



Our mission at SABE is to enable students to maintain their native language, reconnect with their heritage language, or discover a new enriching language. Students will attain Spanish and English fluency and literacy through two-way immersion, which will expand their worldview and educational and career opportunities.

## GOVERNING BOARD MEETING

### Governance Board Officers

Rebecca Torres, President  
Brennan Divett, Vice President  
Lisa Spangler, Treasurer  
Scott Heller, Secretary

### Governance Board Members

Mario Martinez, Member

**Date of Meeting: April 16, 2025**

**Time: 7:00pm**

### **Location of Meeting:**

Physical Address of Meeting Location: 4321 Fulcrum Way NE, Suite A, Rio Rancho, NM 87144

Virtual Meeting: Zoom ID: 6911139742 PW: kZH7KC

<https://us06web.zoom.us/j/86911139742?pwd=R9aejfZuSqyS51eNpvPaKQ6jKMtAdm.1>

## AGENDA

- A. Welcome and Call to Order
- B. Roll Call-Board Members, Staff, and Guests
- C. *Adoption of the Agenda*
- D. Public Comment
- E. Financial Management
  - a. Finance Committee Report
  - b. Business Manager's Report
    - i. *Approve Voucher/Check Register Report\**
  - c. BARS
    - i. BAR 0030-D SEG Funding Decrease
- F. *Consent Agenda*
  - a. *Approval of the March 31, 2025 General Meeting Minutes*
- G. Administrative Report
  - a. Academic Performance Framework
    - i. Student Celebrations, Mrs. Reyes
    - ii. Instruction & Data, Mrs. Reyes
  - b. Fiscal & Operations, Mrs. Rodriguez
    - i. 2025-2026 Planning
- H. Head Administrator's Evaluation Presentation
- I. Governing Board Focused Priorities
  - a. Bylaws
  - b. Policy Committee
- J. Announcements/GB Member Comments
- K. Adjournment

**Sandoval Academy of Bilingual Education**

**Budget Summary**

**as of March 31, 2025**

<b>Revenues</b>							
<b>Fund Description</b>	<b>Annual Budget</b>	<b>Actual (YTD)</b>	<b>Annualized Budget</b>	<b>Annualize vs Actual</b>	<b>FY24</b>	<b>FY25-FY24</b>	
Fund 11000 Operational	\$ 3,059,743.06	\$ 2,215,742.17	\$ 2,294,807.30	\$ (79,065.13)	\$ 2,330,612.43	\$ (114,870.26)	
Fund 13000 Pupil Transportation	\$ 136,874.00	\$ 116,758.00	\$ 102,655.50	\$ 14,102.50	\$ 60,921.00	\$ 55,837.00	
Fund 21000 USDA Food Reimbursement	\$ 90,000.00	\$ 78,451.80	\$ 67,500.00	\$ 10,951.80	\$ 34,683.45	\$ 43,768.35	
Fund 21100 Universal Free Meals	\$ 125,878.00	\$ 60,396.79	\$ 94,408.50	\$ (34,011.71)	\$ 51,252.05	\$ 9,144.74	
Fund 23000 Activities	\$ 4,697.25	\$ 10,617.10	\$ 3,522.94	\$ 7,094.16	\$ 6,532.63	\$ 4,084.47	
Fund 24101 Title I	\$ 39,613.00	\$ 13,051.73	\$ 29,709.75	\$ (16,658.02)	\$ 77,587.13	\$ (64,535.40)	
Fund 24106 IDEAB	\$ 45,850.00	\$ 22,664.40	\$ 34,387.50	\$ (11,723.10)	\$ 35,247.53	\$ (12,583.13)	
Fund 24109 Preschool IDEAB	\$ 404.00	\$ 404.00	\$ 303.00	\$ 101.00	\$ -	\$ 404.00	
Fund 24154 Title II	\$ 6,798.00	\$ 2,515.96	\$ 5,098.50	\$ (2,582.54)	\$ 12,097.84	\$ (9,581.88)	
Fund 24189 Student Supp Academic Achievement	\$ 18,373.00	\$ 18,831.92	\$ 13,779.75	\$ 5,052.17	\$ 13,060.46	\$ 5,771.46	
Fund 24196 Stronger Connections Grant Program	\$ 18,000.00	\$ 11,700.00	\$ 13,500.00	\$ (1,800.00)	\$ -	\$ 11,700.00	
Fund 24308 ESSR II CRRSA	\$ -	\$ -	\$ -	\$ -	\$ 72,441.11	\$ (72,441.11)	
Fund 24330 ESSR III ARP	\$ 50.44	\$ 19,872.41	\$ 37.83	\$ 19,834.58	\$ 89,138.80	\$ (69,266.39)	
Fund 24346 IDEA/ARP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 25153 Title XIX MEDICAID 3/21 Years	\$ -	\$ -	\$ -	\$ -	\$ 4,706.12	\$ (4,706.12)	
Fund 26107 REC/District Fiscal Agent	\$ -	\$ 7,269.66	\$ -	\$ 7,269.66	\$ 15,510.79	\$ (8,241.13)	
Fund 27107 2012 GOB Student Library SB66	\$ 5,192.00	\$ -	\$ 3,894.00	\$ (3,894.00)	\$ 2,542.30	\$ (2,542.30)	
Fund 27109 Instructional Materials GAA of 2019	\$ -	\$ -	\$ -	\$ -	\$ 3,233.37	\$ (3,233.37)	
Fund 27153 Extended Learning Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 27201 School Lunch CoPay	\$ -	\$ -	\$ -	\$ -	\$ 1,383.50	\$ (1,383.50)	
Fund 27202 Open SciEd Expansion Initiative	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 27414 Pediatric Autism/ Special Needs	\$ -	\$ -	\$ -	\$ -	\$ 1,302.34	\$ -	
Classroom Equipment			\$ -	\$ -		\$ (1,302.34)	
Fund 27528 FY24 FY25 community school and family e	\$ 35,000.00	\$ 28,217.34	\$ 26,250.00	\$ 1,967.34	\$ -	\$ 28,217.34	
Fund 27575 Bilingual Multicultural Ed Laws	\$ -	\$ 23,810.00	\$ -	\$ 23,810.00	\$ -	\$ 23,810.00	
Fund 27583 Behavioral Health Support	\$ -	\$ 24,979.24	\$ -	\$ 24,979.24	\$ -	\$ 24,979.24	
Fund 28221 Public School Kitchen Infrastructure	\$ 135,000.00	\$ -	\$ 101,250.00	\$ -	\$ -	\$ -	
Fund 31200 PSCOC Lease Reimbursement	\$ 187,588.00	\$ 93,794.00	\$ 140,691.00	\$ (46,897.00)	\$ 91,755.00	\$ 2,039.00	
Fund 31400 Special Capital OutlayState	\$ 500,000.00	\$ 315,000.00	\$ 375,000.00	\$ (60,000.00)	\$ -	\$ 315,000.00	
Fund 31701 SB9 Local	\$ 85,346.00	\$ 55,368.48	\$ 64,009.50	\$ (8,641.02)	\$ 48,569.95	\$ 6,798.53	
Fund 31703 SB9 State Match Cash	\$ -	\$ -	\$ -	\$ -	\$ 32,692.36	\$ (32,692.36)	
<b>Total Revenues</b>	<b>\$ 4,494,406.75</b>	<b>\$ 3,119,445.00</b>	<b>\$ 3,370,805.06</b>	<b>\$ (150,110.06)</b>	<b>\$ 2,985,270.16</b>	<b>\$ 134,174.84</b>	

# Sandoval Academy for Bilingual Education

## Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 03/31/2025; Account Type: Revenue; Subtotal Elements: Fund,Function; Account Expression: ([Fund] >= "11000") AND ([Object] <> "41980"); Subtotal By Account Type: No; Include Unposted Transactions: Yes; Created On: 4/4/2025 10:13:42 AM

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Fees Activities	\$5,009.98	\$14,529.98	(\$9,520.00)
Fees Activities	\$0.00	\$1,711.95	(\$1,711.95)
Contributions and Donations from Private Sources	\$5,446.10	\$5,471.10	(\$25.00)
State Equalization Guarantee	\$3,049,286.98	\$2,194,029.14	\$855,257.84
<b>Fund 11000 Operational</b>	<b>\$3,059,743.06</b>	<b>\$2,215,742.17</b>	<b>\$844,000.89</b>
Fund 13000 Pupil Transportation	\$136,874.00	\$116,758.00	\$20,116.00
Fund 21000 USDA Food Reimbursement	\$90,000.00	\$78,451.80	\$11,548.20
Fund 21100 Universal Free Meals	\$125,878.00	\$60,396.79	\$65,481.21
Fund 23000 - Non-Instructional Support	\$4,697.25	\$10,617.10	(\$5,919.85)
Fund 24101 Title I	\$39,613.00	\$13,051.73	\$26,561.27
Fund 24106 IDEAB	\$45,850.00	\$22,664.40	\$23,185.60
Fund 24109 Preschool IDEA-B	\$404.00	\$404.00	\$0.00
Fund 24154 Title II	\$6,798.00	\$2,515.96	\$4,282.04
Fund 24189 Title IV	\$18,373.00	\$18,831.92	(\$458.92)
Fund 24196 Stronger Connections Grant Program	\$18,000.00	\$11,700.00	\$6,300.00
Fund 24330 ESSR III ARP	\$50.44	\$19,872.41	(\$19,821.97)
Fund 26107 REC/District Fiscal Agent	\$0.00	\$7,269.66	(\$7,269.66)
Fund 27107 2012 GOB Student Library SB66	\$5,192.00	\$0.00	\$5,192.00
Fund 27528 FY24 FY25 community school and family engagement initiatives	\$35,000.00	\$28,217.34	\$6,782.66
Fund 27575 Bilingual Multicultural Ed Laws	\$0.00	\$23,810.00	(\$23,810.00)
Fund 27583 - Behavioral Health Support	\$0.00	\$24,979.24	(\$24,979.24)
Fund 28221 Public School Kitchen Infrastructure	\$135,000.00	\$0.00	\$135,000.00
Fund 31200 PSCOC Lease Reimbursement	\$187,588.00	\$93,794.00	\$93,794.00
Fund 31400 Special Capital OutlayState	\$500,000.00	\$315,000.00	\$185,000.00
Fund 31701 SB9 Local	\$85,346.00	\$55,368.48	\$29,977.52
<b>Grand Total</b>	<b>\$4,494,406.75</b>	<b>\$3,119,445.00</b>	<b>\$1,374,961.75</b>

# Sandoval Academy for Bilingual Education

## Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 03/31/2025; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: (([Fund] >= "11000") AND ([Object] <> "41980")); Subtotal By Account Type: No; Include Unposted Transactions: Yes; Created On: 4/3/2025 12:52:46 PM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense-Long-term Sub	\$41,480.00	\$14,524.18	\$32,043.08	(\$5,087.26)
Salaries Expense- Teachers	\$591,646.00	\$377,998.93	\$205,733.06	\$7,914.01
Salaries Expense-Kinder Teachers	\$115,243.00	\$80,963.45	\$44,800.84	(\$10,521.29)
Salaries Expense- After School	\$0.00	\$2,288.55	\$5,290.54	(\$7,579.09)
Salaries Expense- EA	\$30,928.00	\$33,523.36	\$10,385.36	(\$12,980.72)
Salaries Expense-Kinder EA	\$30,926.00	\$36,568.19	\$19,359.62	(\$25,001.81)
Salaries Expense-Fine Arts	\$139,483.00	\$105,320.44	\$55,757.87	(\$21,595.31)
Salaries Expense-Sped Teacher	\$121,870.00	\$61,489.30	\$42,398.25	\$17,982.45
Salaries Expense-SPED EA	\$28,325.00	\$10,677.23	\$0.00	\$17,647.77
Salaries Expense-After School At-Risk	\$20,600.00	\$7,548.00	\$6,957.90	\$6,094.10
Stipend -Teacher	\$40,328.00	\$0.00	\$4,000.00	\$36,328.00
Stipend-Bilingual	\$21,000.00	\$0.00	\$10,500.00	\$10,500.00
Employee Benefits	\$463,922.00	\$268,264.96	\$155,264.98	\$40,392.06
Other Professional/Technical Services	\$4,800.00	\$4,800.00	\$0.00	\$0.00
Other Charges	\$3,427.00	\$1,022.24	\$796.99	\$1,607.77
Other Charges	\$500.00	\$409.00	\$0.00	\$91.00
Other Charges	\$381.00	\$0.00	\$0.00	\$381.00
Student Travel	\$0.00	\$535.88	\$0.00	(\$535.88)
Instructional materials	\$39,522.00	\$24,569.33	\$0.00	\$14,952.67
Software	\$38,000.00	\$30,453.06	\$7,425.35	\$121.59
General Supplies and Materials	\$21,530.98	\$15,228.75	\$322.49	\$5,979.74
General Supplies and Materials	\$906.00	\$764.98	\$0.00	\$141.02
Supply Assets (Under \$5K)	\$108,817.66	\$7,174.75	\$0.00	\$101,642.91
<b>Function 1000 - Instruction</b>	<b>\$1,863,635.64</b>	<b>\$1,084,124.58</b>	<b>\$601,036.33</b>	<b>\$178,474.73</b>
Salaries Expense-Coordinator	\$40,030.00	\$23,286.00	\$17,464.50	(\$720.50)
Salaries Expense-Nursing Assistant	\$15,000.00	\$10,038.42	\$4,461.58	\$500.00
Salaries Expense-Registrar	\$21,500.00	\$14,884.68	\$6,615.32	\$0.00
Stipend-Coordinator	\$6,000.00	\$3,000.00	\$3,000.00	\$0.00
Stipend-Registrar	\$0.00	\$3,060.00	\$0.00	(\$3,060.00)
Employee Benefits	\$38,590.00	\$20,451.50	\$13,046.52	\$5,091.98
Diagnosticians - Contracted	\$28,717.00	\$13,661.45	\$17,429.52	(\$2,373.97)
Speech Therapists - Contracted	\$63,524.00	\$56,251.75	\$6,753.10	\$519.15
Occupational Therapists - Contracted	\$20,976.00	\$12,511.42	\$8,863.58	(\$399.00)
Specialists - Contracted	\$44,043.00	\$18,516.95	\$19,917.42	\$5,608.63
Specialists - Contracted	\$1,031.00	\$0.00	\$0.00	\$1,031.00
Other Professional/Technical Services	\$84,270.42	\$49,426.14	\$30,577.24	\$4,267.04
Other Charges	\$367.00	\$0.00	\$0.00	\$367.00
General Supplies and Materials	\$357.00	\$0.00	\$0.00	\$357.00
General Supplies and Materials-At-Risk	\$200.00	\$195.48	\$0.00	\$4.52
<b>Function 2100 - Support Services-Students</b>	<b>\$364,605.42</b>	<b>\$225,283.79</b>	<b>\$128,128.78</b>	<b>\$11,192.85</b>
Professional Development	\$12,000.00	\$50.00	\$450.00	\$11,500.00
General Supplies and Materials	\$6,365.00	\$4,882.32	\$1,402.63	\$80.05
<b>Function 2200 - Support Services-Instruction</b>	<b>\$18,365.00</b>	<b>\$4,932.32</b>	<b>\$1,852.63</b>	<b>\$11,580.05</b>

# Sandoval Academy for Bilingual Education

## Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 03/31/2025; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: (([Fund] >= "11000") AND ([Object] <> "41980")); Subtotal By Account Type: No; Include Unposted Transactions: Yes; Created On: 4/3/2025 12:52:46 PM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense - Executive Director	\$128,750.00	\$94,086.48	\$34,663.52	\$0.00
Employee Benefits	\$57,308.00	\$39,417.52	\$14,299.13	\$3,591.35
Auditing	\$32,376.00	\$22,587.80	\$0.00	\$9,788.20
Legal	\$10,000.00	\$2,763.12	\$465.63	\$6,771.25
Other Professional/Technical Services	\$3,000.00	\$0.00	\$2,690.63	\$309.37
Advertising	\$25,000.00	\$12,856.68	\$8,091.58	\$4,051.74
Board Training	\$6,893.00	\$5,210.00	\$362.43	\$1,320.57
<b>Function 2300 - Support Services-General Administration</b>	<b>\$263,327.00</b>	<b>\$176,921.60</b>	<b>\$60,572.92</b>	<b>\$25,832.48</b>
Salaries Expense - Principals	\$47,947.00	\$32,944.14	\$14,641.86	\$361.00
Salaries Expense - Secretarial	\$16,900.00	\$12,519.18	\$4,461.58	(\$80.76)
Employee Benefits	\$21,916.00	\$15,016.88	\$6,552.56	\$346.56
Professional Development	\$464.00	\$0.00	\$0.00	\$464.00
Other Professional/Technical Services	\$5,400.00	\$93.98	\$5,287.27	\$18.75
Other Charges	\$8,151.00	\$3,120.00	\$194.86	\$4,836.14
Rentals of Computers and Related Equipment	\$5,550.00	\$3,998.82	\$1,545.29	\$5.89
Software	\$2,150.00	\$2,128.59	\$0.00	\$21.41
General Supplies and Materials	\$200.00	\$270.52	\$430.90	(\$501.42)
<b>Function 2400 - Support Services-School Administration</b>	<b>\$108,678.00</b>	<b>\$70,092.11</b>	<b>\$33,114.32</b>	<b>\$5,471.57</b>
Salaries Expense - Data Processing	\$18,000.00	\$12,403.86	\$6,615.38	(\$1,019.24)
Employee Benefits	\$7,724.00	\$3,852.41	\$2,104.65	\$1,766.94
Other Professional/Technical Services	\$118,969.00	\$71,280.49	\$47,645.14	\$43.37
Advertising	\$50.00	\$0.00	\$0.00	\$50.00
Software	\$19,520.00	\$19,519.68	\$0.00	\$0.32
General Supplies and Materials	\$31.00	\$30.00	\$74.32	(\$73.32)
<b>Function 2500 - Central Services</b>	<b>\$164,294.00</b>	<b>\$107,086.44</b>	<b>\$56,439.49</b>	<b>\$768.07</b>
Salaries Expense - Custodian	\$32,919.00	\$20,029.36	\$5,596.65	\$7,292.99
Employee Benefits	\$20,643.00	\$10,112.62	\$1,589.30	\$8,941.08
Other Charges	\$29,360.00	\$22,057.48	\$8,358.32	(\$1,055.80)
Electricity	\$27,810.00	\$21,289.76	\$6,520.24	\$0.00
Natural Gas (Buildings)	\$8,918.00	\$3,766.33	\$4,300.00	\$851.67
Communication Services	\$8,431.00	\$6,879.51	\$8,782.61	(\$7,231.12)
Renting Land and Buildings	\$90,929.00	\$89,298.20	\$0.00	\$1,630.80
Rentals of Computers and Related Equipment	\$6,000.00	\$466.95	\$0.00	\$5,533.05
Property Liability Insurance	\$47,234.00	\$43,589.00	\$0.00	\$3,645.00
Other Contract Services	\$6,000.00	\$6,383.20	\$0.00	(\$383.20)
General Supplies and Materials	\$7,300.00	\$6,446.25	\$822.01	\$31.74
Supply Asset (Under \$5k)	\$900.00	\$858.38	\$0.00	\$41.62
<b>Function 2600 - Operation &amp; Maintenance of Plant</b>	<b>\$286,444.00</b>	<b>\$231,177.04</b>	<b>\$35,969.13</b>	<b>\$19,297.83</b>
Emergency Reserve	\$149,877.00	\$0.00	\$0.00	\$149,877.00
<b>Function 2900 - Other Support Services</b>	<b>\$149,877.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$149,877.00</b>

# Sandoval Academy for Bilingual Education

## Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 03/31/2025; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: (([Fund] >= "11000") AND ([Object] <> "41980")); Subtotal By Account Type: No; Include Unposted Transactions: Yes; Created On: 4/3/2025 12:52:46 PM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense - Food Service Coordinator	\$30,900.00	\$22,379.44	\$12,027.01	(\$3,506.45)
Employee Benefits	\$8,769.00	\$6,354.80	\$4,178.47	(\$1,764.27)
<b>Function 3100 - Food Services Operations</b>	<b>\$45,629.00</b>	<b>\$28,734.24</b>	<b>\$16,205.48</b>	<b>\$689.28</b>
<b>Fund 11000 - Operational</b>	<b>\$3,264,855.06</b>	<b>\$1,928,352.12</b>	<b>\$933,319.08</b>	<b>\$403,183.86</b>
 <b><u>Pupil Transportation - 13000</u></b>				
Rental of Equipment and Vehicles	\$26,245.00	\$0.00	\$0.00	\$26,245.00
Transportation Contractors	\$110,629.00	\$67,371.50	\$36,212.18	\$7,045.32
<b>Fund 13000 - Pupil Transportation</b>	<b>\$136,874.00</b>	<b>\$67,371.50</b>	<b>\$36,212.18</b>	<b>\$33,290.32</b>
 <b><u>USDA Fund-21000</u></b>				
Food	\$73,752.00	\$58,019.83	\$31,980.17	(\$16,248.00)
<b>Fund 21000 - USDA Food Reimbursement</b>	<b>\$73,752.00</b>	<b>\$58,019.83</b>	<b>\$31,980.17</b>	<b>(\$16,248.00)</b>
 <b><u>Universal Free Meals -21100</u></b>				
Food	\$136,315.00	\$92,023.88	\$57,488.12	(\$13,197.00)
<b>Fund 21100 - Universal Free Meals</b>	<b>\$136,315.00</b>	<b>\$92,023.88</b>	<b>\$57,488.12</b>	<b>(\$13,197.00)</b>
 <b><u>Activities-23000</u></b>				
Other Charges	\$500.00	\$310.58	\$0.00	\$189.42
Student Travel	\$650.00	\$1,066.82	\$0.00	(\$416.82)
General Supplies and Materials	\$0.00	\$100.00	\$4,871.95	(\$4,971.95)
General Supplies and Materials	\$4,197.25	\$482.07	\$0.00	\$3,715.18
<b>Fund 23000 - Activities</b>	<b>\$5,347.25</b>	<b>\$1,959.47</b>	<b>\$4,871.95</b>	<b>(\$1,484.17)</b>
 <b><u>Title I-24101</u></b>				
Additional Compensation	\$10,813.00	\$0.00	\$0.00	\$10,813.00
<b>Function 1000 - Instruction</b>	<b>\$10,813.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,813.00</b>
Salaries Expense-Coordinator	\$28,800.00	\$20,688.65	\$3,761.46	\$4,349.89
Employee Benefits	\$0.00	\$2,428.40	\$1,893.51	(\$4,321.91)
<b>Function 2100 - Support Services-Students</b>	<b>\$28,800.00</b>	<b>\$23,117.05</b>	<b>\$5,654.97</b>	<b>\$27.98</b>
<b>Fund 24101 - Title I</b>	<b>\$39,613.00</b>	<b>\$23,117.05</b>	<b>\$5,654.97</b>	<b>\$10,840.98</b>
 <b><u>IDEA-B-24106</u></b>				
Salaries Expense	\$45,850.00	\$20,300.00	\$0.00	\$25,550.00
Software	\$0.00	\$2,364.40	\$0.00	(\$2,364.40)
General Supplies and Materials	\$0.00	\$0.00	\$70.00	(\$70.00)
<b>Fund 24106 - IDEA-B</b>	<b>\$45,850.00</b>	<b>\$22,664.40</b>	<b>\$70.00</b>	<b>\$23,115.60</b>
 <b><u>Preschool IDEA-B-24109</u></b>				
Diagnosticians - Contracted	\$404.00	\$0.00	\$0.00	\$404.00
Speech Therapists - Contracted	\$0.00	\$404.00	\$0.00	(\$404.00)
<b>Fund 24109 - Preschool IDEA-B</b>	<b>\$404.00</b>	<b>\$404.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
 <b><u>Title II-24154</u></b>				
Professional Development	\$6,798.00	\$2,515.96	\$468.69	\$3,813.35
<b>Fund 24154 - Title II</b>	<b>\$6,798.00</b>	<b>\$2,515.96</b>	<b>\$468.69</b>	<b>\$3,813.35</b>
 <b><u>Student Support Academic Achievement -24189</u></b>				
Salaries Expense-Tutor	\$6,000.00	\$5,461.58	\$0.00	\$538.42
Employee Benefits	\$0.00	\$1,552.97	\$0.00	(\$1,552.97)
Other Charges	\$0.00	\$475.00	\$0.00	(\$475.00)
Other Contract Services	\$4,186.50	\$0.00	\$0.00	\$4,186.50
General Supplies and Materials	\$4,186.50	\$0.00	\$0.00	\$4,186.50
<b>Function 1000 - Instruction</b>	<b>\$14,373.00</b>	<b>\$7,489.55</b>	<b>\$0.00</b>	<b>\$6,883.45</b>
Salaries Expense - Coordinator	\$4,000.00	\$0.00	\$0.00	\$4,000.00

# Sandoval Academy for Bilingual Education

## Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 03/31/2025; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: (([Fund] >= "11000") AND ([Object] <> "41980")); Subtotal By Account Type: No; Include Unposted Transactions: Yes; Created On: 4/3/2025 12:52:46 PM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Professional Services	\$0.00	\$4,000.00	\$0.00	(\$4,000.00)
<b>Function 2100 - Support Services-Students</b>	<b>\$4,000.00</b>	<b>\$4,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Fund 24189 - Student Supp Academic Achievement</b>	<b>\$18,373.00</b>	<b>\$11,489.55</b>	<b>\$0.00</b>	<b>\$6,883.45</b>
<b><u>Stronger Connections Grant Program-24196</u></b>				
Software	\$11,700.00	\$11,700.00	\$0.00	\$0.00
General Supplies and Materials	\$6,300.00	\$0.00	\$0.00	\$6,300.00
<b>Fund 24196 - Stronger Connections Grant Program</b>	<b>\$18,000.00</b>	<b>\$11,700.00</b>	<b>\$0.00</b>	<b>\$6,300.00</b>
<b><u>ESSR III ARP</u></b>				
Operation & Maintenance of Plant	\$50.44	\$50.44	\$0.00	\$0.00
<b>Fund 24330 - ESSR III ARP</b>	<b>\$50.44</b>	<b>\$50.44</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b><u>Medicaid-25153</u></b>				
Specialists - Contracted	\$2,741.00	\$0.00	\$0.00	\$2,741.00
<b>Fund 25153 - Title XIX MEDICAID 3/21 Years</b>	<b>\$2,741.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,741.00</b>
<b><u>2012 GOB Student Library SB-66-27107</u></b>				
Library and Audio-Visual	\$5,192.00	\$0.00	\$0.00	\$5,192.00
<b>Fund 27107 - 2012 GOB Student Library SB-66</b>	<b>\$5,192.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,192.00</b>
<b><u>Community School Grant-27528</u></b>				
Salaries Expense	\$35,000.00	\$24,179.61	\$0.00	\$10,820.39
Employee Benefits	\$0.00	\$6,179.55	\$0.00	(\$6,179.55)
<b>Fund 27528 - FY24 FY25 community school and family engagement initiatives</b>	<b>\$35,000.00</b>	<b>\$30,359.16</b>	<b>\$0.00</b>	<b>\$4,640.84</b>
<b><u>Public School Kitchen Infrastructure- 28221</u></b>				
""Fixed Assets (more than \$5,000)""	\$135,000.00	\$0.00	\$0.00	\$135,000.00
<b>Fund 28221 - Public School Kitchen Infrastructure</b>	<b>\$135,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$135,000.00</b>
<b><u>PSCOC-Fund 31200</u></b>				
Renting Land and Buildings	\$187,588.00	\$118,366.45	\$69,221.55	\$0.00
<b>Fund 31200 - PSCOC Lease Reimbursement</b>	<b>\$187,588.00</b>	<b>\$118,366.45</b>	<b>\$69,221.55</b>	<b>\$0.00</b>
<b><u>Special Capital Outlay-31400</u></b>				
Construction Services	\$500,000.00	\$315,000.00	\$0.00	\$185,000.00
Supply Asset (Under \$5k)	\$0.00	\$0.00	\$7,244.81	(\$7,244.81)
<b>Fund 31400 - Special Capital Outlay-State</b>	<b>\$500,000.00</b>	<b>\$315,000.00</b>	<b>\$7,244.81</b>	<b>\$177,755.19</b>
<b><u>SB-9 Local- 31701</u></b>				
County Tax Collection Costs	\$1,000.00	\$548.94	\$0.00	\$451.06
<b>Function 2300 - Support Services-General Administration</b>	<b>\$1,000.00</b>	<b>\$548.94</b>	<b>\$0.00</b>	<b>\$451.06</b>

# Sandoval Academy for Bilingual Education

## Account Summary Report

Cycle: FY2025; Begin Date: 07/01/2024; End Date: 03/31/2025; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: ([Fund] >= "11000") AND ([Object] <> "41980"); Subtotal By Account Type: No; Include Unposted Transactions: Yes; Created On: 4/3/2025 12:52:46 PM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Construction Services	\$84,346.00	\$0.00	\$0.00	\$84,346.00
""Fixed Assets (more than \$5,000)""	\$6,957.00	\$39,098.75	\$41,618.91	(\$73,760.66)
<b>Function 4000 - Capital Outlay</b>	<b>\$91,303.00</b>	<b>\$39,098.75</b>	<b>\$41,618.91</b>	<b>\$10,585.34</b>
<b>Fund 31701 - SB-9 Local</b>	<b>\$92,303.00</b>	<b>\$39,647.69</b>	<b>\$41,618.91</b>	<b>\$11,036.40</b>
<b><u>SB-9 State Cash Match-31703</u></b>				
Supply Assets (Under \$5K)	\$1.00	\$0.00	\$0.00	\$1.00
<b>Fund 31703 - SB-9 State Match Cash</b>	<b>\$1.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1.00</b>
<b>Grand Total</b>	<b>\$4,704,056.75</b>	<b>\$2,723,041.50</b>	<b>\$1,227,806.88</b>	<b>\$753,208.37</b>



# Sandoval Academy for Bilingual Education

## Bank Account Register Activity Report

Bank: [All]; Bank Account: Begin Date: 03/01/2025; End Date: 03/31/2025; Status: Non-Void; Created On: 4/4/2025 10:14:32 AM

Bank	Account Number					
Date	Number	Type	Payee/From	Status	Deposit	Withdrawal
3/4/2025		AP Warrant	BMO Financial Group	Non-Void		\$73.00
3/4/2025	03-001	Cash Receipt	Chocolate Fundraiser; School Supply Fee	Non-Void	\$1,820.00	
3/7/2025		Payroll Liability Check	NMPSIA	Non-Void		\$16,914.90
3/7/2025		Payroll Liability Check	NMRHCA	Non-Void		\$3,640.14
3/7/2025		Payroll Liability Check	Wells Fargo	Non-Void		\$41,519.66
3/7/2025		Payroll Liability Check	Wells Fargo	Non-Void		\$234.62
3/7/2025	03-002	Cash Receipt	Chocolate Fundraiser; School Supply Fee; Centurylink refund	Non-Void	\$1,171.12	
3/10/2025	03-003	Cash Receipt	Pupil Transportation March 2025; SEG March 2025	Non-Void	\$217,696.20	
3/11/2025	03-004	Cash Receipt	Before and After school; Chocolate Fundraiser; School Supply Fee	Non-Void	\$610.00	
3/12/2025		Payroll Liability Check	Internal Revenue Service	Non-Void		\$13,797.03
3/12/2025	03-005	Cash Receipt	USDA December 2024-State; USDA December 2024	Non-Void	\$16,455.80	
3/13/2025	03-006	Cash Receipt	USDA January 2025	Non-Void	\$10,757.43	
3/14/2025		AP Warrant	BMO Financial Group	Non-Void		\$607.30
3/14/2025		AP Warrant	Empat Speech Language Pathology PC	Non-Void		\$7,584.00
3/14/2025		Payroll Liability Check	NMERB	Non-Void		\$34,784.88
3/14/2025	03-008	Cash Receipt	USDA January 2025-State	Non-Void	\$9,573.15	
3/14/2025	3166	AP Warrant	Abq Mom	Non-Void		\$322.87
3/14/2025	3167	AP Warrant	ACES	Non-Void		\$9,136.69
3/14/2025	3168	AP Warrant	Barnes & Noble Booksellers, Inc.	Non-Void		\$643.24
3/14/2025	3169	AP Warrant	Bernalillo Public School Student Nutrition	Non-Void		\$22,791.06
3/14/2025	3170	AP Warrant	BMSI-Rosario Romar	Non-Void		\$1,533.66
3/14/2025	3171	AP Warrant	Centurylink	Non-Void		\$31.60
3/14/2025	3172	AP Warrant	Cooperative Educational Services	Non-Void		\$5,434.81
3/14/2025	3173	AP Warrant	Charter Law Office, P.C.	Non-Void		\$799.12
3/14/2025	3174	AP Warrant	Charter School Nursing Services	Non-Void		\$1,611.56
3/14/2025	3175	AP Warrant	Fiber Platform LLC	Non-Void		\$312.90
3/14/2025	3176	AP Warrant	LD Supply LLC	Non-Void		\$445.50
3/14/2025	3177	AP Warrant	NMMEA Central District VI	Non-Void		\$175.00
3/14/2025	3178	AP Warrant	Power-On Technology Services	Non-Void		\$1,342.97
3/14/2025	3179	AP Warrant	Timeclock Plus LLC	Non-Void		\$386.78
3/14/2025	3180	AP Warrant	Verizon Wireless/Straight Talk	Non-Void		\$208.00
3/14/2025	3181	AP Warrant	Westside Speech Academy LLC	Non-Void		\$386.78
3/17/2025	03-009	Cash Receipt	SB-9 Local	Non-Void	\$565.77	
3/18/2025	03-010	Cash Receipt	Chocolate Fundraiser; School Supply Fee	Non-Void	\$360.00	
3/21/2025		Payroll Liability Check	Wells Fargo	Non-Void		\$38,768.79
3/24/2025		Payroll Liability Check	New Mexico Taxation & Revenue Department	Non-Void		\$3,096.62
3/25/2025	03-011	Cash Receipt	School Supply Fee	Non-Void	\$100.00	
3/26/2025		Payroll Liability Check	Internal Revenue Service	Non-Void		\$11,663.22
3/27/2025	03-012	Cash Receipt	Community Schools RfR	Non-Void	\$5,080.28	
3/28/2025	03-013	Cash Receipt	Title I RfR	Non-Void	\$1,257.28	
<b>Sub Total</b>					<b>\$265,447.03</b>	<b>\$218,246.70</b>
<b>Grand Total</b>					<b>\$265,447.03</b>	<b>\$218,246.70</b>

# Sandoval Academy for Bilingual Education

## Payroll Register Payments Report

Accounting Cycle: FY2025; Payroll Cycle: FY2025; Payroll Register: PR25-19 Pay Date 03/21/25 - Printed ,PR25-18 Pay Date 03/07/25 - Printed ,PR25-18S Pay Date 03/07/25 - Printed ; Employee: [All]; Sort Column: Employee; Show Salary Schedules: No; Show Expenditure Accounts: No; Include Paycheck Details: Yes; Created On: 4/4/2025 10:22:54 AM

Wages/Deductions	Employer Amt.	Employee Amt.
Net Wages	\$0.00	\$80,523.07
Basic Life	\$152.64	\$0.00
Dental	\$428.10	\$239.28
ERB	\$20,265.08	\$11,946.95
ERB Less 24 K	\$1,280.44	\$557.34
ERB RTW	\$418.88	\$246.94
ERB-LU less \$24K	\$51.03	\$22.21
Federal Withholding	\$0.00	\$7,861.33
FFGA- AF Cancer	\$0.00	\$45.70
FFGA- AF Critical Illness	\$0.00	\$56.16
FFGA- Texas Life Insurance	\$0.00	\$111.64
FFGA-AF Accident	\$0.00	\$39.90
FICA	\$7,131.64	\$7,131.64
Long Term Disability	\$147.32	\$81.72
Medical	\$10,275.80	\$6,281.28
Medicare	\$1,667.82	\$1,667.82
NMRHCA	\$2,425.93	\$1,213.01
State Unemployment Ins.	\$379.55	\$0.00
State Withholding - NM	\$0.00	\$3,144.41
Texas Life Insurance	\$0.00	\$69.96
Vision	\$74.14	\$38.00
Voluntary Life	\$0.00	\$254.74
Workers Comp Q1	\$59.80	\$52.00
<b>Sub Total</b>	<b>\$44,758.17</b>	<b>\$121,585.10</b>

# Sandoval Academy for Bilingual Education

## Issued and Closed POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: ([Fund] >= "11000"); Include Tax and Shipping: No; Include Closed POs: No; Show Detail: Yes; Created On: 4/4/2025 10:16:28 AM

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Remaining Encumbrance
SABE250002-2	Dollar	Centurylink	7/9/2024	\$1,500.00	\$536.28	\$963.72
SABE250003-5	Dollar	Cooperative Educational Services	1/31/2025	\$6,000.00	\$4,132.08	\$1,867.92
SABE250004	Dollar	Cooperative Educational Services	7/9/2024	\$1,834.59	\$0.00	\$1,834.59
SABE250005	Dollar	Charter Law Office, P.C.	7/9/2024	\$3,228.75	\$2,763.12	\$465.63
SABE250006	Dollar	Empat Speech Language Pathology PC	7/9/2024	\$6,121.71	\$2,530.00	\$3,591.71
SABE250008	Dollar	Fiber Platform LLC	7/9/2024	\$9,600.00	\$3,142.20	\$6,457.80
SABE250010-1	Dollar	ACES	7/9/2024	\$1,095.89	\$144.65	\$951.24
SABE250012	Dollar	Harris School Solutions	7/9/2024	\$697.41	\$0.00	\$697.41
SABE250014	Dollar	Nexus E Rate Services LLC	7/9/2024	\$4,305.00	\$0.00	\$4,305.00
SABE250019	Dollar	Richard M. Romero	7/9/2024	\$5,381.25	\$2,690.63	\$2,690.62
SABE250022	Dollar	SG Consulting Services LLC	7/9/2024	\$5,381.25	\$2,690.63	\$2,690.62
SABE250023	Dollar	Smore	7/9/2024	\$2,814.86	\$2,620.00	\$194.86
SABE250024-1	Dollar	Southwest Copy Systems- Equipment	7/9/2024	\$5,381.25	\$4,302.91	\$1,078.34
SABE250025	Dollar	Southwest Copy Systems-Service	7/9/2024	\$5,381.25	\$93.98	\$5,287.27
SABE250026	Dollar	Timeclock Plus LLC	7/9/2024	\$2,324.70	\$1,933.90	\$390.80
SABE250029-1	Dollar	Verizon Wireless/Straight Talk	7/9/2024	\$2,712.15	\$1,871.96	\$840.19
SABE250030-3	Dollar	Fulcrum Building, LLC	1/6/2025	\$88,375.11	\$27,760.14	\$60,614.97
SABE250031-1	Dollar	Empat Speech Language Pathology PC	7/9/2024	\$53,878.29	\$52,772.00	\$1,106.29
SABE250036	Dollar	Herrera Coaches Inc.	7/9/2024	\$103,583.68	\$67,371.50	\$36,212.18
SABE250038-1	Dollar	ACES	7/9/2024	\$20,850.11	\$13,899.76	\$6,950.35
SABE250040	Dollar	Lucky Tamm Digital Marketing	7/9/2024	\$19,372.50	\$12,892.48	\$6,480.02
SABE250063	Dollar	ACES	7/9/2024	\$88,790.63	\$59,193.76	\$29,596.87
SABE250064-1	Dollar	Cariina, Inc.	7/9/2024	\$11,143.75	\$10,000.00	\$1,143.75
SABE250069-1	Dollar	Cooperative Educational Services	7/9/2024	\$33,799.94	\$22,747.06	\$11,052.88
SABE250070-1	Dollar	Cooperative Educational Services	7/9/2024	\$28,762.53	\$15,427.07	\$13,335.46
SABE250072	Dollar	Charter School Nursing Services	7/9/2024	\$16,950.94	\$14,772.64	\$2,178.30
SABE250075	Dollar	Power-On Technology Services	7/9/2024	\$25,830.00	\$13,429.70	\$12,400.30
SABE250077	Dollar	BMSI-Rosario Romar	7/22/2024	\$21,375.00	\$12,511.42	\$8,863.58
SABE250080-1	Dollar	Bernalillo Public School Student Nutrition	8/21/2024	\$239,512.00	\$150,043.71	\$89,468.29
SABE250081-1	Dollar	Public Charter Schools of New Mexico	7/22/2024	\$275.00	\$0.00	\$275.00
SABE250090	Dollar	Cooperative Educational Services	7/23/2024	\$500.00	\$0.00	\$500.00
SABE250093	Dollar	NMASOA	7/3/2024	\$413.00	\$0.00	\$413.00
SABE250102	Dollar	Westside Speech Academy LLC	9/4/2024	\$3,408.85	\$1,353.75	\$2,055.10
SABE250108	Regular	Abril Kiesling-Sierra	9/9/2024	\$193.69	\$0.00	\$193.69
SABE250115	Regular	DMH Law LLC	9/26/2024	\$2,690.63	\$0.00	\$2,690.63
SABE250117-1	Dollar	Cooperative Educational Services	9/26/2024	\$14,967.82	\$0.00	\$14,967.82
SABE250118	Regular	Power-On Technology Services	10/1/2024	\$8,163.66	\$0.00	\$8,163.66
SABE250120	Regular	Power-On Technology Services	10/7/2024	\$33,455.25	\$0.00	\$33,455.25

# Sandoval Academy for Bilingual Education

## Issued and Closed POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: ([Fund] >= "11000"); Include Tax and Shipping: No; Include Closed POs: No; Show Detail: Yes; Created On: 4/4/2025 10:16:28 AM

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Remaining Encumbrance
SABE250129-3	Regular	Next Level Home Audio & Video, Inc.	10/15/2024	\$7,244.81	\$0.00	\$7,244.81
SABE250133	Regular	Public Charter Schools of New Mexico	10/17/2024	\$5,112.43	\$1,875.00	\$3,237.43
SABE250138	Regular	Beatriz Bueno	10/28/2024	\$59.00	\$0.00	\$59.00
SABE250144	Regular	Mechanical Systems, Inc.	10/28/2024	\$659.67	\$0.00	\$659.67
SABE250148	Regular	Maria Cisneros	10/28/2024	\$59.00	\$0.00	\$59.00
SABE250152	Dollar	West Music Company	11/8/2024	\$319.03	\$289.04	\$29.99
SABE250155-1	Regular	Wisconsin Center for Ed. Research	11/19/2024	\$1,434.40	\$0.00	\$1,434.40
SABE250162-1	Regular	Home Depot	12/2/2024	\$37.35	\$0.00	\$37.35
SABE250173	Regular	Alyssa Martinez	1/7/2025	\$59.00	\$0.00	\$59.00
SABE250174	Regular	April Ann Kron	1/7/2025	\$59.00	\$0.00	\$59.00
SABE250175	Regular	City of Rio Rancho	1/7/2025	\$25.00	\$0.00	\$25.00
SABE250177	Regular	LD Supply LLC	1/15/2025	\$504.54	\$379.55	\$124.99
SABE250179	Regular	BMO Financial Group	1/30/2025	\$420.55	\$382.32	\$38.23
SABE250180	Regular	Alyssa Martinez	1/30/2025	\$59.00	\$0.00	\$59.00
SABE250181	Regular	Larry Summerville	1/30/2025	\$59.00	\$0.00	\$59.00
SABE250189	Regular	BMO Financial Group	2/11/2025	\$207.92	\$0.00	\$207.92
SABE250190	Dollar	Cooperative Educational Services	2/11/2025	\$1,355.45	\$141.68	\$1,213.77
SABE250191	Regular	Staples	2/24/2025	\$425.90	\$0.00	\$425.90
SABE250193	Regular	World's Finest Chocolate, Inc.	2/14/2025	\$4,745.00	\$0.00	\$4,745.00
SABE250195	Regular	BMO Financial Group	3/4/2025	\$78.00	\$73.00	\$5.00
SABE250196	Regular	The Vigil Group, LLC	3/13/2025	\$74.32	\$0.00	\$74.32
SABE250197	Regular	NMASBO	3/11/2025	\$450.00	\$0.00	\$450.00
SABE250198	Regular	Anderson's Early Childhood-Alphabet U	3/3/2025	\$241.52	\$0.00	\$241.52
SABE250199	Regular	Create U 505	4/3/2025	\$495.00	\$0.00	\$495.00
SABE250200	Regular	Home Depot	4/2/2025	\$39.40	\$0.00	\$39.40

# Sandoval Academy for Bilingual Education

## Issued and Closed POs Report

Accounting Cycle: FY2025; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: ([Fund] >= "11000"); Include Tax and Shipping: No; Include Closed POs: No; Show Detail: Yes; Created On: 4/4/2025 10:16:28 AM

<b>PO Number</b>	<b>Type</b>	<b>Vendor Name</b>	<b>Date Issued</b>	<b>PO Amount</b>	<b>Invoiced Amount</b>	<b>Remaining Encumbrance</b>
SABE250201	Regular	Amazon.com, Inc.	3/27/2025	\$90.00	\$0.00	\$90.00
SABE250202	Regular	LD Supply LLC	3/31/2025	\$256.02	\$0.00	\$256.02
SABE250203	Regular	BMO Financial Group	4/1/2025	\$70.00	\$0.00	\$70.00
<b>Sub Total</b>				<b>\$904,692.75</b>	<b>\$506,767.92</b>	<b>\$397,924.83</b>

Bank Reconciliation

School: **Sandoval Academy of Bilingual Education**  
Bank: **Wells Fargo**  
Account Description: **Main Checking Account**  
Statement Date: **March 31, 2025**

Beginning Balance per bank:	\$	671,687.61
Cleared transactions:	\$	(320,055.87)
Deposits and Credits:	\$	265,447.03
Other bank adjustments	\$	-
		<hr/>
	\$	617,078.77
Ending balance per bank		
Plus: Outstanding Deposits	\$	-
Plus: Cleared items prior to entry	\$	-
Less: Outstanding Checks	\$	(24,229.39)
Balance per GL	\$	<hr/> <hr/> 592,849.38

# Sandoval Academy for Bilingual Education

## Bank Account Reconciliation Report (Outstanding)

Accounting Cycle: FY2025; Bank: Wells Fargo - ; Bank Account: - Main Checking; Statement Date: 03/31/2025; Include Unposted Transactions: No; Created On: 4/4/2025 10:01:35 AM

<b>Last Reconciled</b>	<b>Statement Date</b>		
2/28/2025	03/31/2025		
<b>Date</b>	<b>Item Number</b>	<b>Description</b>	<b>Withdrawal</b>
12/12/2024	3089	Florina Cruz Rodriguez	\$59.00
2/25/2025	3155	Custom Ink	\$282.90
3/14/2025	3166	Abq Mom	\$322.87
3/14/2025	3169	Bernalillo Public School Student Nutrition	\$22,791.06
3/14/2025	3179	Timeclock Plus LLC	\$386.78
3/14/2025	3181	Westside Speech Academy LLC	\$386.78
<b>Sub Total</b>			<b>\$24,229.39</b>

**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2025**  
**Balance Sheet as of March 31, 2025**

Description	11000 Operational	13000 Transportation	14000 Instructional material	21000 Food Service	21100 Universal Meals	23000 Activities
11011 - Bank Accounts	\$558,466.00	\$52,602.45	\$0.36	\$4,183.58	(\$21,190.49)	\$13,424.24
<b>Subtotal of Account Type: Asset</b>	<b>\$558,466.00</b>	<b>\$52,602.45</b>	<b>\$0.36</b>	<b>\$4,183.58</b>	<b>(\$21,190.49)</b>	<b>\$13,424.24</b>
<b>Subtotal of Account Group: Assets</b>	<b>\$558,466.00</b>	<b>\$52,602.45</b>	<b>\$0.36</b>	<b>\$4,183.58</b>	<b>(\$21,190.49)</b>	<b>\$13,424.24</b>
23124 - State Retirement System Contributions	\$13,165.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23125 - Employee Insurance	\$7,714.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23126 - Unemployment Insurance	\$406.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23127 - Workers' Compensation	\$59.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23134 - Employer State Retirement System	\$23,722.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23135 - Employer Insurance	\$13,084.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23137 - Employer Workers' Comp	\$68.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$3,744.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23147 - Voluntary Deductions	\$1,054.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal of Account Type: Liability</b>	<b>\$63,021.11</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
32300 - Unreserved Fund Balance	\$205,110.33	\$3,215.95	\$0.36	(\$16,248.39)	\$10,436.60	\$649.63
Net Increase/Decrease	\$290,334.56	\$49,386.50	\$0.00	\$20,431.97	(\$31,627.09)	\$12,774.61
<b>Subtotal of Account Type: Fund Balance/Retained Earnings</b>	<b>\$495,444.89</b>	<b>\$52,602.45</b>	<b>\$0.36</b>	<b>\$4,183.58</b>	<b>(\$21,190.49)</b>	<b>\$13,424.24</b>
<b>Subtotal of Account Group: Liabilities/Fund Balance</b>	<b>\$558,466.00</b>	<b>\$52,602.45</b>	<b>\$0.36</b>	<b>\$4,183.58</b>	<b>(\$21,190.49)</b>	<b>\$13,424.24</b>



**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2025**  
**Balance Sheet as of March 31, 2025**

Description	24101 Title I	24189 Title IV	24196- Stronger Connections Grant	24330 ARP	25153 Medicaid	26107 REC/ District Agent
11011 - Bank Accounts	(\$16,109.94)	(\$1,713.42)	\$0.00	\$0.55	\$5,823.87	\$0.00
<b>Subtotal of Account Type: Asset</b>	<b>(\$16,109.94)</b>	<b>(\$1,713.42)</b>	<b>\$0.00</b>	<b>\$0.55</b>	<b>\$5,823.87</b>	<b>\$0.00</b>
<b>Subtotal of Account Group: Assets</b>	<b>(\$16,109.94)</b>	<b>(\$1,713.42)</b>	<b>\$0.00</b>	<b>\$0.55</b>	<b>\$5,823.87</b>	<b>\$0.00</b>
23124 - State Retirement System Contributions	\$97.80	\$30.94	\$0.00	\$0.00	\$0.00	\$0.00
23125 - Employee Insurance	\$204.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23126 - Unemployment Insurance	\$7.02	\$4.72	\$0.00	\$0.00	\$0.00	\$0.00
23127 - Workers' Compensation	\$0.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23134 - Employer State Retirement System	\$168.44	\$70.04	\$0.00	\$0.00	\$0.00	\$0.00
23135 - Employer Insurance	\$312.33	\$0.25	\$0.00	\$0.33	\$0.00	\$0.00
23137 - Employer Workers' Comp	\$0.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$21.24	\$11.58	\$0.00	\$0.00	\$0.00	\$0.00
23147 - Voluntary Deductions	\$7.38	\$0.17	\$0.00	\$0.22	\$0.00	\$0.00
<b>Subtotal of Account Type: Liability</b>	<b>\$819.68</b>	<b>\$117.70</b>	<b>\$0.00</b>	<b>\$0.55</b>	<b>\$0.00</b>	<b>\$0.00</b>
32300 - Unreserved Fund Balance	(\$6,864.30)	(\$9,173.49)	\$0.00	(\$19,821.97)	\$2,740.74	(\$7,269.66)
Net Increase/Decrease	(\$10,065.32)	\$7,342.37	\$0.00	\$19,821.97	\$3,083.13	\$7,269.66
<b>Subtotal of Account Type: Fund Balance/Retained Earnings</b>	<b>(\$16,929.62)</b>	<b>(\$1,831.12)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,823.87</b>	<b>\$0.00</b>
<b>Subtotal of Account Group: Liabilities/Fund Balance</b>	<b>(\$16,109.94)</b>	<b>(\$1,713.42)</b>	<b>\$0.00</b>	<b>\$0.55</b>	<b>\$5,823.87</b>	<b>\$0.00</b>

**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2025**  
**Balance Sheet as of March 31, 2025**

Description	27528 Community School and Family engagement	27575 Bilingual Grant	27583 SEL Grant	31200 PSCOC	31400- Special Capital Outlay	31701 SB-9 Local
11011 - Bank Accounts	(\$738.42)	\$0.00	\$0.00	(\$24,572.45)	\$0.00	\$22,672.34
<b>Subtotal of Account Type: Asset</b>	<b>(\$738.42)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$24,572.45)</b>	<b>\$0.00</b>	<b>\$22,672.34</b>
<b>Subtotal of Account Group: Assets</b>	<b>(\$738.42)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$24,572.45)</b>	<b>\$0.00</b>	<b>\$22,672.34</b>
23124 - State Retirement System Contributions	\$438.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23125 - Employee Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23126 - Unemployment Insurance	\$33.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23127 - Workers' Compensation	\$2.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23134 - Employer State Retirement System	\$756.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23135 - Employer Insurance	\$7.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23137 - Employer Workers' Comp	\$2.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$163.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23147 - Voluntary Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal of Account Type: Liability</b>	<b>\$1,403.40</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
32300 - Unreserved Fund Balance	\$0.00	(\$23,810.00)	(\$24,979.24)	\$0.00	\$0.00	\$6,957.26
Net Increase/Decrease	(\$2,141.82)	\$23,810.00	\$24,979.24	(\$24,572.45)	\$0.00	\$15,715.08
<b>Subtotal of Account Type: Fund Balance/Retained Earnings</b>	<b>(\$2,141.82)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$24,572.45)</b>	<b>\$0.00</b>	<b>\$22,672.34</b>
<b>Subtotal of Account Group: Liabilities/Fund Balance</b>	<b>(\$738.42)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$24,572.45)</b>	<b>\$0.00</b>	<b>\$22,672.34</b>

**Sandoval Academy of Bilingual Education**  
**Fiscal Year 2025**  
**Balance Sheet as of March 31, 2025**

Description	31703 SB-9 Cash	Total
11011 - Bank Accounts	\$0.71	\$592,849.38
<b>Subtotal of Account Type: Asset</b>	<b>\$0.71</b>	<b>\$592,849.38</b>
<b>Subtotal of Account Group: Assets</b>	<b>\$0.71</b>	<b>\$592,849.38</b>
23124 - State Retirement System Contributions	\$0.00	\$13,733.65
23125 - Employee Insurance	\$0.00	\$7,919.52
23126 - Unemployment Insurance	\$0.00	\$451.33
23127 - Workers' Compensation	\$0.00	\$62.00
23134 - Employer State Retirement System	\$0.00	\$24,717.00
23135 - Employer Insurance	\$0.00	\$13,405.51
23137 - Employer Workers' Comp	\$0.00	\$71.30
23142 - State Income Tax	\$0.00	\$3,940.33
23147 - Voluntary Deductions	\$0.00	\$1,061.80
<b>Subtotal of Account Type: Liability</b>	<b>\$0.00</b>	<b>\$65,362.44</b>
32300 - Unreserved Fund Balance	\$0.71	\$120,944.53
Net Increase/Decrease	\$0.00	\$406,542.41
<b>Subtotal of Account Type: Fund Balance/Retained Earnings</b>	<b>\$0.71</b>	<b>\$527,486.94</b>
<b>Subtotal of Account Group: Liabilities/Fund Balance</b>	<b>\$0.71</b>	<b>\$592,849.38</b>

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 563-000-2425-0030-D  
Fund Type: General Fund / Capital  
Outlay / Debt Service  
Adjustment Type: Decrease

Fiscal Year: 2024-2025

Entity Name: Sandoval Academy of Bilingual Education

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Ashley Wolfel, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7731

Email: ashley@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	<b>Budget Period:</b> 2024-07-01	<b>To:</b> 2025-06-30
<b>A. Approved Carryover:</b>		
<b>B. Total Current Year Allocation:</b>		
<b>D. Total Funding Available:</b>		

Revenue 11000.0000.43101 (\$232,340.26)

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	51100 Salaries Expense	2000 Special Programs	563001 Sandoval Academy Of Bilingual Education	1412 Teachers-Special Education	\$121,870.00	(\$10,781.56)	\$111,088.44	(0.50)
11000 Operational	1000 Instruction	51100 Salaries Expense	2000 Special Programs	563001 Sandoval Academy Of Bilingual Education	1712 Instructional Assistants - Special Education	\$28,325.00	(\$17,647.77)	\$10,677.23	(0.80)
11000 Operational	1000 Instruction	52111 Educational Retirement	2000 Special Programs	563001 Sandoval Academy Of Bilingual Education	1712 Instructional Assistants - Special Education	\$5,141.00	(\$3,203.00)	\$1,938.00	
11000 Operational	1000 Instruction	52311 Health and Medical Premiums	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy Of Bilingual Education	1411 Teachers-Grades 1-12	\$62,049.00	(\$13,000.00)	\$49,049.00	
11000 Operational	1000 Instruction	56105 Instructional Materials - Operational	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$39,522.00	(\$14,950.00)	\$24,572.00	
11000 Operational	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$29,837.98	(\$14,100.00)	\$15,737.98	
11000 Operational	1000 Instruction	56119 Supply Assets (\$5,000 or less).	1010 Regular Education (PreK-12) Programs	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$108,817.66	(\$101,642.90)	\$7,174.76	
11000 Operational	2100 Support Services-Students	53218 Specialists - Contracted	2000 Special Programs	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$44,043.00	(\$5,000.00)	\$39,043.00	
11000 Operational	2100 Support Services-Students	53414 Other Services	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$84,270.42	(\$2,000.00)	\$82,270.42	
11000 Operational	2200 Support Services-Instruction	53330 Professional Development	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$12,000.00	(\$10,000.00)	\$2,000.00	
11000 Operational	2300 Support Services-General Administration	53411 Auditing	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$32,376.00	(\$9,000.00)	\$23,376.00	

11000 Operational	2300 Support Services-General Administration	53413 Legal	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$10,000.00	(\$6,000.00)	\$4,000.00	
11000 Operational	2300 Support Services-General Administration	55400 Advertising	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$25,000.00	(\$2,000.00)	\$23,000.00	
11000 Operational	2400 Support Services-School Administration	53711 Other Charges	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$8,151.00	(\$4,000.00)	\$4,151.00	
11000 Operational	2600 Operation & Maintenance of Plant	51100 Salaries Expense	0000 No Program	563001 Sandoval Academy Of Bilingual Education	1615 Custodial	\$32,919.00	(\$6,000.00)	\$26,919.00	(0.10)
11000 Operational	2600 Operation & Maintenance of Plant	52311 Health and Medical Premiums	0000 No Program	563001 Sandoval Academy Of Bilingual Education	1615 Custodial	\$11,000.00	(\$6,000.00)	\$5,000.00	
11000 Operational	2600 Operation & Maintenance of Plant	54630 Rental - Computers and Related Equipment	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$6,000.00	(\$5,000.00)	\$1,000.00	
11000 Operational	2600 Operation & Maintenance of Plant	55200 Property/Liability Insurance	0000 No Program	563001 Sandoval Academy Of Bilingual Education	0000 No Job Class	\$47,234.00	(\$2,015.03)	\$45,218.97	
Sub Total							(\$232,340.26)		(1.40)
<b>Indirect Cost</b>									
<b>DOC. TOTAL</b>							(\$232,340.26)		

**Justification:**

To decrease budget based on 40th day.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



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## GOVERNING BOARD MEETING

### Governance Board Members in Attendance

Brennan Divett, Vice President  
Lisa Spangler, Treasurer  
Mario Martinez, Member

### Governance Board Members not in Attendance

Rebecca Torres, President  
Scott Heller, Secretary

### Others in Attendance in the Meeting

Jackie Rodriguez, Executive Director/Head of School  
Felicita Reyes, Principal/Special Services Director  
Ashley Wolfel, Business Manager, excused from meeting at 7:32 p.m.

**Date of Meeting: March 31, 2025**

**Time: 7:00pm**

### Location of Meeting:

Physical Address of Meeting Location: 4321 Fulcrum Way NE, Suite A, Rio Rancho, NM 87144

Virtual Meeting: Zoom ID: 6911139742 PW: kZH7KC

<https://us06web.zoom.us/j/86911139742?pwd=R9aejfZuSqyS51eNpvPaKQ6jKMtAdm.1>

## MINUTES

- A. Welcome and Call to Order
  - a. Meeting was called to order by Mr. Brennan at 7:04 p.m.
- B. Roll Call-Board Members, Staff, and Guests
  - a. Mr. Brennan called roll and stated which members were present and absent.
  - b. Mr. Heller and Mrs. Torres were absent from the meeting
- C. *Adoption of the Agenda*
  - a. *Motion to approve the agenda for March 31 agenda: Mrs. Spangler*
  - b. *Motion was seconded by Mr. Martinez*
  - c. *Motion to approve the March 31, 2025 agenda was unanimously approved*

Member	Vote In Favor	Vote Against
Brennan Divett	X	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	Absent	
<b>MOTION :</b>	<b>X PASSED</b>	<b>NOT PASSED</b>



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D. Public Comment

- a. No one is present for public comment

E. Financial Management

- a. Finance Committee Report
- b. Business Manager’s Report

- i. Mrs. Wolfel presented the financials and shared the discussion of details from the finance committee meeting.
- ii. *Approve Voucher/Check Register Report\**
  - 1. *Motion to approve the Check Register Report: Mr. Martinez*
  - 2. *Motion was seconded by Mrs. Spangler*
  - 3. *Motion to approve the Check Register Report was unanimously approved*

Member	Vote In Favor	Vote Against
Brennan Divett	X	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	Absent	
<b>MOTION :</b>	<b>X PASSED</b>	<b>NOT PASSED</b>

iii. *Part Time Resolution*

- 1. [Ashley Wolfel](#) explained the Part Time Resolution to the Board Members
- 2. *Motion to continue operating under the current system that does not compensate part time employees benefits*
- 3. *Motion was seconded by Mrs. Spangler*
- 4. *Motion to continue operating under the current system that does not compensate part time employees benefits was passes unanimously.*

Member	Vote In Favor	Vote Against
Brennan Divett	X	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	Absent	
<b>MOTION :</b>	<b>X PASSED</b>	<b>NOT PASSED</b>



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**b. BARS**

- i. BAR 0027-D Title IV Decrease
- ii. BAR 0028-I Operational increase due to Supply Fee Revenue
- iii. BAR 0029-I Activities Increase due to revenue received
  - 1. *Motion to approve the BARS as presented by Mrs. Wolfel: Mrs. Spangler*
  - 2. *Motion was seconded by Mr. Martinez*
  - 3. *Motion to approve the BARS as presented by Mrs. Wolfer was unanimously approved*

Member	Vote In Favor	Vote Against
Brennan Divett	X	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	Absent	
<b>MOTION :</b>	<b>X PASSED</b>	<b>NOT PASSED</b>

**B. Consent Agenda**

- a. *Approval of the February 19, 2025 General Meeting Minutes*
  - i. *Motion to approve the February 19, 2025 General Meeting Minutes: Mrs. Spangler*
  - ii. *Motion was seconded by Mr. Martinez*
  - iii. *Motion to approve the February 19, 2025 General Meeting Minutes was unanimously approved*

Member	Vote In Favor	Vote Against
Brennan Divett	X	
Lisa Spangler	X	
Scott Heller	Absent	
Mario Martinez	X	
Becky Torres	Absent	
<b>MOTION :</b>	<b>PASSED</b>	<b>NOT PASSED</b>

**C. Administrative Report**

- a. Academic Performance Framework
- b. Organizational Matters
- c. Other matters for discussion

**D. Focused Priorities for the GB**

- a. Discussion and Planning for Year of Training
  - i. Options
  - ii. Bylaws





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1. Bylaws will be discussed in the next Governing Board Meeting. Governing board members have been asked to review the bylaws with recommendations from the Public Education Commission.
- E. Announcements/GB Member Comments
- a. Mr. Martinez will be attending the Spring Budget Workshop with Mrs. Rodriguez
- F. Adjournment
- a. *Motion to adjourn: Mr. Martinez*
  - b. *Motion was seconded by Mrs. Spangler*
  - c. *Motion to adjourn was unanimously approved*
  - d. *Meeting was adjourned at 8:08 pm*