



Our mission at SABE is to enable students to maintain their native language, reconnect with their heritage language, or discover a new enriching language. Students will attain Spanish and English fluency and literacy through two-way immersion, which will expand their worldview and educational and career opportunities.

GOVERNING BOARD MEETING MINUTES

Governance Board Members in Attendance

Rebecca Torres, President
 Lisa Spangler, Treasurer
 Mario Martinez, Member

Governance Board Members Absent

Brennan Divett, Vice President
 Scott Heller, Secretary

Others in Attendance at the Meeting

Jackie Rodriguez, Executive Director/Head of School
 Felicitas Adame-Reyes, Principal/Special Services Director
 Ashley Wolfel, Vigil Group, Business Manager, excused front the meeting at 7:20 p.m.

Date of Meeting: August 21, 2024

Time: 7:00pm

Location of Meeting:

Physical Address of Meeting Location: 4321 Fulcrum Way NE, Suite A, Rio Rancho, NM 87144

Virtual Meeting: Zoom ID: 6911139742 PW: kZH7KC

<https://us06web.zoom.us/j/86911139742?pwd=R9aejfZuSqyS51eNpvPaKQ6jKMtAdm.1>

AGENDA

A. Welcome and Call to Order

a. Welcome and meeting was called to order by Mrs. Torres at 7:01 p.m.

B. Roll Call-Board Members, Staff, and Guests

a. Roll call of Board Members was called by Mrs. Torres

C. Adoption of the Agenda*

- a. Motion to approve the meeting agenda was made by Mrs. Spangler with the correction in start time for 7:00 p.m.
- b. The motion was seconded by Mr. Martinez
- c. The motion passed unanimously.

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	X	
MOTION :	X PASSED	NOT PASSED

D. Public Comment (See process below)

a. No one was present for public comment.

E. Financial Management



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- a. Finance Committee Report
- b. Business Manager’s Report
 - i. Ms. Vigit shared the financial reports that were shared during the Finance Committee meeting prior to the Governing Board meeting. Ms. Spangler had a question about the leasing of the bus company as rental fee, does the school need an updated contract because the school has a new bus? Due to change in service agreement, Mrs. Rodriguez shared that the school will most likely need a new contract that will be presented to the Board in the September meeting. Mrs. Spangler asked if the BAR for the bus needs to be tabled. ~~Mrs. Rodriguez~~
 - ii. Approve Voucher/Check Register Report*
 - 1. Motion to approve the Voucher/Check Register Report was made by Mrs. Spangler.
 - 2. The motion was seconded by Mr. Martinez.
 - 3. The motion to approve the Voucher/Check Register Report was passed unanimously.

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	X	
MOTION :	X PASSED	NOT PASSED

- c. BARS*
 - i. 563-0000-2425-0001-I Fund 13000-Increase for Transportation Rental Fee
 - ii. 563-0000-2425-0002-I Fund 21100: Increase for NM Universal Free Meals
 - iii. 563-0000-2425-0003-IB Fund 24330: American Rescue Plan Carryover
 - iv. Motion to approve the BARS as presented by Ashley Wolfel was made Mr. Martinez
 - v. Seconded by Mrs. Spangler.
 - vi. Motion was passed by unanimous consent.

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	X	
MOTION :	X PASSED	NOT PASSED

F. Consent Agenda*

- a. Approval of the July 17, 2024 General Meeting Minutes
 - i. Motion to approve the Minutes from July 17th was made by Mr. Martinez
 - ii. Motion was Seconded by Mrs. Spangler
 - iii. The motion was approved unanimously.



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Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	X	
MOTION :	X PASSED	NOT PASSED

- G. Director & Principals' Report
 - a. Academic Performance Framework
 - b. Organizational Matters
- H. Focused Priorities for the GB
 - a. Facility processes
 - b. Policy review
 - i. Capital Assets policy will be addressed in next month's Board Meeting.
 - ii. Policy listed by Jackie
 - iii. Jackie explained the process the policy review team follows.
 - c. Succession and recruitment of new governing board members
 - d. Governing Board master calendar
 - i. Mrs. Rodriguez suggested to review when Diego rejoins the Board.
- I. Announcements/GB Member Comments
 - a. No comments or announcements from Board members.
- J. Adjournment
 - a. Motion to adjourn the meeting was made by Mr. Martinez.
 - b. Motion seconded by Mrs. Spangler.
 - c. Motion was approved unanimously.
 - d. Meeting was adjourned at 7:44 p.m.

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	X	
MOTION :	X PASSED	NOT PASSED



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If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Mrs. Diane Vaughn at (505) 771-0555 or dianevaughn@nmsabe.org at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Mrs. Diane Vaughn at the phone number or email address above if a summary or other type of accessible format is needed.

Public Comment Process-In Person Meetings and Virtual Meetings:

Members of the public who wish to speak at the Governing Board meeting, must sign-up prior to the meeting on the Public Comment sign-up sheet. The Governance Board President will set the time limit per presenter at the beginning of the meeting based on the number of persons signed up to address the Board. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order.

If the meeting is held virtually, public comment will be allowed during the meeting via Zoom which is listed above. To speak during public comment, please email your request to speak with your name up to twenty four hours prior to the meeting to dianevaughn@nmsabe.org. Speakers will be unmuted in order to address the Governance Board. Public comments will be limited to 3 minutes based on the number of speakers. The public may also email comments to Mrs. Diane Vaughn at dianevaughn@nmsabe.org. Email comments will be kept with the records of the meeting.