of this Agreement, then Buyer agrees to compensate Broker \$ _____ plus applicable NM Gross Receipts Tax or 6 % of lease rate for duration of lease and any extensions or options whether or not Buyer sought the assistance of Broker. If any such transaction fails to materialize due to default by Owner/Landlord, compensation otherwise due will be waived; if because of a default by Buyer/Tenant, compensation due under this Agreement will not be waived.
9. **VALUE ESTIMATES FOUND ON VARIOUS WEBSITES.** MLSs syndicate property listings to public-facing websites, such as Zillow, Trulia and Realtor.com. Some of these public-facing websites offer opinions of the value or projected sales price of the property. **BUYERS SHOULD BE AWARE THAT THESE ESTIMATES ARE OFTEN INACCURATE AND SHOULD NOT BE CONSIDERED THE ACTUAL VALUE OF THE PROPERTY IN QUESTION.**
10. **OTHER POTENTIAL BUYERS.** Buyer acknowledges that Broker may make known to other buyer clients or customers the same or similar properties as Buyer is seeking to acquire and Buyer consents to this activity of Broker.
11. **NON-DISCRIMINATION.**
- A. **RESIDENTIAL:** Buyer understands that federal housing laws, the New Mexico Human Rights Act, and the New Mexico Real Estate Commission Regulations prohibit discrimination in the sale, rental, appraisal, financing, or advertising of housing or other property on the basis of race, age, color, religion, sex, sexual orientation, gender identity, familial status, spousal affiliation, physical or mental handicap, national origin, or ancestry.
 - B. **COMMERCIAL:** Seller understands that the New Mexico Human Rights Act prohibits discrimination in the sale or lease of any real property on the basis of race, religion, color, national origin, ancestry, sex, sexual orientation, gender identity, physical or mental handicap or spousal affiliation.
12. **EXPERT ASSISTANCE.** Broker advises Buyer to obtain expert assistance regarding legal, tax, and accounting matters or matters relating to zoning, surveying, inspections, construction, hazardous materials, engineering, or other matters which are not within the expertise of Broker. Broker shall have no liability with respect to such matters.
13. **CONSENT TO THE ELECTRONIC TRANSMISSION OF DOCUMENTS AND TO THE USE OF ELECTRONIC SIGNATURES.** The parties do do not consent to conduct any business related to and/or required under this Agreement by electronic means, including, but not limited to the receipt of electronic records and the use of electronic signatures. Subject to applicable law, electronic signatures shall have the same legal validity and effect as original hand-written signatures. Nothing herein prohibits the parties from conducting business by non-electronic means. If a party has consented to receive records electronically and/or to the use of electronic signatures, that party may withdraw consent at any point in the transaction by delivering written notice to the other party.
14. **SERVICE PROVIDER RECOMMENDATIONS.** If Broker(s) recommends a builder, contractor, escrow company, title company, pest control service, appraiser, lender, home inspection company or home warranty company or any other person or entity to Buyer for any purpose, such recommendation shall be independently investigated and evaluated by Buyer, who hereby acknowledges that any decision to enter into any contractual arrangement with any such person or entity recommended by Broker shall be based solely upon such independent investigation and evaluation.

BUYER BROKER AGREEMENT - 2021

- 15. MEDIATION.** If a dispute arises between the parties relating to this Agreement, the parties agree to submit the dispute to mediation. The parties will jointly appoint a mediator and will share equally the costs of the mediation. If a mediator cannot be agreed on or mediation is unsuccessful, the parties may enforce their rights and obligations under this Agreement in any manner provided by New Mexico law.
- 16. GOVERNING LAW AND VENUE.** This Agreement is to be construed in accordance with and governed by the internal laws of the State of New Mexico without giving effect to any choice of law rule that would cause the application of the laws of any jurisdiction other than the internal laws of the State of New Mexico to the rights and duties of the parties. Each party hereby irrevocably consents to the jurisdiction and venue of the state and federal courts located in the county in which the Brokerage is located in connection with any claim, action, suit, or proceeding relating to this Agreement and agrees that all suits or proceedings relating to this Agreement shall be brought only in such courts.
- 17. FOREIGN SELLERS.** The disposition of a U.S. Real Property interest by a Foreign Person is subject to the Foreign Investment in Real Property Tax Act of 1980 (FIRPTA) income tax withholding. FIRPTA applies if the Seller is a Foreign Person, Foreign Corporation or Partnership, or non-resident Alien, unless BOTH the purchase price \$300,000 or less AND Buyer intends to use the Property as Buyer's primary residence. Federal law requires that if Seller is a Foreign Person, then Buyer must withhold ten percent (10%) of the amount realized from the sale of the Property and remit it to the Internal Revenue Service (IRS) within twenty (20) days of Closing unless the Seller provides written confirmation from the IRS that Seller is not subject to withholding. Generally speaking, the "amount realized" is the sales/purchase price of the Real Estate. If Seller is Non-Foreign, the Seller must provide proof of Non-Foreign Status by fully executing the Affidavit of Non-Foreign Seller (NMAR Form 2303) and delivering it to either the Buyer or to a Qualified Substitute. Under FIRPTA, if Seller is a Foreign Person and Buyer fails to withhold taxes, the Buyer may be held liable for the tax, in addition to other fines and penalties and the Buyer's Broker may be fined up to the amount of this commission. (See NMAR Form 2304 - Information Sheet - FIRPTA).
- 18. FARMS AND RANCHES.** The Agricultural Foreign Investment Disclosure Act (AFIDA) requires disclosure of a transfer of interest in certain agricultural land (including farms and ranches) to or from a foreign person to the Agricultural Stabilization and Conservation Service within 90 days of the transaction, on a form provided by the ASCS. AFIDA does not apply to agricultural land if in the aggregate it is not more than 10 acres and if the gross annual receipts from sale of farm, ranch, farming or timber products do not exceed \$1000.00. A "foreign person" is certain foreign corporations or a person who is not a citizen of the U.S. or certain of its possessions, who is not a permanent resident and who is not paroled into the U.S. Buyer is is not a foreign person as defined in this paragraph.
- 19. ATTORNEY FEES.** If either party uses the services of an attorney to enforce the party's rights or the other's obligations under this Agreement, the damages will include attorneys' fees and costs. Time is of the essence of this Agreement.
- 20. ENTIRE AGREEMENT.** This Agreement contains the entire Agreement between the parties relating to the subject matter and supersedes any previous agreements, arrangements, undertakings or proposals, oral or written. This Agreement may be varied only by a document signed by both parties.
- 21. FORCE MAJEURE.** Neither party shall be liable for delay or failure to perform any obligation under this Agreement if the delay or failure is caused by any circumstance beyond their reasonable control, including but not limited to, acts of God, war, civil unrest or industrial action.
- 22. SEVERANCE.** If any provision of this Agreement is held invalid, illegal or unenforceable for any reason by any court of competent jurisdiction, such provision shall be severed and the remainder of the provisions hereof shall continue in full force and effect as if this Agreement had been agreed with the invalid illegal or unenforceable provision eliminated.
- 23. ADDITIONAL TERMS.**
Buyer broker commissions are traditionally paid by the Seller or the Listing Broker. If Buyer agrees to pay commissions, they will not exceed \$60,000 to comply with public school procurement requirements.

NEW MEXICO ASSOCIATION OF REALTORS® BUYER BROKER AGREEMENT - 2021

The New Mexico Association of REALTORS® and the local board or association of REALTORS® do not fix, control, recommend, suggest or maintain compensation rates for services to be rendered by members, nor the division of Broker's compensation between Broker and cooperating Brokers in a transaction. The amount of compensation and the terms of this Agreement are not prescribed by law and are subject to negotiation.

Agency Addendum is attached to this Agreement: Yes No

! WIRE FRAUD ALERT !

Criminals are hacking email accounts of real estate brokers, title companies, settlement attorneys and others, resulting in fraudulent wire instructions being used to divert funds to the account of the criminal. The emails look legitimate, but they are not. Buyer and Seller are advised not to wire any funds without personally speaking with the intended recipient of the wire to confirm the routing number and the account number. Buyer and Seller should not send personal information such as social security numbers, bank account numbers and credit card numbers except through secured email or personal delivery to the intended recipient.

BUYER

Buyer Signature	Date	Time
Buyer Signature Sandoval Academy of Bilingual Education	Date	Time
Buyer Name (Print)		
Email Address		
Buyer Address	City	State
Buyer Home Phone	Business Phone	Fax
Buyer Address	City	State
Buyer Home Phone	Business Phone	Fax

BROKER

Dove Property Advisors, LLC

Broker Firm

By (Print) Constance Dove Castilleja	Broker <input checked="" type="checkbox"/> is <input type="checkbox"/> is not a REALTOR®
By (Signature)	Date 4/18/23 Time 9:45am
Address 8201 Golf Crse Rd NW Ste D3230	City Albuquerque State NM Zip Code 87120
Business Phone 505-850-2326 Fax	Email Address connie@dovepropertyadvisors.com
Qualifying Broker's Name Constance Dove Castilleja	Qualifying Broker's NMREC License Number

<p>AGENDA</p> <p>Sandoval Academy of Bilingual Education (SABE)</p> <p>Governing Board Regular Meeting</p>

Location:	Via Google Meet
Date:	Wednesday, January 18, 2023
Time:	6:30 pm
Future Meeting Date:	Wednesday, February 15, 2023

Governing Council Members:

Becky A. Torres, President; Brennan Divett, Vice President; Lisa Spangler, Treasurer; Scott Heller, Secretary; Mario Martinez, Member

Others: Jackie Rodriguez – Executive Director/Principal; Felicitas Reyes – Assistant Principal/Special Services Director; Manda Haceesa & Michael Vigil – The Vigil Group; Alice Banks – Assistance with meeting notes

Agenda details:

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes from December 14, 2022 General Meeting
- IV. Financial Report: August: Michael Vigil, The Vigil Group
- V. Action Items:
 - a. Approval of Financial Check Register Report
 - b. BAR 24346-563-000-2223-0018-IB
 - c. BAR 24349-563-000-2223-0019-IB
 - d. BAR 27414-563-000-2223-0024-IB
 - e. Additional Secondary Check Signer
 - f. Buyer Broker Agreement, Dove Property Advisors, Constance Dove Castilleja
- VI. Discussion Items
 - a. Middle School Programs
 - b. New School Facility Presentation (Lease Purchase Agreement)- Steve Nakamura, Rachel Matthew Development, Inc. Presentation
 - c. Governing Board Training – Kelly Callahan
 - i. Survey: Focus Priorities
- VII. Principal’s Update
 - a. Culturally & Linguistically Responsive Practices (Mrs. Rodriguez & Mrs. Reyes)
 - i. Alignment to SABE’s Mission
 - ii. Fiscal Alignment
 - iii. Instructional Practices and Development
 - iv. Assessment
 - v. Academic Support
 - b. Fiscal & Operations
 - c. Instruction & Data
 - i. Special Services Update
 - ii. Parent/Staff Survey
- VIII. Public Comment
- IX. Announcements
- X. Adjourn

<p>MINUTES Sandoval Academy of Bilingual Education (SABE) Governing Board Regular Meeting</p>

Location:	Via Google Meet
Date:	Wednesday, December 14, 2022
Time:	6:30 pm
Future Meeting Date:	Wednesday, January 18, 2023

Governing Council Members:

Becky A. Torres, President - present via Google Meet
Brennan Divett, Vice President - present via Google Meet
Lisa Spangler, Treasurer - present via Google Meet
Scott Heller, Secretary - present via Google Meet at 6:55 PM
Mario Martinez - present via Google Meet

Others:

Jackie Rodriguez, Executive Director/Principal - present via Google Meet
Michael Vigil, The Vigil Group - present via Google Meet, dismissed at 7:10 PM
Manda Haceesa, The Vigil Group - present via Google Meet, dismissed at 7:10 PM
Alice Banks, Assistance with Meeting Notes - present via Google Meet
Kelly Callahan - present via Google Meet

Agenda details:

- I. Call to Order
Becky called the meeting to order at 6:46 PM.
- II. Approval of Agenda
Brennan moved and Mario seconded the motion to approve the agenda as revised, removing Action Items b and c. The motion was passed unanimously.
- III. Approval of Minutes from November 16, 2022 General Meeting
Brennan moved and Lisa seconded the motion to approve the minutes of the November 16, 2022 General Meeting. The motion was passed unanimously.
- IV. Financial Report: November: Michael Vigil, The Vigil Group
Michael reviewed information from the Finance Committee meeting that was held prior to the Governing Board meeting.
- V. Action Items:
 - a. Approval of Financial Check Register Report
Lisa moved and Mario seconded the motion to approve the November Financial Check Register Report. The motion was passed unanimously.
 - b. BAR 24346-563-000-2223-0018-IB
This item was removed from the agenda.
 - c. BAR 24349-563-000-2223-0019-IB
This item was removed from the agenda.

d. BAR 11000-563-000-2223-0020-I

Scott moved and Lisa seconded the motion to approve this Increase BAR. The motion was passed unanimously.

e. BAR 24101-563-000-2223-0021-T

Scott moved and Lisa seconded the motion to approve this Transfer BAR. The motion was passed unanimously.

f. BAR 24154-563-000-2223-0022-T

Scott moved and Lisa seconded the motion to approve this Transfer BAR. The motion was passed unanimously.

g. BAR 23000-560-000-2223-0023-I

Scott moved and Lisa seconded the motion to approve this Increase BAR. The motion was passed unanimously.

h. Wellness Plan

Kelly and Lisa made some minor changes to the plan. The plan includes all of the components that are required by the NMPED. The classroom teachers will note all Physical Education activities on the weekly lesson plan template. The wording will be revised to confirm that the activities will be taught by the classroom teacher.

Scott moved and Mario seconded the motion to approve the Wellness Plan with the proposed amendments. The motion was passed unanimously.

i. Executive Director to close school due to staff shortages or excessive student absences (COVID, Flu, RSV, etc.)

Jackie discussed all of the various illnesses that students and staff have been experiencing over the past month. She reviewed the attendance reports for staff and students. We have very few subs in the pool that we utilize on a regular basis. Becky inquired about the amount of notice that families would receive of a potential closure. Jackie's intent is to provide the notice in the evening prior to the day of the closure.

Scott moved and Lisa seconded the motion to allow the Executive Director the discretion to close the school if necessary due to staff shortages or excessive student absences. The motion was passed unanimously.

VI. Action Item: Closed Session

- a. Pursuant to the Open Meetings Act NMSA 1978, 10-15-I (H)(7) closed session is called to address sensitive student information, SABE's Safe Schools Plan.

Becky moved and Brennan seconded the motion to move into Closed Session to address sensitive student information and SABE's Safe Schools Plan. A roll call vote was taken, and the motion was passed unanimously.

- b. Reconvene, statement closure

The Closed Session began at 7:39 PM and ended at 8:27 PM.

Becky asserted that no additional topics were discussed, and that no actions were taken during the Closed Session.

VII. Action Item:

j. School Safety Plan

Mario moved and Brennan seconded the motion to approve the School Safety Plan. The motion was passed unanimously.

VIII. Discussion Items

a. Policy Committee

i. Wellness Plan

ii. Safe Schools Plan

The Policy Committee will reconvene in the month of January 2023. Both the Wellness Plan and the Safe Schools Plan have been reviewed and discussed.

b. Governing Board Training – Kelly Callahan

i. Survey: Focus Priorities

Kelly would like the Board members to review the information that was sent regarding the survey results. Some trends of note were Board recruiting and locating a new building for SABE. She also sent a template for a sample Governing Board calendar. Once the Focus Priorities are in place, upcoming items can be placed on the calendar.

c. Charter Amendment to Eliminate 8th grade from our grade level span for the 2023-2024 school year
Jackie discussed the challenges of providing a quality educational program for our Middle School students. We currently have ten students in 8th grade, and ten students in 7th grade. We have been able to maintain a population of 23-25 students in 6th grade. For a variety of reasons, parents choose to send their children to traditional Middle Schools for 7th and 8th grades. Jackie would like to eliminate 8th grade for the 2023-2024 school year, and 7th grade for the 2024-2025 school year.

Scott suggested the possibility of finding two buildings together in an area and using one of those buildings as a Middle School.

Kelly commented that it was likely too late to make any changes for the upcoming school year. The Board would need to vote at a future meeting, and Jackie would need to notify the PEC of the proposed change. SABE would need to offer support in registering our 7th grade students at other schools in the area.

Becky discussed the possible impact on our 6th grade enrollment due to the fact that families may choose to send their children to a traditional Middle School that services grades 6-8.

Brennan offered his opinion that we should continue to provide a Middle School program for a longer period of time before making any decisions.

Lisa suggested the possibility of an interest survey to be completed by the families. Jackie agreed to add some questions to a pre-existing survey that she intends to send to families.

The Board would like to see the type of data that would be presented to the PEC in order to make an informed decision.

No action will be taken at the present time, and this item will be added as an Action Item on next month's agenda.

IX. Principal's Update

1. **Jackie shared information under the headings of "Fiscal & Operations" and "Instruction & Data" to the Governing Board. Report attached.**

X. Public Comment
None

XI. Announcements
None

XII. Adjourn
Brennan moved and Scott seconded that the meeting be adjourned. The motion passed unanimously, and the meeting was adjourned at 9:41 PM.

Sandoval Academy of Bilingual Education
Budget Summary
Budget Summary as of December 31, 2022

Fund Description	Annual Budget	Actual (YTD)	Annualized Budget	Annualize vs Actual	FY22	FY23-FY22
Fund 11000 Operational	\$ 2,413,178.00	\$ 1,213,623.14	\$ 1,206,589.00	\$ 7,034.14	\$ 667,165.37	\$ 546,457.77
Fund 13000 Pupil Transportation	\$ 38,260.00	\$ 20,868.00	\$ 19,130.00	\$ 1,738.00	\$ -	\$ 20,868.00
Fund 1400 Instructional Materials			\$ -		\$ 2,054.26	
Fund 21000 USDA Food Reimbursement	\$ 40,000.00	\$ 21,795.65	\$ 20,000.00	\$ 1,795.65	\$ 18,995.44	\$ 2,800.21
Fund 23000 Activities	\$ -	\$ 8,173.00	\$ -	\$ 8,173.00	\$ 7,583.15	\$ 589.85
Fund 24101 Title I	\$ 96,716.00	\$ -	\$ 48,358.00	\$ (48,358.00)	\$ 16,598.50	\$ (16,598.50)
Fund 24106 IDEAB	\$ 62,541.00	\$ -	\$ 31,270.50	\$ (31,270.50)	\$ 2,900.00	\$ (2,900.00)
Fund 24154 Title II	\$ 17,689.00	\$ -	\$ 8,844.50	\$ (8,844.50)	\$ -	\$ -
Fund 24189 Student Supp Academic Achievement	\$ 26,490.00	\$ -	\$ 13,245.00	\$ (13,245.00)	\$ -	\$ -
Fund 24330 ESSR III ARP	\$ 359,981.00	\$ -	\$ 179,990.50	\$ (179,990.50)	\$ -	\$ -
Fund 25153 Title XIX MEDICAID 3/21 Years	\$ -	\$ 2,666.04	\$ -	\$ 2,666.04		\$ 2,666.04
Fund 26107 REC/District Fiscal Agent	\$ 34,730.00	\$ -	\$ 17,365.00	\$ (17,365.00)		\$ -
Fund 27107 2012 GOB Student Library SB66	\$ 5,864.00	\$ -	\$ 2,932.00	\$ (2,932.00)	\$ -	\$ -
Fund 27201 School Lunch Co-Pay	\$ 635.00	\$ -	\$ 317.50	\$ (317.50)	\$ -	\$ -
Fund 27202 Open SciEd Expansion Initiative	\$ 1,700.00	\$ 1,700.00	\$ 850.00	\$ 850.00	\$ -	\$ 1,700.00
Fund 31200 PSCOC Lease Reimbursement	\$ 175,762.00	\$ -	\$ 87,881.00	\$ (87,881.00)	\$ 17,578.00	\$ (17,578.00)
Fund 31701 SB9 Local	\$ 64,762.00	\$ 13,121.60	\$ 32,381.00	\$ (19,259.40)	\$ 298.81	\$ 12,822.79
Fund 31703 SB9 State Match Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 3,338,308.00	\$ 1,281,947.43	\$ 1,669,154.00	\$ (387,206.57)	\$ 733,173.53	\$ 550,828.16

Expenditures

Fund Description	Annual Budget	Actual (YTD)	Annualized Budget	Annualize vs Actual	FY22	FY23-FY22
Function 1000 - Instruction	\$ 1,945,005.00	\$ 633,416.09	\$ 972,502.50	\$ (339,086.41)	\$ 264,593.94	\$ 368,822.15
Function 2100 - Students	\$ 255,507.00	\$ 86,375.04	\$ 127,753.50	\$ (41,378.46)	\$ 42,023.07	\$ 44,351.97
Function 2200 - Instruction	\$ 7,002.00	\$ 3,055.00	\$ 3,501.00	\$ (446.00)	\$ 2,250.00	\$ 805.00
Function 2300 - General Administration	\$ 189,873.00	\$ 96,991.59	\$ 94,936.50	\$ 2,055.09	\$ 56,858.49	\$ 40,133.10
Function 2400 - School Administration	\$ 115,717.00	\$ 52,169.24	\$ 57,858.50	\$ (5,689.26)	\$ 31,290.85	\$ 20,878.39
Function 2500 - Central Services	\$ 109,252.00	\$ 51,138.71	\$ 54,626.00	\$ (3,487.29)	\$ 51,050.20	\$ 88.51
Function 2600 - Operation & Maintenance of Plant	\$ 249,798.00	\$ 183,252.03	\$ 124,899.00	\$ 58,353.03	\$ 91,266.78	\$ 91,985.25
Function 3100 - Food Services Operations	\$ 31,823.00	\$ 12,178.01	\$ 15,911.50	\$ (3,733.49)	\$ 336.30	\$ 11,841.71
Fund 11000 - Operational	\$ 2,903,977.00	\$ 1,118,575.71	\$ 1,451,988.50	\$ (333,412.79)	\$ 539,669.63	\$ 578,906.08
Fund 13000 - Pupil Transportation	\$ 38,260.00	\$ 12,842.22	\$ 19,130.00	\$ (6,287.78)	\$ -	\$ 12,842.22
Fund 14000 - Instructional Materials	\$ -	\$ -	\$ -	\$ 44,984.97	\$ 401.21	\$ 44,583.76
Fund 21000- Food Services Operations	\$ 55,860.00	\$ 44,984.97	\$ 27,930.00	\$ (18,488.25)	\$ 16,293.44	\$ (6,851.69)
Fund 23000- Activities	\$ 23,120.00	\$ 9,441.75	\$ 11,560.00	\$ 9,084.04	\$ 8,947.89	\$ 11,696.15
Fund 24101 - Title I	\$ 96,716.00	\$ 20,644.04	\$ 48,358.00	\$ (36,808.02)	\$ 8,971.19	\$ 2,578.79
Fund 24106 - Entitlement IDEA-B	\$ 62,541.00	\$ 11,549.98	\$ 31,270.50	\$ (22,243.89)	\$ 8,972.19	\$ 54.42
Fund 24154 - Teacher/Principal Training & Recruiting	\$ 17,689.00	\$ 9,026.61	\$ 8,844.50	\$ (4,456.33)	\$ 3,110.00	\$ 1,278.17
Fund 24189 - Student Supp Academic Achievement	\$ 26,490.00	\$ 4,388.17	\$ 13,245.00	\$ 42,833.86	\$ (2,752.19)	\$ 58,831.05
Fund 24330 - ARP	\$ 359,981.00	\$ 56,078.86	\$ 179,990.50	\$ (179,990.50)	\$ -	\$ -

Sandoval Academy of Bilingual Education

Budget Summary

Budget Summary as of December 31, 2022

Fund 25153-Medicaid	\$ 33,711.00	\$ -	\$ 16,855.50	\$ (14,519.42)	\$ -	\$ 2,336.08
Fund 26107-REC/District Fiscal Agent	\$ 34,730.00	\$ 2,336.08	\$ 17,365.00	\$ (17,365.00)	\$ -	\$ -
Fund 27107 - 2012 GOB Student Library SB-66	\$ 5,864.00	\$ -	\$ 2,932.00	\$ (2,932.00)	\$ -	\$ -
Fund 27201 - School Lunch Co-Pay	\$ 635.00	\$ -	\$ 317.50	\$ (317.50)	\$ -	\$ -
Fund 27202 - Open SciEd Expansion Initiative	\$ 1,700.00	\$ -	\$ 850.00	\$ (850.00)	\$ -	\$ 46,542.04
Fund 31200-PSCOC	\$ 175,762.00	\$ 46,542.04	\$ 87,881.00	\$ (41,338.96)	\$ 51,199.84	\$ (51,068.70)
Fund 31701-Capital Improvements SB-9 Ad Valorem	\$ 184,459.00	\$ 131.14	\$ 92,229.50	\$ (92,098.36)	\$ 10,388.98	\$ (10,257.84)
Fund 31703-Capital Improvements SB-9 Cash Match	\$ 28,027.00	\$ -	\$ 14,013.50	\$ (14,013.50)	\$ -	\$ -
Total Expenses For all Funds	\$ 4,049,522.00	\$ 1,336,541.57	\$ 2,024,761.00	\$ (688,219.43)	\$ 645,202.18	\$ 691,470.53

Sandoval Academy of Bilingual Education
Revenue Report
Revenue Report as of December 31, 2022

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Fees - Activities- Student Fees for Supplies	\$0.00	\$6,784.50	\$0.00
Fees - Educational- Student Fees for Supplies	\$0.00	\$75.00	\$0.00
Fees - Educational- After school Program	\$0.00	\$175.00	\$0.00
State Equalization Guarantee	\$2,413,178.00	\$1,206,588.64	\$1,206,589.36
Fund 11000 Operational	\$2,413,178.00	\$1,213,623.14	\$1,206,589.36
Fund 13000 Pupil Transportation	\$38,260.00	\$20,868.00	\$17,392.00
Fund 21000 USDA Food Reimbursement	\$40,000.00	\$21,795.65	\$18,204.35
Fund 23000- Non- Instructional Support	\$0.00	\$8,173.00	\$8,173.00
Fund 24101 Title I	\$96,716.00	\$0.00	\$96,716.00
Fund 24106 IDEAB	\$62,541.00	\$0.00	\$64,541.00
Fund 24154 Title II	\$17,689.00	\$0.00	\$17,689.00
Fund 24189 Student Supp Academic Achievement	\$26,490.00	\$0.00	\$26,490.00
Fund 24330 ESSR III ARP	\$359,981.00	\$0.00	\$359,981.00
Fund 25153 Title XIX MEDICAID 3/21 Years	\$0.00	\$2,666.04	\$2,666.04
Fund 26107- REC/ District Fiscal Agent	\$34,730.00	\$0.00	\$34,730.00
Fund 27107 2012 GOB Student Library SB66	\$5,864.00	\$0.00	\$5,864.00
Fund 27201 School Lunch CoPay	\$635.00	\$0.00	\$635.00
Fund 27202- Open SciEd Expansion Initiative	\$1,700.00	\$1,700.00	\$0.00
31200- PSCOC Awards	\$175,762.00	\$0.00	\$175,762.00
Fund 31701- SB9 Local	\$64,762.00	\$13,121.60	\$51,640.40
Grand Total	\$3,338,308.00	\$1,281,947.43	\$2,087,073.15

Sandoval Academy of Bilingual Education
Expenditure Report
Expenditure Report as of December 31, 2022

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense-Long-term Sub	\$33,046.00	\$6,060.00	\$54,853.65	(\$27,867.65)
Salaries Expense-Teacher	\$717,222.00	\$286,225.25	\$402,596.57	\$28,400.18
Salaries Expense-Kinder Teachers	\$120,112.00	\$45,199.30	\$72,318.77	\$2,593.93
Salaries Expense- EA	\$0.00	\$17,309.59	\$12,862.21	(\$30,171.80)
Salaries Expense-Kinder EA	\$50,228.00	\$6,839.36	\$13,678.80	\$29,709.84
Salaries Expense-Fine Arts	\$70,850.00	\$21,800.00	\$43,600.00	\$5,450.00
Salaries Expense-Sped Teacher	\$91,823.00	\$28,253.12	\$54,899.76	\$8,670.12
Salaries Expense-After School At-Risk	\$21,600.00	\$8,295.00	\$13,440.00	(\$135.00)
Stipend -Teacher	\$14,000.00	\$362.48	\$8,000.00	\$5,637.52
Stipend -SPED	\$0.00	\$769.20	\$1,230.79	(\$1,999.99)
Stiped- EA	\$3,000.00	\$2,500.00	\$3,000.00	(\$2,500.00)
Stiped- TESOL	\$2,200.00	\$2,141.20	\$0.00	\$58.80
Stipend- Bilingual	\$31,500.00	\$0.00	\$24,500.00	\$7,000.00
Stipend- ELT Teacher	\$28,977.00	\$19,843.64	\$19,843.64	(\$10,710.28)
Stipend- ELT SPED	\$4,937.00	\$1,388.24	\$1,288.23	\$2,260.53
Stipend-ELT Kinder Teacher	\$2,676.00	\$1,338.00	\$1,338.00	\$0.00
Additional Compensation	\$3,000.00	\$1,761.85	\$2,348.85	(\$1,110.70)
Employee Benefits	\$410,435.00	\$158,410.54	\$249,338.15	\$2,686.31
Professional Development	\$960.00	\$959.43	\$0.00	\$0.57
Professional Development-SPED	\$0.00	\$60.00	\$0.00	(\$60.00)
Other Professional/Technical Services	\$12,000.00	\$1,338.16	\$10,168.77	\$493.07
Other Charges	\$8,000.00	\$0.00	\$8,000.00	\$0.00
Other Charges-SPED	\$900.00	\$219.03	\$573.00	\$107.97
Other Charges	\$0.00	\$190.00	\$0.00	(\$190.00)
Other Instructional Materials	\$782.00	\$581.19	\$200.00	\$0.81
Software	\$28,329.00	\$0.00	\$3,341.18	\$24,987.82
General Supplies and Materials	\$12,480.00	\$12,417.05	\$0.00	\$62.95
General Supplies and Materials-Fine Arts	\$10,162.00	\$7,697.06	\$4,176.45	(\$1,711.51)
General Supplies and Materials-SPED	\$1,000.00	\$279.86	\$79.50	\$640.64
Supply Assets (Under \$5K)	\$1,000.00	\$0.00	\$181.93	\$818.07
""Supply Assets (\$5,000 or less)""	\$263,786.00	\$1,177.54	\$0.00	\$262,608.46
Function 1000 - Instruction	\$1,945,005.00	\$633,416.09	\$1,005,858.25	\$305,730.66
Salaries Expense-Coordinator	\$4,621.00	\$4,620.84	\$0.00	\$0.16
Salaries Expense-Nursing Assistant	\$15,449.00	\$7,324.71	\$8,124.24	\$0.05
Salaries Expense-Registrar	\$15,450.00	\$7,325.22	\$8,124.64	\$0.14
Salaries Expense - Speech Therapist	\$58,871.00	\$23,687.90	\$37,900.60	(\$2,717.50)
Stipend-Coordinator	\$3,000.00	\$1,153.90	\$1,846.11	(\$0.01)
Stipend-ELT Coordinator	\$3,212.00	\$3,356.00	\$3,067.55	(\$3,211.55)
Stipend-Speech Therapist	\$3,294.00	\$1,646.75	\$1,646.75	\$0.50
Employee Benefits	\$46,148.00	\$13,830.50	\$17,702.09	\$14,615.41
Diagnosticians - Contracted	\$14,995.00	\$6,683.38	\$8,213.00	\$98.62
Occupational Therapists - Contracted	\$22,305.00	\$0.00	\$22,301.76	\$3.24
Therapists - Contracted	\$18,000.00	\$0.00	\$17,537.00	\$463.00
Psychologists - Contracted	\$3,500.00	\$0.00	\$2,749.50	\$750.50
Specialists - Contracted	\$29,321.00	\$10,722.00	\$18,549.06	\$49.94
Professional Development	\$1,000.00	\$867.24	\$0.00	\$132.76
Other Professional/Technical Services	\$15,841.00	\$4,755.01	\$11,084.24	\$1.75
General Supplies and Materials	\$500.00	\$401.59	\$0.00	\$98.41
Function 2100 - Support Services-Studer	\$255,507.00	\$86,375.04	\$158,846.54	\$10,285.42
General Supplies and Materials	\$7,002.00	\$3,055.00	\$2,915.76	\$1,031.24
Function 2200 - Support Services-Instruc	\$7,002.00	\$3,055.00	\$2,915.76	\$1,031.24
Salaries Expense-Executive Director	\$107,000.00	\$53,499.94	\$53,500.06	\$0.00
ELT Stipend-Superintendent	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Additional Compensation	\$0.00	\$2,500.00	\$0.00	(\$2,500.00)
Employee Benefits	\$46,577.00	\$21,504.17	\$23,449.29	\$1,623.54

Sandoval Academy of Bilingual Education
Expenditure Report
Expenditure Report as of December 31, 2022

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Auditing	\$17,946.00	\$11,300.82	\$6,644.68	\$0.50
Legal	\$2,500.00	\$744.66	\$1,755.34	\$0.00
Advertising	\$6,250.00	\$5,142.00	\$324.59	\$783.41
Board Training	\$4,600.00	\$2,300.00	\$2,300.00	\$0.00
Function 2300 - Support Services-General	\$189,873.00	\$96,991.59	\$87,973.96	\$4,907.45
Salaries Expense	\$39,548.00	\$16,731.55	\$22,815.65	\$0.80
Salaries Expense	\$40,512.00	\$16,698.22	\$23,802.30	\$11.48
Additional Compensation	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Additional Compensation	\$0.00	\$2,500.00	\$0.00	(\$2,500.00)
Educational Retirement	\$24,763.00	\$10,967.12	\$14,921.18	(\$1,125.30)
Professional Development	\$0.00	\$20.15	\$0.00	(\$20.15)
Other Charges	\$3,894.00	\$3,347.00	\$0.00	\$547.00
General Supplies and Materials	\$2,000.00	\$1,905.20	\$60.00	\$34.80
Function 2400 - Support Services-School	\$115,717.00	\$52,169.24	\$61,599.13	\$1,948.63
Other Professional/Technical Services	\$94,190.00	\$38,470.02	\$58,799.44	(\$3,079.46)
Software	\$12,762.00	\$12,668.69	\$0.00	\$93.31
General Supplies and Materials	\$2,300.00	\$0.00	\$0.00	\$2,300.00
Function 2500 - Central Services	\$109,252.00	\$51,138.71	\$58,799.44	(\$686.15)
Salaries Expense-Custodian	\$38,494.00	\$13,948.47	\$16,649.84	\$7,895.69
Employee Benefit	\$17,562.00	\$5,495.77	\$8,198.92	\$3,867.31
Other Charges	\$32,222.00	\$14,961.21	\$17,104.63	\$156.16
Electricity	\$27,071.00	\$15,294.35	\$10,705.65	\$1,071.00
Natural Gas (Buildings)	\$4,527.00	\$550.38	\$2,849.62	\$1,127.00
Communication Services	\$7,519.00	\$3,526.70	\$1,933.27	\$2,059.03
Renting Land and Buildings	\$82,046.00	\$84,741.08	\$0.00	(\$2,695.08)
Rentals of Computers and Related Equipment	\$3,526.00	\$2,651.92	\$0.00	\$874.08
Property Liability Insurance	\$33,431.00	\$33,403.00	\$0.00	\$28.00
General Supplies and Materials	\$3,000.00	\$7,352.65	\$2,450.37	(\$6,803.02)
Supply Asset (Under \$5k)	\$400.00	\$1,300.00	\$0.00	(\$900.00)
Gasoline	\$0.00	\$26.50	\$0.00	(\$26.50)
Function 2600 - Operation & Maintenance	\$249,798.00	\$183,252.03	\$59,892.30	\$6,653.67
Salaries Expense-Food Service Coordinator	\$25,972.00	\$9,854.72	\$15,716.88	\$400.40
Employee Benefits	\$5,603.00	\$2,075.46	\$3,466.18	\$61.36
Other Contract Services	\$248.00	\$247.83	\$0.00	\$0.17
Function 3100 - Food Services Operation	\$31,823.00	\$12,178.01	\$19,183.06	\$461.93
Fund 11000 - Operational	\$2,903,977.00	\$1,118,575.71	\$1,455,068.44	\$330,332.85
<u>Pupil Transportation-13000</u>				
Transportation Contractors	\$38,260.00	\$12,842.22	\$25,417.78	\$0.00
Fund 13000 - Pupil Transportation	\$38,260.00	\$12,842.22	\$25,417.78	\$0.00
<u>USDA Fund-21000</u>				
Food	\$46,070.00	\$41,140.59	\$46,161.84	(\$41,232.43)
General Supplies and Materials	\$9,790.00	\$3,493.39	\$1,001.47	\$5,295.14
""Supply Assets (\$5,000 or less)""	\$0.00	\$350.99	\$0.00	(\$350.99)
Fund 21000 - USDA Food Reimbursemen	\$55,860.00	\$44,984.97	\$47,163.31	(\$36,288.28)
<u>Activities-23000</u>				
Other Charges	\$6,872.00	\$232.50	\$0.00	\$6,639.50
General Supplies and Materials	\$16,248.00	\$9,209.25	\$985.28	\$6,053.47
Fund 23000 - Activities	\$23,120.00	\$9,441.75	\$985.28	\$12,692.97
<u>Title I-24101</u>				
Professional Development	\$0.00	\$0.00	\$1,748.00	(\$1,748.00)

Sandoval Academy of Bilingual Education
Expenditure Report
Expenditure Report as of December 31, 2022

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
General Supplies and Materials	\$34,400.00	\$0.00	\$34,400.00	\$0.00
Function 1000 - Instruction	\$34,400.00	\$0.00	\$36,148.00	(\$1,748.00)
Salaries Expense-Coordinator	\$60,316.00	\$15,210.66	\$28,239.50	\$16,865.84
Employee Benefits	\$0.00	\$5,433.38	\$9,627.79	(\$15,061.17)
General Supplies and Materials	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Function 2100 - Support Services-Studer	\$62,316.00	\$20,644.04	\$37,867.29	\$3,804.67
Fund 24101 - Title I	\$96,716.00	\$20,644.04	\$74,015.29	\$2,056.67
IDEA-B-24106				
Salaries Expense	\$50,041.00	\$8,669.92	\$0.00	\$41,371.08
Educational Retirement	\$0.00	\$2,880.06	\$0.00	(\$2,880.06)
General Supplies and Materials	\$0.00	\$0.00	\$486.20	(\$486.20)
Function 1000 - Instruction	\$50,041.00	\$11,549.98	\$486.20	\$38,004.82
Speech Therapists - Contracted	\$12,500.00	\$0.00	\$0.00	\$12,500.00
Function 2100 - Support Services-Studer	\$12,500.00	\$0.00	\$0.00	\$12,500.00
Fund 24106 - IDEA-B	\$62,541.00	\$11,549.98	\$486.20	\$50,504.82
Title II-24154				
Professional Development	\$8,845.00	\$4,790.40	\$8,546.00	(\$4,491.40)
Function 1000 - Instruction	\$8,845.00	\$4,790.40	\$8,546.00	(\$4,491.40)
Professional Development	\$8,844.00	\$4,236.21	\$808.00	\$3,799.79
Function 2400 - Support Services-School	\$8,844.00	\$4,236.21	\$808.00	\$3,799.79
Fund 24154 - Title II	\$17,689.00	\$9,026.61	\$9,354.00	(\$691.61)
Student Support Academic Achievement-24189				
Other Contract Services	\$500.00	\$0.00	\$0.00	\$500.00
Software	\$500.00	\$0.00	\$0.00	\$500.00
General Supplies and Materials	\$6,227.00	\$0.00	\$0.00	\$6,227.00
Function 1000 - Instruction	\$7,227.00	\$0.00	\$0.00	\$7,227.00
Salaries Expense-Coordinator	\$19,263.00	\$3,272.70	\$8,727.30	\$7,263.00
Employee Benefits	\$0.00	\$1,115.47	\$2,975.31	(\$4,090.78)
Function 2100 - Support Services-Studer	\$19,263.00	\$4,388.17	\$11,702.61	\$3,172.22
Fund 24189 - Student Supp Academic Ac	\$26,490.00	\$4,388.17	\$11,702.61	\$10,399.22
ARP-24330				
Salaries Expense- Tutor	\$40,995.00	\$8,947.50	\$18,333.63	\$13,713.87
Additional Compensation	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Educational Retirement	\$0.00	\$2,494.25	\$5,681.91	(\$8,176.16)
Professional Development	\$0.00	\$250.00	\$3,625.00	(\$3,875.00)
Other Charges	\$0.00	\$2,473.94	\$0.00	(\$2,473.94)
Software	\$0.00	\$9,945.00	\$3,500.00	(\$13,445.00)
General Supplies and Materials	\$0.00	\$444.06	\$0.00	(\$444.06)
Supply Assets (Under \$5K)	\$55,000.00	\$0.00	\$0.00	\$55,000.00
Function 1000 - Instruction	\$125,995.00	\$24,554.75	\$31,140.54	\$70,299.71
Salaries Expense- Coordinator	\$28,000.00	\$0.00	\$0.00	\$28,000.00
Salaries Expense-Student Support	\$15,563.00	\$0.00	\$0.00	\$15,563.00
Other Professional/Technical Services	\$55,998.00	\$9,506.84	\$19,764.22	\$26,726.94
Function 2100 - Support Services-Studer	\$99,561.00	\$9,506.84	\$19,764.22	\$70,289.94
Legal	\$10,630.00	\$0.00	\$0.00	\$10,630.00
Function 2300 - Support Services-Genera	\$10,630.00	\$0.00	\$0.00	\$10,630.00
Other Charges	\$1,800.00	\$1,799.00	\$0.00	\$1.00
Supply Asset (Under \$5k)	\$1,000.00	\$349.99	\$0.00	\$650.01
Function 2400 - Support Services-School	\$2,800.00	\$2,148.99	\$0.00	\$651.01
Salaries Expense- IT	\$22,133.00	\$7,231.73	\$9,861.30	\$5,039.97
Employee Benefit	\$0.00	\$2,123.77	\$2,916.27	(\$5,040.04)
Function 2500 - Central Services	\$22,133.00	\$9,355.50	\$12,777.57	(\$0.07)
Professional Development	\$0.00	\$195.00	\$0.00	(\$195.00)
Other Contract Services	\$29,671.00	\$0.00	\$0.00	\$29,671.00

Sandoval Academy of Bilingual Education
Expenditure Report
Expenditure Report as of December 31, 2022

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
General Supplies and Materials	\$500.00	\$0.00	\$0.00	\$500.00
Supply Asset (Under \$5k)	\$10,260.00	\$6,420.00	\$0.00	\$3,840.00
Function 2600 - Operation & Maintenance	\$40,431.00	\$6,615.00	\$0.00	\$33,816.00
Transportation Contractors	\$58,431.00	\$3,897.78	\$13,642.22	\$40,891.00
Function 2700 - Student Transportation	\$58,431.00	\$3,897.78	\$13,642.22	\$40,891.00
Fund 24330-ARP	\$359,981.00	\$56,078.86	\$77,324.55	\$226,577.59
Medicaid-25153				
Specialists - Contracted	\$33,711.00	\$0.00	\$0.00	\$33,711.00
Fund 25153 - Title XIX MEDICAID 3/21 Ye	\$33,711.00	\$0.00	\$0.00	\$33,711.00
REC/District Fiscal Agent-26107				
Salaries Expense-Instructional Assistants-Grade 1-12	\$32,500.00	\$1,689.24	\$13,513.80	\$17,296.96
Additional Compensation	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Educational Retirement	\$0.00	\$646.84	\$5,300.82	(\$5,947.66)
Other Charges	\$230.00	\$0.00	\$0.00	\$230.00
Fund 26107-REC/District Fiscal Agent	\$34,730.00	\$2,336.08	\$18,814.62	\$13,579.30
2012 GOB Student Library SB-66-27107				
Library and Audio-Visual	\$5,864.00	\$0.00	\$0.00	\$5,864.00
Fund 27107 - 2012 GOB Student Library	\$5,864.00	\$0.00	\$0.00	\$5,864.00
School Lunch Co-Pay-27201				
Food	\$635.00	\$0.00	\$0.00	\$635.00
Fund 27201 - School Lunch Co-Pay	\$635.00	\$0.00	\$0.00	\$635.00
OpenSciEd Expansion- 27202				
General Supplies and Materials	\$1,700.00	\$0.00	\$0.00	\$1,700.00
Fund 27202- OpenSciEd Expansion	\$1,700.00	\$0.00	\$0.00	\$1,700.00
PSCO- 31200				
Renting Land and Buildings	\$175,762.00	\$46,542.04	\$129,219.96	\$0.00
Fund 31200- PSCO	\$175,762.00	\$46,542.04	\$129,219.96	\$0.00
SB-9 Local- 31701				
County Tax Collection Costs	\$650.00	\$131.14	\$0.00	\$518.86
Function 2300 - Support Services-Genera	\$650.00	\$131.14	\$0.00	\$518.86
Supply Assets (Under \$5K)	\$183,809.00	\$0.00	\$4,638.80	\$179,170.20
Function 4000 - Capital Outlay	\$183,809.00	\$0.00	\$4,638.80	\$179,170.20
Fund 31701 - SB-9 Local	\$184,459.00	\$131.14	\$4,638.80	\$179,689.06
SB-9 State Match Cash-31703				
Supply Assets (Under \$5K)	\$28,027.00	\$0.00	\$0.00	\$28,027.00
Fund 31703 - SB-9 State Match Cash	\$28,027.00	\$0.00	\$0.00	\$28,027.00
Grand Total	\$4,049,522.00	\$1,336,541.57	\$1,854,190.84	\$858,789.59

Sandoval Academy of Bilingual Education
Outstanding Purchase Orders Report at of December 31, 2022

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Remaining Encumbrance
SABE230002-1	Regular	Felicitas Reyes	7/1/2022	\$250.00	\$162.13	\$87.87
SABE230004-1	Regular	Militza Zamora de Giesel	7/1/2022	\$250.00	\$151.26	\$98.74
SABE230005-1	Regular	Sarah Farrell	7/1/2022	\$250.00	\$74.62	\$175.38
SABE230008-1	Dollar	Fulcrum Building, LLC	11/14/2022	\$181,188.70	\$51,622.49	\$129,566.21
SABE230009	Dollar	Intrado-School Messanger	7/1/2022	\$550.00	\$550.00	\$0.00
SABE230012-1	Regular	School Specialty, Inc.	7/1/2022	\$4,638.80	\$0.00	\$4,638.80
SABE230013-2	Dollar	NWEA	7/1/2022	\$4,517.50	\$3,055.00	\$1,462.50
SABE230015	Dollar	Charter School Nursing Services	7/1/2022	\$15,839.25	\$4,755.01	\$11,084.24
SABE230019	Dollar	Home Depot	7/1/2022	\$500.00	\$273.66	\$226.34
SABE230020	Dollar	United Postal Service	7/1/2022	\$60.00	\$0.00	\$60.00
SABE230021	Dollar	Verizon Wireless/Straight Talk	7/1/2022	\$2,520.00	\$1,480.85	\$1,039.15
SABE230022	Dollar	Accountability and Compliance	7/1/2022	\$3,746.60	\$1,873.30	\$1,873.30
SABE230025	Dollar	Matthews Fox, P.C.	7/1/2022	\$2,500.00	\$744.66	\$1,755.34
SABE230027	Dollar	Extra Space Management	7/1/2022	\$2,196.00	\$1,290.00	\$906.00
SABE230028	Dollar	Clifton Larson Allen, LLP	7/1/2022	\$16,378.00	\$11,300.82	\$5,077.18
SABE230029-1	Dollar	ACES	7/1/2022	\$8,000.00	\$0.00	\$8,000.00
SABE230030-2	Dollar	Centurylink	7/1/2022	\$486.19	\$486.19	\$0.00
SABE230031	Dollar	Power-On Technology Services	7/1/2022	\$16,227.54	\$8,053.91	\$8,173.63
SABE230032-1	Dollar	Southwest Copy Systems- Equipment	7/1/2022	\$467.49	\$467.49	\$0.00
SABE230033-1	Dollar	Southwest Copy Systems-Service	7/1/2022	\$2,607.78	\$341.93	\$2,265.85
SABE230034-1	Dollar	Amazon.com, Inc.	7/1/2022	\$4,843.89	\$3,842.77	\$1,001.12
SABE230035-1	Regular	Amazon.com, Inc.	7/1/2022	\$1,299.85	\$0.00	\$1,299.85
SABE230036	Dollar	Fiber Platform LLC	7/1/2022	\$1,500.00	\$706.86	\$793.14
SABE230037	Regular	Discount School Supply	7/1/2022	\$1,134.97	\$0.00	\$1,134.97
SABE230039	Dollar	Cooperative Educational Services	7/1/2022	\$2,749.50	\$0.00	\$2,749.50
SABE230040-1	Dollar	Cooperative Educational Services	7/1/2022	\$10,000.00	\$1,787.00	\$8,213.00
SABE230041	Dollar	Cooperative Educational Services	7/1/2022	\$22,301.76	\$0.00	\$22,301.76
SABE230042	Dollar	Cooperative Educational Services	7/1/2022	\$29,271.06	\$11,722.72	\$17,548.34
SABE230044-1	Dollar	Cooperative Educational Services	7/1/2022	\$23,516.92	\$5,754.14	\$17,762.78
SABE230045	Regular	Dual Language Education of New	7/21/2022	\$134.00	\$0.00	\$134.00
SABE230047	Dollar	Extra Space Management	7/21/2022	\$2,125.27	\$844.77	\$1,280.50
SABE230048	Dollar	The Vigil Group, LLC	7/1/2022	\$69,161.90	\$28,784.05	\$40,377.85
SABE230050	Regular	Pro-Ed, Inc.	7/25/2022	\$486.20	\$0.00	\$486.20
SABE230054	Regular	806 Technologies Inc.	7/26/2022	\$2,250.00	\$2,250.00	\$0.00
SABE230055	Dollar	Great Minds	7/22/2022	\$3,341.18	\$0.00	\$3,341.18
SABE230058	Regular	Verizon Wireless/Straight Talk	7/27/2022	\$215.92	\$0.00	\$215.92
SABE230059	Regular	Jason's deli	7/27/2022	\$292.38	\$270.10	\$22.28
SABE230064-1	Dollar	Herrera Coaches Inc.	8/8/2022	\$50,220.00	\$16,740.00	\$33,480.00
SABE230067	Dollar	Public Charter Schools of New Mexico	8/11/2022	\$4,600.00	\$2,300.00	\$2,300.00
SABE230070	Regular	SitSpots	8/11/2022	\$44.98	\$0.00	\$44.98
SABE230071-2	Dollar	Cooperative Educational Services	8/16/2022	\$11,181.93	\$631.23	\$10,550.70
SABE230077	Regular	Lisa McCutcheon	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230078	Regular	Citlalli Mendoza	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230079	Regular	Vanessa Lomeli	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230080	Regular	Diane Vaughn	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230082	Regular	Dolores Vargas	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230083	Regular	Jackie Rodriguez	9/2/2022	\$45.00	\$0.00	\$45.00
SABE230084	Regular	Mealtime/The CLM Group,Inc	9/1/2022	\$375.00	\$250.00	\$125.00
SABE230085	Regular	American Reading Company	9/1/2022	\$17,200.00	\$0.00	\$17,200.00
SABE230086	Regular	American Reading Company	9/1/2022	\$17,200.00	\$0.00	\$17,200.00
SABE230089-1	Regular	Clear Channel Outdoor	9/1/2022	\$5,466.59	\$5,142.00	\$324.59
SABE230092	Dollar	Staples	9/1/2022	\$1,351.72	\$1,351.72	\$0.00
SABE230096	Regular	Clifton Larson Allen, LLP	9/12/2022	\$1,425.00	\$0.00	\$1,425.00
SABE230098	Regular	Joshua Forthmann	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230099	Regular	Dina Ortega	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230101	Regular	Alani Corona	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230102	Regular	Peter Montoya	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230104	Regular	Easy Keys	9/12/2022	\$26.61	\$0.00	\$26.61
SABE230105	Regular	Lisa McCutcheon	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230108	Regular	Amazon.com, Inc.	9/12/2022	\$2,213.83	\$2,012.58	\$201.25
SABE230114-1	Regular	Public Charter Schools of New Mexico	9/26/2022	\$525.00	\$0.00	\$525.00
SABE230120	Regular	Veritiv	9/27/2022	\$807.68	\$707.68	\$100.00
SABE230121	Dollar	West Mesa Lock and Safe LLC	7/26/2022	\$200.00	\$80.40	\$119.60
SABE230126	Regular	Ricardo Castro	10/5/2022	\$44.00	\$0.00	\$44.00
SABE230127	Regular	Erika Duran	10/5/2022	\$44.00	\$0.00	\$44.00
SABE230130-2	Dollar	BMSI-Rosario Romar	10/4/2022	\$17,537.00	\$0.00	\$17,537.00
SABE230132-2	Dollar	Amazon.com, Inc.	10/18/2022	\$800.02	\$763.56	\$36.46
SABE230134	Regular	HDSupply	10/18/2022	\$220.08	\$0.00	\$220.08
SABE230145-1	Regular	Amazon.com, Inc.	11/10/2022	\$50.53	\$40.53	\$10.00
SABE230148	Regular	City of Rio Rancho	11/15/2022	\$25.00	\$0.00	\$25.00
SABE230149-1	Regular	Dual Language Education of New	12/19/2022	\$5,300.00	\$0.00	\$5,300.00
SABE230151-1	Regular	Dual Language Education of New	12/19/2022	\$4,200.00	\$0.00	\$4,200.00
SABE230152	Regular	ICSS, Inc.	11/28/2022	\$53.88	\$0.00	\$53.88
SABE230153	Regular	ASCD	12/1/2022	\$478.00	\$0.00	\$478.00
SABE230154	Regular	Amazon.com, Inc.	12/1/2022	\$265.69	\$171.78	\$93.91
SABE230156	Regular	WIDA	12/1/2022	\$957.90	\$0.00	\$957.90
SABE230160	Regular	West Mesa Lock and Safe LLC	12/19/2022	\$1,390.65	\$0.00	\$1,390.65
SABE230161	Regular	Cognia Inc.	12/19/2022	\$495.36	\$0.00	\$495.36
SABE230162	Regular	Amazon.com, Inc.	12/19/2022	\$537.60	\$487.60	\$50.00
SABE230167	Regular	JMP Academy of Professional	1/3/2023	\$683.02	\$0.00	\$683.02

Sandoval Academy of Bilingual Education
Outstanding Purchase Orders Report at of December 31, 2022

SABE230168	Regular	Sweetwater Music Instruments & Pro	12/20/2022	\$79.50	\$0.00	\$79.50
SABE230169-1	Regular	Jackie Rodriguez	1/4/2023	\$878.59	\$0.00	\$878.59
SABE230170	Regular	NMABE- Conference	1/4/2023	\$1,400.00	\$0.00	\$1,400.00
SABE230171-1	Regular	Amazon.com, Inc.	1/6/2023	\$41.70	\$0.00	\$41.70
SABE230172	Regular	NM Human Services Dept.	1/6/2023	\$100.00	\$0.00	\$100.00
Sub Total				\$586,704.51	\$173,324.81	\$413,118.44

Sandoval Academy of Bilingual Education
Bank Account Register Report
Bank Register Report as of December 31, 2022

Bank		Account					
Wells Fargo							
Date	Number	Type	Payee/From	Deposit	Withdrawal		
12/1/2022		Payroll Liability Check	NMPSIA		\$19,085.38		
12/2/2022		Payroll Liability Check	Wells Fargo		\$39,192.85		
12/2/2022	12-001	Cash Receipt	CLM Deposit	\$554.50		School Supply Fee, Lunches	
12/2/2022	2341	AP Warrant	Alice Banks		\$282.24	TRF06	
12/2/2022	2342	AP Warrant	Amazon.com, Inc.		\$40.53	School Supplies (Glue and Painters tape)	
12/2/2022	2343	AP Warrant	Felicitas Reyes		\$111.24	TRF03	
12/2/2022	2344	AP Warrant	Fiber Platform LLC		\$100.98		
12/2/2022	2345	AP Warrant	Fulcrum Building, LLC		\$25,913.49		
12/2/2022	2346	AP Warrant	HDSupply		\$178.44		
12/2/2022	2347	AP Warrant	Home Depot		\$107.88	Drum liners	
12/2/2022	2348	AP Warrant	Intrado-School Messenger		\$550.00		
12/2/2022	2349	AP Warrant	Jackie Rodriguez		\$282.24	TRF05	
12/2/2022	2350	AP Warrant	Militza Zamora de Giesel		\$189.24		
12/2/2022	2351	AP Warrant	Power-On Technology Services		\$1,337.50	TFR02	
12/2/2022	2352	AP Warrant	Renee Kubler		\$222.48		
12/2/2022	2353	AP Warrant	Rio Rancho Public Schools		\$50.00	TRF04	
12/2/2022	2354	AP Warrant	Sarah Farrell		\$333.72		
12/2/2022	2355	AP Warrant	Southwest Copy Systems- Equipment		\$467.49		
12/2/2022	2356	AP Warrant	Staples		\$402.75		
12/2/2022	2357	AP Warrant	The Vigil Group, LLC		\$5,756.81		
12/2/2022	2358	AP Warrant	Veritiv		\$381.00		
12/2/2022	2359	AP Warrant	Verizon Wireless/Straight Talk		\$259.55		
12/7/2022		Payroll Liability Check	Internal Revenue Service		\$11,585.69		
12/9/2022	12-002	Cash Receipt	SEG. CLM Deposit	\$201,355.60		Lunches, School Supply Fee	
12/12/2022		Payroll Liability Check	NMRHCA		\$3,514.49		
12/13/2022	12-003	Cash Receipt	Sandoval County SB-9 - November 2022	\$11,533.32			
12/14/2022		Payroll Liability Check	NMERB		\$32,280.45		
12/15/2022		Payroll Liability Check	Wells Fargo		\$39,716.15		
12/16/2022	12-004	Cash Receipt	Transportation December 2022, CLM	\$3,713.00		Lunches, Afterschool Program	
12/19/2022	2360	AP Warrant	Amazon.com, Inc.		\$1,089.36		
12/19/2022	2361	AP Warrant	American Steel Carports Inc.		\$6,420.00		
12/19/2022	2362	AP Warrant	Centurylink		\$486.19		
12/19/2022	2363	AP Warrant	Cooperative Educational Services		\$3,502.52		
12/19/2022	2364	AP Warrant	Charter School Nursing Services		\$1,283.71		
12/19/2022	2365	AP Warrant	Extra Space Management		\$340.00		
12/19/2022	2366	AP Warrant	Fiber Platform LLC		\$100.98		
12/19/2022	2367	AP Warrant	Matthews Fox, P.C.		\$148.93		
12/19/2022	2368	AP Warrant	Power-On Technology Services		\$1,344.53		
12/19/2022	2369	AP Warrant	Staples		\$156.32	Lunches	
12/20/2022	12-005	Cash Receipt	USDA October 2022	\$10,205.25			
12/21/2022		Payroll Liability Check	Internal Revenue Service		\$11,699.23		
12/22/2022	12-006	Cash Receipt	CLM Deposit	\$250.00			
12/26/2022		Payroll Liability Check	New Mexico Taxation & Revenue Department		\$2,835.84		
12/30/2022		Payroll Liability Check	Wells Fargo		\$65,977.07		
Sub Total					\$227,611.67	\$277,727.27	
Grand Total					\$227,611.67	\$277,727.27	
Payroll amounts from above						<u><u>\$144,886.07</u></u>	

Sandoval Academy of Bilingual Education
Payroll Register
Payroll Register Report as of December 31, 2022

Wages/Deductions	Employer Amt.	Employee Amt.	
Gross Wages	\$0.00	\$214,241.79	39 employees
Basic Life	\$178.84	\$0.00	
Davis Vision	\$49.54	(\$30.44)	
Dental	\$540.66	(\$355.82)	
Dental High United Concordia	\$20.02	(\$8.58)	
Dental High United Concordia- Supplemental	\$2.25	(\$1.50)	
ERB	\$33,434.83	(\$20,860.21)	
ERB Less 24 K	\$3,013.89	(\$1,388.33)	
ERB- Supplemental	\$0.00	(\$11.25)	
ERB-LU less \$24K	\$134.37	(\$61.90)	
Federal Withholding	\$0.00	(\$15,292.17)	
FICA	\$12,841.21	(\$12,841.21)	
Long Term Disability	\$226.02	(\$150.74)	
Long Term Disability-Supplemental	(\$15.28)	\$10.19	
Medical	\$10,459.96	(\$6,696.33)	
Medicare	\$3,003.21	(\$3,003.21)	
NMRHCA	\$4,266.27	(\$2,133.18)	
State Unemployment Ins.	\$250.23	\$0.00	
State Withholding - NM	\$0.00	(\$6,081.47)	
Vision	\$43.32	(\$28.36)	
Vision Supplemental	\$6.73	(\$4.49)	
Voluntary Life	\$0.00	(\$313.82)	
Voluntary Life-Supplemental	\$0.00	(\$34.90)	
Workers Comp Q4	\$80.50	(\$70.00)	
Workers Comp Q4 Supplemental	(\$2.30)	\$2.00	
Sub Total	\$68,534.27	\$144,886.07	

Bank Reconciliation

School: **Sandoval Academy of Bilingual Education**
Bank: **Wells Fargo**
Account Description: **Main Checking Account**
Statement Date: **December 31, 2022**

Beginning Balance per bank:	\$	849,257.35
Cleared transactions:	\$	(294,384.61)
Deposits and Credits:	\$	227,611.67
Other bank adjustments	\$	-
		<hr/>
	\$	782,484.41
		<hr/> <hr/>
Ending balance per bank		
Plus: Outstanding Deposits	\$	-
Plus: Cleared items prior to entry	\$	-
Less: Outstanding Checks	\$	(7,032.55)
		<hr/>
Balance per GL	\$	775,451.86
		<hr/> <hr/>

Sandoval Academy of Bilingual Education
Outstanding Checks
Outstanding Checks as of December 31, 2022

Last Reconciled	Statement Date		
11/30/2022	12/31/2022		
Date	Item Number	Description	Withdrawal
9/27/2022	2291	West Mesa Lock and Safe LLC	\$80.40
12/2/2022	2349	Jackie Rodriguez	\$282.24
12/19/2022	2361	American Steel Carports Inc.	\$6,420.00
12/19/2022	2366	Fiber Platform LLC	\$100.98
12/19/2022	2367	Matthews Fox, P.C.	\$148.93
Sub Total			\$7,032.55

Sandoval Academy of Bilingual Education
Cleared Checks and Deposits
Cleared Checks as of December 31, 2022

Last Reconciled	Beginning Balance	Statement Date	Ending Balance		
11/30/2022	\$849,257.35	12/31/2022	\$782,484.41		
Date	Source Document	Item Number	Description	Deposit	Withdrawal
11/10/2022	APV23-016	2330	NMAOSA		\$60.00
11/16/2022	APV23-017	2337	Bernalillo Public School Student Nutrition		\$23,549.49
12/1/2022	PVM23-062		NMPSIA		\$19,085.38
12/2/2022	12-001	12-001	CLM Deposit	\$554.50	School Supply Fee, Lunches
12/2/2022	APV23-018	2341	Alice Banks		\$282.24
12/2/2022	APV23-018	2342	Amazon.com, Inc.		\$40.53
12/2/2022	APV23-018	2343	Felicitas Reyes		\$111.24
12/2/2022	APV23-018	2344	Fiber Platform LLC		\$100.98
12/2/2022	APV23-018	2345	Fulcrum Building, LLC		\$25,913.49
12/2/2022	APV23-018	2346	HDSupply		\$178.44
12/2/2022	APV23-018	2347	Home Depot		\$107.88
12/2/2022	APV23-018	2348	Intrado-School Messenger		\$550.00
12/2/2022	APV23-018	2350	Militza Zamora de Giesel		\$189.24
12/2/2022	APV23-018	2351	Power-On Technology Services		\$1,337.50
12/2/2022	APV23-018	2352	Renee Kubler		\$222.48
12/2/2022	APV23-018	2353	Rio Rancho Public Schools		\$50.00
12/2/2022	APV23-018	2354	Sarah Farrell		\$333.72
12/2/2022	APV23-018	2355	Southwest Copy Systems- Equipment		\$467.49
12/2/2022	APV23-018	2356	Staples		\$402.75
12/2/2022	APV23-018	2357	The Vigil Group, LLC		\$5,756.81
12/2/2022	APV23-018	2358	Veritiv		\$381.00
12/2/2022	APV23-018	2359	Verizon Wireless/Straight Talk		\$259.55
12/2/2022	PVM23-060		Wells Fargo		\$39,192.85
12/7/2022	PVM23-061		Internal Revenue Service		\$11,585.69
12/9/2022	12-002	12-002	SEG, CLM Deposit	\$201,355.60	Lunches, School Supply Fee
12/12/2022	PVM23-058		NMRHCA		\$3,514.49
12/13/2022	12-003	12-003	Sandoval County SB-9 - November 2022	\$11,533.32	
12/14/2022	PVM23-059		NMERB		\$32,280.45
12/15/2022	PVM23-064		Wells Fargo		\$39,716.15
12/16/2022	12-004	12-004	Transportation December 2022, CLM	\$3,713.00	Lunches, Afterschool Program
12/19/2022	APV23-019	2360	Amazon.com, Inc.		\$1,089.36
12/19/2022	APV23-019	2362	Centurylink		\$486.19
12/19/2022	APV23-019	2363	Cooperative Educational Services		\$3,502.52
12/19/2022	APV23-019	2364	Charter School Nursing Services		\$1,283.71
12/19/2022	APV23-019	2365	Extra Space Management		\$340.00
12/19/2022	APV23-019	2368	Power-On Technology Services		\$1,344.53
12/19/2022	APV23-019	2369	Staples		\$156.32
12/20/2022	12-005	12-005	USDA October 2022	\$10,205.25	
12/21/2022	PVM23-065		Internal Revenue Service		\$11,699.23
12/22/2022	12-006	12-006	CLM Deposit	\$250.00	Lunches
12/26/2022	PVM23-063		New Mexico Taxation & Revenue Department		\$2,835.84
12/30/2022	PVM23-066		Wells Fargo		\$65,977.07
Sub Total				\$227,611.67	\$294,384.61

Sandoval Academy of Bilingual Education

Fiscal Year 2022

Balance Sheet as of December 31, 2022

Description	11000 Operational	13000- Transportation	14000 Instructional Materials	21000 Food Service	23000 Activities	24101 Title I
11011 - Bank Accounts	\$696,616.44	\$8,025.78	\$0.36	\$1,170.64	\$21,851.31	(\$17,641.38)
15000 - Prepaid Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Asset	\$696,616.44	\$8,025.78	\$0.36	\$1,170.64	\$21,851.31	(\$17,641.38)
Subtotal of Account Group: Assets	\$696,616.44	\$8,025.78	\$0.36	\$1,170.64	\$21,851.31	(\$17,641.38)
23124 - State Retirement System Contributions	\$23,000.56	\$0.00	\$0.00	\$0.00	\$0.00	\$619.52
23125 - Employee Insurance	\$7,257.84	\$0.00	\$0.00	\$0.00	\$0.00	\$265.54
23126 - Unemployment Insurance	(\$183.08)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23127 - Workers' Compensation	\$69.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.53
23134 - Employer State Retirement System	\$38,334.15	\$0.00	\$0.00	\$0.00	\$0.00	\$1,013.95
23135 - Employer Insurance	\$11,682.30	\$0.00	\$0.00	\$0.00	\$0.00	\$415.10
23137 - Employer Workers' Comp	\$79.35	\$0.00	\$0.00	\$0.00	\$0.00	\$1.76
23141 - Fedral Income Tax	\$8,543.49	\$0.00	\$0.00	\$0.00	\$0.00	\$227.26
23142 - State Income Tax	\$6,539.14	\$0.00	\$0.00	\$0.00	\$0.00	\$179.45
23143 - Social Security - OASDI	\$5,711.01	\$0.00	\$0.00	\$0.00	\$0.00	\$109.43
23144 - Medicare - Hospital Insurance	\$1,335.62	\$0.00	\$0.00	\$0.00	\$0.00	\$25.60
23147 - Voluntary Deductions	\$507.26	\$0.00	\$0.00	\$0.00	\$0.00	\$8.49
23153 - Employer Social Security	\$5,711.01	\$0.00	\$0.00	\$0.00	\$0.00	\$109.43
23154 - Employer Medicare	\$1,335.62	\$0.00	\$0.00	\$0.00	\$0.00	\$25.60
Subtotal of Account Type: Liability	\$109,923.27	\$0.00	\$0.00	\$0.00	\$0.00	\$3,002.66
32300 - Unreserved Fund Balance	\$490,797.85	\$0.00	\$0.36	\$15,860.26	\$23,120.06	(\$13,903.82)
Net Increase/Decrease	\$95,895.32	\$8,025.78	\$0.00	(\$14,689.62)	(\$1,268.75)	(\$6,740.22)
Subtotal of Account Type: Fund Balance/Retained Earnings	\$586,693.17	\$8,025.78	\$0.36	\$1,170.64	\$21,851.31	(\$20,644.04)
Subtotal of Account Group: Liabilities/Fund Balance	\$696,616.44	\$8,025.78	\$0.36	\$1,170.64	\$21,851.31	(\$17,641.38)

Sandoval Academy of Bilingual Education

Fiscal Year 2022

Balance Sheet as of December 31, 2022

24106 IDEA-B	24154 Title II	24189 Title IV	24301 CARES Act	24308 CRRSA	24316 Air Quality Grant	24330 ARP	25153 Medicaid	26107 REC/District Agent
(\$11,506.49)	(\$14,941.46)	(\$3,507.03)	\$0.00	\$0.00	\$0.00	(\$54,384.07)	\$36,376.78	(\$780.95)
\$0.00	\$5,914.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(\$11,506.49)	(\$9,026.61)	(\$3,507.03)	\$0.00	\$0.00	\$0.00	(\$54,384.07)	\$36,376.78	(\$780.95)
(\$11,506.49)	(\$9,026.61)	(\$3,507.03)	\$0.00	\$0.00	\$0.00	(\$54,384.07)	\$36,376.78	(\$780.95)
\$0.00	\$0.00	\$191.44	\$0.00	\$0.00	\$0.00	\$457.10	\$0.00	\$197.64
\$0.00	\$0.00	\$63.34	\$0.00	\$0.00	\$0.00	\$17.05	\$0.00	\$62.89
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.24	\$0.00	\$5.37
\$0.00	\$0.00	\$0.47	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	\$2.00
\$0.00	\$0.00	\$313.37	\$0.00	\$0.00	\$0.00	\$864.59	\$0.00	\$323.48
\$0.00	\$0.00	\$100.20	\$0.00	\$0.00	\$0.00	\$49.26	\$0.00	\$191.26
\$0.00	\$0.00	\$0.54	\$0.00	\$0.00	\$0.00	\$5.75	\$0.00	\$2.30
\$0.00	\$0.00	\$70.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61.43
\$43.49	\$0.00	\$55.46	\$0.00	\$0.00	\$0.00	\$28.22	\$0.00	\$31.63
\$0.00	\$0.00	\$33.82	\$0.00	\$0.00	\$0.00	\$88.19	\$0.00	\$52.37
\$0.00	\$0.00	\$7.91	\$0.00	\$0.00	\$0.00	\$20.64	\$0.00	\$12.25
\$0.00	\$0.00	\$2.63	\$0.00	\$0.00	\$0.00	\$9.92	\$0.00	\$0.00
\$0.00	\$0.00	\$33.82	\$0.00	\$0.00	\$0.00	\$88.19	\$0.00	\$52.37
\$0.00	\$0.00	\$7.91	\$0.00	\$0.00	\$0.00	\$20.64	\$0.00	\$12.25
\$43.49	\$0.00	\$881.14	\$0.00	\$0.00	\$0.00	\$1,694.79	\$0.00	\$1,007.24
(\$62,508.36)	(\$1,477.80)	(\$12,162.81)	(\$251.29)	(\$8,831.71)	(\$3,184.00)	(\$9,298.40)	\$33,710.74	\$547.89
\$50,958.38	(\$7,548.81)	\$7,774.64	\$251.29	\$8,831.71	\$3,184.00	(\$46,780.46)	\$2,666.04	(\$2,336.08)
(\$11,549.98)	(\$9,026.61)	(\$4,388.17)	\$0.00	\$0.00	\$0.00	(\$56,078.86)	\$36,376.78	(\$1,788.19)
(\$11,506.49)	(\$9,026.61)	(\$3,507.03)	\$0.00	\$0.00	\$0.00	(\$54,384.07)	\$36,376.78	(\$780.95)

Sandoval Academy of Bilingual Education

Fiscal Year 2022

Balance Sheet as of December 31, 2022

27109 Instructional Materials GAA	27202 Open SciEd Expansion Initiative	31200Public School Capital Outlay	31701 SB-9 Local	31703 SB-9 Cash	Total
(\$0.05)	\$0.00	(\$46,542.04)	\$132,687.67	\$28,026.35	\$775,451.86
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,914.85
(\$0.05)	\$0.00	(\$46,542.04)	\$132,687.67	\$28,026.35	\$781,366.71
(\$0.05)	\$0.00	(\$46,542.04)	\$132,687.67	\$28,026.35	\$781,366.71
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,466.26
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,666.66
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$137.47)
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$78.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,849.54
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,438.12
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$89.70
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,902.41
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,877.39
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,994.82
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,402.02
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$528.30
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,994.82
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,402.02
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$116,552.59
(\$0.05)	(\$1,700.00)	\$0.00	\$119,697.21	\$28,026.35	\$598,442.48
\$0.00	\$1,700.00	(\$46,542.04)	\$12,990.46	\$0.00	\$66,371.64
(\$0.05)	\$0.00	(\$46,542.04)	\$132,687.67	\$28,026.35	\$664,814.12
(\$0.05)	\$0.00	(\$46,542.04)	\$132,687.67	\$28,026.35	\$781,366.71

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2223-0018-IB
 Fund Type: Flowthrough
 Adjustment Type: Initial Budget

Fiscal Year: 2022-2023

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2022	To: 06/30/2023
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24346.0000.44504 \$11,703

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24346	2100 Support Services-Students	53218 Specialists - Contracted	2000 Special Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class		\$11,703	\$11,703	
						Sub Total	\$11,703		
						Indirect Cost			
						DOC. TOTAL	\$11,703		

Justification:

To budget in funds per PED Award letter.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Ashley Wolfel	Business Manager	11/22/2022 1:23:40 PM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2223-0019-IB
Fund Type: Flowthrough
Adjustment Type: Initial Budget

Fiscal Year: 2022-2023

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY <p style="text-align: center;">Budget Period: 07/01/2022 To: 06/30/2023</p> <p style="text-align: center;">A. Approved Carryover:</p> <p style="text-align: center;">B. Total Current Year Allocation:</p> <p style="text-align: center;">D. Total Funding Available:</p>
--

Revenue 24349.0000.44504 \$1,055

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24349	2100 Support Services-Students	53218 Specialists - Contracted	2000 Special Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class		\$1,055	\$1,055	
						Sub Total	\$1,055		
						Indirect Cost			
						DOC. TOTAL	\$1,055		

Justification:

To budget in funds for Preschool IDEA-B per PED award letter.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



**NEW MEXICO ASSOCIATION OF REALTORS®
BUYER BROKER AGREEMENT – 2021
PART I – BROKER DUTIES**



Per New Mexico law, Brokers are required to perform a specific set of applicable Broker Duties. Prior to the time the Broker generates or presents any written documents that has the potential to become an express written agreement, he/she must disclose such duties and obtain written acknowledgement that the Broker has made such disclosures.

SECTION A:

All Brokers in this transaction owe the following broker duties to ALL buyers and sellers in this transaction, even if the broker is not representing the buyer or the seller in the transaction:

1. Honesty and reasonable care and ethical and professional conduct;
2. Compliance with local, state, and federal fair housing and anti-discrimination laws, the New Mexico Real Estate License Law and the Real Estate Commission rules and other applicable local, state, and federal laws and regulations;
3. Performance of any and all written agreements made with the prospective buyer, seller, landlord (owner) or tenant;
4. Written disclosure of potential conflict of interest that the broker has in the transaction, including, but not limited to;
 - A. Any written brokerage relationship the Broker or any other written agreement has with any other parties to the transaction or;
 - B. Any material interest/relationship of a business, personal or family nature that the broker has in the transaction; or
 - C. Any written agreement the Broker has with a Transaction Coordinator who will be providing services related to the transaction.
5. Written disclosure of any adverse material facts actually known by the broker about the property or the transaction, or about the financial ability of the parties to the transaction to complete the transaction; adverse material facts requiring disclosure do not include any information covered by federal fair housing laws or the New Mexico Human Rights Act.

SECTION B:

In addition to the above duties, Broker(s) owes the following Broker Duties to the buyer(s) and/or seller(s) in this transaction to whom the Broker(s) is/are directly providing real estate services, regardless of the scope and nature of those services.

1. Unless otherwise agreed to in writing by the party, assistance to the party in completing the transaction including;
 - A. timely presentation of and response to all written offers or counteroffers; and
 - B. active participation in assisting in complying with the terms and conditions of the contract and with the finalization of the transaction;
If the broker in the transaction is not providing the service, advice or assistance described in Paragraphs 1A or 1B of this Subsection, the party must agree in writing that the broker is not expected to provide such service, advice, or assistance. The broker shall disclose the existence of such agreement in writing to the other brokers involved in the transaction.
2. Acknowledgement by the broker that there may be matters related to the transaction that are outside the broker's knowledge or expertise and that the broker will suggest that the party seek expert advice on these matters;
3. Advise to consult with an attorney regarding the effectiveness, validity or consequences of any written document generated by the brokerage or presented to the party and that has the potential to become an express written agreement;
4. Prompt accounting for all money or property received by the broker;
5. Maintenance of any confidential information learned in the course of any prior agency relationship unless the disclosure is with the former principal's written consent or is required by law;
6. Written disclosure of brokerage relationship option available in New Mexico:
 - A. **Exclusive agency:** an express written agreement between a person and a brokerage wherein the brokerage agrees to exclusively represent as an agent the interest of the person in real estate transaction;
 - B. **Dual agency:** an express written agreement that modifies existing exclusive agency agreements to provide that the brokerage agrees to act as facilitator in real estate transaction rather than as an exclusive agent for either party;
 - C. **Transaction Broker:** The non-fiduciary relationship created by law, wherein a brokerage provides real estate services without entering into an agency relationship.
7. Unless otherwise authorized in writing, a broker who is directly providing real estate services to a seller shall not disclose the following to the buyer in a transaction:
 - A. that the seller has previously indicated he/she will accept a sales price less than the asking or listed price;
 - B. that the seller will agree to financing terms other than those offered;
 - C. the seller's motivation for selling/leasing; or
 - D. any other information the seller has requested in writing remain confidential, unless disclosure is required by law;
8. Unless otherwise authorized in writing, a broker who is directly providing real estate service to a buyer shall not disclose the following to the seller in the transaction:
 - A. that the buyer has previously indicated he/she will pay a price greater than the price submitted in a written offer;
 - B. the buyer's motivation for buying; or
 - C. any other information the buyer has requested in writing remain confidential, unless disclosure is required by law.

BUYER(S): PLEASE ACKNOWLEDGE RECEIPT BY INITIALING BELOW.



**NEW MEXICO ASSOCIATION OF REALTORS®
BUYER BROKER AGREEMENT - 2021
PART II – OTHER REQUIRED DISCLOSURES**
Broker shall update these and all other required disclosures as needed.



1. **TRANSACTION COORDINATOR (“TC”).** Broker(s) has engaged the services of a TC who will be assisting the broker in the processing of the real estate transaction. The TC services may include, but not be limited to, the following: gathering necessary information and paperwork for and from buyers and sellers, overseeing and organizing contractual deadlines, communicating and coordinating with lenders, title companies, inspectors, other brokers in the transaction and the parties to the contract to facilitate the closing of the real estate transaction, and assembling the final real estate transaction file for closing.
Name of Transaction Coordinator: _____.

BROKER DUTIES OWED BY TC: TCs who have no interaction with the Broker’s Customer or Client and/or other parties or brokers involved in the transaction, owe Broker Duties 1-5 in Section A on Cover Page I. TCs who work directly with the Broker’s Customer or Client and/or other parties or brokers in the transaction, owe Broker Duties 1-5 of Section A on Cover Page I and Broker Duties 5 and 7 of Section B on Cover Page I.

2. **CONFLICT OF INTEREST/MATERIAL INTEREST.** Broker has a material interest or relationship of a business, personal, or family nature in the transaction relationship. Describe that material interest or relationship:
I have a business relationship with Rachel Matthew Development (RMD). If you choose to contract with RMD, I may receive a fee from the developer.
3. **OTHER WRITTEN AGREEMENTS IN THE TRANSACTION.** Describe any other written agreements the Broker has in the transaction.

BUYER(S)

Buyer	Date	Time	Buyer	Date	Time
Southwest Aeronautics, Mathematics & Science Academy					

Check if applicable:

- Buyer is a New Mexico real estate Broker?
- Buyer is a party to another Buyer-Broker Agreement?

Check if applicable:

- Buyer is a New Mexico real estate Broker?
- Buyer is a party to another Buyer-Broker Agreement?

BUYER'S BROKER

Dove Property Advisors, LLC

Buyer's Brokerage Firm

Constance Dove Castilleja

Broker (Print Name)

Broker is is not a REALTOR®

Constance Dove Castilleja
Signature

1/18/23 9:42am
Date Time



**NEW MEXICO ASSOCIATION OF REALTORS®
BUYER BROKER AGREEMENT – 2021**

1. **BROKERAGE RELATIONSHIP.** The undersigned Brokerage and Sandoval Academy of Bilingual Education ("Buyer") agree that Broker is providing services to Buyer as a Transaction Broker without creating an agency relationship. It is the parties' intention to minimize the likelihood that Buyer will be held liable for the acts and omissions of the Broker and to eliminate the possibility that Broker is held liable to Buyer under agency law. The term "Buyer" also includes Buyer as Tenant in the event this serves as a Tenant-Broker Agreement, as indicated in Paragraph 2.

2. **BUYER COMMITMENT.** **PURCHASE** **LEASE.** "Purchase" includes buying, exchanging, or otherwise creating a right to acquire any interest in property described in this Paragraph. If "Lease" is selected, Broker will serve as a Tenant Broker under same conditions as set forth in Paragraph 1. If Broker is serving as a Tenant Broker, the term "Purchase" also includes leasing or entering into an agreement or option to lease.

A. **ALL INCLUSIVE COMMITMENT (COVERING ANY AND ALL PROPERTIES).** Buyer grants to the undersigned Brokerage the exclusive right to assist Buyer in locating and in the Purchase of real property generally described below, or any other real property which is acceptable to Buyer. **Buyer will not work with any other real estate broker or without broker to view, negotiate, or Purchase any type of property described in this Paragraph.**

i. **General Location:** Sandoval County

ii. **Type:** Check all applicable

- | | |
|--|---|
| <input type="checkbox"/> RESIDENTIAL | <input type="checkbox"/> COMMERCIAL |
| <input type="checkbox"/> VACANT LAND | <input type="checkbox"/> FARM AND RANCH |
| <input checked="" type="checkbox"/> OTHER <u>Charter School Development</u> | |

B. **LIMITED COMMITMENT (SPECIFIC IDENTIFIED PROPERTIES).** Buyer grants to the undersigned Brokerage the right to assist Buyer exclusively, but only with respect to the Purchase of the Property described below. Describe property fully and completely below. Buyer will not work with any other real estate broker or without Broker to view, negotiate, or Purchase any of the Properties described in this Paragraph, but Buyer may work with any other real estate Broker or without Broker to locate, view, negotiate, or Purchase any property not described in this Paragraph.

i. _____
Address City

Legal Description
or see metes and bounds description attached as Exhibit _____, _____ County, New Mexico.

ii. _____
Address City

Legal Description
or see metes and bounds description attached as Exhibit _____, _____ County, New Mexico.

3. **TERM.** The term of this Agreement will begin on, January 18 2023 and terminate at 11:59 p.m. Mountain Time on, August 31 2025, or if a property is under contract or the Buyer is negotiating the Purchase of Property as defined in Paragraph 2 on the date the Agreement would otherwise terminate, the term will automatically be extended through closing or other final disposition of that property. The word "Term" will include all extensions.

This form and all New Mexico Association of REALTORS® (NMAR) forms are for the sole use of NMAR members and those New Mexico Real Estate Licensees to whom NMAR has granted prior written authorization. Distribution of NMAR forms to non-NMAR members or unauthorized Real Estate Licensees is strictly prohibited. NMAR makes no warranty of the legal effectiveness or validity of this form and disclaims any liability for damages resulting from its use. By use of this form, the parties agree to the limitations set forth in this paragraph. The parties hereby release NMAR, the Real Estate Brokers, their Agents and employees from any liability arising out of the use of this form. You should consult your attorney with regards to the effectiveness, validity or consequences of any use of this form. The use of this form is not intended to identify the user as a REALTOR®. REALTOR® is a registered collective membership mark which may be used only by Real Estate Licensees who are members of the National Association of REALTORS® and who subscribe to the Association's strict Code of Ethics.

NEW MEXICO ASSOCIATION OF REALTORS®
BUYER BROKER AGREEMENT – 2021

4. BROKER OBLIGATIONS. During the term of this Agreement Broker will:

- | | |
|---|---|
| A. Become familiar with Buyer's property requirements | E. Assist Buyer to prepare offers |
| B. Assist Buyer to locate financing; | F. Assist Buyer in monitoring pre-closing and closing procedures; |
| C. Assist Buyer to locate suitable properties | G. Other: |
| D. Assist Buyer in negotiating acquisition terms | |

5. BUYER OBLIGATIONS. Buyer will:

- A. Provide accurate, up to date, complete information about Buyer's property requirements, financial qualifications, and relevant personal situation;
- B. Refer to Broker all inquiries from any source.
- C. Act in good faith with Broker and in all negotiations for property subject to this Agreement.
- D. Other: _____

6. BROKER'S COMPENSATION IN THE EVENT OF PURCHASE.

IMPORTANT: UNDERSTANDING MULTIPLE LISTING SERVICE ("MLS") OFFERS OF COMPENSATION: Brokers representing sellers ("Listing Brokers") will generally place property for sale in the MLS, which is a database of properties for sale or lease in the geographical area covered by that MLS. When Listing Brokers place property for sale in the MLS, they are required to offer some amount of compensation to the buyers' brokers who are members of that MLS and to pay that compensation to the brokerage representing the buyer who ultimately buys the property; however, it is important to note, that MLSs do not dictate the amount of compensation Listing Brokers must offer/pay. In most cases, Listing Brokers offer an amount of compensation sufficient to fully compensate the buyer's brokerage for its services; however, sometimes, the amount offered is less than what the buyer's brokerage is willing to accept for services rendered. Further, some properties may not be placed in the MLS in which the buyer's broker is a participant, and therefore, no compensation has been offered to the buyer's brokerage. See **MLS Information Sheet, NMAR Form 1820.**

Check all that apply.

A. **MLS LISTINGS OFFERING ACCEPTABLE COMPENSATION.** For these listings, Buyer understands and agrees that Brokerage will receive compensation from the Listing Brokerage. **Unless otherwise agreed to by selection of an additional option below, Buyer will NOT be responsible for paying Brokerage any additional compensation.**

B. **MLS LISTINGS OFFERING LESSER COMPENSATION.** For these listings, Buyer understands and agrees that **IN ADDITION TO** the compensation Brokerage receives from the Listing Brokerage, upon closing of the property, **Buyer shall pay Brokerage the difference between the commission offered in the MLS and one of the following:**

- i. \$ _____ plus applicable New Mexico Gross Receipts Tax ("NMGR"); OR
- ii. 6 % of sales price of property plus NMGR

IMPORTANT: Buyer understands and agrees that if Buyer has not chosen this Option B, Broker has no duty to inform Buyer of, or show Buyer, any properties with respect to which compensation offered in the MLS is less than _____% of sales price of property plus NMGR. ____ / ____ Buyer's Initials

C. **NON-MLS LISTINGS.** In the event Buyer finds a home that is not listed in the MLS, Broker will attempt to arrange for the Listing Broker or seller, as applicable, to compensate the Brokerage. In the event the Listing Broker or seller, as applicable, will not agree to compensate the Brokerage, then upon closing of the property, Buyer shall pay Brokerage:

- i. \$ _____ plus, applicable New Mexico Gross Receipts Tax ("NMGR"); OR
- ii. 6 % of sales price of property plus NMGR

IMPORTANT: Buyer understands and agrees that if Buyer has not chosen this Option C, Broker has no duty to inform Buyer of, or show Buyer, any properties not listed in the MLS. ____ / ____ Buyer's Initials.

**NEW MEXICO ASSOCIATION OF REALTORS®
BUYER BROKER AGREEMENT – 2021**

7. **COMPENSATION EARNED AND DUE.** Unless otherwise provided in Paragraph 6(A), Buyer owes Broker compensation upon the occurrence of any of the following:
- A. Buyer or any other person acting on behalf of Buyer enters into an agreement to Purchase or does Purchase any property subject to this Agreement during the term of this Agreement, whether or not Buyer sought the assistance of Broker. If any such transaction fails to close because of a default by Seller, compensation otherwise due will be waived; if because of a default by Buyer, compensation due under this Agreement will not be waived.
 - B. Within 180 days after termination of this Agreement, if Buyer or anyone acting on behalf of Buyer acquires any real property subject to this Agreement which Broker submitted to Buyer during the term of this Agreement. However, this provision will not apply if Buyer enters into another exclusive agreement with another licensed real estate Broker covering the same property or type of property covered by this Agreement.
8. **COMPENSATION FOR LEASE.** If Buyer enters into an agreement to lease property or does lease any property subject to this Agreement during the term of this Agreement, then Buyer agrees to compensate Broker \$ _____ plus applicable NM Gross Receipts Tax or 6 % of lease rate for duration of lease and any extensions or options whether or not Buyer sought the assistance of Broker. If any such transaction fails to materialize due to default by Owner/Landlord, compensation otherwise due will be waived; if because of a default by Buyer/Tenant, compensation due under this Agreement will not be waived.
9. **VALUE ESTIMATES FOUND ON VARIOUS WEBSITES.** MLSs syndicate property listings to public-facing websites, such as Zillow, Trulia and Realtor.com. Some of these public-facing websites offer opinions of the value or projected sales price of the property. **BUYERS SHOULD BE AWARE THAT THESE ESTIMATES ARE OFTEN INACCURATE AND SHOULD NOT BE CONSIDERED THE ACTUAL VALUE OF THE PROPERTY IN QUESTION.**
10. **OTHER POTENTIAL BUYERS.** Buyer acknowledges that Broker may make known to other buyer clients or customers the same or similar properties as Buyer is seeking to acquire and Buyer consents to this activity of Broker.
11. **NON-DISCRIMINATION.**
- A. **RESIDENTIAL:** Buyer understands that federal housing laws, the New Mexico Human Rights Act, and the New Mexico Real Estate Commission Regulations prohibit discrimination in the sale, rental, appraisal, financing, or advertising of housing or other property on the basis of race, age, color, religion, sex, sexual orientation, gender identity, familial status, spousal affiliation, physical or mental handicap, national origin, or ancestry.
 - B. **COMMERCIAL:** Seller understands that the New Mexico Human Rights Act prohibits discrimination in the sale or lease of any real property on the basis of race, religion, color, national origin, ancestry, sex, sexual orientation, gender identity, physical or mental handicap or spousal affiliation.
12. **EXPERT ASSISTANCE.** Broker advises Buyer to obtain expert assistance regarding legal, tax, and accounting matters or matters relating to zoning, surveying, inspections, construction, hazardous materials, engineering, or other matters which are not within the expertise of Broker. Broker shall have no liability with respect to such matters.
13. **CONSENT TO THE ELECTRONIC TRANSMISSION OF DOCUMENTS AND TO THE USE OF ELECTRONIC SIGNATURES.** The parties do do not consent to conduct any business related to and/or required under this Agreement by electronic means, including, but not limited to the receipt of electronic records and the use of electronic signatures. Subject to applicable law, electronic signatures shall have the same legal validity and effect as original hand-written signatures. Nothing herein prohibits the parties from conducting business by non-electronic means. If a party has consented to receive records electronically and/or to the use of electronic signatures, that party may withdraw consent at any point in the transaction by delivering written notice to the other party.
14. **SERVICE PROVIDER RECOMMENDATIONS.** If Broker(s) recommends a builder, contractor, escrow company, title company, pest control service, appraiser, lender, home inspection company or home warranty company or any other person or entity to Buyer for any purpose, such recommendation shall be independently investigated and evaluated by Buyer, who hereby acknowledges that any decision to enter into any contractual arrangement with any such person or entity recommended by Broker shall be based solely upon such independent investigation and evaluation.

BUYER BROKER AGREEMENT - 2021

- 15. MEDIATION.** If a dispute arises between the parties relating to this Agreement, the parties agree to submit the dispute to mediation. The parties will jointly appoint a mediator and will share equally the costs of the mediation. If a mediator cannot be agreed on or mediation is unsuccessful, the parties may enforce their rights and obligations under this Agreement in any manner provided by New Mexico law.
- 16. GOVERNING LAW AND VENUE.** This Agreement is to be construed in accordance with and governed by the internal laws of the State of New Mexico without giving effect to any choice of law rule that would cause the application of the laws of any jurisdiction other than the internal laws of the State of New Mexico to the rights and duties of the parties. Each party hereby irrevocably consents to the jurisdiction and venue of the state and federal courts located in the county in which the Brokerage is located in connection with any claim, action, suit, or proceeding relating to this Agreement and agrees that all suits or proceedings relating to this Agreement shall be brought only in such courts.
- 17. FOREIGN SELLERS.** The disposition of a U.S. Real Property interest by a Foreign Person is subject to the Foreign Investment in Real Property Tax Act of 1980 (FIRPTA) income tax withholding. FIRPTA applies if the Seller is a Foreign Person, Foreign Corporation or Partnership, or non-resident Alien, unless BOTH the purchase price \$300,000 or less AND Buyer intends to use the Property as Buyer's primary residence. Federal law requires that if Seller is a Foreign Person, then Buyer must withhold ten percent (10%) of the amount realized from the sale of the Property and remit it to the Internal Revenue Service (IRS) within twenty (20) days of Closing unless the Seller provides written confirmation from the IRS that Seller is not subject to withholding. Generally speaking, the "amount realized" is the sales/purchase price of the Real Estate. If Seller is Non-Foreign, the Seller must provide proof of Non-Foreign Status by fully executing the Affidavit of Non-Foreign Seller (NMAR Form 2303) and delivering it to either the Buyer or to a Qualified Substitute. Under FIRPTA, if Seller is a Foreign Person and Buyer fails to withhold taxes, the Buyer may be held liable for the tax, in addition to other fines and penalties and the Buyer's Broker may be fined up to the amount of this commission. (See NMAR Form 2304 - Information Sheet - FIRPTA).
- 18. FARMS AND RANCHES.** The Agricultural Foreign Investment Disclosure Act (AFIDA) requires disclosure of a transfer of interest in certain agricultural land (including farms and ranches) to or from a foreign person to the Agricultural Stabilization and Conservation Service within 90 days of the transaction, on a form provided by the ASCS. AFIDA does not apply to agricultural land if in the aggregate it is not more than 10 acres and if the gross annual receipts from sale of farm, ranch, farming or timber products do not exceed \$1000.00. A "foreign person" is certain foreign corporations or a person who is not a citizen of the U.S. or certain of its possessions, who is not a permanent resident and who is not paroled into the U.S. Buyer is is not a foreign person as defined in this paragraph.
- 19. ATTORNEY FEES.** If either party uses the services of an attorney to enforce the party's rights or the other's obligations under this Agreement, the damages will include attorneys' fees and costs. Time is of the essence of this Agreement.
- 20. ENTIRE AGREEMENT.** This Agreement contains the entire Agreement between the parties relating to the subject matter and supersedes any previous agreements, arrangements, undertakings or proposals, oral or written. This Agreement may be varied only by a document signed by both parties.
- 21. FORCE MAJEURE.** Neither party shall be liable for delay or failure to perform any obligation under this Agreement if the delay or failure is caused by any circumstance beyond their reasonable control, including but not limited to, acts of God, war, civil unrest or industrial action.
- 22. SEVERANCE.** If any provision of this Agreement is held invalid, illegal or unenforceable for any reason by any court of competent jurisdiction, such provision shall be severed and the remainder of the provisions hereof shall continue in full force and effect as if this Agreement had been agreed with the invalid illegal or unenforceable provision eliminated.
- 23. ADDITIONAL TERMS.**
Buyer broker commissions are traditionally paid by the Seller or the Listing Broker. If Buyer agrees to pay commissions, they will not exceed \$60,000 to comply with public school procurement requirements.

NEW MEXICO ASSOCIATION OF REALTORS® BUYER BROKER AGREEMENT - 2021

The New Mexico Association of REALTORS® and the local board or association of REALTORS® do not fix, control, recommend, suggest or maintain compensation rates for services to be rendered by members, nor the division of Broker's compensation between Broker and cooperating Brokers in a transaction. The amount of compensation and the terms of this Agreement are not prescribed by law and are subject to negotiation.

Agency Addendum is attached to this Agreement: Yes No

! WIRE FRAUD ALERT !

Criminals are hacking email accounts of real estate brokers, title companies, settlement attorneys and others, resulting in fraudulent wire instructions being used to divert funds to the account of the criminal. The emails look legitimate, but they are not. Buyer and Seller are advised not to wire any funds without personally speaking with the intended recipient of the wire to confirm the routing number and the account number. Buyer and Seller should not send personal information such as social security numbers, bank account numbers and credit card numbers except through secured email or personal delivery to the intended recipient.

BUYER

Buyer Signature	Date	Time
Buyer Signature Sandoval Academy of Bilingual Education	Date	Time
Buyer Name (Print)		
Email Address		
Buyer Address	City	State
Buyer Home Phone	Business Phone	Fax
Buyer Address	City	State
Buyer Home Phone	Business Phone	Fax

BROKER

Dove Property Advisors, LLC

Broker Firm

By (Print) Constance Dove Castilleja	Broker <input checked="" type="checkbox"/> is <input type="checkbox"/> is not a REALTOR®
By (Signature)	Date 4/18/23 Time 9:45am
Address 8201 Golf Crse Rd NW Ste D3230	City Albuquerque State NM Zip Code 87120
Business Phone 505-850-2326 Fax	Email Address connie@dovepropertyadvisors.com
Qualifying Broker's Name Constance Dove Castilleja	Qualifying Broker's NMREC License Number

<p>MINUTES Sandoval Academy of Bilingual Education (SABE) Governing Board Regular Meeting</p>

Location:	Via Google Meet
Date:	Wednesday, January 18, 2023
Time:	6:30 pm
Future Meeting Date:	Wednesday, February 15, 2023

Governing Council Members:

Becky A. Torres, President - absent
Brennan Divett, Vice President - present via Google Meet
Lisa Spangler, Treasurer - present via Google Meet
Scott Heller, Secretary - present via Google Meet
Mario Martinez - present via Google Meet

Others:

Jackie Rodriguez, Executive Director/Principal - present via Google Meet
Felicitas Reyes, Assistant Principal/Special Services Director - present via Google Meet
Michael Vigil, The Vigil Group - present via Google Meet, left at 7:09 PM
Manda Haceesa, The Vigil Group - present via Google Meet, left at 7:09 PM
Alice Banks, Assistance with Meeting Notes - present via Google Meet
Kelly Callahan - present via Google Meet
Connie Dove, Dove Property Advisors - present via Google Meet, left at 8:11 PM
Steven Nakamura, Rachel Matthew Development, Inc - present via Google Meet at 6:38 PM, left at 8:11 PM

Agenda details:

- I. Call to Order
Brennan called the meeting to order at 6:32 PM.
- II. Approval of Agenda
Brennan moved and Lisa seconded the motion to approve the agenda. The motion was passed unanimously.
- III. Approval of Minutes from December 14, 2022 General Meeting
Lisa moved and Mario seconded the motion to approve the minutes of the December 14, 2022 General Meeting. The motion was passed unanimously.
- IV. Financial Report: August: Michael Vigil, The Vigil Group
Michael reviewed information from the Finance Committee meeting that was held prior to the Governing Board meeting.
- V. Action Items:
 - a. Approval of Financial Check Register Report
Mario moved and Lisa seconded the motion to approve the December Financial Check Register Report. The motion was passed unanimously.
 - b. BAR 24346-563-000-2223-0018-IB

Brennan moved and Scott seconded the motion to approve this Initial Budget BAR. The motion was passed unanimously.

c. BAR 24349-563-000-2223-0019-IB

Brennan moved and Scott seconded the motion to approve this Initial Budget BAR. The motion was passed unanimously.

d. BAR 27414-563-000-2223-0024-IB

Brennan moved and Scott seconded the motion to approve this Initial Budget BAR. The motion was passed unanimously.

e. Additional Secondary Check Signer

Brennan moved and Lisa seconded the motion to approve Mario as an additional secondary check signer. The motion was passed unanimously.

f. Buyer Broker Agreement, Dove Property Advisors, Constance Dove Castilleja

Brennan moved and Scott seconded the motion to table this item until the next regular meeting. The motion was passed unanimously.

VI. Discussion Items

a. Middle School Programs

This was addressed in the Principal's Update. Survey results were shared and the concerns about the rigor, small number of It was shared .

b. New School Facility Presentation (Lease Purchase Agreement)- Steve Nakamura, Rachel Matthew Development, Inc. Presentation

Connie Dove was also part of this presentation. She is a realtor who specializes in Charter Schools. Steve Nakamura is the owner of Rachel Matthew Development, Inc. His company has been active in New Mexico since 1993.

They are responsible for the new construction of the ASK Academy in 2015, the Estancia Valley Classical Academy, the Gordon Bernell Charter School, the International School at Mesa del Sol, and SAMS Academy in Ventana Ranch. The majority of their facilities are 30,000-40,000 square feet.

The first step in their process is to work with a Facility Advisory Team to discuss all of the relevant details before construction begins. One year is required to get all of the permits and financial documents in place. They assist with "building to the school's budget", and offer a Maximum Price Guarantee Contract.

c. Governing Board Training – Kelly Callahan

i. Survey: Focus Priorities

Kelly shared the areas of strength and opportunities from the Governing Board's self-evaluations. The Board works well as a team and is focused on SABE's mission. Recruitment for new members is an opportunity. The Board's next step should be to agree on the top 3-5 areas of focus going forward. Those specific areas should be addressed at every Governing Board meeting.

VII. Principal's Update

a. Culturally & Linguistically Responsive Practices (Mrs. Rodriguez & Mrs. Reyes)

- i. Alignment to SABE’s Mission
Our focus is to meet the needs of all of our students (at-risk, economically disadvantaged, students with disabilities, English Language Learners).
- ii. Fiscal Alignment
All funds are utilized to support SABE’s mission with its focus on language development. Student recruitment efforts are focused on diverse groups of students. We are looking to find a new facility that fosters student growth and provides additional student opportunities.
- iii. Instructional Practices and Development
Our Spanish teachers hold a Bilingual Endorsement. Our English Language Learners (ELL) receive additional support from teachers who hold a TESOL Endorsement. Professional Development opportunities are focused on SABE’s Dual Language mission. Staff members continue to learn about best practices for meeting the needs of all students.
- iv. Assessment
Our middle-of-the-year testing is currently taking place. All teachers have been GLAD trained. Staff are working on analyzing data to make informed decisions for students.
- v. Academic Support
Students receive additional support through Reading and Math Interventionists, ELL services, and Special Education services.

- b. Fiscal & Operations
Our current enrollment is 227 students. We will not meet our projection of 245 for this school year. Jackie and Mario are working with the State Legislature to apply for additional capital outlay funds. Jackie is attempting to increase our carryover funds for our lease purchase agreement.

We are working with a marketing firm to increase student recruitment. We are including staff, students, families, and PTA in these efforts.

- c. Instruction & Data
 - i. Special Services Update
Mrs. Reyes discussed our progress toward creating our school’s Equity Council. She has begun to invite parents and students to take part in this group.
 - ii. Parent/Staff Survey
There were 53 respondents. The majority were from our Kindergarten program. Families say that they are returning to SABE primarily for the Dual Language program. They like the small school, excellent staff, and family-friendly environment. They expressed the desire for a gym, playground, and Art instruction. They would like to have more family events and student activities.

VIII. Public Comment
None

IX. Announcements

None

X. Adjourn

Lisa moved and Scott seconded that the meeting be adjourned. The motion passed unanimously, and the meeting was adjourned at 9:26 PM.