

AGENDA

Sandoval Academy of Bilingual Education (SABE) Governing Board Regular Meeting

Location:	Via Google Meet
Date:	Wednesday, April 19, 2023
Time:	6:30 pm
Future Meeting Date:	Wednesday, May 17, 2023

Governing Council Members:

Becky A. Torres, President; Brennan Divett, Vice President; Lisa Spangler, Treasurer; Scott Heller, Secretary; Mario Martinez, Member **Others:** Jackie Rodriguez – Executive Director/Principal; Felicitas Reyes – Assistant Principal/Special Services Director; Ashley Wolfel – The Vigil Group; Alice Banks – Assistance with meeting notes

Agenda details:

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes from March 15, 2023 General Meeting
- IV. Financial Report: Michael Vigil, The Vigil Group
- V. Action Items:
 - a. Approval of Financial Check Register Report
 - b. BAR # 31703-563-000-2223-0034-I
 - c. BAR # 27201-563-000-2223-0035-I
 - d. BAR # 21000-563-000-2223-0036-I
 - e. BAR # 21000-563-000-2223-0037-I
 - f. BAR # 21000-563-000-2223-0038-I
 - g. BAR # 11000-563-000-2223-0039-M
 - h. BAR # 24101-563-000-2223-0040-T
 - i. Approval of Retirement of COVID-19 Response Protocols
 - i. Discuss mask protocol returning after being ill
 - j. Approval of Buyer Broker Agreement with Connie Dove
 - k. Approval of 2023-2024 NMPED Bilingual Application Renewal
- ~~II. 7:00pm: Presentation from La Raza Development Fund Canceled 4/5/2023~~
- VI. Discussion Items
 - a. 2023-2024 Calendar
 - b. Annual Charter Schools Conference: July 24-26, 2023
 - c. Teacher BOY-MOY Data Presentations
 - d. NMPED Annual Site Visit Report
 - e. Governing Board Training – Kelly Callahan
 - f. Focused Priorities for the GB
 - i. Facility processes
 - ii. Policy review
 - iii. Succession and recruitment of new governing board members
 - iv. Evaluation for the Head Administrator/Executive Director
 - v. Governing Board master calendar
 - g. Lease Purchase Agreement Special Meeting – Determine Date & Time
- VII. Principal's Update
 - a. Fiscal & Operations
 - i. Lease Purchase Agreement Next Steps
 - b. Instruction & Data

i. MOY Teacher Data Presentations

- VIII. Public Comment
- IX. Announcements
- X. Adjourn

MINUTES Sandoval Academy of Bilingual Education (SABE) Governing Board Regular Meeting
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Location:	Via Google Meet
Date:	Wednesday, March 15, 2023
Time:	6:30 pm
Future Meeting Date:	Wednesday, April 19, 2023

Governing Council Members:

Becky A. Torres, President - absent
Brennan Divett, Vice President - present via Google Meet
Lisa Spangler, Treasurer - present via Google Meet
Scott Heller, Secretary - absent
Mario Martinez - present via Google Meet

Others:

Jackie Rodriguez, Executive Director/Principal - present via Google Meet
Felicita Reyes, Assistant Principal/Special Services Director - present via Google Meet
Michael Vigil, The Vigil Group - present via Google Meet, left at 7:02 PM
Alice Banks, Assistance with Meeting Notes - present via Google Meet
Diane Vaughn, Assistant to the Executive Director - present via Google Meet, left at 7:15 PM

Agenda details:

- I. Call to Order
Brennan called the meeting to order at 6:36 PM.

- II. Approval of Agenda
Brennan moved and Lisa seconded the motion to approve the agenda. The motion was passed unanimously.

- III. Approval of Minutes from February 15, 2023 General Meeting
Mario moved and Lisa seconded the motion to approve the minutes of the February 15, 2023 General Meeting. The motion was passed unanimously.

- IV. Financial Report: Michael Vigil, The Vigil Group
Michael reviewed information from the Finance Committee meeting that was held prior to the Governing Board meeting.

- V. Action Items:
 - a. Approval of Financial Check Register Report
Brennan moved and Mario seconded the motion to approve the February Financial Check Register Report and bank reconciliation. The motion was passed unanimously.

 - b. BAR# 11000-563-000-2223-0027-D
Lisa moved and Mario seconded the motion to approve this Decrease BAR for not reaching our proposed enrollment. The motion was passed unanimously.

 - c. BAR# 24330-563-000-2223-0028-D
Lisa moved and Mario seconded the motion to approve this Decrease BAR for a decrease in ARP funds. The motion was passed unanimously.

- d. BAR# 26107-563-000-2223-0029-M
Lisa moved and Mario seconded the motion to approve this Maintenance BAR to balance negative items. The motion was passed unanimously.
- e. BAR# 26107-563-000-2223-0030-IB
Lisa moved and Mario seconded the motion to approve this Initial Budget BAR for bus transportation. The motion was passed unanimously.
- f. BAR# 26107-563-000-2223-0033-IB
Lisa moved and Mario seconded the motion to approve this Initial Budget BAR for additional ESSER II funds. The motion was passed unanimously.
- g. Feedback, Edit and Approval Executive Director/Principal Evaluation Tool
Mario moved and Lisa seconded the motion to approve the new Executive Director/Principal Evaluation Tool to be used in place of the house evaluation that was used in the past. The motion was passed unanimously.

VI. Discussion Items

- a. NMPED Charter School Division Annual Report for 2021-2022
Jackie shared the findings from last year's report. Jackie will request clarification for the findings regarding student participation in state testing and verification of staff licensure. Administration is working to improve overall student attendance to address the finding of 93% attendance.
- b. Financial Audit Findings
Michael reviewed the details of the audit finding. There is a disagreement between the bank and the auditors. He has requested additional information. This is not a major finding that indicates any wrongdoing on the part of SABE.
- c. Governing Board Training – Kelly Callahan
This item will be tabled until the next Regular Meeting when Kelly Callahan is in attendance.
- d. Focused Priorities for the GB
 - i. Facility processes
 - ii. Policy review
 - iii. Succession and recruitment of new governing board members
 - iv. Evaluation for the Head Administrator/Executive Director
 - v. Governing Board master calendar**This item will be tabled until the next Regular Meeting when Kelly Callahan is in attendance.**
- e. Lease Purchase
Jackie suggested that the Governing Board members review the two current proposals. She would like to give an opportunity for La Raza to present a third proposal for the Governing Board.

VII. Principal's Update

- a. Fiscal & Operations
 - i. Lease Purchase Agreement Next Steps
We will revisit the lease purchase agreement at the next Regular Meeting. (see Item VIe)

Our current enrollment is 222. We just hosted a very successful community Open House event to introduce new families to SABE. Thank you to Mrs. Reyes for leading this event! Our lottery enrollment window opened on Monday, March 13, and we have already heard that 130 of our current 222 students will be returning next year. Our new recruitment team has been working diligently to increase SABE's profile on social media. Some of the team members have been distributing flyers to local businesses. We have two more Open House events scheduled in April and May. La Esperanza Pre-School will be bringing future Kindergarten students and their families to visit SABE. Jackie is hoping to further engage our PTA as an essential component of the recruitment process.

The legislature approved our \$200,000 capital outlay request for the construction of a new building. The legislature is currently discussing changes to the school calendars and to staff insurance rates.

We will have our annual NMPED Charter School Division visit on April 10.

b. Instruction & Data

i. MOY Teacher Data Presentations

Our students are preparing to take the state assessments, NM-MSSA for grades 3-8 and NM-ASR for grades 5 and 8. Our Instructional Leadership Team has offered many suggestions for incentive programs to motivate our students to do their best!

The teachers are recording their data presentations for the Governing Board members. These are due to Jackie by March 17. Once the members have had time to view the presentations, Jackie will provide an opportunity for feedback during a future board meeting.

All of our teachers are GLAD trained except our Music teacher. We have a new facilitator for our Student Assistance Team who has been meeting with staff and families regularly. We have staff in-service days on April 13 and 14. These days will be filled with activities geared towards team building and student achievement.

Mrs. Reyes discussed that we have three students who have made sufficient progress to exit the Special Education program. Our numbers do continue to grow as new students transfer to SABE.

VIII. Announcements
None

IX. Adjourn
Mario moved and Lisa seconded that the meeting be adjourned. The motion passed unanimously, and the meeting was adjourned at 8:01 PM.

Sandoval Academy of Bilingual Education
Budget Summary
as of March 31,2023

Revenues						
Fund Description	Annual Budget	Actual (YTD)	Annualized Budget	Annualize vs Actual	FY22	FY23-FY22
Fund 11000 Operational	\$ 2,330,893.00	\$ 1,785,163.60	\$ 1,748,169.75	\$ 36,993.85	\$ 1,733,797.60	\$ 51,366.00
Fund 13000 Pupil Transportation	\$ 38,260.00	\$ 31,302.00	\$ 28,695.00	\$ 2,607.00	\$ -	\$ 31,302.00
Fund 21000 USDA Food Reimbursement	\$ 40,000.00	\$ 86,285.69	\$ 30,000.00	\$ 56,285.69	\$ 3,640.99	\$ 82,644.70
Fund 23000 Activities	\$ 8,173.00	\$ 8,787.00	\$ 6,129.75	\$ 2,657.25	\$ 15,920.86	\$ (7,133.86)
Fund 24101 Title I	\$ 96,716.00	\$ 23,043.48	\$ 72,537.00	\$ (49,493.52)	\$ 26,430.58	\$ (3,387.10)
Fund 24106 IDEAB	\$ 62,541.00	\$ 11,549.98	\$ 46,905.75	\$ (35,355.77)	\$ -	\$ 11,549.98
Fund 24154 Title II	\$ 17,689.00	\$ 10,112.54	\$ 13,266.75	\$ (3,154.21)	\$ -	\$ 10,112.54
Fund 24189 Student Supp Academic Achievement	\$ 26,490.00	\$ 5,129.70	\$ 19,867.50	\$ (14,737.80)	\$ 1,750.00	\$ 3,379.70
Fund 24308 CRRSA, ESSR II	\$ 73,999.00	\$ -	\$ 55,499.25	\$ (55,499.25)	\$ 80,744.86	\$ (80,744.86)
Fund 24330 ESSR III ARP	\$ 359,981.00	\$ 75,560.43	\$ 269,985.75	\$ (194,425.32)	\$ -	\$ 75,560.43
Fund 25153 Title XIX MEDICAID 3/21 Years	\$ 33,711.00	\$ 12,101.73	\$ 25,283.25	\$ (13,181.52)	\$ 11,550.47	\$ 551.26
Fund 26107 REC/District Fiscal Agent	\$ 34,730.00	\$ -	\$ 26,047.50	\$ (26,047.50)	\$ 5,537.39	\$ (5,537.39)
Fund 27107 2012 GOB Student Library SB66	\$ 5,864.00	\$16,770.50	\$ 4,398.00	\$ 12,372.50	\$ -	\$ 16,770.50
Fund 27153 Extended Learning Transportation	\$ 594.00	\$0.00	\$ 445.50	\$ -	\$ -	\$ -
Fund 27201 School Lunch Co-Pay	\$ 635.00	\$594.00	\$ 476.25	\$ 117.75	\$ -	\$ 594.00
Fund 27202 Open SciEd Expansion Initiative	\$ 1,700.00	\$1,700.00	\$ 1,275.00	\$ 425.00	\$ -	\$ 1,700.00
Fund 27414 Pediatric Autism/ Special Needs Classroom Equipment	\$ 1,612.00	\$0.00	\$ 1,209.00	\$ (1,209.00)	\$ -	\$ -
Fund 31200 PSCOC Lease Reimbursement	\$ 175,762.00	\$87,880.10	\$ 131,821.50	\$ (43,941.40)	\$ 118,909.50	\$ (31,029.40)
Fund 31701 SB9 Local	\$ 64,762.00	\$ 42,918.27	\$ 48,571.50	\$ (5,653.23)	\$ 37,601.74	\$ 5,316.53
Fund 31703 SB9 State Match Cash	\$ -	\$ -	\$ -	\$ -	\$ 10,057.00	\$ (10,057.00)
Total Revenues	\$ 3,374,112.00	\$ 2,198,899.02	\$ 2,530,584.00	\$ (331,239.48)	\$ 2,045,940.99	\$ 152,958.03

Sandoval Academy of Bilingual Education
Revenue Report
Revenue Report as of March 31,2023

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Fees Activities	\$6,305.00	\$0.00	\$6,305.00
Fees Activities	\$0.00	\$9,184.50	(\$9,184.50)
Fees Educational	\$0.00	\$75.00	(\$75.00)
Fees Educational	\$0.00	\$1,457.00	(\$1,457.00)
State Equalization Guarantee	\$2,324,588.00	\$1,774,447.10	\$550,140.90
Fund 11000 Operational	\$2,330,893.00	\$1,785,163.60	\$545,729.40
Fund 13000 Pupil Transportation	\$38,260.00	\$31,302.00	\$6,958.00
Fund 21000 USDA Food Reimbursement	\$40,000.00	\$86,285.69	(\$46,285.69)
Fund 23000 NonInstructional Support	\$8,173.00	\$8,787.00	(\$614.00)
Fund 24101 Title I	\$96,716.00	\$23,043.48	\$73,672.52
Fund 24106 IDEAB	\$62,541.00	\$11,549.98	\$50,991.02
Fund 24154 Title II	\$17,689.00	\$10,112.54	\$7,576.46
Fund 24189 Student Supp Academic Achievement	\$26,490.00	\$5,129.70	\$21,360.30
Fund 24308 CRRSA, ESSR II	\$73,999.00	\$0.00	\$73,999.00
Fund 24330 ESSR III ARP	\$359,981.00	\$75,560.43	\$284,420.57
Fund 24346 IDEA/ ARP Act of 2021	\$11,703.00	\$0.00	\$11,703.00
Fund 24349 IDEA/ American Rescue Plan Act of 2021 (ARP) Preschool	\$1,055.00	\$0.00	\$1,055.00
Fund 25153 Title XIX MEDICAID 3/21 Years	\$0.00	\$12,101.73	(\$12,101.73)
Fund 26107 REC/District Fiscal Agent	\$34,730.00	\$16,770.50	\$17,959.50
Fund 27107 2012 GOB Student Library SB66	\$5,864.00	\$0.00	\$5,864.00
Fund 27153 Extended Learning Transportation	\$594.00	\$594.00	\$0.00
Fund 27201 School Lunch CoPay	\$635.00	\$0.00	\$635.00
Fund 27202 Open SciEd Expansion Initiative	\$1,700.00	\$1,700.00	\$0.00
Fund 27414 Pediatric Autism/ Special Needs Classroom Equipment	\$1,612.00	\$0.00	\$1,612.00
Fund 31200 PSCOC Lease Reimbursement	\$175,762.00	\$87,880.10	\$87,881.90
Fund 31701 SB9 Local	\$64,762.00	\$42,918.27	\$21,843.73
Grand Total	\$3,353,159.00	\$2,198,899.02	\$1,154,259.98

**Sandoval Academy of Bilingual Education
Expenditure Report
Expenditure Report as of March 31,2023**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense-Long-term Sub	\$33,046.00	\$12,593.00	\$27,370.71	(\$6,917.71)
Salaries Expense-Teacher	\$717,222.00	\$437,500.97	\$241,422.40	\$38,298.63
Salaries Expense-Kinder Teachers	\$120,112.00	\$72,166.33	\$45,199.19	\$2,746.48
Salaries Expense- EA	\$0.00	\$23,945.81	\$12,570.99	(\$36,516.80)
Salaries Expense-Kinder EA	\$50,228.00	\$11,968.88	\$8,549.28	\$29,709.84
Salaries Expense-Fine Arts	\$70,850.00	\$38,150.00	\$27,250.00	\$5,450.00
Salaries Expense-Sped Teacher	\$91,823.00	\$49,442.96	\$14,459.92	\$27,920.12
Salaries Expense-After School At-Risk	\$21,600.00	\$12,495.00	\$8,400.00	\$705.00
Stipend -Teacher	\$14,000.00	\$453.11	\$8,996.93	\$4,549.96
Stipend -SPED	\$0.00	\$1,230.72	\$769.27	(\$1,999.99)
Stiped- EA	\$3,000.00	\$2,500.00	\$3,000.00	(\$2,500.00)
Stiped- TESOL	\$2,200.00	\$2,141.20	\$0.00	\$58.80
Stipend- Bilingual	\$31,500.00	\$0.00	\$24,500.00	\$7,000.00
Stipend- ELT Teacher	\$28,977.00	\$19,843.64	\$18,238.00	(\$9,104.64)
Stipend- ELT SPED	\$4,937.00	\$1,388.24	\$1,288.23	\$2,260.53
Stipend-ELT Kinder Teacher	\$2,676.00	\$1,338.00	\$1,338.00	\$0.00
Additional Compensation-EA	\$3,000.00	\$1,761.85	\$2,348.85	(\$1,110.70)
Employee Benefits	\$410,435.00	\$246,993.50	\$146,498.48	\$16,943.02
Professional Development	\$960.00	\$959.43	\$0.00	\$0.57
Professional Development-Fine Arts	\$0.00	\$60.00	\$0.00	(\$60.00)
Professional Development-SPED	\$12,000.00	\$1,338.16	\$0.00	\$10,661.84
Other Professional/Technical Services	\$8,000.00	\$0.00	\$0.00	\$8,000.00
Other Charges	\$900.00	\$219.03	\$528.00	\$152.97
Other Charges - SPED	\$0.00	\$365.00	\$0.00	(\$365.00)
Other Charges	\$782.00	\$581.19	\$0.00	\$200.81
Student Travel	\$0.00	\$0.00	\$1,222.59	(\$1,222.59)
Other Instructional Materials	\$28,329.00	\$258.60	\$0.00	\$28,070.40
Software	\$12,480.00	\$12,417.05	\$0.00	\$62.95
General Supplies and Materials	\$10,162.00	\$9,860.64	\$2,219.34	(\$1,917.98)
General Supplies and Materials - Fine Arts	\$1,000.00	\$391.45	\$0.00	\$608.55
General Supplies and Materials - SPED	\$1,000.00	\$321.74	\$0.00	\$678.26
Supply Assets (Under \$5K)	\$165,196.00	\$1,177.54	\$0.00	\$164,018.46
Function 1000 - Instruction	\$1,846,415.00	\$963,863.04	\$596,170.18	\$286,381.78
Salaries Expense-Coordinator	\$4,621.00	\$4,620.84	\$0.00	\$0.16
Salaries Expense-Nursing Assistant	\$15,449.00	\$10,806.51	\$4,642.44	\$0.05
Salaries Expense-Registrar	\$15,450.00	\$10,807.26	\$4,642.60	\$0.14
Salaries Expense - Speech Therapist	\$58,871.00	\$37,900.64	\$23,687.86	(\$2,717.50)
Stipend-Coordinator	\$3,000.00	\$1,846.24	\$1,153.77	(\$0.01)
Stipend-ELT Coordinator	\$3,212.00	\$3,356.00	\$3,067.55	(\$3,211.55)
Stipend-Speech Therapist	\$3,294.00	\$1,646.75	\$1,646.75	\$0.50
Employee Benefits	\$46,148.00	\$19,978.80	\$10,716.64	\$15,452.56
Diagnosticsians - Contracted	\$14,995.00	\$8,148.72	\$6,747.66	\$98.62
Occupational Therapists - Contracted	\$22,305.00	\$0.00	\$22,301.76	\$3.24
Therapists - Contracted	\$18,000.00	\$0.00	\$17,537.00	\$463.00
Psychologists - Contracted	\$3,500.00	\$0.00	\$2,749.50	\$750.50
Specialists - Contracted	\$29,321.00	\$16,225.96	\$13,045.10	\$49.94
Professional Development	\$1,000.00	\$867.24	\$0.00	\$132.76
Other Professional/Technical Services	\$15,841.00	\$11,730.28	\$9,238.79	(\$5,128.07)
General Supplies and Materials	\$500.00	\$401.59	\$92.70	\$5.71
Function 2100 - Support Services-Students	\$255,507.00	\$128,336.83	\$121,270.12	\$5,900.05
General Supplies and Materials	\$7,002.00	\$3,055.00	\$1,453.26	\$2,493.74
Function 2200 - Support Services-Instruction	\$7,002.00	\$3,055.00	\$1,453.26	\$2,493.74

**Sandoval Academy of Bilingual Education
Expenditure Report
Expenditure Report as of March 31,2023**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense - Executive Director				
ELT Stipened - Superintendent	\$107,000.00	\$78,192.22	\$28,807.78	\$0.00
Additional Compensation	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Employee Benefits	\$46,577.00	\$34,289.63	\$12,569.74	(\$282.37)
Auditing	\$17,946.00	\$18,117.49	\$500.00	(\$671.49)
Legal	\$2,500.00	\$2,070.13	\$429.87	\$0.00
Advertising	\$16,250.00	\$7,024.82	\$10,448.00	(\$1,222.82)
Board Training	\$4,600.00	\$4,765.00	\$0.00	(\$165.00)
Function 2300 - Support Services-General Administration	\$199,873.00	\$144,459.29	\$52,755.39	\$2,658.32
Salaries Expense - Principals	\$39,548.00	\$25,857.85	\$13,689.35	\$0.80
Salaries Expense - Secretarial	\$40,512.00	\$25,870.54	\$14,629.98	\$11.48
Additional Compensation - Principals	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Additional Compensation - Principals	\$0.00	\$2,500.00	\$0.00	(\$2,500.00)
Employee Benefits	\$24,763.00	\$16,710.34	\$8,837.92	(\$785.26)
Professional Development	\$0.00	\$170.15	\$150.00	(\$320.15)
Other Charges	\$3,894.00	\$4,210.64	\$585.00	(\$901.64)
Software	\$0.00	\$0.00	\$27.00	(\$27.00)
General Supplies and Materials	\$2,000.00	\$2,290.75	\$479.66	(\$770.41)
Function 2400 - Support Services-School Administration	\$115,717.00	\$77,610.27	\$38,398.91	(\$292.18)
Other Professional/Technical Services	\$94,190.00	\$71,029.49	\$22,239.97	\$920.54
Advertising	\$0.00	\$0.00	\$275.00	(\$275.00)
Software	\$12,762.00	\$12,668.69	\$0.00	\$93.31
General Supplies and Materials	\$0.00	\$73.23	\$0.00	(\$73.23)
Function 2500 - Central Services	\$106,952.00	\$83,771.41	\$22,514.97	\$665.62
Salaries Expense - Custodian	\$38,494.00	\$21,084.09	\$9,514.22	\$7,895.69
Employee Benefits	\$17,562.00	\$8,976.23	\$4,661.32	\$3,924.45
Other Charges	\$32,222.00	\$22,633.50	\$9,682.34	(\$93.84)
Electricity	\$27,071.00	\$20,184.99	\$5,815.01	\$1,071.00
Natural Gas (Buildings)	\$4,527.00	\$5,206.07	\$2,344.31	(\$3,023.38)
Communication Services	\$7,519.00	\$5,379.09	\$880.88	\$1,259.03
Renting Land and Buildings	\$82,991.00	\$84,741.08	\$0.00	(\$1,750.08)
Rentals of Computers and Related Equipment	\$3,526.00	\$4,054.39	\$0.00	(\$528.39)
Property Liability Insurance	\$33,431.00	\$33,403.00	\$0.00	\$28.00
General Supplies and Materials	\$10,660.00	\$12,228.92	\$1,623.55	(\$3,192.47)
Supply Asset (Under \$5k)	\$400.00	\$1,300.00	\$0.00	(\$900.00)
Gasoline	\$0.00	\$26.50	\$0.00	(\$26.50)
Function 2600 - Operation & Maintenance of Plant	\$258,403.00	\$219,217.86	\$34,521.63	\$4,663.51
Salaries Expense - Food Service Coordinator	\$25,972.00	\$13,973.19	\$9,629.77	\$2,369.04
Employee Benefits	\$5,603.00	\$3,097.65	\$2,443.70	\$61.65
Other Contract Services	\$248.00	\$247.83	\$0.00	\$0.17
Function 3100 - Food Services Operations	\$31,823.00	\$17,318.67	\$12,073.47	\$2,430.86
Fund 11000 - Operational	\$2,821,692.00	\$1,637,632.37	\$879,157.93	\$304,901.70
<u>Pupil Transportation - 13000</u>				
Transportation Contractors	\$38,260.00	\$27,366.66	\$10,893.34	\$0.00
Fund 13000 - Pupil Transportation	\$38,260.00	\$27,366.66	\$10,893.34	\$0.00

**Sandoval Academy of Bilingual Education
Expenditure Report
Expenditure Report as of March 31,2023**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>USDA Fund-21000</u>				
Food	\$46,070.00	\$73,940.03	\$20,000.00	(\$47,870.03)
General Supplies and Materials	\$9,790.00	\$3,493.39	\$0.00	\$6,296.61
Supply Assets (\$5,000 or less)	\$0.00	\$350.99	\$0.00	(\$350.99)
Fund 21000 - USDA Food Reimbursement	\$55,860.00	\$77,784.41	\$20,000.00	(\$41,924.41)
<u>Activities-23000</u>				
Other Charges	\$15,045.00	\$232.50	\$150.00	\$14,662.50
General Supplies and Materials	\$16,248.00	\$14,587.15	\$648.65	\$1,012.20
Fund 23000 - Activities	\$31,293.00	\$14,819.65	\$798.65	\$15,674.70
<u>Title I-24101</u>				
Professional Development	\$1,048.00	\$410.00	\$3,148.00	(\$2,510.00)
General Supplies and Materials	\$34,400.00	\$34,400.00	\$0.00	\$0.00
Function 1000 - Instruction	\$35,448.00	\$34,810.00	\$3,148.00	(\$2,510.00)
Salaries Expense - Coordiniator	\$59,268.00	\$25,800.48	\$17,649.68	\$15,817.84
Employee Benefits	\$0.00	\$9,235.06	\$6,158.08	(\$15,393.14)
General Supplies and Materials	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Function 2100 - Support Services-Students	\$61,268.00	\$35,035.54	\$23,807.76	\$2,424.70
Fund 24101 - Title I	\$96,716.00	\$69,845.54	\$26,955.76	(\$85.30)
<u>IDEA-B-24106</u>				
Salaries Expense - SPED	\$50,041.00	\$8,669.92	\$19,250.00	\$22,121.08
Employee Benefits	\$0.00	\$3,563.08	\$5,734.55	(\$9,297.63)
General Supplies and Materials	\$0.00	\$0.00	\$486.20	(\$486.20)
Function 1000 - Instruction	\$50,041.00	\$12,233.00	\$24,984.55	\$12,823.45
Speech Therapists - Contracted	\$12,500.00	\$0.00	\$0.00	\$12,500.00
Function 2100 - Support Services-Students	\$12,500.00	\$0.00	\$0.00	\$12,500.00
Fund 24106 - IDEA-B	\$62,541.00	\$12,233.00	\$24,984.55	\$25,323.45
<u>Title II-24154</u>				
Professional Development	\$12,819.00	\$8,594.34	\$13,511.22	(\$9,286.56)
Function 1000 - Instruction	\$12,819.00	\$8,594.34	\$13,511.22	(\$9,286.56)
Professional Development	\$4,870.00	\$8,325.45	\$1,468.00	(\$4,923.45)
Function 2400 - Support Services-School Administration	\$4,870.00	\$8,325.45	\$1,468.00	(\$4,923.45)
Fund 24154 - Title II	\$17,689.00	\$16,919.79	\$14,979.22	(\$14,210.01)
<u>Student Support Academic Acheivement -24189</u>				
Other Contract Services	\$500.00	\$0.00	\$0.00	\$500.00
Software	\$500.00	\$0.00	\$0.00	\$500.00
General Supplies and Materials	\$6,227.00	\$0.00	\$0.00	\$6,227.00
Function 1000 - Instruction	\$7,227.00	\$0.00	\$0.00	\$7,227.00
Salaries Expense - Coordinaoor	\$19,263.00	\$6,545.40	\$5,454.60	\$7,263.00
Employee Benefits	\$0.00	\$2,290.39	\$1,903.09	(\$4,193.48)
Function 2100 - Support Services-Students	\$19,263.00	\$8,835.79	\$7,357.69	\$3,069.52
Fund 24189 - Student Supp Academic Achievement	\$26,490.00	\$8,835.79	\$7,357.69	\$10,296.52
<u>CRRSA-24308</u>				
Salaries Expense - Tutor	\$14,450.00	\$0.00	\$0.00	\$14,450.00
Employee Benefits	\$4,050.00	\$0.00	\$0.00	\$4,050.00
Function 1000 - Instruction	\$18,500.00	\$0.00	\$0.00	\$18,500.00
Other Professional/Technical Services	\$16,262.00	\$0.00	\$0.00	\$16,262.00
Function 2100 - Support Services-Students	\$16,262.00	\$0.00	\$0.00	\$16,262.00

**Sandoval Academy of Bilingual Education
Expenditure Report
Expenditure Report as of March 31,2023**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense-IT	\$21,023.00	\$0.00	\$0.00	\$21,023.00
Employee Benefits	\$7,500.00	\$0.00	\$0.00	\$7,500.00
Function 2500 - Central Services	\$28,523.00	\$0.00	\$0.00	\$28,523.00
Other Contract Services	\$969.00	\$0.00	\$0.00	\$969.00
Function 2600 - Operation & Maintenance of Plant	\$969.00	\$0.00	\$0.00	\$969.00
Transportation Contractors	\$9,745.00	\$0.00	\$0.00	\$9,745.00
Function 2700 - Student Transportation	\$9,745.00	\$0.00	\$0.00	\$9,745.00
Fund 24308 - CRRSA, ESSR II	\$73,999.00	\$0.00	\$0.00	\$73,999.00
ARP - 24330				
Salaries Expense - Tutor	\$40,995.00	\$13,860.00	\$10,185.31	\$16,949.69
Stipend	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Employee Benefits	\$0.00	\$3,857.94	\$3,124.64	(\$6,982.58)
Professional Development	\$0.00	\$3,750.00	\$125.00	(\$3,875.00)
Other Charges	\$0.00	\$2,473.94	\$0.00	(\$2,473.94)
Software	\$0.00	\$13,445.00	\$2,965.00	(\$16,410.00)
General Supplies and Materials	\$0.00	\$444.06	\$0.00	(\$444.06)
Supply Assets (Under \$5K)	\$55,000.00	\$0.00	\$0.00	\$55,000.00
Function 1000 - Instruction	\$125,995.00	\$37,830.94	\$16,399.95	\$71,764.11
Salaries Expense - Coordinator	\$28,000.00	\$0.00	\$0.00	\$28,000.00
Salaries Expense - Student Support	\$15,563.00	\$0.00	\$0.00	\$15,563.00
Other Professional/Technical Services	\$55,998.00	\$15,975.78	\$13,295.28	\$26,726.94
Function 2100 - Support Services-Students	\$99,561.00	\$15,975.78	\$13,295.28	\$70,289.94
Legal	\$10,630.00	\$0.00	\$0.00	\$10,630.00
Function 2300 - Support Services-General Administration	\$10,630.00	\$0.00	\$0.00	\$10,630.00
Other Charges	\$1,800.00	\$1,799.00	\$0.00	\$1.00
Supply Asset (Under \$5k)	\$1,000.00	\$349.99	\$0.00	\$650.01
Function 2400 - Support Services-School Administration	\$2,800.00	\$2,148.99	\$0.00	\$651.01
Salaries Expense - IT	\$22,133.00	\$11,176.31	\$5,916.72	\$5,039.97
Employee Benefits	\$0.00	\$3,290.78	\$1,733.31	(\$5,024.09)
Function 2500 - Central Services	\$22,133.00	\$14,467.09	\$7,650.03	\$15.88
Professional Development	\$0.00	\$195.00	\$0.00	(\$195.00)
Other Contract Services	\$29,671.00	\$968.69	\$0.00	\$28,702.31
General Supplies and Materials	\$500.00	\$0.00	\$2,653.17	(\$2,153.17)
Supply Asset (Under \$5k)	\$10,260.00	\$6,420.00	\$0.00	\$3,840.00
Function 2600 - Operation & Maintenance of Plant	\$40,431.00	\$7,583.69	\$2,653.17	\$30,194.14
Transportation Contractors	\$58,431.00	\$11,693.34	\$5,846.66	\$40,891.00
Function 2700 - Student Transportation	\$58,431.00	\$11,693.34	\$5,846.66	\$40,891.00
Fund 24330 - ARP	\$359,981.00	\$89,699.83	\$45,845.09	\$224,436.08
IDEA/ ARP Act of 2021- 24346				
Specialists- Contracted	\$11,703.00	\$0.00	\$0.00	\$11,703.00
Fund 24346 - IDEA/ ARP Act of 2021	\$11,703.00	\$0.00	\$0.00	\$11,703.00
IDEA/ American Rescue Plan Act of 2021 (ARP) Preschool-24349				
Specialists - Contracted	\$1,055.00	\$0.00	\$0.00	\$1,055.00
Fund 24349 - IDEA/ American Rescue Plan Act of 2021 (ARF)	\$1,055.00	\$0.00	\$0.00	\$1,055.00
Medicaid-25153				
Specialists - Contracted	\$33,711.00	\$0.00	\$0.00	\$33,711.00
Fund 25153 - Title XIX MEDICAID 3/21 Years	\$33,711.00	\$0.00	\$0.00	\$33,711.00

**Sandoval Academy of Bilingual Education
Expenditure Report
Expenditure Report as of March 31,2023**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>REC/District Fiscal Agent-26107</u>				
Salaries Expense - Instructional Assistants - Grade 1-12	\$26,038.00	\$6,756.96	\$8,446.08	\$10,834.96
Additional Compensation	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Employee Benefits	\$6,462.00	\$3,006.38	\$3,497.43	(\$41.81)
Other Charges	\$230.00	\$0.00	\$0.00	\$230.00
Fund 26107 - REC/District Fiscal Agent	\$34,730.00	\$9,763.34	\$11,943.51	\$13,023.15
<u>2012 GOB Student Library SB-66-27107</u>				
Library and Audio-Visual	\$5,864.00	\$0.00	\$0.00	\$5,864.00
Fund 27107 - 2012 GOB Student Library SB-66	\$5,864.00	\$0.00	\$0.00	\$5,864.00
<u>Extended Learning Transportation</u>				
Transportation Contractors	\$594.00	\$0.00	\$0.00	\$594.00
Fund 27153 - Extended Learning Transportation	\$594.00	\$0.00	\$0.00	\$594.00
<u>School Lunch Co-Pay-27201</u>				
Food	\$635.00	\$0.00	\$0.00	\$635.00
Fund 27201 - School Lunch Co-Pay	\$635.00	\$0.00	\$0.00	\$635.00
<u>OpenSciEd Expansion- 27202</u>				
General Supplies and Materials	\$1,700.00	\$1,085.00	\$0.00	\$615.00
Fund 27202 - Open SciEd Expansion Initiative	\$1,700.00	\$1,085.00	\$0.00	\$615.00
<u>Pediatric Autism/ Special Needs Classroom Equipment-27414</u>				
Supply Asset (Under \$5k)	\$1,612.00	\$0.00	\$0.00	\$1,612.00
Fund 27414 - Pediatric Autism/ Special Needs Classroom E	\$1,612.00	\$0.00	\$0.00	\$1,612.00
<u>PSCOC- 31200</u>				
Renting Land and Buildings	\$175,762.00	\$112,183.60	\$63,578.40	\$0.00
Fund 31200 - PSCOC Lease Reimbursement	\$175,762.00	\$112,183.60	\$63,578.40	\$0.00
<u>SB-9 Local- 31701</u>				
County Tax Collection Costs	\$650.00	\$428.95	\$0.00	\$221.05
Function 2300 - Support Services-General Administration	\$650.00	\$428.95	\$0.00	\$221.05
Supply Assets (Under \$5K)	\$183,809.00	\$0.00	\$4,638.80	\$179,170.20
Function 4000 - Capital Outlay	\$183,809.00	\$0.00	\$4,638.80	\$179,170.20
Fund 31701 - SB-9 Local	\$184,459.00	\$428.95	\$4,638.80	\$179,391.25
<u>SB-9 State Match Cash-31703</u>				
Supply Assets (Under \$5K)	\$28,027.00	\$0.00	\$0.00	\$28,027.00
Fund 31703 - SB-9 State Match Cash	\$28,027.00	\$0.00	\$0.00	\$28,027.00
Grand Total	\$4,064,373.00	\$2,078,597.93	\$1,113,196.10	\$872,578.97

**Sandoval Academy of Bilingual Education
Outstanding Purchase Orders Report at of March 31,2023**

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Remaining Encumbrance
SABE230008-2	Dollar	Fulcrum Building, LLC	7/1/2022	\$135,779.75	\$55,728.88	\$80,050.87
SABE230009	Dollar	Intrado-School Messanger	7/1/2022	\$550.00	\$550.00	\$0.00
SABE230012-1	Regular	School Specialty, Inc.	7/1/2022	\$4,638.80	\$0.00	\$4,638.80
SABE230015	Dollar	Charter School Nursing Services	7/1/2022	\$15,839.25	\$12,108.96	\$3,730.29
SABE230019	Dollar	Home Depot	7/1/2022	\$500.00	\$273.66	\$226.34
SABE230020	Dollar	United Postal Service	7/1/2022	\$60.00	\$0.00	\$60.00
SABE230021	Dollar	Verizon Wireless/Straight Talk	7/1/2022	\$2,520.00	\$2,284.67	\$235.33
SABE230022	Dollar	Accountability and Compliance Resources LLC	7/1/2022	\$3,746.60	\$2,997.28	\$749.32
SABE230025	Dollar	Matthews Fox, P.C.	7/1/2022	\$2,500.00	\$2,070.13	\$429.87
SABE230027	Dollar	Extra Space Management	7/1/2022	\$2,196.00	\$1,839.00	\$357.00
SABE230028-1	Dollar	Clifton Larson Allen, LLP	7/1/2022	\$5,685.07	\$5,202.29	\$482.78
SABE230030-3	Dollar	Centurylink	7/1/2022	\$800.00	\$745.63	\$54.37
SABE230031	Dollar	Power-On Technology Services	7/1/2022	\$16,227.54	\$13,432.03	\$2,795.51
SABE230032-1	Dollar	Southwest Copy Systems- Equipment	7/1/2022	\$467.49	\$2,337.45	(\$1,869.96)
SABE230033-1	Dollar	Southwest Copy Systems-Service	7/1/2022	\$2,607.78	\$443.11	\$2,164.67
SABE230035-1	Regular	Amazon.com, Inc.	7/1/2022	\$1,299.85	\$1,098.99	\$200.86
SABE230036	Dollar	Fiber Platform LLC	7/1/2022	\$1,500.00	\$1,009.80	\$490.20
SABE230039	Dollar	Cooperative Educational Services	7/1/2022	\$2,749.50	\$0.00	\$2,749.50
SABE230040-1	Dollar	Cooperative Educational Services	7/1/2022	\$10,000.00	\$3,681.22	\$6,318.78
SABE230041	Dollar	Cooperative Educational Services	7/1/2022	\$22,301.76	\$0.00	\$22,301.76
SABE230042	Dollar	Cooperative Educational Services	7/1/2022	\$29,271.06	\$17,727.04	\$11,544.02
SABE230044-1	Dollar	Cooperative Educational Services	7/1/2022	\$23,516.92	\$11,686.98	\$11,829.94
SABE230045	Regular	Dual Language Education of New Mexico	7/21/2022	\$134.00	\$0.00	\$134.00
SABE230047	Dollar	Extra Space Management	7/21/2022	\$2,125.27	\$1,315.77	\$809.50
SABE230048	Dollar	The Vigil Group, LLC	7/1/2022	\$69,161.90	\$51,811.29	\$17,350.61
SABE230050	Regular	Pro-Ed, Inc.	7/25/2022	\$486.20	\$0.00	\$486.20
SABE230054	Regular	806 Technologies Inc.	7/26/2022	\$2,250.00	\$2,250.00	\$0.00
SABE230058	Regular	Verizon Wireless/Straight Talk	7/27/2022	\$215.92	\$0.00	\$215.92
SABE230059	Regular	Jason's deli	7/27/2022	\$292.38	\$270.10	\$22.28
SABE230064-1	Dollar	Herrera Coaches Inc.	8/8/2022	\$50,220.00	\$39,060.00	\$11,160.00
SABE230067	Dollar	Public Charter Schools of New Mexico	8/11/2022	\$4,600.00	\$4,600.00	\$0.00
SABE230070	Regular	SitSpots	8/11/2022	\$44.98	\$0.00	\$44.98
SABE230077	Regular	Lisa McCutcheon	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230078	Regular	Citlalli Mendoza	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230079	Regular	Vanessa Lomeli	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230080	Regular	Diane Vaughn	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230082	Regular	Dolores Vargas	8/29/2022	\$44.00	\$0.00	\$44.00
SABE230084	Regular	Mealtime/The CLM Group,Inc	9/1/2022	\$375.00	\$250.00	\$125.00
SABE230092	Dollar	Staples	9/1/2022	\$1,351.72	\$1,351.72	\$0.00
SABE230098	Regular	Joshua Forthmann	9/12/2022	\$44.00	\$0.00	\$44.00

**Sandoval Academy of Bilingual Education
Outstanding Purchase Orders Report at of March 31,2023**

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Remaining Encumbrance
SABE230099	Regular	Dina Ortega	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230101	Regular	Alani Corona	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230102	Regular	Peter Montoya	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230104	Regular	Easy Keys	9/12/2022	\$26.61	\$0.00	\$26.61
SABE230105	Regular	Lisa McCutcheon	9/12/2022	\$44.00	\$0.00	\$44.00
SABE230124-1-1	Dollar	Bernalillo Public School Student Nutrition	4/7/2023	\$50,200.00	\$50,020.18	\$179.82
SABE230126	Regular	Ricardo Castro	10/5/2022	\$44.00	\$0.00	\$44.00
SABE230127	Regular	Erika Duran	10/5/2022	\$44.00	\$0.00	\$44.00
SABE230130-2	Dollar	BMSI-Rosario Romar	10/4/2022	\$17,537.00	\$0.00	\$17,537.00
SABE230149-1	Regular	Dual Language Education of New Mexico	12/19/2022	\$5,300.00	\$0.00	\$5,300.00
SABE230151-1	Regular	Dual Language Education of New Mexico	12/19/2022	\$4,200.00	\$0.00	\$4,200.00
SABE230152	Regular	ICSS, Inc.	11/28/2022	\$53.88	\$0.00	\$53.88
SABE230156	Regular	WIDA	12/1/2022	\$957.90	\$0.00	\$957.90
SABE230161	Regular	Cognia Inc.	12/19/2022	\$495.36	\$0.00	\$495.36
SABE230166	Regular	Public Charter Schools of New Mexico	3/29/2023	\$150.00	\$0.00	\$150.00
SABE230170	Regular	NMABE- Conference	1/4/2023	\$1,400.00	\$0.00	\$1,400.00
SABE230178	Regular	Sarah Farrell	1/1/2023	\$187.08	\$84.50	\$102.58
SABE230179	Dollar	Staples	1/11/2023	\$316.71	\$316.71	\$0.00
SABE230180	Regular	Ivonne Sainvilmar	1/1/2023	\$231.62	\$0.00	\$231.62
SABE230181	Regular	Paola Baker	1/1/2023	\$231.62	\$119.63	\$111.99
SABE230182	Regular	Citlalli Mendoza	1/1/2023	\$231.62	\$0.00	\$231.62
SABE230183	Regular	Renee Kubler	1/1/2023	\$231.62	\$149.07	\$82.55
SABE230184	Regular	Mireya Gonzalez	1/1/2023	\$231.62	\$106.07	\$125.55
SABE230185	Regular	Dorothy York	1/1/2023	\$231.62	\$0.00	\$231.62
SABE230186	Regular	Kenisha Valdez	1/1/2023	\$231.62	\$0.00	\$231.62
SABE230188	Regular	Jackie Rodriguez	1/17/2023	\$5,284.80	\$2,674.85	\$2,609.95
SABE230189-2	Regular	School Nurse Supply	1/20/2023	\$136.69	\$0.00	\$136.69
SABE230190	Regular	AquaPhoenix Scientific	1/20/2023	\$1,832.50	\$1,735.00	\$97.50
SABE230195	Regular	Lucky Tramm Digital Marketing	1/20/2023	\$10,560.00	\$1,613.44	\$8,946.56
SABE230196	Regular	Michael Chavez	1/20/2023	\$2,000.00	\$0.00	\$2,000.00
SABE230198	Regular	Richard M. Romero	1/20/2023	\$2,000.00	\$538.75	\$1,461.25
SABE230207	Regular	NMABE State Spanish Spelling Bee	2/7/2023	\$150.00	\$0.00	\$150.00
SABE230211	Regular	Amazon.com, Inc.	2/9/2023	\$92.70	\$0.00	\$92.70
SABE230212	Regular	Staples	2/9/2023	\$444.90	\$444.90	\$0.00
SABE230214	Regular	Herrera Coaches	2/28/2023	\$691.03	\$0.00	\$691.03
SABE230215	Regular	Herrera Coaches	2/28/2023	\$531.56	\$0.00	\$531.56
SABE230218	Regular	Southwest Copy Systems-Service	3/2/2023	\$138.00	\$138.00	\$0.00
SABE230219	Regular	Amazon.com, Inc.	3/2/2023	\$87.67	\$62.57	\$25.10
SABE230220	Regular	School Life	3/8/2023	\$59.40	\$0.00	\$59.40
SABE230224	Regular	School Life	3/20/2023	\$57.10	\$0.00	\$57.10

**Sandoval Academy of Bilingual Education
Outstanding Purchase Orders Report at of March 31,2023**

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Remaining Encumbrance
SABE230225	Regular	Jackie Rodriguez	3/14/2023	\$27.00	\$0.00	\$27.00
SABE230226	Regular	Amazon.com, Inc.	3/14/2023	\$87.99	\$0.00	\$87.99
SABE230227	Regular	Amazon.com, Inc.	3/14/2023	\$164.82	\$136.57	\$28.25
SABE230228	Regular	Insect Lore	3/15/2023	\$51.93	\$0.00	\$51.93
SABE230230	Regular	Zia Signs LLC	3/14/2023	\$1,100.80	\$0.00	\$1,100.80
SABE230231	Regular	Mealtime/The CLM Group,Inc	3/16/2023	\$2,965.00	\$0.00	\$2,965.00
SABE230232	Regular	LD Supply LLC	3/14/2023	\$2,653.17	\$0.00	\$2,653.17
SABE230233	Regular	NMASBO	3/27/2023	\$585.00	\$195.00	\$390.00
SABE230234	Regular	Amazon.com, Inc.	3/29/2023	\$396.88	\$0.00	\$396.88
SABE230235-1	Regular	Amazon.com, Inc.	3/29/2023	\$76.24	\$0.00	\$76.24
SABE230236	Regular	UNM Educators Job Fair	3/29/2023	\$275.00	\$0.00	\$275.00
SABE230237	Regular	Staples	3/29/2023	\$256.66	\$0.00	\$256.66
SABE230238	Regular	American General Media	3/30/2023	\$2,448.00	\$0.00	\$2,448.00
SABE230239	Regular	Staples	4/4/2023	\$627.95	\$627.95	\$0.00
SABE230242	Regular	Staples	4/5/2023	\$627.95	\$0.00	\$627.95
Sub Total				\$535,399.36	\$295,089.19	\$309,475.82

**Sandoval Academy of Bilingual Education
Bank Account Register Report
Bank Register Report as of March 31,2023**

Bank						
Wells Fargo						
Date	Number	Type	Payee/From	Status	Deposit	Withdrawal
3/1/2023		Payroll Liability Check	Internal Revenue Service	Non-Void		\$11,034.59
3/1/2023	03-002	Cash Receipt	Title IV RfR;CLM	Non-Void	\$4,339.40	
3/2/2023	03-001	Cash Receipt	Lunch Fees	Non-Void	\$56.50	
3/2/2023	03-015	Cash Receipt	Lunch Fee	Non-Void	\$75.50	
3/3/2023	03-003	Cash Receipt	Site Fee & Reimbursement	Non-Void	\$312.78	
3/7/2023	03-004	Cash Receipt	Supply Fee; ARP RfR	Non-Void	\$6,033.78	
3/7/2023	2419	AP Warrant	Accountability and Compliance Resources LLC	Non-Void		\$749.32
3/7/2023	2420	AP Warrant	All In One Printing, LLC	Non-Void		\$2,075.00
3/7/2023	2421	AP Warrant	Amazon.com, Inc.	Non-Void		\$465.27
3/7/2023	2422	AP Warrant	American Orff Schulwerk Association	Non-Void		\$50.00
3/7/2023	2423	AP Warrant	Anderson's Early Childhood-Alphabet U	Non-Void		\$1,993.83
3/7/2023	2424	AP Warrant	Cathy Danner	Non-Void		\$175.00
3/7/2023	2425	AP Warrant	Centurylink	Non-Void		\$245.55
3/7/2023	2426	AP Warrant	Cooperative Educational Services	Non-Void		\$4,753.42
3/7/2023	2427	AP Warrant	Charter School Nursing Services	Non-Void		\$1,772.49
3/7/2023	2428	AP Warrant	Clifton Larson Allen, LLP	Non-Void		\$6,691.56
3/7/2023	2429	AP Warrant	Dual Language Education of New Mexico	Non-Void		\$410.00
3/7/2023	2430	AP Warrant	Extra Space Management	Non-Void		\$340.00
3/7/2023	2431	AP Warrant	Fiber Platform LLC	Non-Void		\$100.98
3/7/2023	2432	AP Warrant	Fulcrum Building, LLC	Non-Void		\$55,728.88
3/7/2023	2433	AP Warrant	HDSupply	Non-Void		\$1,125.59
3/7/2023	2434	AP Warrant	Herrera Coaches Inc.	Non-Void		\$11,160.00
3/7/2023	2435	AP Warrant	Janiking	Non-Void		\$430.25
3/7/2023	2436	AP Warrant	Matthews Fox, P.C.	Non-Void		\$774.43
3/7/2023	2437	AP Warrant	Southwest Copy Systems- Equipment	Non-Void		\$467.49
3/7/2023	2438	AP Warrant	Sue Griffith	Non-Void		\$1,077.50
3/7/2023	2439	AP Warrant	Sweetwater Music Instruments & Pro Audio	Non-Void		\$79.50
3/7/2023	2440	AP Warrant	The Vigil Group, LLC	Non-Void		\$5,756.81
3/7/2023	2441	AP Warrant	Veritiv	Non-Void		\$1,139.70
3/7/2023	2442	AP Warrant	Verizon Wireless/Straight Talk	Non-Void		\$207.40
3/7/2023	2443	AP Warrant	West Mesa Lock and Safe LLC	Non-Void		\$1,414.95
3/7/2023	2445	AP Warrant	Abq Mom	Non-Void		\$269.38
3/8/2023		Payroll Liability Check	NMPSIA	Non-Void		\$19,100.66
3/9/2023	03-005	Cash Receipt	CLM	Non-Void	\$1,601.25	
3/10/2023		Payroll Liability Check	NMRHCA	Non-Void		\$3,391.28
3/10/2023		Payroll Liability Check	Wells Fargo	Non-Void		\$39,069.00
3/10/2023	03-006	Cash Receipt	USDA;SEG March 2023	Non-Void	\$209,330.56	
3/13/2023	03-007	Cash Receipt	ARP RfR	Non-Void	\$23,613.42	
3/14/2023	03-008	Cash Receipt	ARP RfR	Non-Void	\$7,356.96	
3/15/2023		Payroll Liability Check	Internal Revenue Service	Non-Void		\$11,919.03
3/15/2023		Payroll Liability Check	NMERB	Non-Void		\$31,130.58
3/15/2023	03-009	Cash Receipt	SB-9	Non-Void	\$504.36	
3/16/2023	03-010	Cash Receipt	CLM	Non-Void	\$874.00	
3/20/2023	2446	AP Warrant	American Reading Company	Non-Void		\$17,200.00
3/20/2023	2447	AP Warrant	AquaPhoenix Scientific	Non-Void		\$1,735.00
3/20/2023	2448	AP Warrant	Cooperative Educational Services	Non-Void		\$3,180.86
3/20/2023	2449	AP Warrant	Charter School Nursing Services	Non-Void		\$1,131.38
3/20/2023	2450	AP Warrant	Matthews Fox, P.C.	Non-Void		\$551.04
3/20/2023	2451	AP Warrant	New Mexico Kids	Non-Void		\$258.60
3/20/2023	2452	AP Warrant	Power-On Technology Services	Non-Void		\$1,344.53
3/24/2023		Paycheck	Vargas, Dolores D.	Non-Void		\$0.00
3/24/2023		Payroll Liability Check	Wells Fargo	Non-Void		\$37,080.03
3/27/2023		Payroll Liability Check	New Mexico Taxation & Revenue Department	Non-Void		\$2,666.75
3/28/2023	03-012	Cash Receipt	Lunch Fee	Non-Void	\$200.00	
3/28/2023	03-014	Cash Receipt	Lunch Fee; Medicaid	Non-Void	\$35.07	
3/29/2023		Payroll Liability Check	Internal Revenue Service	Non-Void		\$10,799.70
3/29/2023		Payroll Liability Check	Wells Fargo	Non-Void		\$969.64
3/29/2023	00011218	Journal Entry	EFTPS Payment	Non-Void		\$10,799.70

**Sandoval Academy of Bilingual Education
Bank Account Register Report
Bank Register Report as of March 31,2023**

Bank						
Wells Fargo						
Date	Number	Type	Payee/From	Status	Deposit	Withdrawal
3/29/2023	03-011	Cash Receipt	ELTP Trans RfR	Non-Void	\$594.00	
3/30/2023	2453	AP Warrant	Amazon.com, Inc.	Non-Void		\$588.09
3/30/2023	2454	AP Warrant	Clifton Larson Allen, LLP	Non-Void		\$125.11
3/30/2023	2455	AP Warrant	JMP Academy of Professional Development	Non-Void		\$683.02
3/30/2023	2456	AP Warrant	Lucky Tramm Digital Marketing	Non-Void		\$1,613.44
3/30/2023	2457	AP Warrant	Power-On Technology Services	Non-Void		\$1,344.53
3/30/2023	2458	AP Warrant	The Carpet Cleaner of New Mexico	Non-Void		\$538.44
3/30/2023	2459	AP Warrant	The Vigil Group, LLC	Non-Void		\$5,830.04
3/30/2023	2460	AP Warrant	Verizon Wireless/Straight Talk	Non-Void		\$414.80
3/31/2023	03-013	Cash Receipt	Medicaid; March 2023 Pupil Transportation	Non-Void	\$12,527.76	
Sub Total					\$267,455.34	\$313,954.14
Grand Total					\$267,455.34	\$313,954.14

Sandoval Academy of Bilingual Education
Payroll Register
Payroll Register Report as of March 31,2023

Wages/Deductions	Employer Amt.	Employee Amt.
Net Wages	\$0.00	\$77,118.67
Basic Life	\$147.28	\$0.00
Davis Vision	\$42.02	\$25.44
Dental	\$514.92	\$338.54
Dental High United Concordia	\$20.02	\$8.58
ERB	\$17,403.74	\$10,858.29
ERB Less 24 K	\$2,073.13	\$954.98
ERB- Supplemental	\$69.02	\$0.00
ERB-LU less \$24K	\$216.87	\$99.91
Federal Withholding	\$0.00	\$6,431.54
FICA	\$6,708.40	\$6,708.40
Long Term Disability	\$218.18	\$145.44
Medical	\$10,042.50	\$6,418.04
Medicare	\$1,568.93	\$1,568.93
NMRHCA	\$2,296.67	\$1,148.38
State Unemployment Ins.	\$357.04	\$0.00
State Withholding - NM	\$0.00	\$2,763.58
Vision	\$43.32	\$28.36
Voluntary Life	\$0.00	\$334.20
Workers Comp Q1	\$78.20	\$68.00
Sub Total	\$41,800.24	\$115,019.28

Bank Reconciliation

School: **Sandoval Academy of Bilingual Education**
Bank: **Wells Fargo**
Account Description: **Main Checking Account**
Statement Date: **March 31, 2023**

Beginning Balance per bank:	\$	938,381.59
Cleared transactions:	\$	267,455.34
Deposits and Credits:	\$	(286,194.67)
Other bank adjustments	\$	-
		<hr/>
	\$	919,642.26
Ending balance per bank		
Plus: Outstanding Deposits	\$	-
Plus: Cleared items prior to entry	\$	-
Less: Outstanding Checks	\$	(46,692.87)
Balance per GL	\$	872,949.39
		<hr/>

Sandoval Academy of Bilingual Education
Outstanding Checks
Outstanding Checks as of March 31,2023

Last Reconciled	Statement Date		
2/28/2023	03/31/2023		
Date	Item Number	Description	Withdrawal
9/27/2022	2291	West Mesa Lock and Safe LLC	\$80.40
1/26/2023	2394	American Reading Company	\$17,200.00
2/7/2023	2403	City of Rio Rancho	\$25.00
3/7/2023	2422	American Orff Schulwerk Association	\$50.00
3/20/2023	2446	American Reading Company	\$17,200.00
3/24/2023		Vargas, Dolores D.	\$0.00
3/30/2023	2453	Amazon.com, Inc.	\$588.09
3/30/2023	2454	Clifton Larson Allen, LLP	\$125.11
3/30/2023	2455	JMP Academy of Professional Development	\$683.02
3/30/2023	2456	Lucky Tramm Digital Marketing	\$1,613.44
3/30/2023	2457	Power-On Technology Services	\$1,344.53
3/30/2023	2458	The Carpet Cleaner of New Mexico	\$538.44
3/30/2023	2459	The Vigil Group, LLC	\$5,830.04
3/30/2023	2460	Verizon Wireless/Straight Talk	\$414.80
Sub Total			\$45,692.87

Sandoval Academy of Bilingual Education
Fiscal Year 2022
Balance Sheet as of March 31,2023

Description	11000 Operational	13000 Transportation	14000 Instructional material	21000 Food Service	23000 Activities	24101 Title I
11011 - Bank Accounts	\$683,329.33	\$3,935.34	\$0.36	\$24,361.54	\$17,087.41	(\$44,874.46)
14200 - Inter-Fund Accounts Receivable	\$10,799.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15000 - Prepaid Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Asset	\$694,129.03	\$3,935.34	\$0.36	\$24,361.54	\$17,087.41	(\$44,874.46)
Subtotal of Account Group: Assets	\$694,129.03	\$3,935.34	\$0.36	\$24,361.54	\$17,087.41	(\$44,874.46)
23124 - State Retirement System Contributions	\$12,037.18	\$0.00	\$0.00	\$0.00	\$0.00	\$413.02
23125 - Employee Insurance	\$6,916.85	\$0.00	\$0.00	\$0.00	\$0.00	\$265.59
23126 - Unemployment Insurance	\$306.90	\$0.00	\$0.00	\$0.00	\$0.00	\$32.94
23127 - Workers' Compensation	\$69.36	\$0.00	\$0.00	\$0.00	\$0.00	\$1.53
23134 - Employer State Retirement System	\$20,266.21	\$0.00	\$0.00	\$0.00	\$0.00	\$675.96
23135 - Employer Insurance	\$11,099.40	\$0.00	\$0.00	\$0.00	\$0.00	\$416.51
23137 - Employer Workers' Comp	\$79.77	\$0.00	\$0.00	\$0.00	\$0.00	\$1.76
23141 - Federal Income Tax	\$70.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$3,341.76	\$0.00	\$0.00	\$0.00	\$0.00	\$110.88
23143 - Social Security - OASDI	\$79.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23144 - Medicare - Hospital Insurance	\$18.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23147 - Voluntary Deductions	\$526.63	\$0.00	\$0.00	\$0.00	\$0.00	\$9.41
23153 - Employer Social Security	\$79.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23154 - Employer Medicare	\$18.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Liability	\$54,911.53	\$0.00	\$0.00	\$0.00	\$0.00	\$1,927.60
32300 - Unreserved Fund Balance	\$490,797.85	\$0.00	\$0.36	\$15,860.26	\$23,120.06	(\$13,903.82)
Net Increase/Decrease	\$148,419.65	\$3,935.34	\$0.00	\$8,501.28	(\$6,032.65)	(\$32,898.24)
Subtotal of Account Type: Fund Balance/Retained Earnings	\$639,217.50	\$3,935.34	\$0.36	\$24,361.54	\$17,087.41	(\$46,802.06)
Subtotal of Account Group: Liabilities/Fund Balance	\$694,129.03	\$3,935.34	\$0.36	\$24,361.54	\$17,087.41	(\$44,874.46)

Sandoval Academy of Bilingual Education
Fiscal Year 2022
Balance Sheet as of March 31,2023

Description	24106 IDEA - B	24154 Title II	24189 Title IV	24301 CARES Act	24308 CRRSA	24316 Quality Air Grant	24330 ARP
11011 - Bank Accounts	(\$639.53)	(\$12,722.10)	(\$3,157.24)	\$0.00	\$0.00	\$0.00	(\$13,123.27)
14200 - Inter-Fund Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15000 - Prepaid Expenses	\$0.00	\$5,914.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Asset	(\$639.53)	(\$6,807.25)	(\$3,157.24)	\$0.00	\$0.00	\$0.00	(\$13,123.27)
Subtotal of Account Group: Assets	(\$639.53)	(\$6,807.25)	(\$3,157.24)	\$0.00	\$0.00	\$0.00	(\$13,123.27)
23124 - State Retirement System Contributions	\$0.00	\$0.00	\$127.62	\$0.00	\$0.00	\$0.00	\$308.74
23125 - Employee Insurance	\$0.00	\$0.00	\$63.34	\$0.00	\$0.00	\$0.00	\$17.12
23126 - Unemployment Insurance	\$0.00	\$0.00	\$10.14	\$0.00	\$0.00	\$0.00	\$29.06
23127 - Workers' Compensation	\$0.00	\$0.00	\$0.47	\$0.00	\$0.00	\$0.00	\$5.00
23134 - Employer State Retirement System	\$0.00	\$0.00	\$208.92	\$0.00	\$0.00	\$0.00	\$585.02
23135 - Employer Insurance	\$0.00	\$0.00	\$100.65	\$0.00	\$0.00	\$0.00	\$33.59
23137 - Employer Workers' Comp	\$0.00	\$0.00	\$0.54	\$0.00	\$0.00	\$0.00	\$5.75
23141 - Federal Income Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$43.49	\$0.00	\$34.26	\$0.00	\$0.00	\$0.00	\$19.63
23143 - Social Security - OASDI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23144 - Medicare - Hospital Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23147 - Voluntary Deductions	\$0.00	\$0.00	\$2.91	\$0.00	\$0.00	\$0.00	\$12.22
23153 - Employer Social Security	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23154 - Employer Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Liability	\$43.49	\$0.00	\$548.85	\$0.00	\$0.00	\$0.00	\$1,016.13
32300 - Unreserved Fund Balance	(\$62,508.36)	(\$1,477.80)	(\$12,162.81)	(\$251.29)	(\$8,831.71)	(\$3,184.00)	(\$9,298.40)
Net Increase/Decrease	\$61,825.34	(\$5,329.45)	\$8,456.72	\$251.29	\$8,831.71	\$3,184.00	(\$4,841.00)
Subtotal of Account Type: Fund Balance/Retained Earnings	(\$683.02)	(\$6,807.25)	(\$3,706.09)	\$0.00	\$0.00	\$0.00	(\$14,139.40)
Subtotal of Account Group: Liabilities/Fund Balance	(\$639.53)	(\$6,807.25)	(\$3,157.24)	\$0.00	\$0.00	\$0.00	(\$13,123.27)

Sandoval Academy of Bilingual Education
Fiscal Year 2022
Balance Sheet as of March 31,2023

Description	25153 Medicaid	26107 REC/ District Agent	27109 Instructional Materials GAA	27153 ELTP Transportation	27202 Open SciEd Expansion Initiative	31200 Public School Capital Outlay
11011 - Bank Accounts	\$45,812.47	\$8,521.21	(\$0.05)	\$594.00	(\$1,085.00)	(\$24,303.50)
14200 - Inter-Fund Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15000 - Prepaid Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Asset	\$45,812.47	\$8,521.21	(\$0.05)	\$594.00	(\$1,085.00)	(\$24,303.50)
Subtotal of Account Group: Assets	\$45,812.47	\$8,521.21	(\$0.05)	\$594.00	(\$1,085.00)	(\$24,303.50)
23124 - State Retirement System Contributions	\$0.00	\$197.64	\$0.00	\$0.00	\$0.00	\$0.00
23125 - Employee Insurance	\$0.00	\$103.06	\$0.00	\$0.00	\$0.00	\$0.00
23126 - Unemployment Insurance	\$0.00	\$15.60	\$0.00	\$0.00	\$0.00	\$0.00
23127 - Workers' Compensation	\$0.00	\$1.64	\$0.00	\$0.00	\$0.00	\$0.00
23134 - Employer State Retirement System	\$0.00	\$323.50	\$0.00	\$0.00	\$0.00	\$0.00
23135 - Employer Insurance	\$0.00	\$313.36	\$0.00	\$0.00	\$0.00	\$0.00
23137 - Employer Workers' Comp	\$0.00	\$1.88	\$0.00	\$0.00	\$0.00	\$0.00
23141 - Federal Income Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$0.00	\$9.48	\$0.00	\$0.00	\$0.00	\$0.00
23143 - Social Security - OASDI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23144 - Medicare - Hospital Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23147 - Voluntary Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23153 - Employer Social Security	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23154 - Employer Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Liability	\$0.00	\$966.16	\$0.00	\$0.00	\$0.00	\$0.00
32300 - Unreserved Fund Balance	\$33,710.74	\$547.89	(\$0.05)	\$0.00	(\$1,700.00)	\$0.00
Net Increase/Decrease	\$12,101.73	\$7,007.16	\$0.00	\$594.00	\$615.00	(\$24,303.50)
Subtotal of Account Type: Fund Balance/Retained Earnings	\$45,812.47	\$7,555.05	(\$0.05)	\$594.00	(\$1,085.00)	(\$24,303.50)
Subtotal of Account Group: Liabilities/Fund Balance	\$45,812.47	\$8,521.21	(\$0.05)	\$594.00	(\$1,085.00)	(\$24,303.50)

Sandoval Academy of Bilingual Education
Fiscal Year 2022
Balance Sheet as of March 31,2023

Description	31701 SB-9 Local	31703 SB-9 Cash	Total
11011 - Bank Accounts	\$162,186.53	\$28,026.35	\$873,949.39
14200 - Inter-Fund Accounts Receivable	\$0.00	\$0.00	\$10,799.70
15000 - Prepaid Expenses	\$0.00	\$0.00	\$5,914.85
Subtotal of Account Type: Asset	\$162,186.53	\$28,026.35	\$890,663.94
Subtotal of Account Group: Assets	\$162,186.53	\$28,026.35	\$890,663.94
23124 - State Retirement System Contributions	\$0.00	\$0.00	\$13,084.20
23125 - Employee Insurance	\$0.00	\$0.00	\$7,365.96
23126 - Unemployment Insurance	\$0.00	\$0.00	\$394.64
23127 - Workers' Compensation	\$0.00	\$0.00	\$78.00
23134 - Employer State Retirement System	\$0.00	\$0.00	\$22,059.61
23135 - Employer Insurance	\$0.00	\$0.00	\$11,963.51
23137 - Employer Workers' Comp	\$0.00	\$0.00	\$89.70
23141 - Federal Income Tax	\$0.00	\$0.00	\$70.15
23142 - State Income Tax	\$0.00	\$0.00	\$3,559.50
23143 - Social Security - OASDI	\$0.00	\$0.00	\$79.96
23144 - Medicare - Hospital Insurance	\$0.00	\$0.00	\$18.70
23147 - Voluntary Deductions	\$0.00	\$0.00	\$551.17
23153 - Employer Social Security	\$0.00	\$0.00	\$79.96
23154 - Employer Medicare	\$0.00	\$0.00	\$18.70
Subtotal of Account Type: Liability	\$0.00	\$0.00	\$59,413.76
32300 - Unreserved Fund Balance	\$119,697.21	\$28,026.35	\$598,442.48
Net Increase/Decrease	\$42,489.32	\$0.00	\$232,807.70
Subtotal of Account Type: Fund Balance/Retained Earnings	\$162,186.53	\$28,026.35	\$831,250.18
Subtotal of Account Group: Liabilities/Fund Balance	\$162,186.53	\$28,026.35	\$890,663.94

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2223-0034-I

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2022-2023

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough): 28,027

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2022	To: 06/30/2023
A. Approved Carryover: \$28,027.00	
B. Total Current Year Allocation:	
D. Total Funding Available: 28,027	

Revenue 31703.0000.43202 \$12,447

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31703 SB-9 State Match Cash	4000 Capital Outlay	56119 Supply Assets (\$5,000 or less).	0000 No Program	563001 Sandoval Academy of Bilingual Education- Admin Office	0000 No Job Class	\$28,027	\$12,447	\$40,474	
						Sub Total	\$12,447		
						Indirect Cost			
						DOC. TOTAL	\$12,447		

Justification:

To increase budget per PED Award Letter.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2223-0035-1

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2022-2023

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	Budget Period: 07/01/2022	To: 06/30/2023
A. Approved Carryover:		
B. Total Current Year Allocation: 635		
D. Total Funding Available: 635		

Revenue 27201.0000.43202 \$1,920

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27201	3100 Food Services Operations	56116 Food	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$635	\$1,920	\$2,555	
						Sub Total	\$1,920		
						Indirect Cost			
						DOC. TOTAL	\$1,920		

Justification:

To increase budget per PED Award Letter.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2223-0036-I
Fund Type: General Fund / Capital Outlay / Debt Service
Adjustment Type: Increase

Fiscal Year: 2022-2023

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	Budget Period: 2022-07-01	To: 2023-06-30
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 21000.0000.44500 \$29,329

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
21000 Food Services	3100 Food Services Operations	56116 Food	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$46,070	\$29,329	\$75,399	
						Sub Total	\$29,329		
						Indirect Cost			
						DOC. TOTAL	\$29,329		

Justification:

To increase budget based on revenues received from USDA.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2223-0037-1
Fund Type: General Fund / Capital Outlay / Debt Service
Adjustment Type: Increase

Fiscal Year: 2022-2023

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 2022-07-01	To: 2023-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 21000.0000.41604 \$16,664

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
21000 Food Services	3100 Food Services Operations	56116 Food	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$46,070	\$16,664	\$62,734	
						Sub Total	\$16,664		
						Indirect Cost			
						DOC. TOTAL	\$16,664		

Justification:

To increase budget based on revenues received from student Lunches.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2223-0038-I
Fund Type: General Fund / Capital Outlay / Debt Service
Adjustment Type: Increase

Fiscal Year: 2022-2023

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 2022-07-01	To: 2023-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 21000.0000.41603 \$293

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
21000 Food Services	3100 Food Services Operations	56116 Food	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$46,070	\$293	\$46,363	
						Sub Total	\$293		
						Indirect Cost			
						DOC. TOTAL	\$293		

Justification:

To increase budget based on revenues received from adult lunches.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2223-0039-M
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Maintenance

Fiscal Year: 2022-2023

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	Budget Period: 2022-07-01	To: 2023-06-30
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	2100 Support Services-Students	52311 Health and Medical Premiums	2000 Special Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	1312 Speech Therapists	\$3,383	(\$3,000)	\$383	
11000 Operational	2100 Support Services-Students	52311 Health and Medical Premiums	4025 At-Risk Special Programs	563001 Sandoval Academy of Bilingual Education-Admin Office	1217 Secretarial/Clerical/Technical Assistants	\$3,383	(\$439)	\$2,944	
11000 Operational	2200 Support Services-Instruction	56118 General Supplies and Materials	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$7,002	(\$2,000)	\$5,002	
11000 Operational	2600 Operation & Maintenance of Plant	51100 Salaries Expense	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	1615 Custodial	\$38,494	(\$4,000)	\$34,494	(0.10)
11000 Operational	2100 Support Services-Students	53414 Other Services	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$15,841	\$5,128	\$20,969	
11000 Operational	2300 Support Services-General Administration	55400 Advertising	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$16,250	\$1,223	\$17,473	
11000 Operational	2300 Support Services-General Administration	55812 Board Training	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$4,600	\$165	\$4,765	
11000 Operational	2400 Support Services-School Administration	53330 Professional Development	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class		\$320	\$320	
11000 Operational	2400 Support Services-School Administration	53711 Other Charges	0000 No Program	563001 Sandoval Academy of Bilingual Education-Admin Office	0000 No Job Class	\$3,894	\$902	\$4,796	

11000 Operational	2400 Support Services-School Administration	56113 Software	0000 No Program	563001 Sandoval Academy of Bilingual Education- Admin Office	0000 No Job Class		\$27	\$27	
11000 Operational	2400 Support Services-School Administration	56118 General Supplies and Materials	0000 No Program	563001 Sandoval Academy of Bilingual Education- Admin Office	0000 No Job Class	\$2,000	\$1,399	\$3,399	
11000 Operational	2500 Central Services	55400 Advertising	0000 No Program	563001 Sandoval Academy of Bilingual Education- Admin Office	0000 No Job Class		\$275	\$275	
						Sub Total	\$0		(0.10)
						Indirect Cost			
						DOC. TOTAL	\$0		

Justification:

To adjust budget to match anticipated expenditures.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2223-0040-T

Fund Type: Flowthrough

Adjustment Type: Transfer

Fiscal Year: 2022-2023

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough): 96,716

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2022	To: 06/30/2023
A. Approved Carryover:	
B. Total Current Year Allocation: 96,716	
D. Total Funding Available: 96,716	

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24101 Title I Part A - ESEA	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	563001 Sandoval Academy of Bilingual Education- Admin Office	1211 Coordinator/Su bject Matter Specialist	\$57,168	(\$400)	\$56,768	(0.01)
24101 Title I Part A - ESEA	2100 Support Services-Students	56118 General Supplies and Materials	0000 No Program	563001 Sandoval Academy of Bilingual Education- Admin Office	0000 No Job Class	\$2,000	(\$2,000)		
24101 Title I Part A - ESEA	1000 Instruction	53330 Professional Development	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy of Bilingual Education- Admin Office	0000 No Job Class	\$3,148	\$2,400	\$5,548	
						Sub Total	\$0		(0.01)
						Indirect Cost			
						DOC. TOTAL	\$0		

Justification:

To adjust budget to match anticipated expenditures.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



SABE
Sandoval Academy of Bilingual Education

Communicable Disease Protocols

Child becomes ill with flu-like, COVID-like, common cold symptoms.

Child will wear a mask for ten days from the onset (first day of any symptoms) of symptoms to not transmit illness.

Contact the school and report absence. Remain home until 5 days have passed, or until fever free for more than 24-hours without fever reducing medication.

Child can return to school after the 5 day period, or fever free for more than 24-hours with no added symptoms.

<p>Condition, Disease, Agent</p>	<p><u>COVID 19</u></p> <p>COVID-19 is caused by a virus called SARS-CoV-2.</p> <p>COVID Guidance NMDOH - Coronavirus Updates (nmhealth.org)</p> <p>Isolation and Precautions for People with COVID-19 CDC</p> <p>Schools and Childcare Programs COVID-19 CDC</p>
<p>Clinical Description</p>	<p>COVID-19 (coronavirus disease 2019) is a disease caused by a virus named SARS-CoV-2 and was discovered in December 2019 in Wuhan, China. It is very contagious and has quickly spread around the world. It most often causes respiratory symptoms that can feel much like a cold, a flu, or pneumonia. COVID-19 may attack your lungs and respiratory system as well as other parts of your body. It is part of the coronavirus family, which include common viruses that cause a variety of diseases from head or chest colds to more severe (but rarer) diseases like severe acute respiratory syndrome (SARS) and Middle East respiratory syndrome (MERS).</p>
<p>Transmission/ Exposure</p>	<p>The principal mode by which people are infected with SARS-CoV-2 (the virus that causes COVID-19) is through exposure to respiratory droplets and aerosols carrying infectious virus. Exposure occurs in three principal ways: (1) inhalation of very fine respiratory droplets and aerosol particles, which are released when an infected person coughs, sneezes or talks (2) deposition of respiratory droplets and particles on exposed mucous membranes in the mouth, nose, or eye by direct splashes and sprays, and (3) touching mucous membranes with hands that have been soiled either directly by virus-containing respiratory fluids or indirectly by touching surfaces with virus on them. Both vaccinated and unvaccinated people, either symptomatic or not, can spread SARS-CoV2.</p>
<p>Contagious Period</p>	<p>Covid 19 can be spread in the 48 hours prior to symptoms starting however, people are most infectious (or contagious) in the first 5 days after their symptoms start. If an individual has not had symptoms, they are considered infectious for the 2 days prior to and 5 days after the test.</p>
<p>Incubation</p>	<p>Symptoms may show up as early as 2 days after contact with an infected person or up to 14 days after exposure. On average symptoms show up within 3-5 days of contact with COVID, the Omicron variant incubation period is on average 3–4 days. Average incubation is different for different variants of COVID-19. See details for variants here: Clinical Presentation Clinical Care Considerations CDC</p>
<p>Diagnosis</p>	<p>The diagnosis of COVID-19 is made by direct detection of SARS-CoV-2 RNA using NAATs (most common test is RT-PCR) or by detection of viral protein using an antigen test. A</p>

	<p>positive NAAT or antigen test is generally indicative of infection and does not need to be repeated.</p>
<p>Management of Case</p>	<ul style="list-style-type: none"> • People who have symptoms of respiratory or gastrointestinal infections, such as cough, fever, sore throat, vomiting, or diarrhea, should stay home. • Testing is recommended for people with symptoms of COVID-19 as soon as possible after symptoms begin. If a symptomatic person tests negative with an antigen test, then they should test again 24 – 48 hours later. See FDA link: At-Home COVID-19 Antigen Tests-Take Steps to Reduce Your Risk of False Negative Results: FDA Safety Communication FDA • People who are at risk for getting very sick with COVID-19 who test positive should consult with a healthcare provider right away for possible treatment, even if their symptoms are mild. • It is recommended that the COVID positive individual isolate from others to lessen the spread of COVID. Isolate for at least 5 days after symptoms begin or testing positive. The positive individual may return to school, with a mask recommended, after 5 days if they remain fever free without fever reducing medication for a minimum of 24 hours and their symptoms are improved. • It is recommended that if fever persists longer than 5 days, the positive individual should continue to isolate and seek medical care from their primary care healthcare provider (if the individual has trouble breathing, please, seek emergency care immediately). • It is recommended that all positive individuals wear a face mask when in the presence of others for the full 10 days of infection, and if symptoms continue past the 10 days. • Thorough cleaning/disinfecting of areas or frequently touched surfaces be done after notification of the positive individual.
<p>Management of Contacts</p>	<ul style="list-style-type: none"> • Although contact tracing is no longer a requirement, COVID is still a highly contagious respiratory infection, and all reasonable measures should be taken to limit the spread within your school. • It is recommended that those who are exposed to a positive individual, test for COVID if they begin to show signs/symptoms of the disease. • It is recommended that those who are exposed to a positive individual test on day 5 after exposure or at any time they begin to have symptoms of COVID. The exposed individual may test again during the 14-day incubation period or at any time they show symptoms.
<p>Public Health Action</p>	<ul style="list-style-type: none"> • If the School Nurse or Staff perform the test for COVID, they should report positive results to NMDOH via Simple Reports. • Results do not need to be reported to NM PED.

	<ul style="list-style-type: none"> You may notify your regional School Health Advocate (SHA) if you have any questions about how to proceed when you have cases in your school. Please refer to your school’s enhanced COVID-Safe Practices/Safe School Plan.
<p>Prevention Education</p>	<ul style="list-style-type: none"> Appropriate technique in hand hygiene is extremely effective in preventing the spread of infection. When and How to Wash Your Hands Handwashing CDC Schools and ECE programs should teach and reinforce covering coughs and sneezes to help keep individuals from getting and spreading infectious diseases, including COVID-19. Stay up to date with Covid-19 Vaccines. Improving ventilation can help to decrease spread, along with choosing to do activities outside if possible. https://www.cdc.gov/coronavirus/2019-ncov/community/ventilation.html When the COVID-19 Community Level COVID-19 by County CDC indicates are elevated, schools or ECE programs should consider adding layered prevention strategies, described below, to maintain safe, in-person learning and keep programs safely open and refer to your school’s COVID Safe Practices Plan/Safe School Plan. Follow the CDC calculator recommendations for what to do if you are exposed. What to Do If You Were Exposed to COVID-19 CDC Wearing a well-fitting mask or respirator consistently and correctly reduces the risk of spreading the virus that causes COVID-19. Anyone who chooses to wear a mask or respirator should be supported in their decision to do so at any COVID-19 Community Level, including low. Schools and ECE programs may offer diagnostic testing for students and staff with symptoms of COVID-19 or who were exposed to someone with COVID-19 in the K-12 or ECE setting, or refer them to a community testing site, healthcare provider, or to use an at-home test. Avoiding contact with people who have suspected or confirmed Covid-19 will help prevent transmission of the virus. CDC no longer recommends routine screening testing in K-12 schools. However, at a high COVID-19 Community Level, K-12 schools and ECE programs can consider implementing screening testing for students and staff for high-risk activities (for example, close contact sports, band, choir, theater); at key times in the year, for example before/after large events (such as prom, tournaments, group travel); and when returning from breaks (such as, holidays, spring break, at the beginning of the school year). In any screening testing program, testing should include both vaccinated and unvaccinated people.

School Action

- If a school or district chooses to conduct a Point of Care rapid antigen or rapid PCR test for staff or students who present with COVID-19 like symptoms or for screening, **positive COVID-19 test results are to be reported through Simple Report.**
- Ensure the positive individual has been isolated and sent home. Inform the positive individual and his/her parents/guardians (if a student), that the positive individual will need to self-isolate for 5 days from the specimen collection leading to the positive test result (or symptom start date) AND until fever-free for 24 hours without fever reducing medication AND until symptoms are improved.
- Students or staff who come to school with [symptoms](#) or develop symptoms while at school should be asked to wear a well-fitting mask or respirator while in the building and be sent home and encouraged to get tested if testing is unavailable at school. Symptomatic people who cannot wear a mask should be separated from others as much as possible; children should be supervised by a designated caregiver who is wearing a well-fitting mask or respirator until they leave school grounds.
- Clean high touch surfaces regularly with soap and water or with appropriate cleaning products. Sanitizing and disinfecting can further lower risk of spreading disease and kill germs remaining on surfaces. See detail guidance from CDC for further considerations with specifics on surfaces and products: [When and How to Clean and Disinfect a Facility | Water, Sanitation, and Environmentally Related Hygiene | CDC.](#)
- Schools should develop mechanisms to ensure that people with COVID-19 [isolate](#) away from others and do not attend school until they have completed isolation. Once isolation has ended, the CDC recommends wearing a well-fitting mask or respirator around others through day 10. Individuals with moderate to severe covid or who are immune compromised are recommended to isolate for a full 10 days. Further CDC guidance on isolation: [How To Protect Yourself and Others \(cdc.gov\)](#)
- In schools, people who were exposed to COVID-19 should follow [recommendations](#) to wear a well-fitting mask and get tested. School administrators can decide how to manage exposures based on the local context and benefits of preserving access to in-person learning.
- A school may declare an outbreak if a particular school population (e.g., sports team, choir, grade level etc.) is experiencing increased COVID-19 infections above the recently observed baseline of infections. The school should then consider adding prevention strategies regardless of the COVID-19 Community Level. Schools may also consider suspending high-risk activities to control a school- or program-associated outbreak. For further strategies to employ for prevention and control of disease spread during an outbreak please contact NMDOH for assistance and refer to the following link -[Operational Guidance for K-12 Schools and Early Care and Education Programs to Support Safe In-Person Learning | CDC.](#)

	<ul style="list-style-type: none"> • When schools require that students isolate, students must be provided academic support and instruction during their days at home when they would have been at school. For example, schools may require students to do online/ remote instruction from home, or they may provide the student with instructional packets. • NMDOH COVID hotline for general questions: 1-855-600-3453
<p>Mental Health Considerations</p>	<p>COVID 19 has had significant impact on the mental health of students. Since the exploration of COVID 19 many studies have been conducted to analyze the impact of COVID 19 on mental health. According to American Academy of Pediatrics Association article titled “COVID-19 Guidance for Safe Schools and Promotion of In-Person Learning” they offer direct guidance on responding to COVID 19 “Special Considerations for School Health During the COVID-19 Pandemic -Behavioral Health/Emotional Support for Children and Adolescents” https://www.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-planning-considerations-return-to-in-person-education-in-schools/</p> <ul style="list-style-type: none"> • Many other credible resources provide guidance and considerations as well. Each school district should refer to these when developing strategies for students and staff in response to COVID 19 or any other pandemic crisis. • If a student experiences any adverse mental health symptoms they should be referred to a school mental health professional.



NEW MEXICO ASSOCIATION OF REALTORS®
BUYER BROKER AGREEMENT – 2021
PART I – BROKER DUTIES



Per New Mexico law, Brokers are required to perform a specific set of applicable Broker Duties. Prior to the time the Broker generates or presents any written documents that has the potential to become an express written agreement, he/she must disclose such duties and obtain written acknowledgement that the Broker has made such disclosures.

SECTION A:

All Brokers in this transaction owe the following broker duties to ALL buyers and sellers in this transaction, even if the broker is not representing the buyer or the seller in the transaction:

1. Honesty and reasonable care and ethical and professional conduct;
2. Compliance with local, state, and federal fair housing and anti-discrimination laws, the New Mexico Real Estate License Law and the Real Estate Commission rules and other applicable local, state, and federal laws and regulations;
3. Performance of any and all written agreements made with the prospective buyer, seller, landlord (owner) or tenant;
4. Written disclosure of potential conflict of interest that the broker has in the transaction, including, but not limited to;
 - A. Any written brokerage relationship the Broker or any other written agreement has with any other parties to the transaction or;
 - B. Any material interest/relationship of a business, personal or family nature that the broker has in the transaction; or
 - C. Any written agreement the Broker has with a Transaction Coordinator who will be providing services related to the transaction.
5. Written disclosure of any adverse material facts actually known by the broker about the property or the transaction, or about the financial ability of the parties to the transaction to complete the transaction; adverse material facts requiring disclosure do not include any information covered by federal fair housing laws or the New Mexico Human Rights Act.

SECTION B:

In addition to the above duties, Broker(s) owes the following Broker Duties to the buyer(s) and/or seller(s) in this transaction to whom the Broker(s) is/are directly providing real estate services, regardless of the scope and nature of those services.

1. Unless otherwise agreed to in writing by the party, assistance to the party in completing the transaction including:
 - A. timely presentation of and response to all written offers or counteroffers; and
 - B. active participation in assisting in complying with the terms and conditions of the contract and with the finalization of the transaction;
 If the broker in the transaction is not providing the service, advice or assistance described in Paragraphs 1A or 1B of this Subsection, the party must agree in writing that the broker is not expected to provide such service, advice, or assistance. The broker shall disclose the existence of such agreement in writing to the other brokers involved in the transaction.
2. Acknowledgement by the broker that there may be matters related to the transaction that are outside the broker's knowledge or expertise and that the broker will suggest that the party seek expert advice on these matters;
3. Advise to consult with an attorney regarding the effectiveness, validity or consequences of any written document generated by the brokerage or presented to the party and that has the potential to become an express written agreement;
4. Prompt accounting for all money or property received by the broker;
5. Maintenance of any confidential information learned in the course of any prior agency relationship unless the disclosure is with the former principal's written consent or is required by law;
6. Written disclosure of brokerage relationship option available in New Mexico:
 - A. **Exclusive agency:** an express written agreement between a person and a brokerage wherein the brokerage agrees to exclusively represent as an agent the interest of the person in real estate transaction;
 - B. **Dual agency:** an express written agreement that modifies existing exclusive agency agreements to provide that the brokerage agrees to act as facilitator in real estate transaction rather than as an exclusive agent for either party;
 - C. **Transaction Broker:** The non-fiduciary relationship created by law, wherein a brokerage provides real estate services without entering into an agency relationship.
7. Unless otherwise authorized in writing, a broker who is directly providing real estate services to a seller shall not disclose the following to the buyer in a transaction:
 - A. that the seller has previously indicated he/she will accept a sales price less than the asking or listed price;
 - B. that the seller will agree to financing terms other than those offered;
 - C. the seller's motivation for selling/leasing; or
 - D. any other information the seller has requested in writing remain confidential, unless disclosure is required by law;
8. Unless otherwise authorized in writing, a broker who is directly providing real estate service to a buyer shall not disclose the following to the seller in the transaction:
 - A. that the buyer has previously indicated he/she will pay a price greater than the price submitted in a written offer;
 - B. the buyer's motivation for buying; or
 - C. any other information the buyer has requested in writing remain confidential, unless disclosure is required by law.

BUYER(S): PLEASE ACKNOWLEDGE RECEIPT BY INITIALING BELOW.



**NEW MEXICO ASSOCIATION OF REALTORS®
BUYER BROKER AGREEMENT - 2021
PART II – OTHER REQUIRED DISCLOSURES**
Broker shall update these and all other required disclosures as needed.



1. **TRANSACTION COORDINATOR (“TC”).** Broker(s) has engaged the services of a TC who will be assisting the broker in the processing of the real estate transaction. The TC services may include, but not be limited to, the following: gathering necessary information and paperwork for and from buyers and sellers, overseeing and organizing contractual deadlines, communicating and coordinating with lenders, title companies, inspectors, other brokers in the transaction and the parties to the contract to facilitate the closing of the real estate transaction, and assembling the final real estate transaction file for closing.
Name of Transaction Coordinator: _____.

BROKER DUTIES OWED BY TC: TCs who have no interaction with the Broker’s Customer or Client and/or other parties or brokers involved in the transaction, owe Broker Duties 1-5 in Section A on Cover Page I. TCs who work directly with the Broker’s Customer or Client and/or other parties or brokers in the transaction, owe Broker Duties 1-5 of Section A on Cover Page I and Broker Duties 5 and 7 of Section B on Cover Page I.

2. **CONFLICT OF INTEREST/MATERIAL INTEREST.** Broker has a material interest or relationship of a business, personal, or family nature in the transaction relationship. Describe that material interest or relationship:
I have a business relationship with Rachel Matthew Development (RMD). If you choose to contract with RMD, I may receive a fee from the developer.
3. **OTHER WRITTEN AGREEMENTS IN THE TRANSACTION.** Describe any other written agreements the Broker has in the transaction.

BUYER(S)

Buyer	Date	Time	Buyer	Date	Time
Southwest Aeronautics, Mathematics & Science Academy					

Check if applicable:

- Buyer is a New Mexico real estate Broker?
 Buyer is a party to another Buyer-Broker Agreement?

Check if applicable:

- Buyer is a New Mexico real estate Broker?
 Buyer is a party to another Buyer-Broker Agreement?

BUYER'S BROKER

Dove Property Advisors, LLC

Buyer's Brokerage Firm

Constance Dove Castilleja

Broker (Print Name)

Broker is is not a REALTOR®

Constance Dove Castilleja
Signature

1/18/23 9:42am
Date Time



**NEW MEXICO ASSOCIATION OF REALTORS®
BUYER BROKER AGREEMENT – 2021**

1. **BROKERAGE RELATIONSHIP.** The undersigned Brokerage and Sandoval Academy of Bilingual Education ("Buyer") agree that Broker is providing services to Buyer as a Transaction Broker without creating an agency relationship. It is the parties' intention to minimize the likelihood that Buyer will be held liable for the acts and omissions of the Broker and to eliminate the possibility that Broker is held liable to Buyer under agency law. The term "Buyer" also includes Buyer as Tenant in the event this serves as a Tenant-Broker Agreement, as indicated in Paragraph 2.

2. **BUYER COMMITMENT.** **PURCHASE** **LEASE.** "Purchase" includes buying, exchanging, or otherwise creating a right to acquire any interest in property described in this Paragraph. If "Lease" is selected, Broker will serve as a Tenant Broker under same conditions as set forth in Paragraph 1. If Broker is serving as a Tenant Broker, the term "Purchase" also includes leasing or entering into an agreement or option to lease.

A. **ALL INCLUSIVE COMMITMENT (COVERING ANY AND ALL PROPERTIES).** Buyer grants to the undersigned Brokerage the exclusive right to assist Buyer in locating and in the Purchase of real property generally described below, or any other real property which is acceptable to Buyer. **Buyer will not work with any other real estate broker or without broker to view, negotiate, or Purchase any type of property described in this Paragraph.**

i. **General Location:** Sandoval County

ii. **Type:** Check all applicable

- | | |
|--|---|
| <input type="checkbox"/> RESIDENTIAL | <input type="checkbox"/> COMMERCIAL |
| <input type="checkbox"/> VACANT LAND | <input type="checkbox"/> FARM AND RANCH |
| <input checked="" type="checkbox"/> OTHER <u>Charter School Development</u> | |

B. **LIMITED COMMITMENT (SPECIFIC IDENTIFIED PROPERTIES).** Buyer grants to the undersigned Brokerage the right to assist Buyer exclusively, but only with respect to the Purchase of the Property described below. Describe property fully and completely below. Buyer will not work with any other real estate broker or without Broker to view, negotiate, or Purchase any of the Properties described in this Paragraph, but Buyer may work with any other real estate Broker or without Broker to locate, view, negotiate, or Purchase any property not described in this Paragraph.

i. _____
Address City

Legal Description
or see metes and bounds description attached as Exhibit _____, _____ County, New Mexico.

ii. _____
Address City

Legal Description
or see metes and bounds description attached as Exhibit _____, _____ County, New Mexico.

3. **TERM.** The term of this Agreement will begin on, January 18 2023 and terminate at 11:59 p.m. Mountain Time on, August 31 2025, or if a property is under contract or the Buyer is negotiating the Purchase of Property as defined in Paragraph 2 on the date the Agreement would otherwise terminate, the term will automatically be extended through closing or other final disposition of that property. The word "Term" will include all extensions.

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NEW MEXICO ASSOCIATION OF REALTORS®
BUYER BROKER AGREEMENT – 2021

4. BROKER OBLIGATIONS. During the term of this Agreement Broker will:

- | | |
|---|---|
| A. Become familiar with Buyer's property requirements | E. Assist Buyer to prepare offers |
| B. Assist Buyer to locate financing; | F. Assist Buyer in monitoring pre-closing and closing procedures; |
| C. Assist Buyer to locate suitable properties | G. Other: |
| D. Assist Buyer in negotiating acquisition terms | |

5. BUYER OBLIGATIONS. Buyer will:

- A. Provide accurate, up to date, complete information about Buyer's property requirements, financial qualifications, and relevant personal situation;
- B. Refer to Broker all inquiries from any source.
- C. Act in good faith with Broker and in all negotiations for property subject to this Agreement.
- D. Other: _____

6. BROKER'S COMPENSATION IN THE EVENT OF PURCHASE.

IMPORTANT: UNDERSTANDING MULTIPLE LISTING SERVICE ("MLS") OFFERS OF COMPENSATION: Brokers representing sellers ("Listing Brokers") will generally place property for sale in the MLS, which is a database of properties for sale or lease in the geographical area covered by that MLS. When Listing Brokers place property for sale in the MLS, they are required to offer some amount of compensation to the buyers' brokers who are members of that MLS and to pay that compensation to the brokerage representing the buyer who ultimately buys the property; however, it is important to note, that MLSs do not dictate the amount of compensation Listing Brokers must offer/pay. In most cases, Listing Brokers offer an amount of compensation sufficient to fully compensate the buyer's brokerage for its services; however, sometimes, the amount offered is less than what the buyer's brokerage is willing to accept for services rendered. Further, some properties may not be placed in the MLS in which the buyer's broker is a participant, and therefore, no compensation has been offered to the buyer's brokerage. See **MLS Information Sheet, NMAR Form 1820.**

Check all that apply.

- A. **MLS LISTINGS OFFERING ACCEPTABLE COMPENSATION.** For these listings, Buyer understands and agrees that Brokerage will receive compensation from the Listing Brokerage. **Unless otherwise agreed to by selection of an additional option below, Buyer will NOT be responsible for paying Brokerage any additional compensation.**
- B. **MLS LISTINGS OFFERING LESSER COMPENSATION.** For these listings, Buyer understands and agrees that **IN ADDITION TO** the compensation Brokerage receives from the Listing Brokerage, upon closing of the property, **Buyer shall pay Brokerage the difference between the commission offered in the MLS and one of the following:**
- i. \$ _____ plus applicable New Mexico Gross Receipts Tax ("NMGR"); OR
- ii. 6 % of sales price of property plus NMGR

IMPORTANT: Buyer understands and agrees that if Buyer has not chosen this Option B, Broker has no duty to inform Buyer of, or show Buyer, any properties with respect to which compensation offered in the MLS is less than _____% of sales price of property plus NMGR. ____ / ____ Buyer's Initials

- C. **NON-MLS LISTINGS.** In the event Buyer finds a home that is not listed in the MLS, Broker will attempt to arrange for the Listing Broker or seller, as applicable, to compensate the Brokerage. In the event the Listing Broker or seller, as applicable, will not agree to compensate the Brokerage, then upon closing of the property, Buyer shall pay Brokerage:
- i. \$ _____ plus, applicable New Mexico Gross Receipts Tax ("NMGR"); OR
- ii. 6 % of sales price of property plus NMGR

IMPORTANT: Buyer understands and agrees that if Buyer has not chosen this Option C, Broker has no duty to inform Buyer of, or show Buyer, any properties not listed in the MLS. ____ / ____ Buyer's Initials.

**NEW MEXICO ASSOCIATION OF REALTORS®
BUYER BROKER AGREEMENT – 2021**

7. **COMPENSATION EARNED AND DUE.** Unless otherwise provided in Paragraph 6(A), Buyer owes Broker compensation upon the occurrence of any of the following:
- A. Buyer or any other person acting on behalf of Buyer enters into an agreement to Purchase or does Purchase any property subject to this Agreement during the term of this Agreement, whether or not Buyer sought the assistance of Broker. If any such transaction fails to close because of a default by Seller, compensation otherwise due will be waived; if because of a default by Buyer, compensation due under this Agreement will not be waived.
 - B. Within 180 days after termination of this Agreement, if Buyer or anyone acting on behalf of Buyer acquires any real property subject to this Agreement which Broker submitted to Buyer during the term of this Agreement. However, this provision will not apply if Buyer enters into another exclusive agreement with another licensed real estate Broker covering the same property or type of property covered by this Agreement.
8. **COMPENSATION FOR LEASE.** If Buyer enters into an agreement to lease property or does lease any property subject to this Agreement during the term of this Agreement, then Buyer agrees to compensate Broker \$ _____ plus applicable NM Gross Receipts Tax or 6 % of lease rate for duration of lease and any extensions or options whether or not Buyer sought the assistance of Broker. If any such transaction fails to materialize due to default by Owner/Landlord, compensation otherwise due will be waived; if because of a default by Buyer/Tenant, compensation due under this Agreement will not be waived.
9. **VALUE ESTIMATES FOUND ON VARIOUS WEBSITES.** MLSs syndicate property listings to public-facing websites, such as Zillow, Trulia and Realtor.com. Some of these public-facing websites offer opinions of the value or projected sales price of the property. **BUYERS SHOULD BE AWARE THAT THESE ESTIMATES ARE OFTEN INACCURATE AND SHOULD NOT BE CONSIDERED THE ACTUAL VALUE OF THE PROPERTY IN QUESTION.**
10. **OTHER POTENTIAL BUYERS.** Buyer acknowledges that Broker may make known to other buyer clients or customers the same or similar properties as Buyer is seeking to acquire and Buyer consents to this activity of Broker.
11. **NON-DISCRIMINATION.**
- A. **RESIDENTIAL:** Buyer understands that federal housing laws, the New Mexico Human Rights Act, and the New Mexico Real Estate Commission Regulations prohibit discrimination in the sale, rental, appraisal, financing, or advertising of housing or other property on the basis of race, age, color, religion, sex, sexual orientation, gender identity, familial status, spousal affiliation, physical or mental handicap, national origin, or ancestry.
 - B. **COMMERCIAL:** Seller understands that the New Mexico Human Rights Act prohibits discrimination in the sale or lease of any real property on the basis of race, religion, color, national origin, ancestry, sex, sexual orientation, gender identity, physical or mental handicap or spousal affiliation.
12. **EXPERT ASSISTANCE.** Broker advises Buyer to obtain expert assistance regarding legal, tax, and accounting matters or matters relating to zoning, surveying, inspections, construction, hazardous materials, engineering, or other matters which are not within the expertise of Broker. Broker shall have no liability with respect to such matters.
13. **CONSENT TO THE ELECTRONIC TRANSMISSION OF DOCUMENTS AND TO THE USE OF ELECTRONIC SIGNATURES.** The parties do do not consent to conduct any business related to and/or required under this Agreement by electronic means, including, but not limited to the receipt of electronic records and the use of electronic signatures. Subject to applicable law, electronic signatures shall have the same legal validity and effect as original hand-written signatures. Nothing herein prohibits the parties from conducting business by non-electronic means. If a party has consented to receive records electronically and/or to the use of electronic signatures, that party may withdraw consent at any point in the transaction by delivering written notice to the other party.
14. **SERVICE PROVIDER RECOMMENDATIONS.** If Broker(s) recommends a builder, contractor, escrow company, title company, pest control service, appraiser, lender, home inspection company or home warranty company or any other person or entity to Buyer for any purpose, such recommendation shall be independently investigated and evaluated by Buyer, who hereby acknowledges that any decision to enter into any contractual arrangement with any such person or entity recommended by Broker shall be based solely upon such independent investigation and evaluation.

BUYER BROKER AGREEMENT - 2021

- 15. MEDIATION.** If a dispute arises between the parties relating to this Agreement, the parties agree to submit the dispute to mediation. The parties will jointly appoint a mediator and will share equally the costs of the mediation. If a mediator cannot be agreed on or mediation is unsuccessful, the parties may enforce their rights and obligations under this Agreement in any manner provided by New Mexico law.
- 16. GOVERNING LAW AND VENUE.** This Agreement is to be construed in accordance with and governed by the internal laws of the State of New Mexico without giving effect to any choice of law rule that would cause the application of the laws of any jurisdiction other than the internal laws of the State of New Mexico to the rights and duties of the parties. Each party hereby irrevocably consents to the jurisdiction and venue of the state and federal courts located in the county in which the Brokerage is located in connection with any claim, action, suit, or proceeding relating to this Agreement and agrees that all suits or proceedings relating to this Agreement shall be brought only in such courts.
- 17. FOREIGN SELLERS.** The disposition of a U.S. Real Property interest by a Foreign Person is subject to the Foreign Investment in Real Property Tax Act of 1980 (FIRPTA) income tax withholding. FIRPTA applies if the Seller is a Foreign Person, Foreign Corporation or Partnership, or non-resident Alien, unless BOTH the purchase price \$300,000 or less AND Buyer intends to use the Property as Buyer's primary residence. Federal law requires that if Seller is a Foreign Person, then Buyer must withhold ten percent (10%) of the amount realized from the sale of the Property and remit it to the Internal Revenue Service (IRS) within twenty (20) days of Closing unless the Seller provides written confirmation from the IRS that Seller is not subject to withholding. Generally speaking, the "amount realized" is the sales/purchase price of the Real Estate. If Seller is Non-Foreign, the Seller must provide proof of Non-Foreign Status by fully executing the Affidavit of Non-Foreign Seller (NMAR Form 2303) and delivering it to either the Buyer or to a Qualified Substitute. Under FIRPTA, if Seller is a Foreign Person and Buyer fails to withhold taxes, the Buyer may be held liable for the tax, in addition to other fines and penalties and the Buyer's Broker may be fined up to the amount of this commission. (See NMAR Form 2304 - Information Sheet - FIRPTA).
- 18. FARMS AND RANCHES.** The Agricultural Foreign Investment Disclosure Act (AFIDA) requires disclosure of a transfer of interest in certain agricultural land (including farms and ranches) to or from a foreign person to the Agricultural Stabilization and Conservation Service within 90 days of the transaction, on a form provided by the ASCS. AFIDA does not apply to agricultural land if in the aggregate it is not more than 10 acres and if the gross annual receipts from sale of farm, ranch, farming or timber products do not exceed \$1000.00. A "foreign person" is certain foreign corporations or a person who is not a citizen of the U.S. or certain of its possessions, who is not a permanent resident and who is not paroled into the U.S. Buyer is is not a foreign person as defined in this paragraph.
- 19. ATTORNEY FEES.** If either party uses the services of an attorney to enforce the party's rights or the other's obligations under this Agreement, the damages will include attorneys' fees and costs. Time is of the essence of this Agreement.
- 20. ENTIRE AGREEMENT.** This Agreement contains the entire Agreement between the parties relating to the subject matter and supersedes any previous agreements, arrangements, undertakings or proposals, oral or written. This Agreement may be varied only by a document signed by both parties.
- 21. FORCE MAJEURE.** Neither party shall be liable for delay or failure to perform any obligation under this Agreement if the delay or failure is caused by any circumstance beyond their reasonable control, including but not limited to, acts of God, war, civil unrest or industrial action.
- 22. SEVERANCE.** If any provision of this Agreement is held invalid, illegal or unenforceable for any reason by any court of competent jurisdiction, such provision shall be severed and the remainder of the provisions hereof shall continue in full force and effect as if this Agreement had been agreed with the invalid illegal or unenforceable provision eliminated.
- 23. ADDITIONAL TERMS.**
Buyer broker commissions are traditionally paid by the Seller or the Listing Broker. If Buyer agrees to pay commissions, they will not exceed \$60,000 to comply with public school procurement requirements.

NEW MEXICO ASSOCIATION OF REALTORS® BUYER BROKER AGREEMENT - 2021

The New Mexico Association of REALTORS® and the local board or association of REALTORS® do not fix, control, recommend, suggest or maintain compensation rates for services to be rendered by members, nor the division of Broker's compensation between Broker and cooperating Brokers in a transaction. The amount of compensation and the terms of this Agreement are not prescribed by law and are subject to negotiation.

Agency Addendum is attached to this Agreement: Yes No

! WIRE FRAUD ALERT !

Criminals are hacking email accounts of real estate brokers, title companies, settlement attorneys and others, resulting in fraudulent wire instructions being used to divert funds to the account of the criminal. The emails look legitimate, but they are not. Buyer and Seller are advised not to wire any funds without personally speaking with the intended recipient of the wire to confirm the routing number and the account number. Buyer and Seller should not send personal information such as social security numbers, bank account numbers and credit card numbers except through secured email or personal delivery to the intended recipient.

BUYER

Buyer Signature	Date	Time
Buyer Signature Sandoval Academy of Bilingual Education	Date	Time
Buyer Name (Print)		
Email Address		
Buyer Address	City	State
Buyer Home Phone	Business Phone	Fax

BROKER

Dove Property Advisors, LLC

Broker Firm

By (Print) Constance Dove Castilleja	Broker <input checked="" type="checkbox"/> is <input type="checkbox"/> is not a REALTOR®		
By (Signature)	4/18/23	9:45am	
Address 8201 Golf Crse Rd NW Ste D3230	Albuquerque	NM	87120
505-850-2326	connie@dovepropertyadvisors.com		
Business Phone 505-850-2326	Fax	Email Address	
Qualifying Broker's Name Constance Dove Castilleja	Phone Number 505-850-2326	Qualifying Broker's NMREC License Number	

State Bilingual Multicultural Education Program Funding Application SY 2023-2024

District	SANDOVAL ACADEMY OF BILINGUAL EDUCATION	
District Code	563	
District Type	State Charter	
School Year	2023-2024	
Created at 2/2/2023 10:11 PM by <input type="checkbox"/> Sriram Varanasi Last modified at 3/29/2023 9:19 AM by <input type="checkbox"/> Jackie Rodriguez		<input type="button" value="Save"/> <input type="button" value="Cancel"/>

Resources - Report Files

[BME Act and Rule Assurances](#)

[BMEP Requirements](#)

[BMEP Instructions for SY 2023-2024](#)

[BMEP App_District-Board Signature Page](#)


[BMEP App Charter School Governing Body Signature Page](#)

1. District Information/ Charter School BMEP Information

Example:




School Name	Grade Levels with BMEP	BMEP Languages	BMEP Models	Comments
Elementary School A	K, 1 st , 2 nd , 3 rd , 4 th , and 5 th	Navajo	Heritage	A new Navajo language program will be added.

Elementary School A	K, 1 st , 2 nd , and 3 rd	Spanish	Dual Language	
Elementary School A	4 th and 5 th	Spanish	Heritage	

Edit	School Name	Grade Levels with BMEP	BMEP Languages	BMEP Models	Comments
	Sandoval Academy of Bilingual Education	K,1st,2nd,3rd,4th,5th,6th,7th,8th	Spanish	Dual Language	Our Mission at SABE is to enable students to maintain their native language, reconnect with their heritage language, or discover a new enriching language. Students will attain Spanish and English fluency and literacy through two-way immersion, which will expand their worldview and educational and career opportunities.


Add BMEP Information

2. Upload District Assurances and Tribal Consultation (If applicable)

Edit	 Name
	 DRAFT Signature Page (lacking board signature)

Upload Document

3. 21-22 Annual Progress Report Submission

Edit	Did your district/ charter school complete and submit the BMEP Annual Progress Report for 2021-2022?
	Yes

Update 21-22 APR Submission

4. BMEP Status

Edit	Status
	Submit

Update BMEP Status

Edit Status

There are no items to show in this view of the "BMEP_Status" list.

2023-2024 INSTRUCTIONAL CALENDAR

Instructional Day: Monday–Thursday: 8:00am–3:00pm Friday: 8:00am–1:50pm

AUGUST '23						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
						20

1-3 Staff In-Service (K-8)
– NO SCHOOL
4 **First Day of School**

FEBRUARY '24						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		
						20

19 Presidents' Day
– NO SCHOOL

February 9th: End of Trimester 2

SEPTEMBER '23						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						20

4 Labor Day
– NO SCHOOL

MARCH '24						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						16

21-22 Student Lead Data Presentations
25-29 Spring Break
– NO SCHOOL

OCTOBER '23						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
						21

9 Indigenous People's Day
– NO SCHOOL

APRIL '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
						22

12 K-6 In-Service
– NO SCHOOL

NOVEMBER '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
						18

22-24 Thanksgiving Holiday
– NO SCHOOL
20-21 Student Lead Data Presentations
27 K-8 In-Service
– NO SCHOOL
28 K-6 In-Service
– NO SCHOOL

MAY '24						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
						22

27 Memorial's Day
– NO SCHOOL
31 **Last Day of School**

DECEMBER '23						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						15

22-29 Winter Holiday
– NO SCHOOL

JUNE '24						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JANUARY '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
						20

1-2 Winter Holiday
– NO SCHOOL
3 K-6 In-Service
– NO SCHOOL
15 M.L. King Day
– NO SCHOOL

JULY '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Elementary Calendar:

Monday-Thursday: 8:00am–3:00pm

7 hour day with .33 (20 minute) lunch=6.67 hour day

@152 days is=1013.84 hours

+

Friday: 8:00am–1:50pm

5.83 hour day with .33 (20 minute) lunch=5.5 hour day

@39 days is=214.5 hours

TOTAL: 1228.34 Hour Year + 58.14 Professional Work Hours=1286.51 Hours per year

191 Instructional Days, 7 In-Service Days

Equals: 198 Contract Days for Teachers/EAs

Middle School Calendar:

Monday-Thursday: 8:00am–3:00pm

7 hour day with .33 (20 minute) lunch=6.67 hour day

@154 days is=1027.18 hours

+

Friday: 8:00am–1:50pm

5.83 hour day with .33 (20 minute) lunch=5.5 hour day

@40 days is=220 hours

TOTAL: 1247.18 Hour Year + 30 Professional Work Hours=1277.18 Hours per year

194 Instructional Days, 4 In-Service Days

Equals: 198 Contract Days for Teachers/EAs

Please note this is for compliance checking and should not be used for external purposes.

2023-2024 Elementary School Calendar Form

District/Charter: ACADEMY OF BILINGUAL E PED #: 563-001

Type District / Charter name in cell C3, select dropdown, select name. If you cannot find name, clear cell C3, select dropdown, scroll through selection, select name.

Version 3 K-12 Tier 1 and Tier 2corrected

Naming Convention: SABE FY24 Elementary Calendar 563-001
 Upload to FTS folder: SANDOVAL ACADEMY OF BILINGUAL EDUCATION -> FY23 -> FY24 OpBud -> LEA Submission

One Elementary School Calendar Form is required for all schools operating on an identical schedule. Submit additional Elementary School Calendar Form(s) for each varying calendar.

DRAFT

Date Local Board or Governance Council approved the School Calendar:

4-Day or 5-Day week? 5-Day

Per General Appropriation Act of 2023, the Public Education Department shall not approve the operating budget of any school district or charter school to operate a four-day school week during the 2023-2024 school year that did not provide a four-day school week during the 2021-2022 school year.

First Student Learning/Professional Work Day: August 1, 2023 Last Student Learning/Professional Work day: May 31, 2024

List each date individually

Full Professional Work Date	Professional Work Hours	Day Count (5.5 hrs to count as 1 day toward K-12 Plus)
8/1/23	8	1.00
8/2/23	8	1.00
8/3/23	8	1.00
11/27/23	8	1.00
11/28/23	8	1.00
1/4/24	8	1.00
4/12/24	8	1.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
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		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00
		0.00

Partial or Combination Student Learning / Professional Work Date	Student Learning Hours	Professional Work Hours	Day Count (combination of >= 5.5 hrs = 1 day OR >= 3.5 hrs = 0.50 day toward K-12 Plus)
8/4/23	5.5	2.17	1.00
8/11/23	5.5		1.00
8/18/23	5.5		1.00
8/25/23	5.5		1.00
9/1/23	5.5		1.00
9/8/23	5.5		1.00
9/15/23	5.5		1.00
9/22/23	5.5		1.00
9/29/23	5.5		1.00
10/6/23	5.5		1.00
10/13/23	5.5		1.00
10/20/23	5.5		1.00
10/27/23	5.5		1.00
11/3/23	5.5		1.00
11/10/23	5.5		1.00
11/17/23	5.5		1.00
12/1/23	5.5		1.00
12/8/23	5.5		1.00
12/15/23	5.5		1.00
1/5/24	5.5		1.00
1/12/24	5.5		1.00
1/19/24	5.5		1.00
1/26/24	5.5		1.00
2/2/24	5.5		1.00
2/9/24	5.5		1.00
2/16/24	5.5		1.00

Holiday Date
9/4/23
10/9/23
11/22/23
11/23/23
11/24/23
12/22/23
12/25/23
12/26/23
12/27/23
12/28/23
12/29/23
1/1/24
1/2/24
1/3/24
2/19/24
3/25/24
3/26/24
3/27/24
3/28/24
3/29/24
5/27/24

Please note this is for compliance checking and should not be used for external purposes.

2023-2024 Elementary School Calendar Form

District/Charter: ACADEMY OF BILINGUAL E		PED #: 563-001	
001	SANDOVAL ACADEI	KN06	Select... 245
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Please note this is for compliance checking and should not be used for external purposes.

2023-2024 Elementary School Calendar Form

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4-Day Week Day-Off Date

Based on the data entry to the left of the form:

Dates prior to the first instructional day and dates after the last instructional day
Automatically ~~STRIKED THROUGH~~ in the calendar below.

Professional Work Dates
Automatically colored **BLUE** in the calendar below.

Holiday / 4-Day Calendar Day Off Dates
Automatically **SHADED** in the calendar below.

Early Release Dates

Automatically double underlined in the calendar to below.

Reporting Period Dates
Automatically **bolded and italicized** in the calendar below.

Wednesday, October 11, 2023	1st Reporting Period (40 Day)	2nd Wednesday in October
Friday, December 1, 2023	2nd Reporting Period (80 Day)	December 1 or 1st working day in D
Wednesday, February 14, 2024	3rd Reporting Period (120 Day)	2nd Wednesday in February

If Participating in K-12 Professional Work >60 hrs Plus Date	Professional Work Hours
8/11/23	2.17
8/18/23	2.17
8/25/23	2.17
9/1/23	2.17
9/8/23	2.17
9/15/23	2.17
9/22/23	2.17
9/29/23	2.17
10/6/23	2.17
10/13/23	2.17
10/20/23	2.17
10/27/23	2.17
11/3/23	2.17
11/10/23	2.17
11/17/23	2.17
12/1/23	2.17
12/8/23	2.17
12/15/23	2.17
1/5/24	2.17
1/12/24	2.17
1/19/24	2.17
1/26/24	2.17
2/2/24	2.17
2/9/24	2.17
2/16/24	2.17
2/23/24	2.17

Sum the full-day student learning (SL) days (not to include professional work days, early release days, holidays, or 4-Day Week Day-Off) in the spaces below each month.

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Based on the data entry to the left of the form:

Dates prior to the first instructional day and dates after the last instructional day

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2023-2024 Middle and High School Calendar Form

District/Charter: ACADEMY OF BILINGUAL E PED #: 563-001

Type District / Charter name in cell C3, select dropdown, select name. If you cannot find name, clear cell C3, select dropdown, scroll through selection, select name.

Version 3 K-12 Tier 1 and Tier 2 corrected

Naming Convention: SABE FY24 Middle_High Calendar 563-001
 Upload to FTS folder: SANDOVAL ACADEMY OF BILINGUAL EDUCATION -> FY23 -> FY24 OpBud -> LEA Submission

One Middle and High School Calendar Form is required for all schools operating on an identical schedule. Submit additional Middle and High School Calendar Form(s) for each varying calendar.

DRAFT

Date Local Board or Governance Council approved the School Calendar:

4-Day or 5-Day week? 5-Day

Per General Appropriation Act of 2023, the Public Education Department shall not approve the operating budget of any school district or charter school to operate a four-day school week during the 2023-2024 school year that did not provide a four-day school week during the 2021-2022 school year.

First Student Learning/Professional Work Day: August 1, 2023 Last Student Learning/Professional Work day: May 31, 2024

List each date individually

Full Professional Work Date	Professional Work Hours	Day Count (5.5 hrs to count as 1 day toward K-12 Plus)	Partial or Combination Student Learning / Professional Work Date	Student Learning Hours	Professional Work Hours	Day Count (combination of >= 5.5 hrs = 1 day OR >= 3.5 hrs = 0.50 day toward K-12 Plus)	Holiday Date	4-Day Week Day-Off Date
8/1/23	8	1.00	8/4/23	5.5		1.00	9/4/23	
8/2/23	8	1.00	8/11/23	5.5		1.00	10/9/23	
8/3/23	8	1.00	8/18/23	5.5		1.00	11/22/23	
11/27/23	6	1.00	8/25/23	5.5		1.00	11/23/23	
		0.00	9/1/23	5.5		1.00	11/24/23	
		0.00	9/8/23	5.5		1.00	12/22/23	
		0.00	9/15/23	5.5		1.00	12/25/23	
		0.00	9/22/23	5.5		1.00	12/26/23	
		0.00	9/29/23	5.5		1.00	12/27/23	
		0.00	10/6/23	5.5		1.00	12/28/23	
		0.00	10/13/23	5.5		1.00	12/29/23	
		0.00	10/20/23	5.5		1.00	1/1/24	
		0.00	10/27/23	5.5		1.00	1/2/24	
		0.00	11/3/23	5.5		1.00	1/3/24	
		0.00	11/10/23	5.5		1.00	2/19/24	
		0.00	11/17/23	5.5		1.00	3/25/24	
		0.00	12/1/23	5.5		1.00	3/26/24	
		0.00	12/8/23	5.5		1.00	3/27/24	
		0.00	12/15/23	5.5		1.00	3/28/24	
		0.00	1/5/24	5.5		1.00	3/29/24	
		0.00	1/12/24	5.5		1.00	5/27/24	
		0.00	1/19/24	5.5		1.00		
		0.00	1/26/24	5.5		1.00		
		0.00	2/2/24	5.5		1.00		
		0.00	2/9/24	5.5		1.00		
		0.00	2/16/24	5.5		1.00		

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2023-2024 Middle and High School Calendar Form

District/Charter:	ACADEMY OF BILINGUAL E	PED #:	563-001		
0.00	0	2/23/24	5.5	1.00	5.5
0.00	0	3/1/24	5.5	1.00	5.5
0.00	0	3/8/24	5.5	1.00	5.5
0.00	0	3/15/24	5.5	1.00	5.5
0.00	0	3/22/24	5.5	1.00	5.5
0.00	0	4/5/24	5.5	1.00	5.5
0.00	0	4/19/24	5.5	1.00	5.5
0.00	0	4/26/24	5.5	1.00	5.5
0.00	0	5/3/24	5.5	1.00	5.5
0.00	0	5/10/24	5.5	1.00	5.5
0.00	0	5/17/24	5.5	1.00	5.5
0.00	0	5/24/24	5.5	1.00	5.5
0.00	0	5/31/24	5.5	1.00	5.5
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0.00	0			0.00	0
0.00	0			0.00	0
30	4.00		214.5	0	39.00

Minimum Student Learning Hours	Maximum Professional Work Hours	Minimum Total Instructional Hours
1,110	30	1,140

Full Student Learning Days	154.00
Full Professional Work Days	4.00
Partial or Combination Student Learning / Professional Work Days	39.00
Total Days	197.00

5-day week		
Tier	Days	Qualifying Days
Tier 1	>=181 <=190	10
Tier 2	>=191 <=205	7

Grade	Full Student Learning Days	Full Student Learning Hours per Day (do not average)	Minimum Full Student Learning 5.5 hrs per Day Met	Full Student Learning Hours per Year	Partial Day Student Learning Hours per Year	Student Learning Hours per Year	Professional Work Hours per Year (Full and Partial Professional Work Hours)	Professional Work Hours Over Maximum	Total Instructional Hours Per Year
Full-Day K	154			-	214.50	214.50	30.00	-	
Grade 1	154			-	214.50	214.50	30.00	-	
Grade 2	154			-	214.50	214.50	30.00	-	
Grade 3	154			-	214.50	214.50	30.00	-	
Grade 4	154			-	214.50	214.50	30.00	-	
Grade 5	154			-	214.50	214.50	30.00	-	
Grade 6	154			-	214.50	214.50	30.00	-	
Grade 7	154	6.67	OKAY	1,027.18	214.50	1,241.68	30.00	-	1,271.68
Grade 8	154	6.67	OKAY	1,027.18	214.50	1,241.68	30.00	-	1,271.68
Grade 9	154			-	214.50	214.50	30.00	-	
Grade 10	154			-	214.50	214.50	30.00	-	

Please note this is for compliance checking and should not be used for external purposes.

2023-2024 Middle and High School Calendar Form

District/Charter:		ACADEMY OF BILINGUAL E			PED #:		563-001		
Grade 11	154		-	214.50	214.50		30.00	-	
Grade 12	154		-	214.50	214.50		30.00	-	

If a school is missing or if the grade range is incorrect, please contact your Budget Analyst.

Location Code	School Name	Grade Range	Operates under this calendar?	Projected 40D MEM if Qualifies for K-12 Plus
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Based on the data entry to the left of the form:

Dates prior to the first instructional day and dates after the last instructional day
Automatically ~~STRIKED THROUGH~~ in the calendar below.

Professional Work Dates
Automatically colored **BLUE** in the calendar below.

Holiday / 4-Day Calendar Day Off Dates
Automatically **SHADED** in the calendar below.

Early Release Dates

Automatically double underlined in the calendar to below.

Reporting Period Dates
Automatically **bolded and italicized** in the calendar below.

Wednesday, October 11, 2023	1st Reporting Period (40 Day)	2nd Wednesday in October
Friday, December 1, 2023	2nd Reporting Period (80 Day)	December 1 or 1st working day in D
Wednesday, February 14, 2024	3rd Reporting Period (120 Day)	2nd Wednesday in February

If Participating in K-12 Professional Work >30 hrs Plus Date	Professional Work Hours
8/4/23	2.17
8/11/23	2.17
8/18/23	2.17
8/25/23	2.17
9/1/23	2.17
9/8/23	2.17
9/15/23	2.17
9/22/23	2.17
9/29/23	2.17
10/6/23	2.17
10/13/23	2.17
10/20/23	2.17
10/27/23	2.17
11/3/23	2.17
11/10/23	2.17
11/17/23	2.17
12/1/23	2.17
12/8/23	2.17
12/15/23	2.17
1/5/24	2.17
1/12/24	2.17
1/19/24	2.17
1/26/24	2.17
2/2/24	2.17
2/9/24	2.17
2/16/24	2.17

Sum the full-day student learning (SL) days (not to include professional work days, early release days, holidays, or 4-Day Week Day-Off) in the spaces below each month.

2023-2024																																																																																																																																																															
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Bienvenidos a Sandoval Academy of Bilingual Education



**Mrs. Jackie Rodriguez,
Executive Director/Principal**

**Mrs. Felicitas Reyes,
Assistant Principal/
Special Services Director**

April 10, 2023

NMPED Charter School Division: Annual Visit & Review

MISSION:

Our mission at SABE is to enable students to maintain their native language, reconnect with their heritage language, or discover a new enriching language. Students will attain Spanish and English fluency and literacy through two-way immersion, which will expand their worldview and educational and career opportunities.



Somos...

An entire community developing bilingual & biliterate citizens

An environment that embraces culture and the whole child

An inclusive school that represents the community; rich in diversity, culture, and love

The only elementary school of choice in the Rio Rancho, Placitas, and Bernalillo areas

A growing community– 2015-16 EOY Enrollment: 44 - 2022-23 Current Enrollment: 222

Tenemos...

Small group intervention for our lowest performing students in 1st - 3rd grades (math, reading, and lectura)

Before school and after school care & extra-curricular programs

A tight-knit “familia” that celebrates and honors our staff, students, and families
[\(Monthly Parent Newsletters\)](#)

Strong PTA Involvement: Current Family Event: March Reading Madness



School Details

Current Enrollment K-8th: 222

- **Kindergarten: 39**
- **1st Grade: 25**
- **2nd Grade: 27**
- **3rd Grade: 35**
- **4th Grade: 33**
- **5th Grade: 24**
- **6th Grade: 21**
- **7th Grade: 10**
- **8th Grade: 8**

[School Schedule](#)

[School Map](#)

[List of Teachers & Staff](#)

[List of Teachers by Program](#)

[School Calendar](#)



Indicator 1: Educational Program

1a. Is the school implementing the mission and material terms of the approved charter application as defined in the charter contract?

1b. Does the school comply with state and contractual assessment requirements?

1c. Is the school protecting the rights of students with special needs?

1d. Is the school protecting the rights of English language learner students?

1e. Does the school comply with federal and state grant program requirements?

1f. Does the school implement a dash school improvement plan?



1a. Is the school implementing the mission and material terms of the approved charter application as defined in the charter contract?

SABE's [Program Description](#): Description of our overall program and how it links to our mission.

[Teacher Daily Schedules](#) (Language Articulation Plan): A school wide schedule of teacher blocks and how language teaching is allocated in Spanish and English to meet our 50:50 program instructional goals.

[Curriculum Alignment Plan](#): How each teacher's day is divided to maintain a 50:50 English & Spanish instructional Block

[Biliteracy Trajectory Tool \(BTT\)](#): Determines growth toward mission specific goal

[SABE's Assessment Proficiency Score Sheet](#): NWEA, IRLA, ENIL, DRA/EDL Aligned to Dual Language Program

Dual Language Instruction Training & Professional Learning Communities Framework:

- Guided Language Acquisition Design Training (GLAD) - [Training Description](#) & [Training Agenda](#)
 - All teachers have been certified in GLAD: [Certificates](#)
- [American Reading Company](#) - High Quality Instructional Materials to meet the needs of our dual language learners.
- Continued Professional Development to develop the teaching and development of languages, Dual Language Program Evaluation, GLAD training for all teachers
- Seeking a Dual Language/Literacy Instructional Coach for future years
- Ongoing practice of TEAMS (PLC) with continued development of strong PLCs and collaboration amongst teachers ([All Things PLC](#))

[Staff Lesson Plans](#): Include alignment to program language of instruction (English or Spanish), art instruction, physical education instruction, small group instruction, English Language Development/English Learner instruction, and educational program and initiatives.

[SABE Charter - Attachment A: Accountability Plan](#) - [Attachment A: Biliteracy Trajectory Tool](#)

1b. Does the school comply with state and contractual assessment requirements?

Benchmark & Formative Assessments:

- NWEA Reading: Administered at the beginning of the year, middle of the year, and end of the year
- NWEA Math: Administered at the beginning of the year, middle of the year, and end of the year
- NWEA Spanish: Administered at the beginning of the year, middle of the year, and end of the year
- Developmental Reading Assessment (DRA): Administered at the beginning of the year, middle of the year, and end of the year to students in 4th-8th Grades
- Evaluación del Desarrollo de la Lectura (EDL): Administered at the beginning of the year, middle of the year, and end of the year to students in 4th-8th Grades
- Istation: Administered at the beginning of the year, middle of the year, and end of the year and ongoing monthly progress monitoring to our students in Kindergarten - 2nd grade
- Istation Español: Administered at the beginning of the year, middle of the year, and end of the year and ongoing monthly progress monitoring to our students in Kindergarten - 2nd grade
- Independent Reading Level Assessment Framework(IRLA): This is an ongoing English formative assessment that provides data that helps the teacher know where the students are, and the skills needed next to accelerate reading growth. ([American Reading Company](#))
- Estructura para la Evaluación del nivel independiente de lectura (ENIL): This is an ongoing Spanish formative assessment that provides data that helps the teacher know where the students are, and the skills needed next to accelerate reading growth. ([American Reading Company](#))

State Assessments:

- Istation: Administered at the beginning of the year, middle of the year, and end of the year and ongoing monthly progress monitoring
- Istation Español: Administered at the beginning of the year, middle of the year, and end of the year and ongoing monthly progress monitoring
- AVANT Stamp (Spanish proficiency): Administered one time per year
- ACCESS for ELs: Administered one time per year
- NM-ASR: Administered one time per year
- NM-NMSSA: Administered one time per year

SABE's District Testing Coordinator: Ms. Alice Banks

1b. Does the school comply with state and contractual assessment requirements?

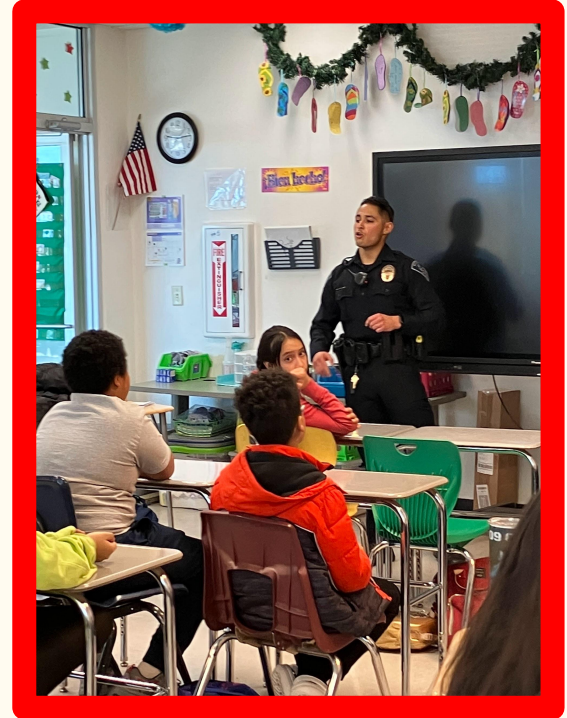
NWEA School Wide Proficiency Data & IStation

Reading: Beginning of the Year to Middle of the Year data presented in the next slides. [This is a link to folder with this data.](#)

Test Security Training: [Fall Agenda](#) & [Spring Training](#)
(sample completion certificate)

[Teacher's student data boards: BOY - MOY Analysis](#)

[Teacher BOY-MOY data presentation to the GB](#)
~ [Ms. Mendoza, 4th grade Spanish, 1st year teacher](#)
~ [Mrs. Byrd, 2nd grade Spanish, 2 years at SABE](#)



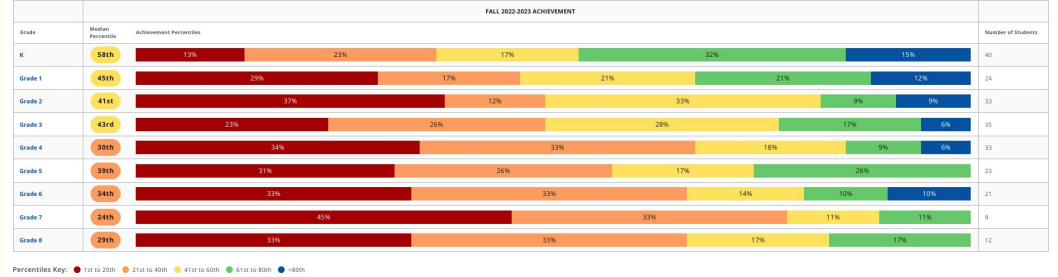
NWEA: Math: BOY-MOY

Achievement Achievement Comparisons

Term Rostered: Fall 2022-2023 | Term Tested: Fall 2022-2023 | Course: Math K-12 Update

Filters (0) Apply Filters

Sandoval Academy of Bilingual Education

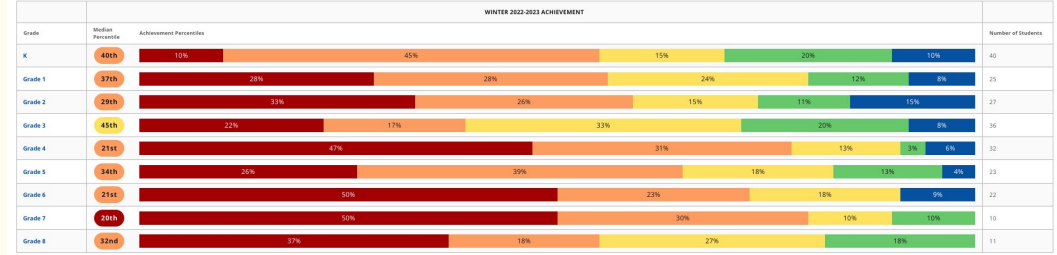


Achievement Achievement Comparisons

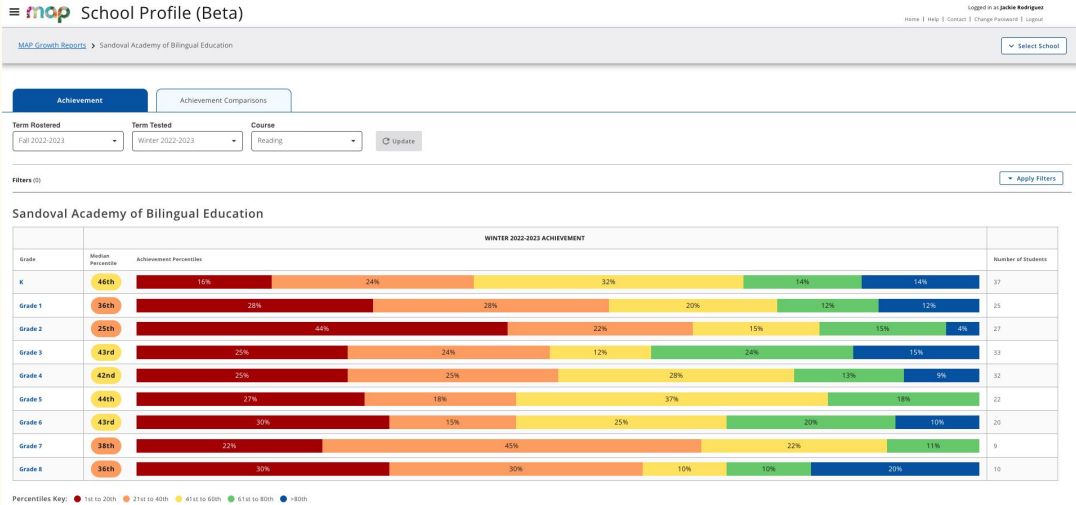
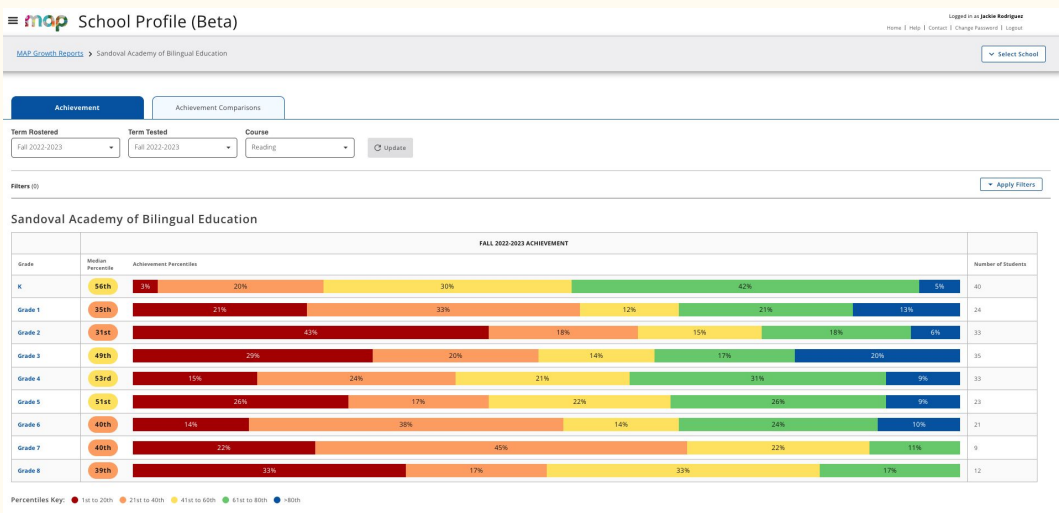
Term Rostered: Winter 2022-2023 | Term Tested: Winter 2022-2023 | Course: Math K-12 Update

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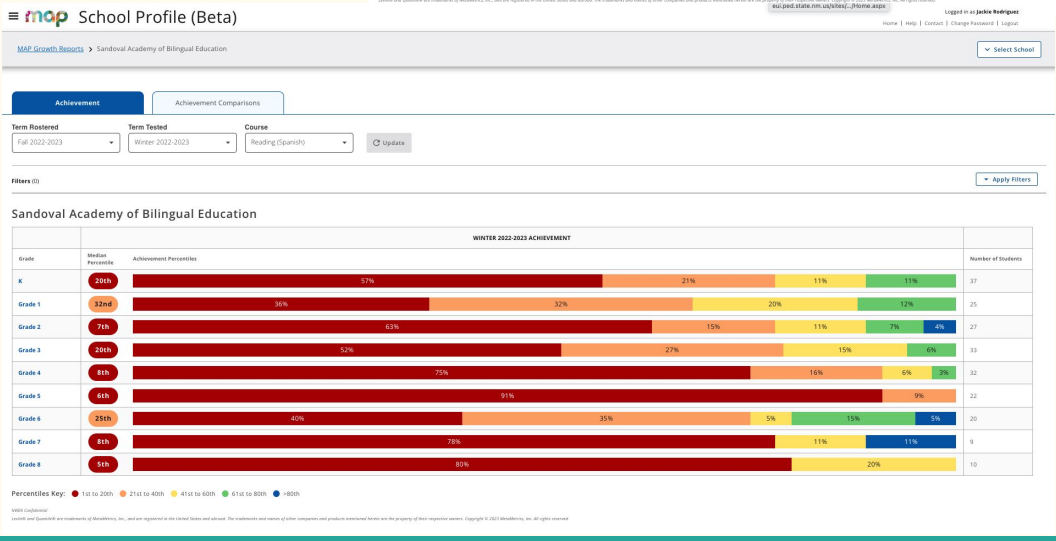
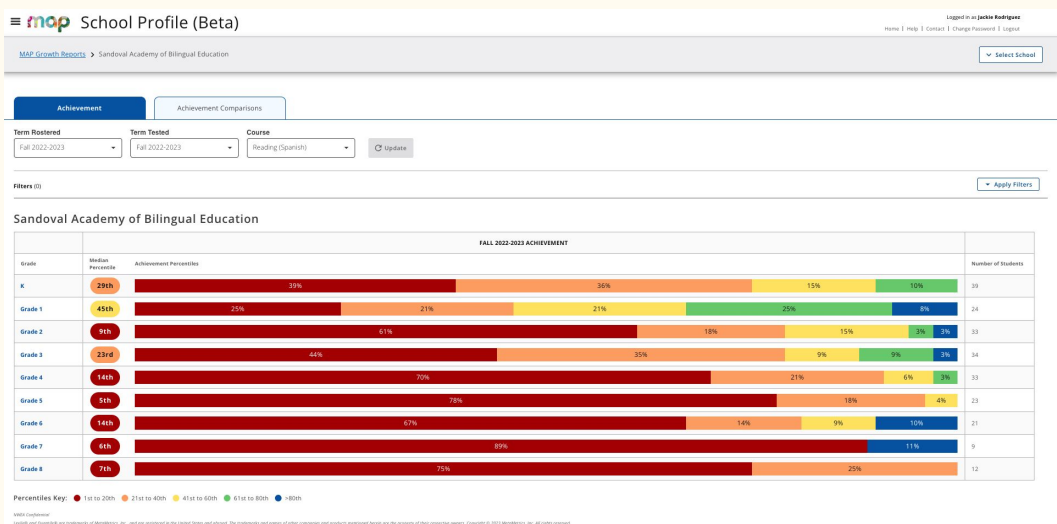
Sandoval Academy of Bilingual Education



NWEA: Reading BOY to MOY



NWEA: Spanish Reading BOY to MOY



Istation: ISIP Early Reading: Fall to Winter

Summary

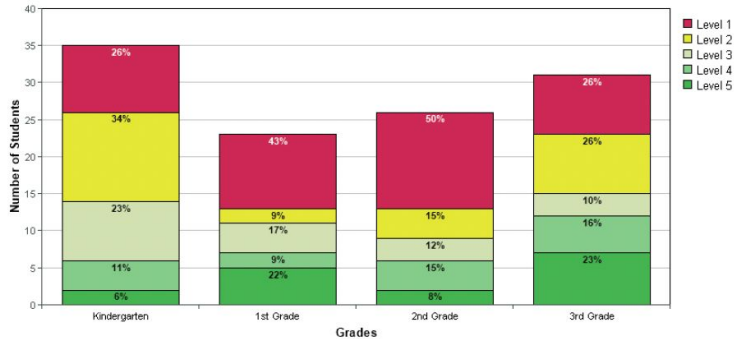
ISIP™ Early Reading results for Sandoval Academy of Bilingual Education

2022/2023

as of Fri Apr 07 2023 02:58:00 PM (-06:00)



All Grades - August 2022



Summary

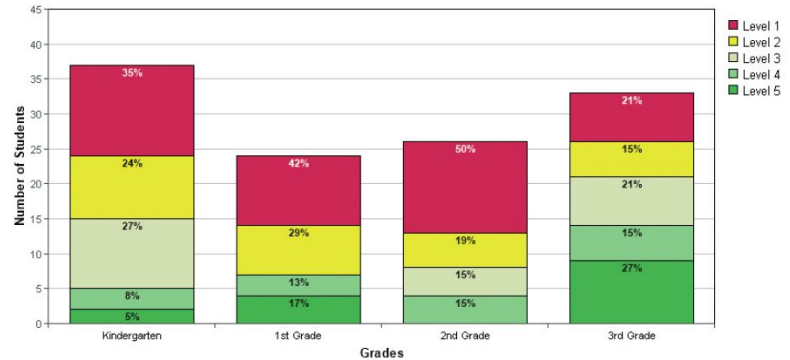
ISIP™ Early Reading results for Sandoval Academy of Bilingual Education

2022/2023

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All Grades - December 2022



Istation: ISIP Lectura Temprana: Fall to Winter

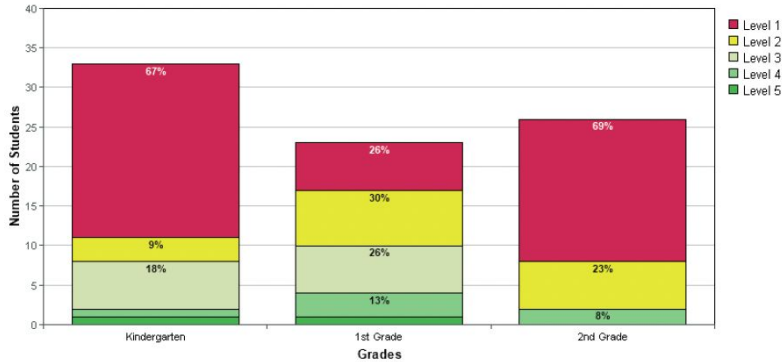
Summary

ISIP™ Lectura Temprana results for Sandoval Academy of Bilingual Education

2022/2023
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All Grades - August 2022



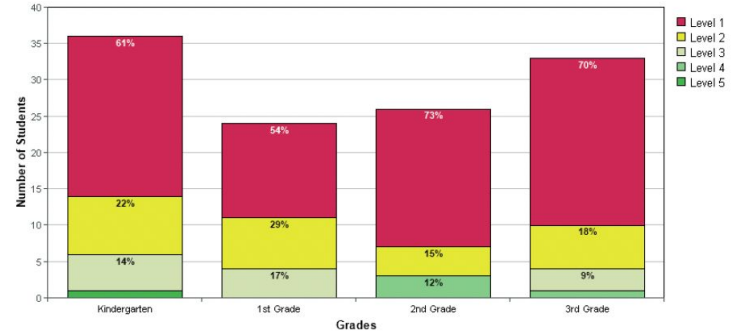
Summary

ISIP™ Lectura Temprana results for Sandoval Academy of Bilingual Education

2022/2023
as of Fri Apr 07 2023 02:56:30 PM (-06:00)



All Grades - December 2022



1c. Is the school protecting the rights of students with special needs?

Access to IEP files in Mrs. Reyes's office

Log of services

Special Education Accommodations Acknowledgement Form

Special Services TEAM Meeting Agendas



1d. Is the school protecting the rights of English learner students?

English Language Learner List

Language Usage Survey

STARS Reports: utilized regularly to identify EL from other districts

English Language Development Support - TESOL Endorsed teachers provide support within their classroom and Ms. Banks provides support to non-TESOL teachers through a push-in model



1e. Does the school comply with federal and state grant program requirements?

Equity Council

Parent Advisory Council &

School Health Advisory Council



1f. Does the school implement a dash school DASH improvement plan?

School Instructional Leadership Team: Our Instructional Leadership Team supports SABE TEAMS in their sessions and provides support to administration in the areas of school wide initiatives including curriculum, MLSS/SATs, and teacher support and guidance

TEAM Meeting Agendas: SABE's Professional Learning Community teams

Multi Layered Student Support: Our facilitator is Mrs. Renee Kubler

SAT & 504 Plan Log

Indicator 2: Financial Management & Oversight

2a. Is the school meeting financial reporting and compliance requirements?

2b. Is the school following generally accepted accounting principles?

2c. Is the school responsive to audit findings?

2d. Is the school managing grant funds responsibly?

2e. Is the school adequately staffed to assure proper fiscal management?

2f. Is the school meeting their obligations timely and with appropriate internal controls?



Indicator 2: Financial Management & Oversight

Internal Controls Policy

Financial Policy

Procurement Certification: Jackie Rodriguez, Chief Procurement Officer

CPO Registration

Licensed Business Manager Official: Mrs. Ashley Wolfel

2022 Financial Audit Findings

Finance & Audit Committee Members

Finance Committee Meeting Dates/Notes: Access to Governing Board minutes that will indicate and reflect the discussion and meetings of the Finance Committee,

<https://nmsabe.org/governing-council/>

Indicator 3: Governance & Reporting

3a. Is the school complying with governance requirements?

3b. Is the school complying with nepotism and conflict of interest requirements?

3c. Is the school meeting reporting requirements?



3a. Is the school complying with governance requirements?

[Governing Board Bylaws](#)

[Governing Board Members List](#)

[Governing Board Training](#): All Governing Board members are provided training through the Public Charter Schools of NM training program.

Our Governing Board is currently completing a SABE Policy Review. Our committee consists of Mrs. Lisa Spangler, Ms. Kelly Callahan, Mrs. Reyes and myself.

<https://nmsabe.org/governing-council/>

3b. Is the school complying with nepotism and conflict of interest requirements?

Governing Board Bylaws



3c. Is the school meeting reporting requirements?

<https://nmsabe.org/governing-council/>



Indicator 4: Students & Employees

- 4a. Is the school protecting the rights of all students?
- 4b. Does the school meet attendance, retention, and recurrent enrollment goals for students?
- 4c. Is the school meeting teacher and other staff credentialing requirements?
- 4d. Is the school respecting employee rights?
- 4e. Is the school completing required background checks and reporting ethical violations?



4a. Is the school protecting the rights of all students?

Admissions & Lottery: Details aligned to our admissions and lottery policy

Enrollment Forms: returning students, staff children, sibling students, new students

Registration Packet: English & Spanish

Discipline Matrix

Student/Family Handbook

Student Assistance Team

504 Plan

Multi Layered Student Support: Facilitator is Mrs. Renee Kubler

SAT & 504 Log (student names redacted)



4b. Does the school meets attendance, retention, and recurrent enrollment goals for students?

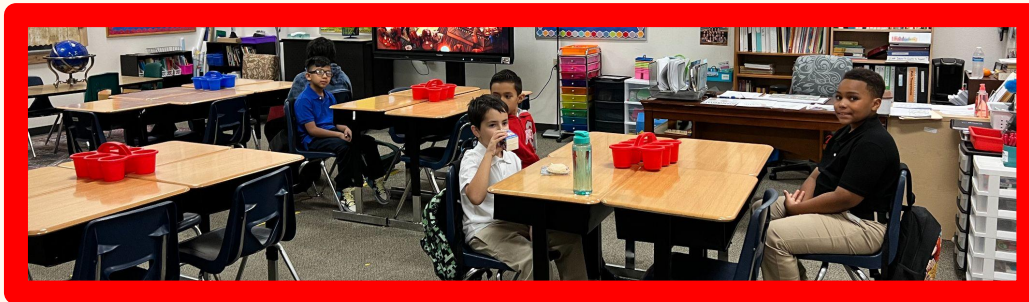
Attendance Success Act Policy

Student attendance log

Admissions & Lottery: Details aligned to our admissions and lottery policy

Enrollment Forms: returning students, staff children, sibling students, new students

Student recruitment efforts



4c. Is the school meeting teacher and other staff credentialing requirements?

All teachers at SABE that provide Spanish instruction in our program hold their bilingual endorsement. Evidence of this can be found in their employee files. Additionally, you will find them providing Spanish instruction when visiting their classrooms.

[Mentorship Policy](#)

[Mentorship List](#)



4d. Is the school respecting employee rights?

Employee Handbook

TEAM Meetings and Agendas: SABE's Professional Learning Communities

Special Services Meetings and Agendas/Professional Learning Communities

Staff In-Service Agendas

We provide weekly Monday Memos to support smooth systems and processes at SABE.

Staff Meeting Agendas

4e. Is the school completing required background checks and reporting ethical violations?

All staff have background checks which can be found in their employee files.



Indicator 5: School Environment

5a. Is the school complying with facilities requirements?

5b. Is the school complying with transportation requirements?

5c. Is the school complying with health and safety requirements?

5d. Is the school handling information appropriately?



5a. Is the school complying with facilities requirements?

Facilities Master Plan

E-Occupancy Certificate



5b. Is the school complying with transportation requirements?

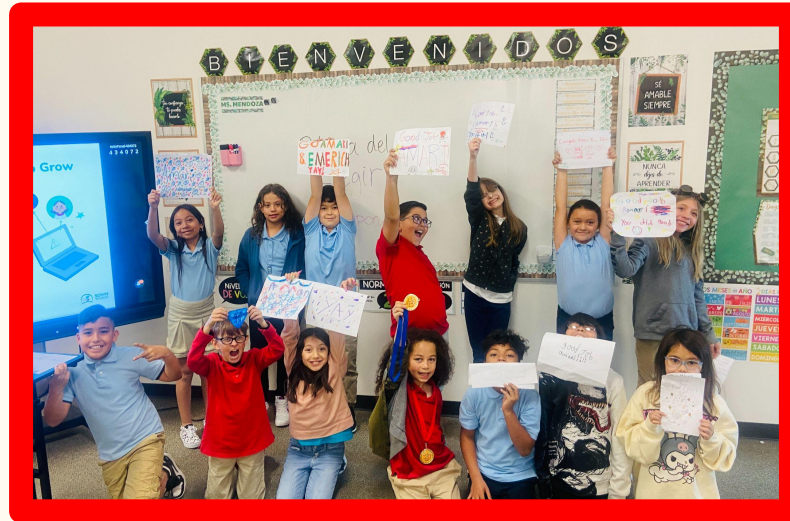
2021-2022 was our first year offering transportation. We continue to expand routes as necessary to support our families. Transportation reports available in the STARS system



5c. Is the school complying with health and safety requirements?

Emergency Drill Log

Health & Immunization records are available in Mrs. Almanza's, our school registrar's office



5d. Is the school handling information appropriately?

Student Records/Cumulative Files (FERPA)





El que habla
dos idiomas
vale por dos.



Added: 4/10/2023 (within presentation as well)

- ~ Teacher's student data boards
- ~ Teacher BOY-MOY data presentation to the GB
 - ~ Ms. Mendoza, 4th grade Spanish, 1st year teacher
 - ~ Mrs. Byrd, 2nd grade Spanish, 2 years at SABE
- ~ Student attendance log
- ~ Student recruitment efforts

Monthly GJB: Principal's Report

PRESENTED: APRIL 19, 2023

FISCAL

- Enrollment is at 222
- Charter Enrollment Cap is 280
- The legislature approved a \$200,000 Capitol Outlay request for the design and planning of a new facility for SABE

LEGISLATIVE MANDATES:

- Increase in SEG
- Increase in funding for Fine Arts programs
- Increase in funding for Physical Education programs
- 6% raise, all staff
- \$25,000 minimum salary for Educational Assistants
- Increase in contributions to NM Educational Retirement Board
- Increase in contributions to NM Public School Insurance Authority
- Must increase teacher base contracts and pay accordingly
- The instructional calendar for teachers/staff and students will change. Waiting on RRPS & BPS to finalize and get input
- Increase in salary for school administrators
- All students will eat free, but must still comply with USDA National School Lunch Program requirements and process

OPERATIONS

- New Building - Update & Discussion
- Marketing for Student Recruitment
- The number of hours on instruction cannot decrease (ELTP hours included) from 2022-2023 school year

- Staffing positions that are needed to support student achievement & growth and support of teachers

INSTRUCTION & DATA

- Instructional Leadership Team
- TEAM Meetings - BOY-MOY Teacher Presentations will be shared with the GB this week. EOY will be similar but shorter in length and share data as well as reflection statements from teachers.
- All staff are GLAD Training, except a new teacher and our music teacher
- American Reading Company Implementation Update
- Student Assistance Team (SAT)/Multi-Layered System for Supports (MLSS)
- **Special Education Update*
- **Equity Council Update*
- Parent Engagement Efforts
- Partnerships with community organizations and our school PTA