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GOVERNING BOARD MEETING

Governance Board Members in Attendance

Rebecca Torres, President
Lisa Spangler, Treasurer
Scott Heller, Secretary

Governance Board Members Absent

Brennan Divett, Vice President
Mario Martinez, Member

Others in Attendance at the Meeting

Jackie Rodriguez, Executive Director/Head of School
Felicitas Adame-Reyes, Principal/Special Services Director
Ashley Wolfel, Vigil Group, Business Manager, excused from the meeting at 7:38 p.m.

Date of Meeting: September 18, 2024

Time: 7:00pm

Location of Meeting:

Physical Address of Meeting Location: 4321 Fulcrum Way NE, Suite A, Rio Rancho, NM 87144

Virtual Meeting: Zoom ID: 6911139742 PW: kZH7KC
<https://us06web.zoom.us/j/86911139742?pwd=R9aejfZuSqyS51eNpvPaKQ6jKMtAdm.1>

MINUTES

- A. Welcome and Call to Order
 - a. Welcome and meeting was called to order by Mrs. Torres at 7:10 p.m.
- B. Roll Call-Board Members, Staff, and Guests
 - a. Roll call of Board Members was called by Mrs. Torres
- C. *Adoption of the Agenda*
 - a. Motion to approve the meeting agenda was made by Mr. Heller
 - b. The motion was seconded by Mrs. Spangler
 - c. The motion passed unanimously.

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	absent	
Becky Torres	X	
MOTION :	X PASSED	NOT PASSED



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D. Public Comment

- a. No one was present for public comment.

E. Financial Management

a. Finance Committee Report

- i. Mrs. Wolfel shared the financial reports that were discussed during the Finance Committee meeting prior to the Governing Board meeting.

b. Business Manager’s Report

i. *Approve Voucher/Check Register Report**

- 1. Motion to approve the Voucher/Check Register Report was made by Mr. Heller
- 2. The motion was seconded by Mrs. Spangler
- 3. The motion to approve the Voucher/Check Register Report was passed unanimously.

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	Absent	
Becky Torres	X	
MOTION :	X PASSED	NOT PASSED

c. BARS

- i. **563-000-2425-0004-I** Fund 11000-Increase to operational due to unit value increasing

- ii. **563-0000-2425-0005-IB** Fund 24196 Stronger Connections Grant

iii. *Motion to approve*

- 1. Motion to approve the BARS as presented by Ashley Wolfel was made by Mr. Heller.
- 2. Motion is seconded by Mrs. Spangler.
- 3. Motion was passed unanimously.

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	Absent	
Becky Torres	X	
MOTION :	X PASSED	NOT PASSED

F. Consent Agenda

a. *Approval of the August 21, 2024 General Meeting Minutes*

- i. Motion to approve the Minutes from August 21, 2024 was made by Mrs. Spangler
- ii. Motion was Seconded by Mr. Heller
- iii. The motion was approved unanimously with the modification.



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Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	Absent	
Becky Torres	X	
MOTION :	X PASSED	NOT PASSED

b. Governing Board Annual Approvals

The board members that are present have requested to table “Governing Board Annual Approvals” to the next board meeting when all members can be present to discuss officer positions and committees.

i. Membership

1. Start dates for the board members were reviewed as recorded with the Public Education Department.

ii. Terms

1. Board members with expired terms were asked by Mrs. Rodriguez if they would like to continue.

iii. Officers

iv. Committees

1. Finance
2. SABE Policy

c. Public Charter School’s of New Mexico: Governing Board Training; Model 1 or Model 2

- i. Mrs. Rodriguez shared the extra layer of support that is provided to Governing Boards.
- ii. Mrs. Rodriguez explained the different training models.
- iii. The Governing Board members discussed the different options and what best would meet the needs of the board and training requirements.
- iv. Approval vote on Governing Board Training Model
 1. Motion to approve was made Approval vote on Governing Board Training Model 1 by Mr. Heller
 2. Motion was Seconded by Mrs. Spangler
 3. The motion was approved unanimously.

Member	Vote In Favor	Vote Against
Brennan Divett	Absent	
Lisa Spangler	X	
Scott Heller	X	
Mario Martinez	Absent	
Becky Torres	X	
MOTION :	X PASSED	NOT PASSED

and

- d. Determine Special Meeting Date Time for approval to Charter School

Renewal Application

- i. Application is due October 1st.
- ii. Mrs. Rodriguez sent information and timelines for the charter renewal process to the Governing Board members to reference.
- iii. Mrs. Rodriguez reviewed some of the data points that will be included in the charter renewal report/documentation.
- iv. Mrs. Rodriguez proposed to meet on September 30th at 6:30 p.m. to review the charter renewal application.



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G. Administrative Report

- a. Academic Performance Framework
- b. Organizational Matters
 - i. Mrs. Rodriguez and Mrs. Reyes gave an update on academic performance and organizational matters since the last board meeting.
 - ii. Mrs. Rodriguez went over some of the change orders for the Quantum site.

H. Executive Director's Evaluation: Part IV: Annual Goals

- a. Mrs. Rodriguez presented her goals for the year based on her last evaluation.

I. Focused Priorities for the GB

- a. To be determined
- b. This item is being tabled for the next meeting.

J. Announcements/GB Member Comments

K. Adjournment

- a. Motion to adjourn the meeting was made by Mr. Heller
- b. Motion seconded by Mrs. Spangler
- c. Motion was approved unanimously.
- d. Meeting was adjourned at 8:55 p.m.