**GOVERNING BOARD MEETING**

**Governance Board Members in Attendance**

Lisa Spangler, Treasurer

Scott Heller, Secretary

Mario Martinez, Member

**Governance Board Members Absent**

Rebecca Torres, President

Brennan Divett, Vice President

**Others in Attendance at the Meeting**

Jackie Rodriguez, Executive Director/Head of School

Felicitas Adame-Reyes, Principal/Special Services Director

Ashley Wolfel, Business Manager, excused from meeting at 7:24 p.m.

**Date of Meeting: January 15, 2024 Time: 7:00pm**

**Location of Meeting:**

☒Physical Address of Meeting Location: 4321 Fulcrum Way NE, Suite A, Rio Rancho, NM 87144

☒Virtual Meeting: Zoom ID: 6911139742 PW: kZH7KC

https://us06web.zoom.us/j/86911139742?pwd=R9aejfZuSqyS51eNpvPaKQ6jKMtAdm.1

**AGENDA**

1. Welcome and Call to Order
   1. Meeting was called to order at 7:02 p.m.
2. Roll Call-Board Members, Staff, and Guests
   1. Mrs. Spangler did roll call.

| Member | Vote In Favor | Vote Against |
| --- | --- | --- |
| Brennan Divett | Absent |  |
| Lisa Spangler | X |  |
| Scott Heller | X |  |
| Mario Martinez | X |  |
| Becky Torres | Absent |  |
| **MOTION : PASSED NOT PASSED** | | |

1. *Adoption of the Agenda*
   1. *Motion to approve the agenda for January 15th agenda: Mr. Heller*
   2. *Motion was seconded by Mr. Martinez*
   3. *Motion to approve the January 15th agenda was unanimously approved*

| Member | Vote In Favor | Vote Against |
| --- | --- | --- |
| Brennan Divett | Absent |  |
| Lisa Spangler | X |  |
| Scott Heller | X |  |
| Mario Martinez | X |  |
| Becky Torres | Absent |  |
| **MOTION : X PASSED NOT PASSED** | | |

1. Public Comment
   1. No one present or email sent for public comment
2. Financial Management
   1. Finance Committee Report
   2. Business Manager’s Report
      1. *Approve Voucher/Check Register Report\**
      2. *Motion to approve the voucher/Check Register Report was made by Mr. Heller*
      3. *Motion was seconded by Mr. Martinez*
      4. *Motion to approve the voucher/Check Register Report was passed unanimously.*

| Member | Vote In Favor | Vote Against |
| --- | --- | --- |
| Brennan Divett | Absent |  |
| Lisa Spangler | X |  |
| Scott Heller | X |  |
| Mario Martinez | X |  |
| Becky Torres | Absent |  |
| **MOTION : X PASSED NOT PASSED** | | |

* 1. *BARS*
     1. *BAR 563-000-2425-0014-IB Fund 28221 Initial Budget for School Kitchen Infrastructure Grant for $135,000.00*
     2. *Motion to approve the BAR 563-000-2425-0014-IB Fund 28221 Initial Budget for School Kitchen Infrastructure Grant was made by Mr. Heller*
     3. *Motion was seconded by Mr. Martinez*
     4. *Motion to approve the BAR 563-000-2425-0014-IB Fund 28221 Initial Budget for School Kitchen Infrastructure Grant was passed unanimously.*

| Member | Vote In Favor | Vote Against |
| --- | --- | --- |
| Brennan Divett | Absent |  |
| Lisa Spangler | X |  |
| Scott Heller | X |  |
| Mario Martinez | X |  |
| Becky Torres | Absent |  |
| **MOTION : X PASSED NOT PASSED** | | |

1. *Consent Agenda*
   1. *Approval of the December 18, 2024 General Meeting Minutes*
   2. *Motion to approve the December 18, 2024 General Meeting Minutes was made by Mr. Heller*
   3. *Motion was seconded by Mr. Martinez*
   4. *Motion to approve the December 18, 2024 General Meeting Minutes was passed unanimously.*

| Member | Vote In Favor | Vote Against |
| --- | --- | --- |
| Brennan Divett | Absent |  |
| Lisa Spangler | X |  |
| Scott Heller | X |  |
| Mario Martinez | X |  |
| Becky Torres | Absent |  |
| **MOTION : X PASSED NOT PASSED** | | |

1. Administrative Report
   1. Academic Performance Framework
   2. Organizational Matters
   3. Other matters for discussion
      1. Policy: DRAFT FFE Asset (Small Asset) Capitalization
2. Focused Priorities for the GB
   1. Discussion and Planning for Year of Training
      1. Bylaws
         1. Mrs. Rodriguez spoke to Mr. Gallegos regarding the training for the Governing Board.
         2. They discussed the options that the Governing Board can consider to complete the Governing Board 5 hour training.
         3. Mrs. Rodriguez presented the different training options for the Board.
         4. A survey will be conducted to determine what is the best choice for training and the topics that can be considered as a focus of the training..
         5. Governing Board Training - 4 one and a quarter hour sessions, recording it with accountability to Mr. Gallegos if allowable. There will also be time for make-up sessions.
         6. Discussion of bylaws will be tabled for another meeting.
3. Announcements/GB Member Comments
   1. There are no comments and/or announcements
4. Adjournment
   1. Motion to adjourn the meeting was made by Mr. Heller
   2. Motion was seconded by Mrs. Spangler
   3. Motion to adjourn the meeting passed unanimously.
   4. Meeting adjourned at 8:18 p.m.

| Member | Vote In Favor | Vote Against |
| --- | --- | --- |
| Brennan Divett | Absent |  |
| Lisa Spangler | X |  |
| Scott Heller | X |  |
| Mario Martinez | X |  |
| Becky Torres | Absent |  |
| **MOTION : X PASSED NOT PASSED** | | |