



Our mission at SABE is to enable students to maintain their native language, reconnect with their heritage language, or discover a new enriching language. Students will attain Spanish and English fluency and literacy through two-way immersion, which will expand their worldview and educational and career opportunities.

GOVERNING BOARD MEETING

Governance Board Officers

Rebecca Torres, President
Brennan Divett, Vice President
Lisa Spangler, Treasurer
Scott Heller, Secretary

Governance Board Members

Mario Martinez, Member

Date of Meeting: January 15, 2024

Time: 7:00pm

Location of Meeting:

☒Physical Address of Meeting Location: 4321 Fulcrum Way NE, Suite A, Rio Rancho, NM 87144

☒Virtual Meeting: Zoom ID: 6911139742 PW: kZH7KC

<https://us06web.zoom.us/j/86911139742?pwd=R9aejfZuSqyS51eNpvPaKQ6jKMtAdm.1>

AGENDA

- A. Welcome and Call to Order
- B. Roll Call-Board Members, Staff, and Guests
- C. *Adoption of the Agenda*
- D. Public Comment
- E. Financial Management
 - a. Finance Committee Report
 - b. Business Manager's Report
 - i. *Approve Voucher/Check Register Report**
 - c. BARS
 - i. *BAR 563-000-2425-0014-IB Fund 28221 Initial Budget for School Kitchen Infrastructure Grant for \$135,000.00*
- F. *Consent Agenda*
 - a. *Approval of the December 18, 2024 General Meeting Minutes*
- G. Administrative Report
 - a. Academic Performance Framework
 - b. Organizational Matters
 - c. Other matters for discussion
 - i. Policy: DRAFT FFE Asset (Small Asset) Capitalization
- H. Focused Priorities for the GB
 - a. Discussion and Planning for Year of Training
 - i. Bylaws
- I. Announcements/GB Member Comments
- J. Adjournment

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 563-000-2425-0014-IB
 Fund Type: Direct Grant
 Adjustment Type: Initial Budget

Fiscal Year: 2024-2025

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

FLOWTHROUGH ONLY <p style="text-align: center;">Budget Period: 2024-07-01 To: 2025-06-30</p> <p style="text-align: center;">A. Approved Carryover:</p> <p style="text-align: center;">B. Total Current Year Allocation:</p> <p style="text-align: center;">D. Total Funding Available:</p>
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Revenue 28221.0000.43203 \$135,000.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
28221	3100 Food Services Operations	57331 Fixed Assets (more than \$5,000)	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class		\$135,000.00	\$135,000.00	
						Sub Total	\$135,000.00		
						Indirect Cost			
						DOC. TOTAL	\$135,000.00		

Justification:

To budget funds per Award Letter.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Sandoval Academy of Bilingual Education

Budget Summary

as of December 31, 2024

Revenues							
Fund Description	Annual Budget	Actual (YTD)	Annualized Budget	Annualize vs Actual	FY24	FY25-FY24	
Fund 11000 Operational	\$3,049,286.98	\$1,534,364.60	\$ 1,524,643.49	\$ 9,721.11	\$ 1,707,892.11	\$ (173,527.51)	
Fund 13000 Pupil Transportation	\$136,874.00	\$86,587.00	\$ 68,437.00	\$ 18,150.00	\$ 44,094.00	\$ 42,493.00	
Fund 21000 USDA Food Reimbursement	\$90,000.00	\$58,881.35	\$ 45,000.00	\$ 13,881.35	\$ 33,394.16	\$ 25,487.19	
Fund 21100 Universal Free Meals	\$125,878.00	\$43,015.86	\$ 62,939.00	\$ (19,923.14)	\$ 15,246.00	\$ 27,769.86	
Fund 23000 Activities	\$4,697.25	\$5,413.85	\$ 2,348.63	\$ 3,065.23	\$ 5,892.78	\$ (478.93)	
Fund 24101 Title I	\$39,613.00	\$9,280.75	\$ 19,806.50	\$ (10,525.75)	\$ -	\$ 9,280.75	
Fund 24106 IDEAB	\$45,850.00	\$2,364.40	\$ 22,925.00	\$ (20,560.60)	\$ 35,247.53	\$ (32,883.13)	
Fund 24109 Preschool IDEAB	\$404.00	\$404.00	\$ 202.00	\$ 202.00	\$ -	\$ 404.00	
Fund 24154 Title II	\$6,798.00	\$0.00	\$ 3,399.00	\$ (3,399.00)	\$ 12,097.84	\$ (12,097.84)	
Fund 24189 Student Supp Academic Achievement	\$18,373.00	\$12,436.72	\$ 9,186.50	\$ 3,250.22	\$ 9,906.23	\$ 2,530.49	
Fund 24196 Stronger Connections Grant Program	\$18,000.00	\$0.00	\$ 9,000.00	\$ (9,000.00)	\$ -	\$ -	
Fund 24308 ESSR II CRRSA	\$0.00	\$0.00	\$ -	\$ -	\$ 72,441.11	\$ (72,441.11)	
Fund 24330 ESSR III ARP	\$50.44	\$19,872.41	\$ 25.22	\$ 19,847.19	\$ 45,528.52	\$ (25,656.11)	
Fund 24346 IDEA/ARP	\$ -	\$ -	\$ -	\$ -	\$ 9,600.34	\$ (9,600.34)	
Fund 25153 Title XIX MEDICAID 3/21 Years	\$ -	\$ -	\$ -	\$ -	\$ 4,607.93	\$ (4,607.93)	
Fund 26107 REC/District Fiscal Agent	\$0.00	\$7,269.66	\$ -	\$ 7,269.66	\$ 17,729.50	\$ (10,459.84)	
Fund 27107 2012 GOB Student Library SB66	\$5,192.00	\$0.00	\$ 2,596.00	\$ (2,596.00)	\$ 2,542.30	\$ (2,542.30)	
Fund 27109 Instructional Materials GAA of 2019	\$ -	\$ -	\$ -	\$ -	\$ 3,233.37	\$ (3,233.37)	
Fund 27153 Extended Learning Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 27201 School Lunch CoPay	\$ -	\$ -	\$ -	\$ -	\$ 1,383.50	\$ (1,383.50)	
Fund 27202 Open SciEd Expansion Initiative	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 27414 Pediatric Autism/ Special Needs	\$ -	\$ -	\$ -	\$ -	\$ 1,302.34	\$ -	
Classroom Equipment			\$ -	\$ -		\$ (1,302.34)	
Fund 27528 FY24 FY25 community school and family e	\$35,000.00	\$15,649.81	\$ 17,500.00	\$ (1,850.19)	\$ -	\$ 15,649.81	
Fund 27575 Bilingual Multicultural Ed Laws	\$0.00	\$23,810.00	\$ -	\$ 23,810.00	\$ -	\$ 23,810.00	
Fund 27583 Behavioral Health Support	\$0.00	\$24,979.24	\$ -	\$ 24,979.24	\$ -	\$ 24,979.24	
Fund 31200 PSCOC Lease Reimbursement	\$187,588.00	\$0.00	\$ 93,794.00	\$ (93,794.00)	\$ -	\$ -	
Fund 31400 Special Capital OutlayState	\$500,000.00	\$157,500.00	\$ 250,000.00	\$ (92,500.00)	\$ -	\$ 157,500.00	
Fund 31701 SB9 Local	\$85,346.00	\$12,223.54	\$ 42,673.00	\$ (30,449.46)	\$ 13,598.52	\$ (1,374.98)	
Fund 31703 SB9 State Match Cash	\$ -	\$ -	\$ -	\$ -	\$ 12,447.00	\$ (12,447.00)	
Total Revenues	\$ 4,348,950.67	\$ 2,014,053.19	\$ 2,174,475.34	\$ (160,422.15)	\$ 2,048,185.08	\$ (34,131.89)	

Sandoval Academy for Bilingual Education

Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 12/31/2024; Account Type: Revenue; Subtotal
 Elements: Fund,Function; Account Expression: ([Fund] >= "11000") AND ([Object] <> "41980") ;
 Subtotal By Account Type: No; Include Unposted Transactions: Yes; Created On: 1/9/2025 12:35:21
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Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Fees Activities	\$0.00	\$5,000.00	(\$5,000.00)
Fees Activities	\$0.00	\$4,275.00	(\$4,275.00)
Contributions and	\$0.00	\$446.10	(\$446.10)
State Equalization	\$3,049,286.98	\$1,524,643.50	\$1,524,643.48
Fund 11000	\$3,049,286.98	\$1,534,364.60	\$1,514,922.38
Fund 13000 Pupil	\$136,874.00	\$86,587.00	\$50,287.00
Fund 21000 USDA	\$90,000.00	\$58,881.35	\$31,118.65
Fund 21100 Universal	\$125,878.00	\$43,015.86	\$82,862.14
Fund 23000 - Non-	\$4,697.25	\$5,413.85	(\$716.60)
Fund 24101 Title I	\$39,613.00	\$9,280.75	\$30,332.25
Fund 24106 IDEAB	\$45,850.00	\$2,364.40	\$43,485.60
Fund 24109 Preschool	\$404.00	\$404.00	\$0.00
Fund 24154 Title II	\$6,798.00	\$0.00	\$6,798.00
Fund 24189 Title IV	\$18,373.00	\$12,436.72	\$5,936.28
Fund 24196 Stronger	\$18,000.00	\$0.00	\$18,000.00
Fund 24330 ESSR III	\$50.44	\$19,872.41	(\$19,821.97)
Fund 26107 REC/District	\$0.00	\$7,269.66	(\$7,269.66)
Fund 27107 2012 GOB	\$5,192.00	\$0.00	\$5,192.00
Fund 27528 FY24	\$35,000.00	\$15,649.81	\$19,350.19
Fund 27575 Bilingual Multicultural	\$0.00	\$23,810.00	(\$23,810.00)
Fund 27583 - Behavioral	\$0.00	\$24,979.24	(\$24,979.24)
Fund 31200 PSCOC	\$187,588.00	\$0.00	\$187,588.00
Fund 31400 Special	\$500,000.00	\$157,500.00	\$342,500.00
Fund 31701 SB9 Local	\$85,346.00	\$12,223.54	\$73,122.46
Grand Total	\$4,348,950.67	\$2,014,053.19	\$2,334,897.48

Sandoval Academy for Bilingual Education

Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 12/31/2024; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: ([Fund] = "11000") ; Subtotal By Account Type: No; Include Unposted Transactions: Yes; Created On: 1/9/2025 12:14:19 PM

Description	Budget (YTD)	Actual (YTD)	Encumbrance	Available (YTD)
Salaries Expense-Long-term Sub	\$41,480.00	\$12,125.95	\$38,830.85	(\$9,476.80)
Salaries Expense- Teachers	\$591,646.00	\$243,313.03	\$306,085.46	\$42,247.51
Salaries Expense-Kinder Teachers	\$115,243.00	\$51,096.35	\$74,667.94	(\$10,521.29)
Salaries Expense- EA	\$30,928.00	\$26,599.84	\$17,308.88	(\$12,980.72)
Salaries Expense-Kinder EA	\$30,926.00	\$23,661.77	\$32,266.04	(\$25,001.81)
Salaries Expense-Fine Arts	\$139,483.00	\$68,148.52	\$92,929.79	(\$21,595.31)
Salaries Expense-Sped Teacher	\$121,870.00	\$52,235.04	\$71,952.51	(\$2,317.55)
Salaries Expense-SPED EA	\$28,325.00	\$4,492.25	\$13,476.75	\$10,356.00
Salaries Expense-After School At-Risk	\$20,600.00	\$7,863.00	\$16,531.12	(\$3,794.12)
Stipend -Teacher	\$40,328.00	\$0.00	\$4,000.00	\$36,328.00
Stipend-Bilingual	\$21,000.00	\$0.00	\$10,500.00	\$10,500.00
Employee Benefits	\$463,922.00	\$170,621.35	\$242,963.14	\$50,337.51
Other Professional/Technical Services	\$2,500.00	\$4,800.00	\$0.00	(\$2,300.00)
Other Charges	\$3,427.00	\$733.20	\$909.03	\$1,784.77
Other Charges-Fine Arts	\$0.00	\$234.00	\$175.00	(\$409.00)
Other Charges-Activities	\$381.00	\$0.00	\$0.00	\$381.00
Student Travel	\$0.00	\$535.88	\$0.00	(\$535.88)
Instructional materials	\$39,522.00	\$15,144.33	\$9,425.00	\$14,952.67
Software	\$20,000.00	\$24,872.89	\$13,126.22	(\$17,999.11)
General Supplies and Materials	\$11,521.00	\$13,153.55	\$2,336.55	(\$3,969.10)
General Supplies and Materials - Fine Arts	\$106.00	\$830.97	\$0.00	(\$724.97)
Supply Assets (Under \$5K)	\$59,610.56	\$0.00	\$0.00	\$59,610.56
Function 1000 - Instruction	\$1,782,818.56	\$720,461.92	\$947,484.28	\$114,872.36
Salaries Expense-Coordinator	\$40,030.00	\$11,643.00	\$29,107.50	(\$720.50)
Salaries Expense-Nursing Assistant	\$15,000.00	\$6,692.28	\$7,807.72	\$500.00
Salaries Expense-Registrar	\$21,500.00	\$9,923.10	\$11,576.90	\$0.00
Stipend-Coordinator	\$6,000.00	\$3,000.00	\$3,000.00	\$0.00
Stipend-Registrar	\$0.00	\$3,060.00	\$0.00	(\$3,060.00)
Employee Benefits	\$38,590.00	\$12,071.48	\$21,958.80	\$4,559.72
Diagnosticians - Contracted	\$17,717.00	\$9,057.10	\$18,996.60	(\$10,336.70)
Speech Therapists - Contracted	\$63,524.00	\$33,480.79	\$29,524.06	\$519.15
Occupational Therapists - Contracted	\$20,976.00	\$7,022.54	\$14,352.46	(\$399.00)
Specialists - Contracted-SPED	\$38,143.00	\$10,110.76	\$28,919.66	(\$887.42)
Specialists - Contracted-At-Risk	\$1,031.00	\$0.00	\$0.00	\$1,031.00
Other Professional/Technical Services	\$84,270.42	\$29,262.90	\$54,741.75	\$265.77
Other Charges	\$367.00	\$0.00	\$0.00	\$367.00
General Supplies and Materials	\$357.00	\$0.00	\$0.00	\$357.00
General Supplies and Materials-At-Risk	\$0.00	\$195.48	\$0.00	(\$195.48)
Function 2100 - Support Services-Students	\$347,505.42	\$135,519.43	\$219,985.45	(\$7,999.46)
Professional Development	\$12,000.00	\$50.00	\$0.00	\$11,950.00
General Supplies and Materials	\$4,665.00	\$4,500.00	\$1,364.40	(\$1,199.40)
Function 2200 - Support Services-Instruction	\$16,665.00	\$4,550.00	\$1,364.40	\$10,750.60
Salaries Expense - Executive Director	\$128,750.00	\$64,374.96	\$64,375.04	\$0.00
Employee Benefits	\$57,308.00	\$28,241.61	\$28,557.61	\$508.78
Auditing	\$32,376.00	\$21,255.94	\$11,031.56	\$88.50
Legal	\$10,000.00	\$710.32	\$2,518.43	\$6,771.25
Other Professional/Technical Services	\$0.00	\$0.00	\$2,690.63	(\$2,690.63)
Advertising	\$25,000.00	\$8,380.69	\$11,314.70	\$5,304.61
Board Training	\$4,893.00	\$5,210.00	\$708.21	(\$1,025.21)
Function 2300 - Support Services-General Administration	\$258,327.00	\$128,173.52	\$121,196.18	\$8,957.30

Sandoval Academy for Bilingual Education

Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 12/31/2024; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: ([Fund] = "11000") ; Subtotal By Account Type: No; Include Unposted Transactions: Yes; Created On: 1/9/2025 12:14:19 PM

Description	Budget (YTD)	Actual (YTD)	Encumbrance	Available (YTD)
Salaries Expense - Principals	\$47,947.00	\$21,962.76	\$25,623.24	\$361.00
Salaries Expense - Secretarial	\$16,900.00	\$9,173.04	\$7,807.72	(\$80.76)
Employee Benefits	\$21,916.00	\$10,190.25	\$11,366.82	\$358.93
Professional Development	\$464.00	\$0.00	\$0.00	\$464.00
Other Professional/Technical Services	\$5,400.00	\$0.00	\$5,381.25	\$18.75
Other Charges	\$3,151.00	\$2,870.00	\$194.86	\$86.14
Rentals of Computers and Related Equipment	\$5,550.00	\$2,572.88	\$2,971.23	\$5.89
Software	\$1,250.00	\$1,250.00	\$878.59	(\$878.59)
General Supplies and Materials	\$200.00	\$124.52	\$73.19	\$2.29
Function 2400 - Support Services-School Administration	\$102,778.00	\$48,143.45	\$54,296.90	\$337.65
Salaries Expense - Data Processing	\$18,000.00	\$7,442.34	\$11,576.90	(\$1,019.24)
Employee Benefits	\$7,724.00	\$2,294.14	\$3,662.92	\$1,766.94
Other Professional/Technical Services	\$118,969.00	\$45,053.92	\$73,871.71	\$43.37
Advertising	\$50.00	\$0.00	\$0.00	\$50.00
Software	\$19,520.00	\$19,519.68	\$0.00	\$0.32
General Supplies and Materials	\$31.00	\$30.00	\$0.00	\$1.00
Function 2500 - Central Services	\$164,294.00	\$74,340.08	\$89,111.53	\$842.39
Salaries Expense - Custodian	\$32,919.00	\$15,193.32	\$17,725.48	\$0.20
Employee Benefits	\$20,643.00	\$8,735.55	\$11,587.83	\$319.62
Other Charges	\$29,360.00	\$15,807.49	\$10,914.97	\$2,637.54
Electricity	\$27,810.00	\$16,233.62	\$11,576.38	\$0.00
Natural Gas (Buildings)	\$8,918.00	\$2,057.49	\$1,650.51	\$5,210.00
Communication Services	\$8,431.00	\$4,512.80	\$9,612.48	(\$5,694.28)
Renting Land and Buildings	\$90,929.00	\$89,298.20	\$0.00	\$1,630.80
Rentals of Computers and Related Equipment	\$6,000.00	\$466.95	\$0.00	\$5,533.05
Property Liability Insurance	\$47,234.00	\$43,589.00	\$0.00	\$3,645.00
Other Contract Services	\$6,000.00	\$4,307.50	\$3,700.16	(\$2,007.66)
General Supplies and Materials	\$7,300.00	\$4,465.93	\$1,169.45	\$1,664.62
Supply Asset (Under \$5k)	\$900.00	\$858.38	\$26.00	\$15.62
Function 2600 - Operation & Maintenance of Plant	\$286,444.00	\$205,526.23	\$67,963.26	\$12,954.51
Emergency Reserve	\$149,877.00	\$0.00	\$0.00	\$149,877.00
Function 2900 - Other Support Services	\$149,877.00	\$0.00	\$0.00	\$149,877.00
Salaries Expense - Food Service Coordinator	\$30,900.00	\$13,433.44	\$21,823.39	(\$4,356.83)
Employee Benefits	\$8,769.00	\$3,809.77	\$6,931.51	(\$1,972.28)
Other Contract Services	\$309.00	\$0.00	\$0.00	\$309.00
Supply Asset (Under \$5k)	\$600.00	\$0.00	\$0.00	\$600.00
Function 3100 - Food Services Operations	\$40,578.00	\$17,243.21	\$28,754.90	(\$5,420.11)
Fund 11000 - Operational	\$3,149,286.98	\$1,333,957.84	\$1,530,156.90	\$285,172.24
<u>Pupil Transportation - 13000</u>				
Rental of Equipment and Vehicles	\$26,245.00	\$0.00	\$0.00	\$26,245.00
Transportation Contractors	\$110,629.00	\$48,122.50	\$55,461.18	\$7,045.32
Fund 13000 - Pupil Transportation	\$136,874.00	\$48,122.50	\$55,461.18	\$33,290.32
<u>USDA Fund-21000</u>				
Food	\$90,000.00	\$34,006.06	\$55,993.94	\$0.00
Fund 21000 - USDA Food Reimbursement	\$90,000.00	\$34,006.06	\$55,993.94	\$0.00
<u>Universal Free Meals -21100</u>				
Food	\$125,878.00	\$53,951.22	\$71,926.78	\$0.00
Fund 21100 - Universal Free Meals	\$125,878.00	\$53,951.22	\$71,926.78	\$0.00

Sandoval Academy for Bilingual Education

Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 12/31/2024; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: ([Fund] = "11000"); Subtotal By Account Type: No; Include Unposted Transactions: Yes; Created On: 1/9/2025 12:14:19 PM

Description	Budget (YTD)	Actual (YTD)	Encumbrance	Available (YTD)
<u>Activities-23000</u>				
Other Charges	\$500.00	\$200.00	\$138.30	\$161.70
Student Travel	\$0.00	\$0.00	\$615.88	(\$615.88)
General Supplies and Materials	\$4,197.25	\$273.94	\$527.18	\$3,396.13
Fund 23000 - Activities	\$4,697.25	\$473.94	\$1,281.36	\$2,941.95
<u>Title I-24101</u>				
Additional Compensation	\$10,813.00	\$0.00	\$0.00	\$10,813.00
Function 1000 - Instruction	\$10,813.00	\$0.00	\$0.00	\$10,813.00
Salaries Expense-Coordinator	\$28,800.00	\$18,180.95	\$6,269.16	\$4,349.89
Employee Benefits	\$0.00	\$1,163.95	\$3,157.90	(\$4,321.85)
Function 2100 - Support Services-Students	\$28,800.00	\$19,344.90	\$9,427.06	\$28.04
Fund 24101 - Title I	\$39,613.00	\$19,344.90	\$9,427.06	\$10,841.04
<u>IDEA-B-24106</u>				
Salaries Expense	\$45,850.00	\$0.00	\$0.00	\$45,850.00
Software	\$0.00	\$2,364.40	\$0.00	(\$2,364.40)
General Supplies and Materials	\$0.00	\$0.00	\$70.00	(\$70.00)
Fund 24106 - IDEA-B	\$45,850.00	\$2,364.40	\$70.00	\$43,415.60
<u>Preschool IDEA-B-24109</u>				
Diagnosticians - Contracted	\$404.00	\$0.00	\$0.00	\$404.00
Speech Therapists - Contracted	\$0.00	\$404.00	\$0.00	(\$404.00)
Fund 24109 - Preschool IDEA-B	\$404.00	\$404.00	\$0.00	\$0.00
<u>Title II-24154</u>				
Professional Development	\$6,798.00	\$2,515.96	\$1,018.69	\$3,263.35
Fund 24154 - Title II	\$6,798.00	\$2,515.96	\$1,018.69	\$3,263.35
<u>Student Support Academic Achievement -24189</u>				
Salaries Expense-Tutor	\$6,000.00	\$4,032.44	\$6,277.77	(\$4,310.21)
Employee Benefits	\$0.00	\$1,625.99	\$1,941.54	(\$3,092.53)
Other Charges	\$0.00	\$475.00	\$0.00	(\$475.00)
Other Contract Services	\$4,186.50	\$0.00	\$0.00	\$4,186.50
General Supplies and Materials	\$4,186.50	\$0.00	\$0.00	\$4,186.50
Function 1000 - Instruction	\$14,373.00	\$5,658.43	\$8,219.31	\$495.26
Salaries Expense - Coordinator	\$4,000.00	\$0.00	\$0.00	\$4,000.00
Function 2100 - Support Services-Students	\$4,000.00	\$0.00	\$0.00	\$4,000.00
Fund 24189 - Student Supp Academic Achievement	\$18,373.00	\$5,658.43	\$8,219.31	\$4,495.26
<u>Stronger Connections Grant Program-24196</u>				
Software	\$11,700.00	\$11,700.00	\$0.00	\$0.00
General Supplies and Materials	\$6,300.00	\$0.00	\$0.00	\$6,300.00
Fund 24196 - Stronger Connections Grant Program	\$18,000.00	\$11,700.00	\$0.00	\$6,300.00
<u>ESSR III ARP</u>				
Operation & Maintenance of Plant	\$50.44	\$50.44	\$0.00	\$0.00
Fund 24330 - ESSR III ARP	\$50.44	\$50.44	\$0.00	\$0.00
<u>Medicaid-25153</u>				
Specialists - Contracted	\$7,834.00	\$0.00	\$0.00	\$7,834.00
Fund 25153 - Title XIX MEDICAID 3/21 Years	\$7,834.00	\$0.00	\$0.00	\$7,834.00
<u>2012 GOB Student Library SB-66-27107</u>				
Library and Audio-Visual	\$5,192.00	\$0.00	\$0.00	\$5,192.00
Fund 27107 - 2012 GOB Student Library SB-66	\$5,192.00	\$0.00	\$0.00	\$5,192.00

Sandoval Academy for Bilingual Education

Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 12/31/2024; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: ([Fund] = "11000"); Subtotal By Account Type: No; Include Unposted Transactions: Yes; Created On: 1/9/2025 12:14:19 PM

Description	Budget (YTD)	Actual (YTD)	Encumbrance	Available (YTD)
<u>Community School Grant-27528</u>				
Salaries Expense	\$35,000.00	\$14,174.26	\$0.00	\$20,825.74
Employee Benefits	\$0.00	\$3,345.49	\$0.00	(\$3,345.49)
Fund 27528 - FY24 FY25 community school and family engagement initiatives	\$35,000.00	\$17,519.75	\$0.00	\$17,480.25
<u>PSCOC-Fund 31200</u>				
Renting Land and Buildings	\$187,588.00	\$49,144.90	\$138,443.10	\$0.00
Fund 31200 - PSCOC Lease Reimbursement	\$187,588.00	\$49,144.90	\$138,443.10	\$0.00
<u>Special Capital Outlay-31400</u>				
Construction Services	\$500,000.00	\$315,000.00	\$0.00	\$185,000.00
Supply Asset (Under \$5k)	\$0.00	\$0.00	\$7,244.81	(\$7,244.81)
Fund 31400 - Special Capital Outlay-State	\$500,000.00	\$315,000.00	\$7,244.81	\$177,755.19
<u>SB-9 Local- 31701</u>				
County Tax Collection Costs	\$1,000.00	\$122.46	\$0.00	\$877.54
Function 2300 - Support Services-General Administration	\$1,000.00	\$122.46	\$0.00	\$877.54
Construction Services	\$84,346.00	\$0.00	\$0.00	\$84,346.00
""Fixed Assets (more than \$5,000)""	\$0.00	\$0.00	\$80,717.66	(\$80,717.66)
Function 4000 - Capital Outlay	\$84,346.00	\$0.00	\$80,717.66	\$3,628.34
Fund 31701 - SB-9 Local	\$85,346.00	\$122.46	\$80,717.66	\$4,505.88
Grand Total	\$4,456,784.67	\$1,894,336.80	\$2,046,284.42	\$516,163.45

Sandoval Academy for Bilingual Education

Bank Account Register Activity Report

Bank: [All]; Bank Account: ; Begin Date: 12/01/2024; End Date: 12/31/2024; Status: Non-Void; Created On: 1/9/2025 12:37:18 PM

Bank	Account Number						
Wells Fargo	Date	Number	Type	Payee/From	Status	Deposit	Withdrawal
	12/2/2024	12-001	Cash Receipt	School Supply Fee	Non-Void	\$250.00	
	12/4/2024		Payroll Liability Check	Internal Revenue Service	Non-Void		\$13,341.02
	12/5/2024	12-002	Cash Receipt	31400- Special Capital Outlay	Non-Void	\$157,500.00	
	12/6/2024		Payroll Liability Check	NMPSIA	Non-Void		\$16,248.40
	12/6/2024		Payroll Liability Check	NMRHCA	Non-Void		\$5,645.01
	12/10/2024	12-003	Cash Receipt	School Supply Fee	Non-Void	\$200.00	
	12/10/2024	12-004	Cash Receipt	USDA - Universal Free Meals- State	Non-Void	\$11,980.02	
	12/10/2024	12-005	Cash Receipt	SEG December 2024	Non-Void	\$254,107.25	
	12/11/2024		Payroll Liability Check	Wells Fargo	Non-Void		\$41,241.08
	12/12/2024		AP Warrant	BMO Financial Group	Non-Void		\$159.40
	12/12/2024	12-006	Cash Receipt	Supply Fee	Non-Void	\$200.00	
	12/12/2024	3081	AP Warrant	ACES	Non-Void		\$9,136.69
	12/12/2024	3082	AP Warrant	Bernalillo Public School Student Nutrition	Non-Void		\$14,334.38
	12/12/2024	3083	AP Warrant	Centurylink	Non-Void		\$269.07
	12/12/2024	3084	AP Warrant	Cooperative Educational Services	Non-Void		\$2,971.22
	12/12/2024	3085	AP Warrant	Charter Law Office, P.C.	Non-Void		\$59.19
	12/12/2024	3086	AP Warrant	Charter School Nursing Services	Non-Void		\$1,611.56
	12/12/2024	3087	AP Warrant	Edna Moffett	Non-Void		\$59.00
	12/12/2024	3088	AP Warrant	Fiber Platform LLC	Non-Void		\$312.90
	12/12/2024	3089	AP Warrant	Florina Cruz Rodriguez	Non-Void		\$59.00
	12/12/2024	3090	AP Warrant	Home Depot	Non-Void		\$10.35
	12/12/2024	3091	AP Warrant	Leticia Briseno	Non-Void		\$59.00
	12/12/2024	3092	AP Warrant	Martha Crain	Non-Void		\$59.00
	12/12/2024	3093	AP Warrant	Mutualink, Inc.	Non-Void		\$4,500.00
	12/12/2024	3094	AP Warrant	Power School	Non-Void		\$2,364.40
	12/12/2024	3095	AP Warrant	Power-On Technology Services	Non-Void		\$1,342.97
	12/12/2024	3096	AP Warrant	Prime Time Publishing, LLC	Non-Void		\$193.73
	12/12/2024	3097	AP Warrant	School Nurse Supply	Non-Void		\$26.90
	12/12/2024	3098	AP Warrant	Southwest Copy Systems- Equipment	Non-Void		\$492.04
	12/12/2024	3099	AP Warrant	Timeclock Plus LLC	Non-Void		\$193.39
	12/12/2024	3100	AP Warrant	Verizon Wireless/Straight Talk	Non-Void		\$207.96
	12/12/2024	3101	AP Warrant	Westside Speech Academy LLC	Non-Void		\$96.70
	12/12/2024	3102	AP Warrant	Yahella Ocegera	Non-Void		\$59.00
	12/15/2024	3103	AP Warrant	Rachel Matthew Development	Non-Void		\$157,500.00
	12/16/2024		Payroll Liability Check	NMERB	Non-Void		\$54,048.13
	12/17/2024	12-007	Cash Receipt	USDA October 2024	Non-Void	\$13,316.45	
	12/18/2024		Payroll Liability Check	Internal Revenue Service	Non-Void		\$13,240.46
	12/18/2024		Payroll Liability Check	New Mexico Taxation & Revenue Department	Non-Void		\$5,694.22
	12/18/2024	12-008	Cash Receipt	Student Support Fee	Non-Void	\$100.00	
	12/18/2024	12-009	Cash Receipt	IDEA-B Preschool	Non-Void	\$404.00	
	12/18/2024	12-010	Cash Receipt	Transportation December 2024	Non-Void	\$10,057.00	
	12/18/2024	12-011	Cash Receipt	SB-9 Sandoval County	Non-Void	\$10,677.92	
	12/20/2024		AP Warrant	Empat Speech Language Pathology PC	Non-Void		\$6,320.00
	12/20/2024	00015395	Journal Entry	To record Check#3085 cleared bank for 59.00 when it should have cleared for 59.19.	Non-Void		\$0.19
	12/20/2024	00015396	Journal Entry	To reverse and correct JE 00015395	Non-Void	\$0.38	
	12/20/2024	12-012	Cash Receipt	Photo commission; Free Dress Day; Donation; Cable One Grant	Non-Void	\$5,594.60	

Sandoval Academy for Bilingual Education

Bank Account Register Activity Report

Bank: [All]; Bank Account: ; Begin Date: 12/01/2024; End Date: 12/31/2024; Status: Non-Void; Created On: 1/9/2025 12:37:18 PM

Bank	Account Number					
Wells Fargo						
Date	Number	Type	Payee/From	Status	Deposit	Withdrawal
12/20/2024	3104	AP Warrant	Clifton Larson Allen, LLP	Non-Void		\$6,726.56
12/20/2024	3105	AP Warrant	Herrera Coaches	Non-Void		\$535.88
12/20/2024	3106	AP Warrant	Herrera Coaches Inc.	Non-Void		\$9,624.50
12/20/2024	3107	AP Warrant	Public Charter Schools of New Mexico	Non-Void		\$2,725.00
12/24/2024	12-013	Cash Receipt	School Supply Fee; Title I	Non-Void	\$2,766.45	
12/26/2024	12-014	Cash Receipt	Community Schools Grant RfR	Non-Void	\$7,734.00	
12/27/2024		Paycheck	Martinez, Alyssa J.	Non-Void		\$0.00
12/27/2024		Payroll Liability Check	Wells Fargo	Non-Void		\$40,623.49
12/27/2024	12-015	Cash Receipt	IDEA-B RfR	Non-Void	\$2,364.40	
12/31/2024		AP Warrant	BMO Financial Group	Non-Void		\$294.85
Sub Total					\$477,252.47	\$412,386.64
Grand Total					\$477,252.47	\$412,386.64

Sandoval Academy for Bilingual

Payroll Register Payments Report

Accounting Cycle: FY2025; Payroll Cycle: FY2025; Payroll Register: PR25-13 Pay Date 12/27/24 - Printed ,PR25-12 Pay Date 12/13/24 - Printed ; Employee: [All]; Sort Column: Employee; Show Salary Schedules: No; Show Expenditure Accounts: No; Include Paycheck Details: Yes; Created On: 1/9/2025 12:38:25 PM

Wages/Deductions	Employer Amt.	Employee Amt.
Net Wages	\$0.00	\$81,864.57
Basic Life	\$155.52	\$0.00
Dental	\$452.02	\$245.86
ERB	\$20,602.85	\$12,146.08
ERB Less 24 K	\$921.34	\$401.02
ERB RTW	\$418.88	\$246.94
ERB-LU less \$24K	\$72.36	\$31.50
Federal Withholding	\$0.00	\$7,943.88
FFGA- AF Cancer	\$0.00	\$45.70
FFGA- AF Critical Illness	\$0.00	\$56.16
FFGA- Texas Life Insurance	\$0.00	\$111.64
FFGA-AF Accident	\$0.00	\$39.90
FICA	\$7,262.05	\$7,262.05
Long Term Disability	\$147.32	\$81.72
Medical	\$10,823.58	\$6,308.18
Medicare	\$1,698.32	\$1,698.32
NMRHCA	\$2,425.91	\$1,213.00
State Unemployment Ins.	\$175.38	\$0.00
State Withholding - NM	\$0.00	\$3,608.86
Texas Life Insurance	\$0.00	\$69.96
Vision	\$72.52	\$36.92
Voluntary Life	\$0.00	\$250.62
Workers Comp Q4	\$66.70	\$58.00
Sub Total	\$45,294.75	\$123,720.88

Sandoval Academy for Bilingual Education

Issued and Closed POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: (([Fund] >= "11000")); Include Tax and Shipping: No; Include Closed POs: No; Show Detail: Yes; Created On: 1/9/2025 12:39:59 PM

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced	Remaining
SABE250002-1	Dollar	Centurylink	7/9/2024	\$536.84	\$536.84	\$0.00
SABE250003-3	Dollar	Cooperative Educational Services	7/9/2024	\$7,000.00	\$2,971.22	\$4,028.78
SABE250004	Dollar	Cooperative Educational Services	7/9/2024	\$1,834.59	\$0.00	\$1,834.59
SABE250005	Dollar	Charter Law Office, P.C.	7/9/2024	\$3,228.75	\$1,727.22	\$1,501.53
SABE250006	Dollar	Empat Speech Language Pathology PC	7/9/2024	\$6,121.71	\$2,530.00	\$3,591.71
SABE250007-1	Dollar	Extra Space Management	7/9/2024	\$1,000.00	\$361.25	\$638.75
SABE250008	Dollar	Fiber Platform LLC	7/9/2024	\$9,600.00	\$2,203.50	\$7,396.50
SABE250010-1	Dollar	ACES	7/9/2024	\$1,095.89	\$41.64	\$1,054.25
SABE250011-1	Dollar	LD Supply LLC	7/9/2024	\$1,598.44	\$1,598.42	\$0.02
SABE250012	Dollar	Harris School Solutions	7/9/2024	\$697.41	\$0.00	\$697.41
SABE250013-1	Dollar	Mechanical Systems, Inc.	7/9/2024	\$2,075.70	\$2,075.70	\$0.00
SABE250014	Dollar	Nexus E Rate Services LLC	7/9/2024	\$4,305.00	\$0.00	\$4,305.00
SABE250016	Dollar	Public Charter Schools of New Mexico	7/9/2024	\$3,680.78	\$3,335.00	\$345.78
SABE250019	Dollar	Richard M. Romero	7/9/2024	\$5,381.25	\$0.00	\$5,381.25
SABE250021	Dollar	Schoolhouse Driveline	7/9/2024	\$1,006.29	\$935.00	\$71.29
SABE250022	Dollar	SG Consulting Services LLC	7/9/2024	\$5,381.25	\$0.00	\$5,381.25
SABE250023	Dollar	Smore	7/9/2024	\$2,814.86	\$2,620.00	\$194.86
SABE250024-1	Dollar	Southwest Copy Systems- Equipment	7/9/2024	\$5,381.25	\$2,902.06	\$2,479.19
SABE250025	Dollar	Southwest Copy Systems-Service	7/9/2024	\$5,381.25	\$93.98	\$5,287.27
SABE250026	Dollar	Timeclock Plus LLC	7/9/2024	\$2,324.70	\$1,353.73	\$970.97
SABE250027	Dollar	United Postal Service	7/9/2024	\$73.19	\$0.00	\$73.19
SABE250028	Dollar	Scenario Learning, LLC	7/9/2024	\$726.80	\$725.53	\$1.27
SABE250029-1	Dollar	Verizon Wireless/Straight Talk	7/9/2024	\$2,712.15	\$1,247.96	\$1,464.19
SABE250030-2	Dollar	Fulcrum Building, LLC	7/9/2024	\$189,495.22	\$54,572.12	\$134,923.10
SABE250031-1	Dollar	Empat Speech Language Pathology PC	7/9/2024	\$53,878.29	\$30,968.00	\$22,910.29
SABE250036	Dollar	Herrera Coaches Inc.	7/9/2024	\$103,583.68	\$48,122.50	\$55,461.18
SABE250038-1	Dollar	ACES	7/9/2024	\$20,850.11	\$10,424.82	\$10,425.29
SABE250040	Dollar	Lucky Tamm Digital Marketing	7/9/2024	\$19,372.50	\$9,669.36	\$9,703.14
SABE250041-1	Dollar	Mealtime/The CLM Group,Inc	7/9/2024	\$697.41	\$648.00	\$49.41
SABE250062	Dollar	1000 Bulbs.com	7/9/2024	\$277.38	\$251.38	\$26.00
SABE250063	Dollar	ACES	7/9/2024	\$88,790.63	\$44,395.32	\$44,395.31
SABE250064-1	Dollar	Cariina, Inc.	7/9/2024	\$11,143.75	\$5,000.00	\$6,143.75
SABE250069-1	Dollar	Cooperative Educational Services	7/9/2024	\$33,799.94	\$14,207.08	\$19,592.86
SABE250070-1	Dollar	Cooperative Educational Services	7/9/2024	\$28,762.53	\$7,162.56	\$21,599.97
SABE250072	Dollar	Charter School Nursing Services	7/9/2024	\$16,950.94	\$10,340.85	\$6,610.09
SABE250073	Dollar	Clifton Larson Allen, LLP	7/9/2024	\$32,287.50	\$21,255.94	\$11,031.56
SABE250075	Dollar	Power-On Technology Services	7/9/2024	\$25,830.00	\$8,057.82	\$17,772.18
SABE250077	Dollar	BMSI-Rosario Romar	7/22/2024	\$21,375.00	\$7,022.54	\$14,352.46
SABE250079	Dollar	Bulls Eye, LLC	7/22/2024	\$4,800.00	\$4,800.00	\$0.00
SABE250080-1	Dollar	Bernalillo Public School Student Nutrition	8/21/2024	\$239,512.00	\$105,465.51	\$134,046.49
SABE250081-1	Dollar	Public Charter Schools of New Mexico	7/22/2024	\$275.00	\$0.00	\$275.00
SABE250082	Dollar	American Reading Company	7/22/2024	\$4,200.00	\$300.00	\$3,900.00
SABE250085	Dollar	American Reading Company	7/22/2024	\$6,125.00	\$600.00	\$5,525.00

Sandoval Academy for Bilingual Education

Issued and Closed POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: (([Fund] >= "11000") ; Include Tax and Shipping: No; Include Closed POs: No; Show Detail: Yes; Created On: 1/9/2025 12:39:59 PM

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced	Remaining
SABE250087	Regular	Home Depot	7/24/2024	\$80.00	\$44.29	\$35.71
SABE250089	Dollar	BMO Financial Group	7/23/2024	\$4,548.19	\$3,902.39	\$645.80
SABE250090	Dollar	Cooperative Educational Services	7/23/2024	\$500.00	\$0.00	\$500.00
SABE250093	Dollar	NMASOA	7/3/2024	\$413.00	\$0.00	\$413.00
SABE250096-1	Dollar	BMO Financial Group	8/6/2024	\$1,109.55	\$1,042.68	\$66.87
SABE250097-1	Dollar	BMO Financial Group	8/15/2024	\$666.61	\$651.56	\$15.05
SABE250102	Dollar	Westside Speech Academy LLC	9/4/2024	\$3,408.85	\$676.88	\$2,731.97
SABE250105	Regular	BMO Financial Group	8/27/2024	\$254.35	\$120.28	\$134.07
SABE250107	Regular	LD Supply LLC	9/10/2024	\$408.71	\$398.71	\$10.00
SABE250108	Regular	Abril Kiesling-Sierra	9/9/2024	\$193.69	\$0.00	\$193.69
SABE250115	Regular	DMH Law LLC	9/26/2024	\$2,690.63	\$0.00	\$2,690.63
SABE250116	Dollar	Cuddy & McCarthy, LLP	9/26/2024	\$2,300.00	\$348.50	\$1,951.50
SABE250117-1	Dollar	Cooperative Educational Services	9/26/2024	\$14,967.82	\$0.00	\$14,967.82
SABE250118	Regular	Power-On Technology Services	10/1/2024	\$8,163.66	\$0.00	\$8,163.66
SABE250119	Regular	Power-On Technology Services	10/1/2024	\$39,098.75	\$0.00	\$39,098.75
SABE250120	Regular	Power-On Technology Services	10/7/2024	\$33,455.25	\$0.00	\$33,455.25
SABE250121	Regular	NMMEA Central District VI	9/24/2024	\$175.00	\$0.00	\$175.00
SABE250127	Regular	BMO Financial Group	10/16/2024	\$135.94	\$98.96	\$36.98
SABE250129-2	Regular	Cooperative Educational Services	10/15/2024	\$7,244.81	\$0.00	\$7,244.81
SABE250130-1	Regular	LD Supply LLC	10/23/2024	\$943.84	\$933.84	\$10.00
SABE250133	Regular	Public Charter Schools of New Mexico	10/17/2024	\$5,112.43	\$1,875.00	\$3,237.43
SABE250138	Regular	Beatriz Bueno	10/28/2024	\$59.00	\$0.00	\$59.00
SABE250139	Regular	Jessica Castaneda	10/28/2024	\$59.00	\$0.00	\$59.00
SABE250140	Regular	Public Charter Schools of New Mexico	10/23/2024	\$1,400.00	\$850.00	\$550.00
SABE250144	Regular	Mechanical Systems, Inc.	10/28/2024	\$659.67	\$0.00	\$659.67
SABE250148	Regular	Maria Cisneros	10/28/2024	\$59.00	\$0.00	\$59.00
SABE250151-1	Dollar	BMO Financial Group	11/8/2024	\$187.37	\$159.40	\$27.97
SABE250152	Dollar	West Music Company	11/8/2024	\$319.03	\$0.00	\$319.03
SABE250153	Dollar	BMO Financial Group	11/8/2024	\$14.95	\$0.00	\$14.95
SABE250155-1	Regular	Wisconsin Center for Ed. Research	11/19/2024	\$1,434.40	\$0.00	\$1,434.40
SABE250162-1	Regular	Home Depot	12/2/2024	\$37.35	\$0.00	\$37.35
SABE250165	Regular	BMO Financial Group	12/10/2024	\$863.64	\$863.64	\$0.00
SABE250169	Regular	Barnes & Noble Booksellers, Inc.	12/19/2024	\$643.29	\$0.00	\$643.29
SABE250173	Regular	Alyssa Martinez	1/7/2025	\$59.00	\$0.00	\$59.00
SABE250174	Regular	April Ann Kron	1/7/2025	\$59.00	\$0.00	\$59.00
SABE250175	Regular	City of Rio Rancho	1/7/2025	\$25.00	\$0.00	\$25.00
SABE250176	Regular	LD Supply LLC	1/8/2025	\$349.74	\$0.00	\$349.74
Sub Total				\$1,108,028.66	\$422,488.98	\$683,635.84

Bank Reconciliation

School: **Sandoval Academy of Bilingual Education**
Bank: **Wells Fargo**
Account Description: **Main Checking Account**
Statement Date: **December 31, 2024**

Beginning Balance per bank:	\$	339,456.05
Cleared transactions:	\$	(455,032.11)
Deposits and Credits:	\$	477,252.47
Other bank adjustments	\$	-
		<hr/>
	\$	361,676.41
Ending balance per bank		
Plus: Outstanding Deposits	\$	-
Plus: Cleared items prior to entry	\$	-
Less: Outstanding Checks	\$	(34,257.71)
Balance per GL	\$	<hr/> <hr/>
		327,418.70

Sandoval Academy for Bilingual Education

Bank Account Reconciliation Report (Outstanding)

Accounting Cycle: FY2025; Bank: Wells Fargo - ; Bank Account: - Main Checking; Statement Date: 12/31/2024; Include Unposted Transactions: No; Created On: 1/9/2025 12:43:56 PM

Last Reconciled	Statement Date		
11/30/2024	12/31/2024		
Date	Item Number	Description	Withdrawal
12/12/2024	3082	Bernalillo Public School Student	\$14,334.38
12/12/2024	3087	Edna Moffett	\$59.00
12/12/2024	3089	Florina Cruz Rodriguez	\$59.00
12/12/2024	3099	Timeclock Plus LLC	\$193.39
12/20/2024	3104	Clifton Larson Allen, LLP	\$6,726.56
12/20/2024	3105	Herrera Coaches	\$535.88
12/20/2024	3106	Herrera Coaches Inc.	\$9,624.50
12/20/2024	3107	Public Charter Schools of New Mexico	\$2,725.00
Sub Total			\$34,257.71

Sandoval Academy of Bilingual Education
Fiscal Year 2025
Balance Sheet as of December 31, 2024

Description	11000 Operational	13000 Transportation	14000 Instructional material	21000 Food Service	21100 Universal Meals	23000 Activities
11011 - Bank Accounts	\$483,864.45	\$41,680.45	\$0.36	\$8,626.90	(\$498.76)	\$9,706.52
Subtotal of Account Type: Asset	\$483,864.45	\$41,680.45	\$0.36	\$8,626.90	(\$498.76)	\$9,706.52
Subtotal of Account Group: Assets	\$483,864.45	\$41,680.45	\$0.36	\$8,626.90	(\$498.76)	\$9,706.52
21011 - Accounts Payable	\$0.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23124 - State Retirement System Contributions	\$13,246.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23125 - Employee Insurance	\$6,955.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23126 - Unemployment Insurance	\$46.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23127 - Workers' Compensation	\$65.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23134 - Employer State Retirement System	\$23,759.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23135 - Employer Insurance	\$12,333.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23137 - Employer Workers' Comp	\$75.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23141 - Federal Income Tax	\$3,631.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$4,206.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23143 - Social Security - OASDI	\$3,452.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23144 - Medicare - Hospital Insurance	\$807.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23147 - Voluntary Deductions	\$1,334.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23153 - Employer Social Security	\$3,452.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23154 - Employer Medicare	\$807.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Liability	\$74,175.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
32300 - Unreserved Fund Balance	\$206,575.09	\$3,215.95	\$0.36	(\$16,248.39)	\$10,436.60	\$649.63
Net Increase/Decrease	\$203,114.15	\$38,464.50	\$0.00	\$24,875.29	(\$10,935.36)	\$9,056.89
Subtotal of Account Type: Fund Balance/Retained Earnings	\$409,689.24	\$41,680.45	\$0.36	\$8,626.90	(\$498.76)	\$9,706.52
Subtotal of Account Group: Liabilities/Fund Balance	\$483,864.45	\$41,680.45	\$0.36	\$8,626.90	(\$498.76)	\$9,706.52

Sandoval Academy of Bilingual Education
Fiscal Year 2025
Balance Sheet as of December 31, 2024

24101 Title I	24106 IDEA-B	24109 Preschool IDEA-B	24154 Title II	24189 Title IV	24196 Connectivity Grant	24330 ARP	25153 Medicaid	26107 REC/ District Agent
(\$16,082.22)	\$0.00	\$0.00	(\$2,515.96)	(\$2,123.41)	(\$11,700.00)	\$0.55	\$5,823.87	(\$1,464.76)
(\$16,082.22)	\$0.00	\$0.00	(\$2,515.96)	(\$2,123.41)	(\$11,700.00)	\$0.55	\$5,823.87	(\$1,464.76)
(\$16,082.22)	\$0.00	\$0.00	(\$2,515.96)	(\$2,123.41)	(\$11,700.00)	\$0.55	\$5,823.87	(\$1,464.76)
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$97.80	\$0.00	\$0.00	\$0.00	\$51.56	\$0.00	\$0.00	\$0.00	\$0.00
\$189.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$9.79	\$0.00	\$0.00	\$0.00	\$0.00
\$0.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$168.44	\$0.00	\$0.00	\$0.00	\$116.73	\$0.00	\$0.00	\$0.00	\$0.00
\$288.53	\$0.00	\$0.00	\$0.00	\$0.25	\$0.00	\$0.33	\$0.00	\$0.00
\$0.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$16.65	\$0.00	\$0.00	\$0.00	\$19.75	\$0.00	\$0.00	\$0.00	\$0.00
\$23.76	\$0.00	\$0.00	\$0.00	\$14.44	\$0.00	\$0.00	\$0.00	\$0.00
\$21.93	\$0.00	\$0.00	\$0.00	\$23.95	\$0.00	\$0.00	\$0.00	\$0.00
\$5.13	\$0.00	\$0.00	\$0.00	\$5.60	\$0.00	\$0.00	\$0.00	\$0.00
\$7.25	\$0.00	\$0.00	\$0.00	\$0.17	\$0.00	\$0.22	\$0.00	\$0.00
\$21.93	\$0.00	\$0.00	\$0.00	\$23.95	\$0.00	\$0.00	\$0.00	\$0.00
\$5.13	\$0.00	\$0.00	\$0.00	\$5.60	\$0.00	\$0.00	\$0.00	\$0.00
\$846.23	\$0.00	\$0.00	\$0.00	\$271.79	\$0.00	\$0.55	\$0.00	\$0.00
(\$6,864.30)	\$0.00	\$0.00	\$0.00	(\$9,173.49)	\$0.00	(\$19,821.97)	\$2,740.74	(\$8,734.42)
(\$10,064.15)	\$0.00	\$0.00	(\$2,515.96)	\$6,778.29	(\$11,700.00)	\$19,821.97	\$3,083.13	\$7,269.66
(\$16,928.45)	\$0.00	\$0.00	(\$2,515.96)	(\$2,395.20)	(\$11,700.00)	\$0.00	\$5,823.87	(\$1,464.76)
(\$16,082.22)	\$0.00	\$0.00	(\$2,515.96)	(\$2,123.41)	(\$11,700.00)	\$0.55	\$5,823.87	(\$1,464.76)

Sandoval Academy of Bilingual Education
Fiscal Year 2025
Balance Sheet as of December 31, 2024

27528 Community School and Family engagement	27575 Bilingual Grant	27583 SEL Grant	31200 PSCOC	31400 Special Capital Outlay	31701 SB-9 Local	31703 SB-9 Cash	Total
(\$313.44)	\$0.00	\$0.00	(\$49,144.90)	(\$157,500.00)	\$19,058.34	\$0.71	\$327,418.70
(\$313.44)	\$0.00	\$0.00	(\$49,144.90)	(\$157,500.00)	\$19,058.34	\$0.71	\$327,418.70
(\$313.44)	\$0.00	\$0.00	(\$49,144.90)	(\$157,500.00)	\$19,058.34	\$0.71	\$327,418.70
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.19
\$390.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,785.74
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,145.08
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55.84
\$2.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$68.00
\$672.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,716.98
\$6.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,629.02
\$2.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$78.20
\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,768.28
\$159.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,404.78
\$90.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,588.69
\$21.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$839.25
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,342.29
\$90.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,588.69
\$21.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$839.25
\$1,556.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,850.28
\$0.00	(\$23,810.00)	(\$24,979.24)	\$0.00	\$0.00	\$6,957.26	\$0.71	\$120,944.53
(\$1,869.94)	\$23,810.00	\$24,979.24	(\$49,144.90)	(\$157,500.00)	\$12,101.08	\$0.00	\$129,623.89
(\$1,869.94)	\$0.00	\$0.00	(\$49,144.90)	(\$157,500.00)	\$19,058.34	\$0.71	\$250,568.42
(\$313.44)	\$0.00	\$0.00	(\$49,144.90)	(\$157,500.00)	\$19,058.34	\$0.71	\$327,418.70



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GOVERNING BOARD MEETING

Governance Board Members in Attendance

Rebecca Torres, President

Brennan Divett, Vice President

Lisa Spangler, Treasurer

Governance Board Members Absent

Scott Heller, Secretary

Mario Martinez, Member

Others in Attendance at the Meeting

Jackie Rodriguez, Executive Director/Head of School

Felicitas Adame-Reyes, Principal/Special Services Director

Ashley Wolfel, Business Manager, excused from meeting at 7:17 p.m.

Date of Meeting: December 18, 2024

Time: 7:00pm

Location of Meeting:

Physical Address of Meeting Location: 4321 Fulcrum Way NE, Suite A, Rio Rancho, NM 87144

Virtual Meeting: Zoom ID: 6911139742 PW: kZH7KC

<https://us06web.zoom.us/j/86911139742?pwd=R9aejfZuSqyS51eNpvPaKQ6jKMtAdm.1>

AGENDA

- A. Welcome and Call to Order
 - a. Meeting was called to order at 7:08
- B. Roll Call-Board Members, Staff, and Guests
 - a. Roll call of Board Members was called by Mr. Divett.
 - b. Mrs. Torres is present for the meeting via phone.

Member	Vote In Favor	Vote Against
Brennan Divett	X	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	Absent	
Becky Torres (via phone)	X	
MOTION :	PASSED	NOT PASSED

- C. Adoption of the Agenda
 - a. Motion to approve the meeting agenda was made by Mrs. Spangler
 - b. The motion was seconded by Mrs. Torres
 - c. The motion passed unanimously.



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Member	Vote In Favor	Vote Against
Brennan Divett	X	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	Absent	
Becky Torres (via phone)	X	
MOTION :	X PASSED	NOT PASSED

D. Public Comment

- a. No one present for public comment

E. Financial Management

a. Finance Committee Report

- i. Mrs. Wolfel and Mrs. Spangler presented the financial report to the Board.

b. Business Manager’s Report

i. *Approve Voucher/Check Register Report**

1. Motion to approve the Voucher/Check Register Report was made by Mrs. Torres
2. The motion was seconded by Mrs. Spangler
3. The motion to approve the Voucher/Check Register Report was passed by unanimous consent.

Member	Vote In Favor	Vote Against
Brennan Divett	X	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	Absent	
Becky Torres (via phone)	X	
MOTION :	X PASSED	NOT PASSED

F. Consent Agenda

a. *Approval of the November 20, 2024 General Meeting Minutes*

- i. Motion to approve the November 20, 2024 General Meeting Minutes with the proposed revisions was made by Mrs. Torres
- ii. The motion was seconded by Mr. Divett
- iii. The motion to approve the November 20, 2024 General Meeting Minutes with the proposed revisions was passed by unanimous consent.

Member	Vote In Favor	Vote Against
Brennan Divett	X	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	Absent	
Becky Torres (via phone)	X	
MOTION :	X PASSED	NOT PASSED

b. Approval to change the Student Admissions/Lottery Policy Procedures

- i. Lottery Enrollment Opens: November 1st
- ii. Lottery Enrollment Closes at 5:00pm the day before the lottery is held
- iii. Registration Packets must be turned in to the registrar within two weeks of the lottery.



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- iv. Mrs. Rodriguez explained the proposed changes to the Student Admissions/Lottery Policy Procedures with clarification in the student handbook.. The proposed changes address timelines for clarification purposes.
- v. Motion to approve the change in Student Admission/Lottery Policy Procedures was made by Mrs. Torres.
 - 1. Motion seconded by Mrs. Spangler
 - 2. Motion to approve the change in Student Admission/Lottery Policy Procedures was passed by unanimous consent.

Member	Vote In Favor	Vote Against
Brennan Divett	X	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	Absent	
Becky Torres (via phone)	X	
MOTION :	X PASSED	NOT PASSED

- c. Governing Board Annual Approvals
 - i. Membership Renewal
 - ii. Term Overage
 - iii. Officers Update
 - iv. Committee Updates
 - 1. Finance
 - 2. SABE Policy
 - v. Mr. Divett reviewed the discussion from the November meeting regarding Membership Renewal, Term Overage, Officers Update and Committee Updates due to Mrs. Torres' absence. Mrs. Torres agreed with the results of the November vote.
 - vi. Motion to approve Mrs. Torres' term until the end of the 2024-2025 school year with revisiting at the end of the school year was made by Mr. Divett
 - 1. Seconded by Mrs. Spangler
 - 2. The motion approve Mrs. Torres' term until the end of the 2024-2025 school year with revisiting at the end of the school year was passed by unanimous consent

Member	Vote In Favor	Vote Against
Brennan Divett	X	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	Absent	
Becky Torres (via phone)	X	
MOTION :	X PASSED	NOT PASSED

G. Administrative Report

- a. Academic Performance Framework
- b. Organizational Matters
 - i. Mrs. Reyes and Mrs. Rodriguez presented and shared 2022-2023 State Testing Data and Beginning of the Year data from NWEA Reading, NWEA Español, NWEA Math, Istation Reading, Istation Español, Istation Math
- c. Other matters for discussion
 - i. Policy: DRAFT FFE Asset (Small Asset) Capitalization



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1. Mrs. Rodriguez will work with Mrs. Wolfel to have the policy reviewed by Clifton Larson and give input and have on the consent agenda for the January or February governing board meeting.
- H. Focused Priorities for the GB
- a. To be determined
 - b. Priorities and focus will come from the survey with Public Charter School
- I. Announcements/GB Member Comments
- a. There were no comments or announcements from GB members
- J. Adjournment
- a. Motion to adjourn the meeting was made by Mr. Divett
 - b. Motion was seconded by Mrs. Spangler
 - c. Motion to adjourn the meeting was voted on unanimously
 - d. Meeting adjourned at 8:42 p.m.