

# AGENDA

## Sandoval Academy of Bilingual Education (SABE) Governing Board Regular Meeting

Location:	Via Google Meet
Date:	Wednesday, December 20, 2023
Time:	6:30 pm
Future Meeting Date:	Wednesday, January 17, 2024

### Governing Council Members:

Becky A. Torres, President; Brennan Divett, Vice President; Lisa Spangler, Treasurer; Scott Heller, Secretary; Mario Martinez, Member

**Others:** Jackie Rodriguez – Executive Director/Principal; Felicitas Reyes – Principal/Special Services Director; Ashley Wolfel, Business Manager (Vigil Group); Connie Dove, Dove Property Advisors; Sue Fox, Matthews Fox, PC; Diego Gallegos, Public Charter Schools of New Mexico

### Agenda details:

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes from November 30, 2023 General Meeting
- IV. Financial Report from Finance Committee: Ashley Wolfel, The Vigil Group
- V. Action Items:
  - a. Approval of Financial Check Register Report
  - b. BAR# 563-000-2324-0013-IB 21100 – Increase BAR for Universal Food Free Lunch
  - c. BAR# 563-0000-2324-0014-IB 31200 – Increase BAR for Lease Assistance Award
- VI. Discussion Items
  - a. SABE Facility Discussion
  - b. Focused Priorities for the GB, Diego Gallegos, Public Charter Schools of New Mexico
    - i. Facility processes
    - ii. Policy review
    - iii. Succession and recruitment of new governing board members
    - iv. Governing Board master calendar
- VII. Monthly Administrative Report
  - a. Fiscal & Operations, Mrs. Rodriguez
  - b. Instruction & Data, Mrs. Reyes
- VIII. Public Comment
- IX. Announcements
- X. Adjourn

# AGENDA

## Sandoval Academy of Bilingual Education (SABE) Governing Board Regular Meeting

Location:	Via Google Meet
Date:	Wednesday, November 15, 2023
Time:	6:30 pm
Future Meeting Date:	Wednesday, December 20, 2023

### Governing Council Members:

Becky A. Torres, President: Absent  
Brennan Divett, Vice President: Absent  
Lisa Spangler, Treasurer: Present via Google Meet  
Scott Heller, Secretary: Present via Google Meet  
Mario Martinez, Member: Present via Google Meet

### Others:

Jackie Rodriguez – Executive Director/Principal: Present via Google Meet  
Felicitas Reyes – Principal/Special Services Director: Present via Google Meet  
Ashley Wolfel, Business Manager (Vigil Group): Present via Google Meet, excused from meeting at 8:05 p.m.  
Ashley Torres, 1st Grade Teacher/ Administrative Intern: Present via Google Meet  
Connie Dove, Dove Property Advisors: Present via Google Meet, excused from meeting at 8:05 p.m.  
Sue Fox, Matthews Fox: Absent  
PC; Diego Gallegos, Public Charter Schools of New Mexico: Absent

### Agenda details:

- I. Call to Order
  - a. **Scott called the meeting to order at 6:42 p.m.**
- II. Approval of Agenda
  - a. **Lisa proposed the correction of the number items after. Agenda items were not numbered correctly.**
  - b. **Motion to approve: Lisa moved to approve the agenda for November 15, 2023 general meeting. Seconded motion: Scott seconded.**  
**Vote: Agenda was approved unanimously as presented.**
- III. Approval of Minutes from October 30, 2023 General Meeting
  - a. **Motion to approve: Lisa moved to approve the minutes for October 30, 2023 general meeting with the additions that Jackie added and the correction of title from agenda to minutes**  
**Seconded motion: Scott seconded.**  
**Vote: Agenda was approved unanimously as presented.**
- IV. Financial Report from Finance Committee: Ashley Wolfel, The Vigil Group
  - a. **Financial reports were reviewed on November 15th.**
  - b. **Ashley presented the information to the Board.**
    - i. **Lease Reimbursement: Ashley clarified questions about the Lease Reimbursement and the delay in reimbursement.**
    - ii. **USDA: Lisa had questions about USDA reimbursement and Ashley and Jackie provided clarification. Clarification was given by Ashley and Jackie.**
    - iii. **Cash Deposits: Lisa asked if cash deposits were made in a timely manner. Lisa requested that Felicitas reshare the Monthly Deposit spreadsheet for her review.**
    - iv. **American Reading Company: Jackie explained the process the school follows when receiving ordered items and the process to make payment.**

- v. **Trophy Shop: Jackie explained that the school purchased plaques for the legislators that have helped SABE with Capital Outlay Money. The plaques will be presented at the next SOMOS SABE event in December.**
- vi. **There were no BARS for this month's meeting.**
- vii. **Audit: Lisa asked if there was anything new regarding the audit. [Ashley Wolfel](#) shared that the audit was complete.**
- viii. **Lisa asked what the current student enrollment is. Currently, student enrollment is 231 students.**

V. Action Items:

- a. Approval of Financial Check Register Report
  - i. **Motion to approve: Lisa moved to approve the Financial Check Register Report as presented by Ashley. Seconded by Mario. Vote: Financial Check Register Report was approved unanimously.**
- b. Approval to move forward with the Lease Purchase Agreement with Rachel Matthew Development
  - i. **Connie updated the Governing Board with the steps that have been taken up to date.**
  - ii. **Ashley shared the Loan Amortization Report and the recommendations made by Michael Vigil.**
  - iii. **Motion to approve: Scott made the motion to move forward with the creation of the Lease Purchase Agreement (LPA) with Rachel Matthew Development. Seconded by Mario. Vote: Motion to move forward with lease purchase was approved unanimously.**
  - iv. **Special meeting for December 7, 2023 to approve the LPA.**

VI. Discussion Items

- a. SABE Facility Discussion, Connie Dove, Michael Vigil, Ashley Wolfel
  - i. Update
- b. Focused Priorities for the GB, Diego Gallegos, Public Charter Schools of New Mexico
  - i. Facility processes
  - ii. Policy review
  - iii. Succession and recruitment of new governing board members
  - iv. Governing Board master calendar
  - v. **This discussion item was not addressed due to Diego not being present at the meeting.**

a. VII. Monthly Administrative Report

- a. Fiscal & Operations, Mrs. Rodriguez
- b. Instruction & Data, Mrs. Reyes

i. b. VIII. Public Comment

**a. No one was present for public comment**

c. IX. Announcements

**d. There were no announcements**

e. X. Adjourn

**Motion to adjourn: Scott made the motion to adjourn the meeting.**

**Seconded by Lisa**

**Motion was approved unanimously.**

**The meeting was adjourned at 8:25 p.m.**

**Sandoval Academy of Bilingual Education  
Budget Summary  
as of November 30, 2023**

Revenues						
Fund Description	Annual Budget	Actual (YTD)	Annualized Budget	Annualize vs Actual	FY23	FY24-FY23
Fund 11000 Operational	\$ 3,387,608.09	\$ 1,423,308.37	\$ 1,411,503.37	\$ 11,805.00	\$ 1,012,000.54	\$ 411,307.83
Fund 13000 Pupil Transportation	\$ 74,463.00	\$ 33,845.00	\$ 31,026.25	\$ 2,818.75	\$ 17,390.00	\$ 16,455.00
Fund 21000 USDA Food Reimbursement	\$ 70,000.00	\$ 194.00	\$ 29,166.67	\$ (28,972.67)	\$ 19,317.60	\$ (19,123.60)
Fund 23000 Activities	\$ -	\$ 4,968.89	\$ -	\$ 4,968.89	\$ 8,173.00	\$ (3,204.11)
Fund 24101 Title I	\$ 41,675.50	\$ -	\$ 17,364.79	\$ (17,364.79)	\$ -	\$ -
Fund 24106 IDEAB	\$ 46,324.00	\$ 35,247.53	\$ 19,301.67	\$ 15,945.86	\$ -	\$ 35,247.53
Fund 24109 Preschool IDEA-B	\$ 399.00	\$ -	\$ 166.25	\$ (166.25)	\$ -	\$ -
Fund 24154 Title II	\$ 6,452.00	\$ 12,097.84	\$ 2,688.33	\$ 9,409.51	\$ -	\$ 12,097.84
Fund 24189 Student Supp Academic Achievement	\$ 23,938.00	\$ 8,089.91	\$ 9,974.17	\$ (1,884.26)	\$ -	\$ 8,089.91
Fund 24308 ESSR II CRRSA	\$ -	\$ 72,441.11	\$ -	\$ -	\$ -	\$ 72,441.11
Fund 24330 ESSR III ARP	\$ 149,493.00	\$ 9,005.11	\$ 62,288.75	\$ (53,283.64)	\$ -	\$ 9,005.11
Fund 24346 IDEA/ ARP Act of 2021	\$ 1,965.00	\$ 9,600.34	\$ 818.75	\$ 8,781.59	\$ -	\$ 9,600.34
Fund 25153 Title XIX MEDICAID 3/21 Years	\$ -	\$ 2,896.22	\$ -	\$ 2,896.22	\$ 2,666.04	\$ 230.18
Fund 26107 REC/DISTRICT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 27107 2012 GOB Student Library SB66	\$ 2,890.00	\$ 2,542.30	\$ 1,204.17	\$ 1,338.13	\$ -	\$ 2,542.30
Fund 27109 Instructional Materials - GAA of 2019	\$ 3,233.37	\$ 3,233.37	\$ 1,347.24	\$ 1,886.13	\$ -	\$ 3,233.37
Fund 27201 School Lunch Co-Pay	\$ -	\$ 1,383.50	\$ -	\$ 1,383.50	\$ -	\$ 1,383.50
Fund 27202 Open SciEd Expansion Initiative	\$ 1,700.00	\$ -	\$ 708.33	\$ (708.33)	\$ -	\$ -
Fund 27414 Pediatric Autism/ Special Needs	\$ -	\$ 1,302.34	\$ -	\$ 1,302.34	\$ -	\$ 1,302.34
Classroom Equipment			\$ -	\$ 1,302.34	\$ -	\$ 1,302.34
Fund 31701 SB9 Local	\$ 74,190.00	\$ 1,574.20	\$ 30,912.50	\$ (29,338.30)	\$ 1,471.85	\$ 102.35
Fund 31703 SB9 State Match Cash	\$ -	\$ 12,447.00	\$ -	\$ 12,447.00	\$ -	\$ 12,447.00
<b>Total Revenues</b>	<b>\$3,884,330.96</b>	<b>\$1,634,177.03</b>	<b>\$1,618,471.23</b>	<b>(\$56,735.31)</b>	<b>\$1,061,019.03</b>	<b>\$573,158.00</b>

**Sandoval Academy of Bilingual Education**  
**Revenue Report**  
**as of November 30, 2023**

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Fees Activities	\$0.00	\$7,930.00	(\$7,930.00)
Fees Educational	\$0.00	\$3,725.00	(\$3,725.00)
Contributions and Donations from Private Sources	\$0.00	\$150.00	(\$150.00)
State Equalization Guarantee	<u>\$3,387,608.09</u>	<u>\$1,411,503.37</u>	<u>\$1,976,104.72</u>
Fund 11000 Operational	<b>\$3,387,608.09</b>	<b>\$1,423,308.37</b>	<b>\$1,964,299.72</b>
Fund 13000 Pupil Transportation	\$74,463.00	\$33,845.00	\$40,618.00
Fund 21000 USDA Food Reimbursement	\$70,000.00	\$194.00	\$69,806.00
Fund 23000 NonInstructional Support	\$0.00	\$4,968.89	(\$4,968.89)
Fund 24101 Title I	\$41,675.50	\$0.00	\$41,675.50
Fund 24106 IDEAB	\$46,324.00	\$35,247.53	\$11,076.47
Fund 24109 Preschool IDEAB	\$399.00	\$0.00	\$399.00
Fund 24154 Title II	\$6,452.00	\$12,097.84	(\$5,645.84)
Fund 24189 Student Supp Academic Achievement	\$23,938.00	\$8,089.91	\$15,848.09
Fund 24308 ESSR II CRRSA	\$0.00	\$72,441.11	(\$72,441.11)
Fund 24330 ESSR III ARP	\$149,493.00	\$9,005.11	\$140,487.89
Fund 24346 IDEA/ARP	\$1,965.00	\$9,600.34	(\$7,635.34)
Fund 25153 Title XIX MEDICAID 3/21 Years	\$0.00	\$2,896.22	(\$2,896.22)
Fund 27107 2012 GOB Student Library SB66	\$2,890.00	\$2,542.30	\$347.70
Fund 27109 Instructional Materials GAA of 2019	\$3,233.37	\$3,233.37	\$0.00
Fund 27201 School Lunch CoPay	\$0.00	\$1,383.50	(\$1,383.50)
Fund 27202 Open SciEd Expansion Initiative	\$1,700.00	\$0.00	\$1,700.00
Fund 27414 Pediatric Autism/ Special Needs Classroom Equipment	\$0.00	\$1,302.34	(\$1,302.34)
Fund 31701 SB9 Local	\$74,190.00	\$1,574.20	\$72,615.80
Fund 31703 SB9 State Match Cash	\$0.00	\$12,447.00	(\$12,447.00)
<b>Grand Total</b>	<b><u>\$3,884,330.96</u></b>	<b><u>\$1,634,177.03</u></b>	<b><u>\$2,250,153.93</u></b>

**Sandoval Academy of Bilingual Education  
Expenditure Report  
as of November 30, 2023**

<b>Description</b>	<b>Budget (YTD)</b>	<b>Actual (YTD)</b>	<b>Encumbrance (YTD)</b>	<b>Available (YTD)</b>
Salaries Expense-Long-term Sub	\$63,000.00	\$686.72	\$11,939.86	\$50,373.42
Salaries Expense- Teachers	\$0.00	\$1,140.00	\$4,104.94	(\$5,244.94)
Salaries Expense-Kinder Teachers	\$788,596.00	\$243,455.55	\$563,624.29	(\$18,483.84)
Salaries Expense- EA	\$120,776.00	\$18,617.08	\$88,431.15	\$13,727.77
Salaries Expense-Kinder EA	\$35,000.00	\$18,372.85	\$42,039.01	(\$25,411.86)
Salaries Expense-Fine Arts	\$35,000.00	\$8,083.67	\$21,941.33	\$4,975.00
Salaries Expense-Sped Teacher	\$153,347.00	\$21,316.89	\$57,860.11	\$74,170.00
Salaries Expense-After School At-Risk	\$104,688.00	\$19,044.10	\$72,790.52	\$12,853.38
Stipend -Teacher	\$41,545.00	\$6,192.34	\$16,807.66	\$18,545.00
Stiped- EA	\$36,725.00	\$538.44	\$24,824.07	\$11,362.49
Stipend -SPED	\$5,500.00	\$1,346.10	\$3,653.90	\$500.00
Employee Benefits	\$538,887.30	\$122,275.17	\$344,083.34	\$72,528.79
Professional Development	\$989.00	\$0.00	\$0.00	\$989.00
Professional Development-Fine Arts	\$62.00	\$0.00	\$0.00	\$62.00
Professional Development-SPED	\$12,000.00	\$0.00	\$0.00	\$12,000.00
Other Professional/Technical Services	\$0.00	\$0.00	\$2,500.00	(\$2,500.00)
Other Charges	\$900.00	\$1,306.09	\$2,121.40	(\$2,527.49)
Other Charges - Fine Arts	\$400.00	\$0.00	\$0.00	\$400.00
Other Charges-SPED	\$810.00	\$0.00	\$0.00	\$810.00
Other Charges-Activities	\$0.00	\$370.00	\$0.00	(\$370.00)
Student Travel	\$1,260.00	\$0.00	\$610.57	\$649.43
Instructional materials	\$35,567.00	\$11,155.39	\$10,842.15	\$13,569.46
Instructional materials-Bilingual	\$0.00	\$0.00	\$5,000.00	(\$5,000.00)
Other Instructional Materials	\$3,708.00	\$0.00	\$0.00	\$3,708.00
Software	\$14,000.00	\$14,178.27	\$0.00	(\$178.27)
General Supplies and Materials	\$14,500.00	\$9,251.31	\$655.68	\$4,593.01
General Supplies and Materials - Fine Arts	\$413.00	\$0.00	\$102.70	\$310.30
General Supplies and Materials - SPED	\$519.00	\$0.00	\$0.00	\$519.00
Supply Assets (Under \$5K)	\$247,254.79	\$985.44	\$519.96	\$245,749.39
<b>Function 1000 - Instruction</b>	<b>\$2,255,447.09</b>	<b>\$498,315.41</b>	<b>\$1,274,452.64</b>	<b>\$482,679.04</b>
Salaries Expense-Coordinator	\$79,167.00	\$21,303.45	\$57,823.55	\$40.00
Salaries Expense-Nursing Assistant	\$16,176.00	\$5,599.08	\$10,575.96	\$0.96
Salaries Expense-Registrar	\$16,176.00	\$5,599.35	\$10,576.61	\$0.04
Stipend-Coordinator	\$8,000.00	\$2,153.83	\$5,846.17	\$0.00
Employee Benefits	\$48,991.00	\$14,173.67	\$34,718.62	\$98.71
Employee Benefits	\$2,732.00	\$1,016.28	\$1,919.64	(\$203.92)
Diagnosticians - Contracted	\$17,000.00	\$8,684.70	\$5,118.76	\$3,196.54
Speech Therapists - Contracted	\$40,315.00	\$0.00	\$40,314.96	\$0.04
Occupational Therapists - Contracted	\$20,400.00	\$5,160.62	\$15,204.13	\$35.25
Specialists - Contracted	\$44,087.00	\$11,111.15	\$13,299.39	\$19,676.46
Specialists - Contracted	\$1,000.00	\$1,000.72	\$0.00	(\$0.72)
Professional Development	\$911.00	\$0.00	\$0.00	\$911.00
Other Professional/Technical Services	\$27,600.00	\$10,741.74	\$16,797.64	\$60.62
Other Charges	\$354.00	\$14.09	\$341.49	(\$1.58)
General Supplies and Materials	\$520.00	\$206.98	\$0.00	\$313.02
<b>Function 2100 - Support Services-Students</b>	<b>\$320,697.00</b>	<b>\$85,749.38</b>	<b>\$210,617.28</b>	<b>\$24,330.34</b>
Professional Development	\$0.00	\$3,564.63	\$5,014.63	(\$8,579.26)
Other Professional/Technical Services	\$6,300.00	\$0.00	\$0.00	\$6,300.00
General Supplies and Materials	\$3,376.00	\$3,375.00	\$0.00	\$1.00
<b>Function 2200 - Support Services-Instruction</b>	<b>\$9,676.00</b>	<b>\$6,939.63</b>	<b>\$5,014.63</b>	<b>(\$2,278.26)</b>

**Sandoval Academy of Bilingual Education  
Expenditure Report  
as of November 30, 2023**

<b>Description</b>	<b>Budget (YTD)</b>	<b>Actual (YTD)</b>	<b>Encumbrance (YTD)</b>	<b>Available (YTD)</b>
Salaries Expense - Executive Director	\$125,000.00	\$48,076.90	\$76,923.10	\$0.00
Employee Benefits	\$51,708.00	\$19,596.35	\$32,437.33	(\$325.68)
Auditing	\$25,000.00	\$11,733.40	\$18,340.98	(\$5,074.38)
Legal	\$3,600.00	\$4,432.99	\$2,976.89	(\$3,809.88)
Advertising	\$25,000.00	\$8,070.33	\$11,621.87	\$5,307.80
Board Training	\$7,000.00	\$4,750.00	\$0.00	\$2,250.00
<b>Function 2300 - Support Services-General Administration</b>	<b>\$237,308.00</b>	<b>\$96,659.97</b>	<b>\$142,300.17</b>	<b>(\$1,652.14)</b>
Salaries Expense - Principals	\$46,550.00	\$15,992.28	\$30,207.72	\$350.00
Salaries Expense - Secretarial	\$60,500.00	\$15,805.44	\$29,854.94	\$14,839.62
Employee Benefits	\$33,465.00	\$10,028.81	\$19,318.63	\$4,117.56
Other Charges	\$4,400.00	\$225.00	\$450.00	\$3,725.00
Rentals of Computers and Related Equipment	\$0.00	\$0.00	\$5,000.00	(\$5,000.00)
Software	\$28.00	\$0.00	\$0.00	\$28.00
General Supplies and Materials	\$2,616.00	\$237.96	\$126.00	\$2,252.04
Supply Asset (Under \$5k)	\$0.00	\$2,064.92	\$0.00	(\$2,064.92)
<b>Function 2400 - Support Services-School Administration</b>	<b>\$147,559.00</b>	<b>\$44,354.41</b>	<b>\$84,957.29</b>	<b>\$18,247.30</b>
Salaries Expense - Data Processing	\$31,937.00	\$8,938.58	\$24,261.93	(\$1,263.51)
Stipend-Data Processor	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Employee Benefits	\$14,045.00	\$3,255.85	\$8,556.30	\$2,232.85
Other Professional/Technical Services	\$97,424.00	\$35,279.25	\$57,744.71	\$4,400.04
Software	\$13,600.00	\$13,569.79	\$0.00	\$30.21
General Supplies and Materials	\$75.00	\$0.00	\$30.00	\$45.00
<b>Function 2500 - Central Services</b>	<b>\$162,081.00</b>	<b>\$61,043.47</b>	<b>\$90,592.94</b>	<b>\$10,444.59</b>
Salaries Expense - Custodian	\$33,878.00	\$11,063.07	\$20,896.93	\$1,918.00
Employee Benefits	\$15,824.00	\$6,421.76	\$12,273.95	(\$2,871.71)
Other Charges	\$33,285.00	\$12,222.90	\$17,112.06	\$3,950.04
Electricity	\$28,000.00	\$12,646.47	\$14,353.53	\$1,000.00
Natural Gas (Buildings)	\$9,000.00	\$251.12	\$3,348.88	\$5,400.00
Communication Services	\$10,147.00	\$2,816.71	\$4,034.23	\$3,296.06
Renting Land and Buildings	\$97,000.00	\$113,285.95	\$158,600.33	(\$174,886.28)
Rentals of Computers and Related Equipment	\$4,176.00	\$2,346.07	\$3,263.81	(\$1,433.88)
Property Liability Insurance	\$39,218.00	\$39,247.00	\$0.00	(\$29.00)
General Supplies and Materials	\$15,000.00	\$3,886.42	\$1,321.08	\$9,792.50
Supply Asset (Under \$5k)	\$1,365.00	\$0.00	\$0.00	\$1,365.00
Gasoline	\$28.00	\$0.00	\$0.00	\$28.00
<b>Function 2600 - Operation &amp; Maintenance of Plant</b>	<b>\$286,921.00</b>	<b>\$204,187.47</b>	<b>\$235,204.80</b>	<b>(\$152,471.27)</b>
Emergency Reserve	\$185,000.00	\$0.00	\$0.00	\$185,000.00
<b>Function 2900 - Other Support Services</b>	<b>\$185,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$185,000.00</b>
Salaries Expense - Food Service Coordinator	\$30,000.00	\$8,888.88	\$21,111.12	\$0.00
Employee Benefits	\$8,582.00	\$2,617.90	\$5,994.31	(\$30.21)
Other Contract Services	\$248.00	\$309.42	\$0.00	(\$61.42)
Supply Asset (Under \$5k)	\$0.00	\$0.00	\$599.50	(\$599.50)
<b>Function 3100 - Food Services Operations</b>	<b>\$38,830.00</b>	<b>\$11,816.20</b>	<b>\$27,704.93</b>	<b>(\$691.13)</b>
<b>Fund 11000 - Operational</b>	<b>\$3,643,519.09</b>	<b>\$1,009,065.94</b>	<b>\$2,070,844.68</b>	<b>\$563,608.47</b>
<b><u>Pupil Transportation - 13000</u></b>				
Transportation Contractors	\$74,463.00	\$27,531.56	\$40,500.00	\$6,431.44
<b>Fund 13000 - Pupil Transportation</b>	<b>\$74,463.00</b>	<b>\$27,531.56</b>	<b>\$40,500.00</b>	<b>\$6,431.44</b>

**Sandoval Academy of Bilingual Education  
Expenditure Report  
as of November 30, 2023**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<b><u>USDA Fund-21000</u></b>				
Other Charges	\$0.00	\$1,722.96	\$7,370.44	(\$9,093.40)
Food	\$70,000.00	\$51,855.00	\$148,145.00	(\$130,000.00)
<b>Fund 21000 - USDA Food Reimbursement</b>	<b>\$70,000.00</b>	<b>\$53,577.96</b>	<b>\$155,515.44</b>	<b>(\$139,093.40)</b>
<b><u>Activities-23000</u></b>				
Other Charges	\$0.00	\$187.50	\$40.00	(\$227.50)
General Supplies and Materials	\$15,066.00	\$0.00	\$3,014.00	\$12,052.00
<b>Fund 23000 - Activities</b>	<b>\$15,066.00</b>	<b>\$187.50</b>	<b>\$3,054.00</b>	<b>\$11,824.50</b>
<b><u>Title I-24101</u></b>				
Professional Development	\$5,000.00	\$0.00	\$0.00	\$5,000.00
General Supplies and Materials	\$2,500.00	\$0.00	\$2,200.00	\$300.00
<b>Function 1000 - Instruction</b>	<b>\$7,500.00</b>	<b>\$0.00</b>	<b>\$2,200.00</b>	<b>\$5,300.00</b>
Salaries Expense - Coordinator	\$34,175.50	\$6,875.00	\$20,962.71	\$6,337.79
Employee Benefits	\$0.00	\$2,490.25	\$0.00	(\$2,490.25)
<b>Function 2100 - Support Services-Students</b>	<b>\$34,175.50</b>	<b>\$9,365.25</b>	<b>\$35,272.54</b>	<b>\$3,847.54</b>
<b>Fund 24101 - Title I</b>	<b>\$41,675.50</b>	<b>\$9,365.25</b>	<b>\$37,472.54</b>	<b>\$9,147.54</b>
<b><u>IDEA-B-24106</u></b>				
Salaries Expense - SPED	\$46,324.00	\$0.00	\$0.00	\$46,324.00
<b>Fund 24106 - IDEA-B</b>	<b>\$46,324.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$46,324.00</b>
<b><u>Preschool IDEA-B-24109</u></b>				
Specialists - Contracted	\$399.00	\$0.00	\$0.00	\$399.00
<b>Fund 24109 - Preschool IDEA-B</b>	<b>\$399.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$399.00</b>
<b><u>Title II-24154</u></b>				
Professional Development	\$6,152.00	\$0.00	\$3,060.00	\$3,092.00
<b>Function 1000 - Instruction</b>	<b>\$6,152.00</b>	<b>\$0.00</b>	<b>\$3,060.00</b>	<b>\$3,092.00</b>
Professional Development	\$0.00	\$2,245.00	\$654.40	(\$2,899.40)
<b>Function 2200 - Support Services-Instruction</b>	<b>\$0.00</b>	<b>\$2,245.00</b>	<b>\$654.40</b>	<b>(\$2,899.40)</b>
Professional Development	\$300.00	\$290.00	\$696.00	(\$686.00)
<b>Function 2400 - Support Services-School Administration</b>	<b>\$300.00</b>	<b>\$290.00</b>	<b>\$696.00</b>	<b>(\$686.00)</b>
<b>Fund 24154 - Title II</b>	<b>\$6,452.00</b>	<b>\$2,535.00</b>	<b>\$4,410.40</b>	<b>(\$493.40)</b>
<b><u>Student Support Academic Achievement -24189</u></b>				
Other Contract Services	\$6,500.00	\$0.00	\$0.00	\$6,500.00
General Supplies and Materials	\$7,438.00	\$0.00	\$4,400.00	\$3,038.00
<b>Function 1000 - Instruction</b>	<b>\$13,938.00</b>	<b>\$0.00</b>	<b>\$4,400.00</b>	<b>\$9,538.00</b>
Salaries Expense - Coordinator	\$0.00	\$1,666.65	\$6,333.35	(\$8,000.00)
Salaries Expense- Student Support	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Employee Benefits	\$0.00	\$603.69	\$1,396.31	(\$2,000.00)
<b>Function 2100 - Support Services-Students</b>	<b>\$10,000.00</b>	<b>\$2,270.34</b>	<b>\$7,729.66</b>	<b>\$0.00</b>
<b>Fund 24189 - Student Supp Academic Achievement</b>	<b>\$23,938.00</b>	<b>\$2,270.34</b>	<b>\$12,129.66</b>	<b>\$9,538.00</b>
<b><u>ARP - 24330</u></b>				
Salaries Expense - Tutor	\$41,012.00	\$8,490.48	\$32,111.67	\$409.85
Employee Benefits	\$5,560.00	\$5,045.80	\$12,094.93	(\$11,580.73)
Professional Development	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Software	\$5,000.00	\$11,893.20	\$2,866.99	(\$9,760.19)
General Supplies and Materials	\$19,110.00	\$1,160.25	\$19,728.69	(\$1,778.94)
<b>Function 1000 - Instruction</b>	<b>\$73,682.00</b>	<b>\$26,589.73</b>	<b>\$66,802.28</b>	<b>(\$19,710.01)</b>
Other Professional/Technical Services	\$30,237.00	\$6,671.28	\$23,564.94	\$0.78
<b>Function 2100 - Support Services-Students</b>	<b>\$30,237.00</b>	<b>\$6,671.28</b>	<b>\$23,564.94</b>	<b>\$0.78</b>

**Sandoval Academy of Bilingual Education  
Expenditure Report  
as of November 30, 2023**

<b>Description</b>	<b>Budget (YTD)</b>	<b>Actual (YTD)</b>	<b>Encumbrance (YTD)</b>	<b>Available (YTD)</b>
Other Charges	\$2,500.00	\$2,499.00	\$0.00	\$1.00
<b>Function 2400 - Support Services-School Administration</b>	<b>\$2,500.00</b>	<b>\$2,499.00</b>	<b>\$0.00</b>	<b>\$1.00</b>
Salaries Expense - IT	\$19,500.00	\$6,749.91	\$12,749.71	\$0.38
Stipend	\$3,540.00	\$1,225.08	\$2,314.04	\$0.88
Employee Benefits	\$3,182.00	\$841.52	\$1,649.39	\$691.09
<b>Function 2500 - Central Services</b>	<b>\$26,222.00</b>	<b>\$8,816.51</b>	<b>\$16,713.14</b>	<b>\$692.35</b>
Other Contract Services	\$0.00	\$0.00	\$968.63	(\$968.63)
General Supplies and Materials	\$0.00	\$0.00	\$1,851.28	(\$1,851.28)
Supply Asset (Under \$5k)	\$1,852.00	\$0.00	\$0.00	\$1,852.00
<b>Function 2600 - Operation &amp; Maintenance of Plant</b>	<b>\$1,852.00</b>	<b>\$0.00</b>	<b>\$2,819.91</b>	<b>(\$967.91)</b>
Transportation Contractors	\$15,000.00	\$0.00	\$0.00	\$15,000.00
<b>Function 2700 - Student Transportation</b>	<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,000.00</b>
<b>Fund 24330 - ARP</b>	<b>\$149,493.00</b>	<b>\$44,576.52</b>	<b>\$109,900.27</b>	<b>(\$4,983.79)</b>
<b><u>IDEA/ ARP Act of 2021- 24346</u></b>				
General Supplies and Materials	\$1,965.00	\$0.00	\$0.00	\$1,965.00
<b>Fund 24346 - IDEA/ ARP Act of 2021</b>	<b>\$1,965.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,965.00</b>
<b><u>Medicaid-25153</u></b>				
Specialists - Contracted	\$50,000.00	\$0.00	\$0.00	\$50,000.00
<b>Fund 25153 - Title XIX MEDICAID 3/21 Years</b>	<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50,000.00</b>
<b><u>2012 GOB Student Library SB-66-27107</u></b>				
Library and Audio-Visual	\$2,890.00	\$0.00	\$0.00	\$2,890.00
<b>Fund 27107 - 2012 GOB Student Library SB-66</b>	<b>\$2,890.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,890.00</b>
<b><u>Instructional Materials - GAA of 2019 - 27109</u></b>				
Instructional Materials Credit - 50% Textbooks	\$3,233.37	\$3,233.32	\$0.00	\$0.05
<b>Fund 27109 - Instructional Materials - GAA of 2019</b>	<b>\$3,233.37</b>	<b>\$3,233.32</b>	<b>\$0.00</b>	<b>\$0.05</b>
<b><u>OpenSciEd Expansion- 27202</u></b>				
General Supplies and Materials	\$1,700.00	\$0.00	\$0.00	\$1,700.00
<b>Fund 27202 - Open SciEd Expansion Initiative</b>	<b>\$1,700.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,700.00</b>
<b><u>SB-9 Local- 31701</u></b>				
County Tax Collection Costs	\$1,000.00	\$15.74	\$0.00	\$984.26
<b>Function 2300 - Support Services-General Administration</b>	<b>\$1,000.00</b>	<b>\$15.74</b>	<b>\$0.00</b>	<b>\$984.26</b>
Construction Services	\$0.00	\$0.00	\$63,466.30	(\$63,466.30)
Supply Assets (Under \$5K)	\$257,649.00	\$5,362.83	\$0.00	\$252,286.17
<b>Function 4000 - Capital Outlay</b>	<b>\$257,649.00</b>	<b>\$5,362.83</b>	<b>\$63,466.30</b>	<b>\$188,819.87</b>
<b>Fund 31701 - SB-9 Local</b>	<b>\$258,649.00</b>	<b>\$5,378.57</b>	<b>\$63,466.30</b>	<b>\$189,804.13</b>
<b><u>SB-9 State Match Cash-31703</u></b>				
Supply Assets (Under \$5K)	\$40,473.00	\$0.00	\$0.00	\$40,473.00
<b>Fund 31703 - SB-9 State Match Cash</b>	<b>\$40,473.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,473.00</b>
<b>Grand Total</b>	<b>\$4,430,239.96</b>	<b>\$1,157,721.96</b>	<b>\$2,498,114.59</b>	<b>\$774,403.41</b>

**Sandoval Academy of Bilingual Education  
Bank Account Register Report  
Bank Register Report as of November 30, 2023**

Bank		Account Number						
Wells Fargo		Date	Number	Type	Payee/From	Status	Deposit	Withdrawal
		11/1/2023	2693	Payroll Liability Check	First Financial Group of America	Non-Void		\$489.76
		11/1/2023	2694	AP Warrant	Ashley Torres	Non-Void		\$59.00
		11/1/2023	2695	AP Warrant	Bernalillo Public School Student Nutrition	Non-Void		\$53,577.96
		11/1/2023	2696	AP Warrant	Charter School Nursing Services	Non-Void		\$1,611.56
		11/1/2023	2697	AP Warrant	Extra Space Management	Non-Void		\$361.25
		11/1/2023	2698	AP Warrant	Fulcrum Building, LLC	Non-Void		\$27,331.38
		11/1/2023	2699	AP Warrant	HDSupply	Non-Void		\$209.93
		11/1/2023	2700	AP Warrant	Mia Duran	Non-Void		\$59.00
		11/1/2023	2701	AP Warrant	Power-On Technology Services	Non-Void		\$1,342.97
		11/1/2023	2702	AP Warrant	Southwest Copy Systems- Equipment	Non-Void		\$466.94
		11/1/2023	2703	AP Warrant	The Vigil Group, LLC	Non-Void		\$6,037.64
		11/1/2023	2704	AP Warrant	Verizon Wireless/Straight Talk	Non-Void		\$2,505.68
		11/1/2023	2705	AP Warrant	Yuvia Garcia	Non-Void		\$44.00
		11/3/2023		Payroll Liability Check	Wells Fargo	Non-Void		\$44,503.80
		11/3/2023	11-001	Cash Receipt	Before and After school; Chocolate sales; Supply Fee	Non-Void	\$1,095.00	
		11/8/2023		Payroll Liability Check	Internal Revenue Service	Non-Void		\$14,277.86
		11/8/2023	11-002	Cash Receipt	Chocolate Sales	Non-Void	\$665.00	
		11/9/2023	11-003	Cash Receipt	Before and After school; Chocolate Sales; Donations; Supply Fee	Non-Void	\$1,220.00	
		11/9/2023	11-004	Cash Receipt	SEG November 2023	Non-Void	\$282,300.68	
		11/10/2023		Payroll Liability Check	NMPSIA	Non-Void		\$20,649.36
		11/10/2023		Payroll Liability Check	NMRHCA	Non-Void		\$4,016.13
		11/14/2023		Payroll Liability Check	NMERB	Non-Void		\$38,380.23
		11/15/2023	11-005	Cash Receipt	SB-9 Sandoval County	Non-Void	\$778.62	
		11/15/2023	11-006	Cash Receipt	IDEA-B RfR FY23	Non-Void	\$35,247.53	
		11/16/2023	11-007	Cash Receipt	Chocolate Sales; Donations; School Supply	Non-Void	\$1,940.00	
		11/16/2023	11-009	Cash Receipt	Supply Fee; Chocolate Sales	Non-Void	\$340.00	
		11/17/2023		Payroll Liability Check	Wells Fargo	Non-Void		\$44,647.25
		11/17/2023	11-010	Cash Receipt	Supply Fee; Medicaid	Non-Void	\$67.46	
		11/21/2023	11-011	Cash Receipt	Supply Fee	Non-Void	\$230.00	
		11/21/2023	2706	AP Warrant	Albuquerque Charter School #114	Non-Void		\$370.00
		11/21/2023	2707	AP Warrant	Alice Banks	Non-Void		\$20.00
		11/21/2023	2708	AP Warrant	American Reading Company	Non-Void		\$10,500.00
		11/21/2023	2709	AP Warrant	BMSI-Rosario Romar	Non-Void		\$2,109.45
		11/21/2023	2710	AP Warrant	Cooperative Educational Services	Non-Void		\$3,916.94
		11/21/2023	2711	AP Warrant	Fiber Platform LLC	Non-Void		\$100.98
		11/21/2023	2712	AP Warrant	Herrera Coaches	Non-Void		\$6,750.00
		11/21/2023	2713	AP Warrant	Jackie Rodriguez	Non-Void		\$690.86
		11/21/2023	2714	AP Warrant	Lucky Tamm Digital Marketing	Non-Void		\$1,613.44
		11/21/2023	2715	AP Warrant	Matthews Fox, P.C.	Non-Void		\$2,023.11
		11/21/2023	2716	AP Warrant	Munetrix	Non-Void		\$2,790.00
		11/21/2023	2717	AP Warrant	Sarah Farrell	Non-Void		\$10.00
		11/21/2023	2718	AP Warrant	School Nurse Supply	Non-Void		\$143.68
		11/21/2023	2719	AP Warrant	Timeclock Plus LLC	Non-Void		\$161.15
		11/22/2023		Payroll Liability Check	Internal Revenue Service	Non-Void		\$14,289.89
		11/22/2023		Payroll Liability Check	New Mexico Taxation & Revenue Department	Non-Void		\$3,962.16
		11/22/2023	11-008	Cash Receipt	Pupil Transportation November 2023	Non-Void	\$6,769.00	
		11/24/2023	11-012	Cash Receipt	Before and After school; Chocolate sales; Supply Fee	Non-Void	\$1,335.00	
<b>Sub Total</b>							<b>\$331,988.29</b>	<b>\$310,023.36</b>
<b>Grand Total</b>							<b>\$331,988.29</b>	<b>\$310,023.36</b>

**Sandoval Academy of Bilingual Education  
Outstanding Purchase Orders  
as of November 30, 2023**

<b>PO Number</b>	<b>Type</b>	<b>Vendor Name</b>	<b>Date Issued</b>	<b>PO Amount</b>	<b>Invoiced Amount</b>	<b>Remaining Encumbrance</b>
SABE240001	Dollar	Herrera Coaches	7/5/2023	\$67,500.00	\$27,000.00	\$40,500.00
SABE240002	Dollar	Cooperative Educational Services	7/5/2023	\$40,314.96	\$0.00	\$40,314.96
SABE240003	Dollar	Cooperative Educational Services	7/5/2023	\$30,236.22	\$6,671.28	\$23,564.94
SABE240004	Dollar	Cooperative Educational Services	7/5/2023	\$20,157.48	\$6,858.09	\$13,299.39
SABE240005	Dollar	Clifton Larson Allen, LLP	7/5/2023	\$30,000.00	\$11,659.02	\$18,340.98
SABE240006	Dollar	Fulcrum Building, LLC	7/5/2023	\$327,486.24	\$163,565.57	\$163,920.67
SABE240007	Dollar	The Vigil Group, LLC	7/5/2023	\$67,318.68	\$23,295.06	\$44,023.62
SABE240009	Dollar	Centurylink	7/5/2023	\$900.00	\$485.70	\$414.30
SABE240010	Dollar	Charter School Nursing Services	7/5/2023	\$15,750.00	\$6,839.86	\$8,910.14
SABE240012	Dollar	Extra Space Management	7/5/2023	\$4,335.00	\$1,806.25	\$2,528.75
SABE240013	Dollar	Harris School Solutions	7/5/2023	\$13,569.79	\$13,569.79	\$0.00
SABE240014	Dollar	Lucky Tamm Digital Marketing	7/5/2023	\$18,000.00	\$6,878.13	\$11,121.87
SABE240015-1	Dollar	Matthews Fox, P.C.	7/5/2023	\$5,000.00	\$2,023.11	\$2,976.89
SABE240016	Dollar	Mealtime/The CLM Group, Inc	7/5/2023	\$617.00	\$0.00	\$617.00
SABE240019	Dollar	Power-On Technology Services	7/5/2023	\$15,000.00	\$5,278.91	\$9,721.09
SABE240021-1	Dollar	Intrado-School Messenger	7/5/2023	\$2,249.99	\$0.00	\$2,249.99
SABE240023-1	Dollar	Southwest Copy Systems- Equipment	7/5/2023	\$4,748.07	\$1,878.58	\$2,869.49
SABE240024-1	Dollar	Timeclock Plus LLC	7/5/2023	\$1,800.00	\$944.60	\$855.40
SABE240025	Dollar	Traverse Training Group	7/5/2023	\$1,430.00	\$0.00	\$1,430.00
SABE240026-1	Dollar	Verizon Wireless/Straight Talk	7/5/2023	\$2,837.55	\$411.74	\$2,425.81
SABE240027	Dollar	United Postal Service	7/5/2023	\$126.00	\$0.00	\$126.00
SABE240028	Dollar	Fiber Platform LLC	7/5/2023	\$1,800.00	\$605.88	\$1,194.12
SABE240030	Dollar	Cooperative Educational Services	7/5/2023	\$9,000.00	\$3,881.24	\$5,118.76
SABE240033-1	Dollar	Sarah Farrell	7/1/2023	\$436.40	\$0.00	\$436.40
SABE240034	Regular	Great Minds	7/18/2023	\$6,160.85	\$5,652.16	\$508.69
SABE240035	Regular	LD Supply LLC	7/20/2023	\$298.88	\$288.88	\$10.00
SABE240036-1	Dollar	American Reading Company	7/24/2023	\$1,115.00	\$0.00	\$1,115.00
SABE240041-1	Dollar	JMP Academy of Professional Development	7/25/2023	\$4,455.63	\$0.00	\$4,455.63
SABE240043	Regular	Nexus E Rate Services LLC	7/25/2023	\$4,000.00	\$0.00	\$4,000.00
SABE240048-1	Dollar	Dual Language Education of New Mexico	7/25/2023	\$3,060.00	\$0.00	\$3,060.00
SABE240049	Regular	ACES	7/25/2023	\$450.00	\$0.00	\$450.00
SABE240050	Dollar	BMSI-Rosario Romar	7/25/2023	\$20,364.75	\$5,160.62	\$15,204.13
SABE240051-1	Regular	Felicitas Reyes	7/24/2023	\$250.63	\$0.00	\$250.63
SABE240052-1	Regular	Cooperative Educational Services	7/25/2023	\$250.00	\$0.00	\$250.00
SABE240054	Regular	LD Supply LLC	7/25/2023	\$1,851.28	\$0.00	\$1,851.28
SABE240057-1	Dollar	Staples	7/25/2023	\$13.51	\$12.98	\$0.53
SABE240058-1	Dollar	Southwest Copy Systems-Service	7/5/2023	\$5,000.00	\$0.00	\$5,000.00
SABE240065	Regular	Richard M. Romero	8/17/2023	\$3,228.75	\$0.00	\$3,228.75
SABE240072-1	Regular	Home Depot	8/17/2023	\$363.00	\$207.69	\$155.31
SABE240073-1	Regular	American Orff Schulwerk Association	7/27/2023	\$309.00	\$0.00	\$309.00
SABE240075	Regular	Sue Griffith	8/16/2023	\$3,228.75	\$0.00	\$3,228.75
SABE240076	Regular	Power School	8/17/2023	\$12,658.27	\$12,658.27	\$0.00
SABE240077-2	Regular	LD Supply LLC	8/21/2023	\$766.95	\$708.28	\$58.67
SABE240078	Regular	Best Buy-Lindsay Johnson	8/21/2023	\$102.70	\$0.00	\$102.70
SABE240079	Regular	The Vigil Group, LLC	8/23/2023	\$30.00	\$0.00	\$30.00
SABE240080-1	Dollar	Staples	8/29/2023	\$37.17	\$37.17	\$0.00
SABE240081	Regular	Abq Mom	9/8/2023	\$1,076.25	\$1,078.76	(\$2.51)
SABE240084	Regular	NMMEA	9/1/2023	\$207.00	\$0.00	\$207.00
SABE240086	Regular	Discount School Supply	9/15/2023	\$149.95	\$0.00	\$149.95
SABE240087	Regular	Barnes & Noble Booksellers, Inc.	8/24/2023	\$402.15	\$0.00	\$402.15
SABE240090	Dollar	Cooperative Educational Services	9/18/2023	\$355.58	\$14.09	\$341.49
SABE240091	Regular	Adam Garcia	9/10/2023	\$59.00	\$0.00	\$59.00
SABE240094	Dollar	Bernalillo Public School Student Nutrition	9/4/2023	\$209,093.40	\$53,577.96	\$155,515.44
SABE240098	Regular	Verizon Wireless/Straight Talk	9/27/2023	\$519.96	\$0.00	\$519.96
SABE240101	Regular	Zia Signs LLC	9/27/2023	\$120.00	\$0.00	\$120.00
SABE240104	Regular	HDSupply	10/5/2023	\$837.57	\$825.61	\$11.96
SABE240105-1	Dollar	American Reading Company	10/5/2023	\$19,825.00	\$10,500.00	\$9,325.00
SABE240106	Regular	Rio Rancho T-Shirts	10/10/2023	\$530.00	\$0.00	\$530.00

**Sandoval Academy of Bilingual Education  
Outstanding Purchase Orders  
as of November 30, 2023**

<b>PO Number</b>	<b>Type</b>	<b>Vendor Name</b>	<b>Date Issued</b>	<b>PO Amount</b>	<b>Invoiced Amount</b>	<b>Remaining Encumbrance</b>
SABE240107	Regular	Public Charter Schools of New Mexico	10/10/2023	\$1,000.00	\$0.00	\$1,000.00
SABE240108-1	Regular	American Reading Company	10/6/2023	\$2,200.00	\$0.00	\$2,200.00
SABE240109-1	Regular	American Reading Company	10/6/2023	\$2,200.00	\$0.00	\$2,200.00
SABE240110-1	Regular	American Reading Company	10/6/2023	\$2,200.00	\$0.00	\$2,200.00
SABE240111	Regular	American Reading Company	10/6/2023	\$2,500.00	\$0.00	\$2,500.00
SABE240112-1	Regular	American Reading Company	10/6/2023	\$2,500.00	\$0.00	\$2,500.00
SABE240113-1	Regular	American Reading Company	10/6/2023	\$2,500.00	\$0.00	\$2,500.00
SABE240114	Regular	American Reading Company	10/6/2023	\$2,500.00	\$0.00	\$2,500.00
SABE240115	Regular	American Reading Company	10/6/2023	\$2,500.00	\$0.00	\$2,500.00
SABE240116	Regular	American Reading Company	10/6/2023	\$2,200.00	\$0.00	\$2,200.00
SABE240117	Regular	American Reading Company	10/6/2023	\$2,200.00	\$0.00	\$2,200.00
SABE240118	Regular	American Reading Company	10/6/2023	\$2,200.00	\$0.00	\$2,200.00
SABE240119	Regular	American Reading Company	10/6/2023	\$2,500.00	\$0.00	\$2,500.00
SABE240120	Regular	American Reading Company	10/6/2023	\$2,500.00	\$0.00	\$2,500.00
SABE240121	Regular	LD Supply LLC	10/12/2023	\$215.39	\$0.00	\$215.39
SABE240124	Regular	ASCD	10/19/2023	\$478.00	\$0.00	\$478.00
SABE240126	Regular	Mechanical Systems, Inc.	10/25/2023	\$599.50	\$0.00	\$599.50
SABE240128	Regular	Precise Carpet Care	10/27/2023	\$968.63	\$0.00	\$968.63
SABE240130	Regular	Barnes & Noble Booksellers, Inc.	10/31/2023	\$48.93	\$0.00	\$48.93
SABE240131	Regular	Herrera Coaches Inc.	10/31/2023	\$610.57	\$0.00	\$610.57
SABE240132	Regular	That Trophy Shop	11/3/2023	\$101.15	\$0.00	\$101.15
SABE240134	Regular	Jackie Rodriguez	11/10/2023	\$218.00	\$0.00	\$218.00
SABE240135-1	Regular	Esteban Cole	11/10/2023	\$218.00	\$0.00	\$218.00
SABE240136	Regular	LD Supply LLC	11/16/2023	\$876.24	\$0.00	\$876.24
SABE240138	Regular	Industrial & Commercial Security Systems, Inc.	11/10/2023	\$70.00	\$0.00	\$70.00
SABE240139	Dollar	Rachel Matthew Development	11/9/2023	\$63,466.30	\$0.00	\$63,466.30
SABE240141-1	Regular	Staples	11/17/2023	\$34.49	\$0.00	\$34.49
SABE240142	Dollar	Great Minds	11/16/2023	\$2,500.00	\$0.00	\$2,500.00
SABE240143	Regular	All In One Printing, LLC	11/21/2023	\$2,524.00	\$0.00	\$2,524.00
<b>Sub Total</b>				<b>\$1,086,413.56</b>	<b>\$374,375.28</b>	<b>\$712,038.28</b>

**Sandoval Academy of Bilingual Education  
Payroll Register  
Payroll Register Report as of November 30, 2023**

<b>Wages/Deductions</b>	<b>Employer Amt.</b>	<b>Employee Amt.</b>
Net Wages	\$0.00	\$89,151.05
Basic Life	\$178.56	\$0.00
Davis Vision	\$35.14	\$18.18
Dental	\$586.38	\$324.32
ERB	\$22,730.52	\$13,400.38
ERB Less 24 K	\$1,528.85	\$665.47
ERB- Supplemental	\$93.33	\$116.04
ERB-LU less \$24K	\$277.26	\$120.69
Federal Withholding	\$0.00	\$8,939.03
FFGA- AF Cancer	\$0.00	\$45.70
FFGA- AF Critical Illness	\$0.00	\$56.16
FFGA- Texas Life Insurance	\$0.00	\$103.12
FFGA-AF Accident	\$0.00	\$39.90
FICA	\$7,954.12	\$7,954.12
Long Term Disability	\$201.37	\$112.87
Medical	\$11,448.22	\$6,520.36
Medicare	\$1,860.24	\$1,860.24
NMRHCA	\$2,703.73	\$1,351.89
State Unemployment Ins.	\$171.02	\$0.00
State Withholding - NM	\$0.00	\$3,967.11
Texas Life Supplemental	\$0.00	\$51.56
Vision	\$51.80	\$32.40
Voluntary Life	\$0.00	\$358.74
Voluntary Life-Supplemental	\$0.00	\$0.53
Workers Comp Supplemental	(\$2.30)	(\$2.00)
<b>Sub Total</b>	<b>\$49,818.24</b>	<b>\$135,187.86</b>

Bank Reconciliation

School: **Sandoval Academy of Bilingual Education**  
Bank: **Wells Fargo**  
Account Description: **Main Checking Account**  
Statement Date: **November 30, 2023**

Beginning Balance per bank:	\$	984,986.77
Cleared transactions:	\$	(350,585.81)
Deposits and Credits:	\$	331,988.29
Other bank adjustments	\$	-
		<hr/>
	\$	966,389.25
Ending balance per bank		
Plus: Outstanding Deposits	\$	-
Plus: Cleared items prior to entry	\$	-
Less: Outstanding Checks	\$	(32,973.49)
Balance per GL	\$	<hr/> <hr/> 933,415.76

**Sandoval Academy of Bilingual Education  
Outstanding Checks  
Outstanding Checks as of November 30, 2023**

<b>Last Reconciled</b>	<b>Statement Date</b>		
10/31/2023	11/30/2023		
<b>Date</b>	<b>Item Number</b>	<b>Description</b>	<b>Withdrawal</b>
8/18/2023	2617	JMP Academy of Professional Development	\$556.96
9/7/2023	2633	JMP Academy of Professional Development	\$556.96
10/25/2023	2687	JMP Academy of Professional Development	\$556.96
11/1/2023	2700	Mia Duran	\$59.00
11/1/2023	2705	Yuvia Garcia	\$44.00
11/21/2023	2706	Albuquerque Charter School #114	\$370.00
11/21/2023	2707	Alice Banks	\$20.00
11/21/2023	2708	American Reading Company	\$10,500.00
11/21/2023	2709	BMSI-Rosario Romar	\$2,109.45
11/21/2023	2710	Cooperative Educational Services	\$3,916.94
11/21/2023	2711	Fiber Platform LLC	\$100.98
11/21/2023	2712	Herrera Coaches	\$6,750.00
11/21/2023	2713	Jackie Rodriguez	\$690.86
11/21/2023	2714	Lucky Tamm Digital Marketing	\$1,613.44
11/21/2023	2715	Matthews Fox, P.C.	\$2,023.11
11/21/2023	2716	Munetrix	\$2,790.00
11/21/2023	2717	Sarah Farrell	\$10.00
11/21/2023	2718	School Nurse Supply	\$143.68
11/21/2023	2719	Timeclock Plus LLC	\$161.15
<b>Sub Total</b>			<b>\$32,973.49</b>

**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2023**  
**Balance Sheet as of November 30, 2023**

<b>Description</b>	<b>11000 Operational</b>	<b>13000 Transportatio n</b>	<b>14000 Instructional material</b>	<b>21000 Food Service</b>	<b>23000 Activities</b>	<b>24101 Title I</b>
11011 - Bank Accounts	\$822,410.01	\$6,313.45	\$0.36	(\$43,845.86)	\$20,389.66	(\$63,607.68)
<b>Subtotal of Account Type: Asset</b>	<b>\$822,410.01</b>	<b>\$6,313.45</b>	<b>\$0.36</b>	<b>(\$43,845.86)</b>	<b>\$20,389.66</b>	<b>(\$63,607.68)</b>
<b>Subtotal of Account Group: Assets</b>	<b>\$822,410.01</b>	<b>\$6,313.45</b>	<b>\$0.36</b>	<b>(\$43,845.86)</b>	<b>\$20,389.66</b>	<b>(\$63,607.68)</b>
23124 - State Retirement System Contributions	\$14,680.45	\$0.00	\$0.00	\$0.00	\$0.00	\$321.76
23125 - Employee Insurance	\$7,101.07	\$0.00	\$0.00	\$0.00	\$0.00	\$214.45
23126 - Unemployment Insurance	(\$347.83)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23127 - Workers' Compensation	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23134 - Employer State Retirement System	\$25,652.19	\$0.00	\$0.00	\$0.00	\$0.00	\$554.12
23135 - Employer Insurance	\$12,618.20	\$0.00	\$0.00	\$0.00	\$0.00	\$333.55
23137 - Employer Workers' Comp	\$11.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$4,564.92	\$0.00	\$0.00	\$0.00	\$0.00	\$89.26
23147 - Voluntary Deductions	\$804.13	\$0.00	\$0.00	\$0.00	\$0.00	\$5.83
<b>Subtotal of Account Type: Liability</b>	<b>\$65,094.63</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,518.97</b>
32300 - Unreserved Fund Balance	\$342,714.88	(\$3,479.99)	\$0.36	(\$11,797.06)	\$15,608.27	(\$55,761.40)
Net Increase/Decrease	\$414,600.50	\$9,793.44	\$0.00	(\$32,048.80)	\$4,781.39	(\$9,365.25)
<b>Subtotal of Account Type: Fund Balance/Retained Earnings</b>	<b>\$757,315.38</b>	<b>\$6,313.45</b>	<b>\$0.36</b>	<b>(\$43,845.86)</b>	<b>\$20,389.66</b>	<b>(\$65,126.65)</b>
<b>Subtotal of Account Group: Liabilities/Fund Balance</b>	<b>\$822,410.01</b>	<b>\$6,313.45</b>	<b>\$0.36</b>	<b>(\$43,845.86)</b>	<b>\$20,389.66</b>	<b>(\$63,607.68)</b>

**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2023**  
**Balance Sheet as of November 30, 2023**

<b>Description</b>	<b>24106 IDEA - B</b>	<b>24154 Title II</b>	<b>24189 Title IV</b>	<b>24308 CRRSA</b>	<b>24330 ARP</b>	<b>24346 ARP IDEA-B</b>
11011 - Bank Accounts	\$151.05	(\$2,535.00)	(\$1,938.71)	\$0.00	(\$42,310.00)	\$0.00
<b>Subtotal of Account Type: Asset</b>	<b>\$151.05</b>	<b>(\$2,535.00)</b>	<b>(\$1,938.71)</b>	<b>\$0.00</b>	<b>(\$42,310.00)</b>	<b>\$0.00</b>
<b>Subtotal of Account Group: Assets</b>	<b>\$151.05</b>	<b>(\$2,535.00)</b>	<b>(\$1,938.71)</b>	<b>\$0.00</b>	<b>(\$42,310.00)</b>	<b>\$0.00</b>
23124 - State Retirement System Contributions	\$0.00	\$0.00	\$78.00	\$0.00	\$568.39	\$0.00
23125 - Employee Insurance	\$0.00	\$0.00	\$37.30	\$0.00	\$104.63	\$0.00
23126 - Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$29.48	\$0.00
23127 - Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23134 - Employer State Retirement System	\$0.00	\$0.00	\$134.34	\$0.00	\$1,069.81	\$0.00
23135 - Employer Insurance	\$0.00	\$0.00	\$58.89	\$0.00	\$439.42	\$0.00
23137 - Employer Workers' Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$43.49	\$0.00	\$21.64	\$0.00	\$43.72	\$0.00
23147 - Voluntary Deductions	\$0.00	\$0.00	\$1.46	\$0.00	\$11.07	\$0.00
<b>Subtotal of Account Type: Liability</b>	<b>\$43.49</b>	<b>\$0.00</b>	<b>\$331.63</b>	<b>\$0.00</b>	<b>\$2,266.52</b>	<b>\$0.00</b>
32300 - Unreserved Fund Balance	(\$35,247.53)	(\$12,097.84)	(\$8,089.91)	(\$72,441.11)	(\$9,005.11)	(\$9,600.34)
Net Increase/Decrease	\$35,355.09	\$9,562.84	\$5,819.57	\$72,441.11	(\$35,571.41)	\$9,600.34
<b>Subtotal of Account Type: Fund Balance/Retained Earnings</b>	<b>\$107.56</b>	<b>(\$2,535.00)</b>	<b>(\$2,270.34)</b>	<b>\$0.00</b>	<b>(\$44,576.52)</b>	<b>\$0.00</b>
<b>Subtotal of Account Group: Liabilities/Fund Balance</b>	<b>\$151.05</b>	<b>(\$2,535.00)</b>	<b>(\$1,938.71)</b>	<b>\$0.00</b>	<b>(\$42,310.00)</b>	<b>\$0.00</b>

**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2023**  
**Balance Sheet as of November 30, 2023**

Description	25153 Medicaid	26107 REC/ District Agent	27107 GOB Library Fund	27109 Instructional Materials GAA	27201 School Lunch Co- Pay	27414 Autism Grant
11011 - Bank Accounts	\$54,255.34	\$547.89	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal of Account Type: Asset</b>	<b>\$54,255.34</b>	<b>\$547.89</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Subtotal of Account Group: Assets</b>	<b>\$54,255.34</b>	<b>\$547.89</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
23124 - State Retirement System Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23125 - Employee Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23126 - Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23127 - Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23134 - Employer State Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23135 - Employer Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23137 - Employer Workers' Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23147 - Voluntary Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal of Account Type: Liability</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
32300 - Unreserved Fund Balance	\$51,359.12	(\$17,181.61)	(\$2,542.30)	(\$0.05)	(\$1,383.50)	(\$1,302.34)
Net Increase/Decrease	\$2,896.22	\$17,729.50	\$2,542.30	\$0.05	\$1,383.50	\$1,302.34
<b>Subtotal of Account Type: Fund Balance/Retained Earnings</b>	<b>\$54,255.34</b>	<b>\$547.89</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Subtotal of Account Group: Liabilities/Fund Balance</b>	<b>\$54,255.34</b>	<b>\$547.89</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2023**  
**Balance Sheet as of November 30, 2023**

<b>Description</b>	<b>31701 SB-9 Local</b>	<b>31703 SB-9 Cash</b>	<b>Total</b>
11011 - Bank Accounts	\$186,641.78	\$40,473.35	\$976,945.64
<b>Subtotal of Account Type: Asset</b>	<b>\$186,641.78</b>	<b>\$40,473.35</b>	<b>\$976,945.64</b>
<b>Subtotal of Account Group: Assets</b>	<b>\$186,641.78</b>	<b>\$40,473.35</b>	<b>\$976,945.64</b>
23124 - State Retirement System Contributions	\$0.00	\$0.00	\$15,648.60
23125 - Employee Insurance	\$0.00	\$0.00	\$7,457.45
23126 - Unemployment Insurance	\$0.00	\$0.00	(\$318.35)
23127 - Workers' Compensation	\$0.00	\$0.00	\$10.00
23134 - Employer State Retirement System	\$0.00	\$0.00	\$27,410.46
23135 - Employer Insurance	\$0.00	\$0.00	\$13,450.06
23137 - Employer Workers' Comp	\$0.00	\$0.00	\$11.50
23142 - State Income Tax	\$0.00	\$0.00	\$4,763.03
23147 - Voluntary Deductions	\$0.00	\$0.00	\$822.49
<b>Subtotal of Account Type: Liability</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$69,255.24</b>
32300 - Unreserved Fund Balance	\$190,446.15	\$28,026.35	\$388,225.04
Net Increase/Decrease	(\$3,804.37)	\$12,447.00	\$519,465.36
<b>Subtotal of Account Type: Fund Balance/Retained Earnings</b>	<b>\$186,641.78</b>	<b>\$40,473.35</b>	<b>\$907,690.40</b>
<b>Subtotal of Account Group: Liabilities/Fund Balance</b>	<b>\$186,641.78</b>	<b>\$40,473.35</b>	<b>\$976,945.64</b>

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

**Doc. ID:** 563-000-2324-0013-IB  
**Fund Type:** General Fund / Capital Outlay / Debt Service  
**Adjustment Type:** Initial Budget

**Fiscal Year:** 2023-2024

**Entity Name:** Sandoval Academy of Bilingual Education

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Ashley Wolfel, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 505-938-7731

**Email:** ashley@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	
<b>Budget Period:</b> 2023-07-01	<b>To:</b> 2024-06-30
<b>A. Approved Carryover:</b>	
<b>B. Total Current Year Allocation:</b>	
<b>D. Total Funding Available:</b>	

Revenue 21100.0000.43203 \$37,218

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
21100 Universal Free Lunch (State funded)	3100 Food Services Operations	56116 Food	0000 No Program	563001 Sandoval Academy of Bilingual Education- Admin Office	0000 No Job Class		\$37,218	\$37,218	
						Sub Total	\$37,218		
						<b>Indirect Cost</b>			
						<b>DOC. TOTAL</b>	\$37,218		

**Justification:**

To budget in Universal Free Lunch per PED Award Letter.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

**Doc. ID:** 563-000-2324-0014-IB  
**Fund Type:** General Fund / Capital Outlay / Debt Service  
**Adjustment Type:** Initial Budget

**Fiscal Year:** 2023-2024

**Entity Name:** Sandoval Academy of Bilingual Education

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Ashley Wolfel, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 505-938-7731

**Email:** ashley@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	<b>Budget Period:</b> 2023-07-01	<b>To:</b> 2024-06-30
<b>A. Approved Carryover:</b>		
<b>B. Total Current Year Allocation:</b>		
<b>D. Total Funding Available:</b>		

Revenue 31200.0000.43209 \$183,510

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31200 Public School Capital Outlay	4000 Capital Outlay	54610 Rental - Land and Buildings	0000 No Program	563001 Sandoval Academy of Bilingual Education- Admin Office	0000 No Job Class		\$183,510	\$183,510	
						Sub Total	\$183,510		
						<b>Indirect Cost</b>			
						<b>DOC. TOTAL</b>	\$183,510		

**Justification:**

To budget in the Lease Assistance Award Letter.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.